

11 STANDING COMMITTEE REPORTS

Nil

12 OTHER REPORTS

12.1 ANIMAL CONTROL REPORT - NOVEMBER 1983

Copies of the Animal Control Report for the month of November 1983 were accepted for information.

12.2 BUILDING INSPECTION REPORT - NOVEMBER 1983

Copies of the Building Inspection Report for the month of November 1983 were circulated in which it was noted that the value of construction to date for 1983 is \$11,582,697. with a permit revenue of \$23,838.

The report was accepted for information and it was noted by Council that 1983 has been a very good year for development in the Town of Bedford.

13 MOTIONS

Nil

14 MISCELLANEOUS BUSINESS

14.1 APPOINTMENT - EMERGENCY MEASURES COORDINATOR

By memorandum, the Chief Administrative Officer recommended the appointment of Mr. Peter Drage as the Emergency Measures Coordinator for the Town of Bedford.

ON MOTION of Councillor Doyle and Councillor Tolson, it was moved that Mr. Peter Drage be appointed Emergency Measures Coordinator for the Town of Bedford. Motion carried unanimously.

14.2 ADJUSTMENTS TO TAX RECEIVABLES - 1983 AND PRIOR

By memorandum, the Chief Administrative Officer circulated a report received from the Town's Accountant, Ms Linda C. Doyle, concerning tax account write-offs and which recommended the write-off of tax receivables in the amount of \$27,365.52.

It was noted by the Chief Administrative Officer that more stringent measures are now being taken to protect the Town's future interest in terms of Business Occupancy Taxes.

It was also noted by Mr. English that some of the write-offs are related to leased premises by the Town of Bedford, i.e. Town Offices, Library and Police. Mr. English indicated that it might be a preferred accounting practice in the future to show these as a valid expense in the Operating Budget rather than writing them off at the end of the year.

14.5 Council reviewed the listing of proposed tax write-offs and some concern was expressed with regard to Account Number 05243106 in the name of Narwhal Marine Products.

ON MOTION of Councillor Tolson and Councillor Roy, it was moved that the accounts as presented be adjusted against the Valuation Allowance for uncollectible taxes with the exception of Item no. 13, Account No. 05243106, Narwhal Marine Products, in the amount of \$2,906.46. leaving a net adjustment of \$24,459.06. Motion carried unanimously.

14.4 CONTRACT - TOWN OF BEDFORD AND LOCAL 2715 INTERNATIONAL ASSOCIATION OF FIREFIGHTERS

By memorandum, the Chief Administrative Officer advised that negotiations between the Town of Bedford and Local 2715 have taken place and members of both Negotiations' Committees have agreed to the terms and conditions for a new contract for the coming year, copies of which were circulated to Members of Council.

14.6 It was recommended by the Chief Administrative Officer on behalf of the Town's Negotiating Committee that Town Council authorize the Mayor and Chief Administrative Officer to execute the attached contract on behalf of the Town of Bedford for a period of January 1st to December 31, 1984.

ON MOTION of Councillor Roy and Councillor Tolson, it was moved that the Town Council authorize the Mayor and Chief Administrative Officer to execute a contract between the Town of Bedford and Local 2715, International Association of Firefighters for the period of January 1st, 1984, to December 31, 1984.

Mayor Roberts expressed the opinion that he was willing to approve the salary increases involved but would like more time to review the rest of the contract. Some discussion ensued during which enquiries were directed to the Chief Administrative Officer with regard to whether or not the amended clauses included in this contract differed from those included in the Policies for Non Union Employees or for the Bedford Police Department.

During discussion on this matter, Deputy Mayor Loncarevic also reviewed a suggested text of the proposed correspondence.

ON MOTION of Deputy Mayor Loncarevic and Councillor Short, it was moved that further discussion on the Motion be deferred, pending the opportunity to compare the proposed contract with other personnel policies of the Town of Bedford. Motion carried. Councillor Lugar and Councillor Tolson voted against the Motion. Councillor Roy abstained from voting.

14.5 POSITION OF DIRECTOR - ENGINEERING AND WORKS

By memorandum, the Chief Administrative Officer requested the authorization of Town Council to proceed with the recruitment of a person to be appointed as Director of Engineering and Works for the Town of Bedford. Mr. English included with his memorandum a copy of the proposed job description of the scope and responsibilities for this position, along with a proposed advertisement.

It was also recommended by the Chief Administrative Officer that Mr. Wayne Legere be appointed in the capacity of Acting Director of Engineering and Works.

ON MOTION of Deputy Mayor Loncarevic and Councillor Lugar, it was moved that the Chief Administrative Officer be requested to advertise for a replacement for the position of Director of Engineering and Works. Motion carried unanimously.

ON MOTION of Councillor Lugar and Councillor Tolson, it was moved that Mr. Wayne Legere be appointed Acting Director of Engineering and Works, effective December 15, 1983. Motion carried unanimously.

14.6 STATUS OF ADMIRAL COVE PARK

By memorandum, Deputy Mayor Bosko Loncarevic noted that a lengthy period of time has ensued since Town Council expressed to the Provincial Government its concern regarding the status of Admiral Cove Park. He requested that Council send a followup letter to the Minister of Municipal Affairs, with a copy to the local MLA, requesting that the Admiral Cove Park land be purchased by the Province in order that this park can be incorporated into the overall "Parks and Recreation Planning Strategy" now being developed by the Town of Bedford.

During discussion on this matter, Deputy Mayor Loncarevic also reviewed a suggested text of the proposed correspondence.

ON MOTION of Councillor Short and Councillor Lugar, it was moved the correspondence be forwarded from the Town of Bedford to the Minister of Municipal Affairs, with a copy to the Honourable Kenneth Streach, M.L.A., requesting that the Admiral Cove Park land be purchased by the Province as soon as possible. Motion carried unanimously.

15

QUESTIONS

15.1 ACTION SHEET

15.1.1 POLICE BUILDING - BACKFILLING OVER MT&T CABLE

In response to inquiries from Council, the Chief Building Inspector reviewed the plans for the re-excavation of the telephone cable area adjacent the Police Building and the backfilling with proper materials. The work is scheduled to take place during the current week.

15.1.2 PROPOSED WATER RATE INCREASES - HALIFAX COUNTY WATER UTILITY

In response to a question from Mayor Roberts, Deputy Mayor Loncarevic informed Council that he has been in consultation with the Town Solicitor, Mr. MacInnis, regarding his appearance before the Board of Commissioners of Public Utilities on behalf of the Town, at the upcoming Hearing regarding Water Rate Increases proposed by the Halifax County Water Utility.

The Deputy Mayor noted that expertise has also been consulted regarding some of the financial information as proposed in the Water Rate Study prepared by the County. He noted that a substantial number of questions will require response from the County of Halifax, both from a financial and operational point of view. The Deputy Mayor expressed his opinion that following the Hearings, the Town of Bedford should give consideration to engaging consultants to conduct a Study in terms of the operation of the Water Utility, and various options which may be available to the Town of Bedford.

Mayor Roberts noted that MAPC is presently studying the possibility of promoting a Regional Water Utility for the area and that Council should await the results of this work prior to the Town conducting its own Study.

16

NOTICES OF MOTIONS

16.1

BYLAW RESPECTING STREETS

It was agreed that this item should be deferred to a future meeting.

14.3

MUNICIPAL ACCOUNTING AND REPORTING PRACTICES

By memorandum, the Chief Administrative Officer advised Council of decisions which are required in order that the Town of Bedford comply with the requirements set forth in the Manual of Accounting and Reporting Practices for Nova Scotia Municipalities, which was released by the Department of Municipal Affairs in January, 1983. Enclosed with this memorandum was a report from Ms Linda C. Doyle, Accountant, outlining in more detail the particular areas where decisions are necessary, along with her appropriate recommendations.

It was noted by the Chief Administrative Officer that the Town of Bedford will not experience any implications as a result of the approval of the recommendations; the recommendations reflect basically an internal measure, in order to comply with the Legislative Requirements.

ON MOTION of Councillor Roy and Councillor Tolson, it was moved that the Town of Bedford establish a new Special Reserve Fund comprised of three separate sections, with three separate bank accounts: (a) Capital Reserve Section for withdrawals; (b) Equipment Reserve Section; and (c) Operating Reserve Section. Further, that \$782,700. be transferred from the existing Capital Reserve Account: \$200,000. to the Equipment Reserve Section; and \$582,700. to the Operating Reserve Section.

Further, that \$14,000. from Reserve Accounts for contingencies and Doubtful Receivables be transferred to the Operating Reserve Section.

Further, that \$218,137. presently held in the existing Special Reserve Account be transferred to the Capital Reserve Section.

Motion carried unanimously.

ON MOTION of Councillor Short and Deputy Mayor Loncarevic, it was moved that Town Council approve of a policy whereby the Valuation Allowance for uncollectible taxes be funded at the rate of \$60,000 per year, through 1984 to 1987, and \$50,000 in 1988. Motion carried unanimously.

7.4 PRELIMINARY CAPITAL BUDGET

It was agreed that further discussion of this item should be deferred pending recommendations from the Chief Administrative Officer with regard to the priority of the various items proposed including an opinion as to which items might be eliminated from the 1984 Program.

17 ADDED ITEMS

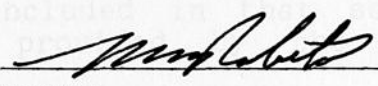
Nil

18 OTHER

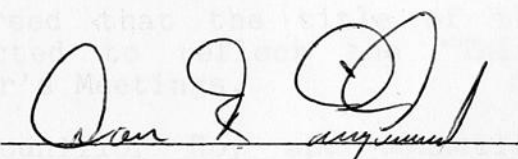
Nil

19 ADJOURNMENT

ON MOTION of Councillor Lugar and Councillor Tolson, it was moved that the meeting adjourn at approximately 10:45 p.m. Motion carried. Councillor Doyle, Councillor Roy and Deputy Mayor Loncarevic abstained from voting.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

ADDITIONS/DELETIONS TO COUNCIL AGENDA

On request of Councillor Tolson, it was agreed that an item "Doyle Court - Walkway to LeFevre Centre" be added to the Agenda at item 24.5.

MINUTES OF THE FOURTH SESSION OF THE SECOND YEAR'S
MEETINGS OF THE SECOND COUNCIL OF THE MUNICIPALITY
OF THE TOWN OF BEDFORD

REGULAR SESSION - JANUARY 9, 1984

A Regular Session of the Town Council of the Town of Bedford took place on Monday, January 9, 1984, at 7:30 p.m., in the Town Council Chambers, Suite 400, Bedford Tower, Bedford, Nova Scotia, Mayor Keith Roberts presiding.

1 LORD'S PRAYER

Mayor Keith Roberts opened the Session by the leading of the Lord's Prayer.

2 ATTENDANCE

Deputy Mayor Bosko Loncarevic and Councillors Phyllis Doyle, David Lugar, William Roy, Robert Short and John Tolson were in attendance at the commencement of the Session.

Staff members attending this Session included Mr. Dan English, Chief Administrative Officer; B. Joan Pryde, Deputy Clerk; Barry Zwicker, Director of Planning and Development; John Robertson, Chief Building Inspector; and Wayne Legere, Acting Director of Engineering and Works.

3 APPROVAL OF MINUTES

3.1 REGULAR SESSION - DECEMBER 12, 1983

It was agreed by Council that Item 7.3 should be amended by the addition of the following words to the Motion included in that section: "...with funding to be provided by the Town's Operating Surplus Fund."

It was also agreed that the title of the Minutes should be corrected to reflect the "Third Session" of the Second Year's Meetings.

ON MOTION of Councillor Roy and Councillor Doyle, it was moved that the Minutes of the Regular Session of December 12, 1983, be approved as amended. Motion carried unanimously.

4 ADDITIONS/DELETIONS TO ORDER OF BUSINESS

On request of Councillor Tolson it was agreed that an item "Doyle Court - Walkway to LeBrun Centre" be added to the Agenda as Item No. 14.5.

ON MOTION of Councillor Lugar and Councillor Doyle
On request of the Chief Administrative Officer,
it was agreed that a "Building Inspection Report"
be added to the Agenda as Item 12.2, and a "Recreation
Commission Report" as Item 11.1.

5 APPROVAL OF ORDER OF BUSINESS

ON MOTION of Councillor Roy and Councillor Doyle
it was moved that the Order of Business, as amended,
be approved. Motion carried unanimously.

6 MOTIONS OF RECONSIDERATION

NIL

7 DEFERRED BUSINESS / BUSINESS ARISING FROM THE MINUTES

7.1 RENTAL OF ADDITIONAL ADMINISTRATIVE OFFICE SPACE

By memorandum the Chief Administrative Officer
reviewed details of a previous approval of Town
Council for the rental of additional office space.
He noted that the said approval was for 766 square
feet of office space, including 405 square feet
adjacent to the current Town Offices and an additional
361 square feet from office space now occupied
by a private company.

In his memorandum the Chief Administrative Officer
noted that the office space presently occupied
by a private company is not available but that
the Landlord was agreeable to renting a total of
800 square feet to the Town from the vacant area
adjacent to the existing Town Offices. The Landlord
has also agreed to absorb the costs of constructing
the perimeter walls in the new area.

It was the recommendation of the Chief Administrative
Officer that Town Council approve a new Motion
for an additional 800 square feet which would in
effect, rescind the previous Motion for 766 additional
square feet.

ON MOTION of Councillor Short and Councillor Lugar
it was moved that Council authorize the expansion
as outlined by the Chief Administrative Officer,
up to 800 square feet, on the understanding that
the Landlord will be responsible for the construction
of the perimeter walls. Motion carried unanimously.

ON MOTION of Councillor Lugar and Councillor Doyle it was moved that the Mayor, the Deputy Mayor and Councillor Roy form a small committee of Council, to work with the Chief Administrative Officer over the next few months to consider the matter of future long term accommodation requirements for the Town of Bedford. Motion carried unanimously.

7.2 CONTRACT - TOWN OF BEDFORD AND LOCAL 2715 INTERNATIONAL ASSOCIATION OF FIREFIGHTERS

By memorandum the Chief Administrative Officer advised that Orders have been received from the Public Sector Compensation Board affecting compensation packages for the following groups:

Mayor and Councillors
Non Bargaining Unit Employees
Policemen (other than Chief and Dispatchers)
Firefighters Local 2715

With regard to the Firefighters Local 2715, the Board has determined 1984 to be the compensation year; consequently, the Town has been ordered to increase the rates of compensation by 6 percent effective January 1, 1984. The Town has also been advised by the Board that no other terms of the Collective Agreement shall be changed and such terms shall be deemed to be in full force and effect for the period January 1, 1984 to December 31, 1984.

The Chief Administrative Officer further advised that it has been indicated by representatives of Local 2715 that Town Council may be requested to appeal this decision on their behalf.

In response to an inquiry from Town Council, the Chief Administrative Officer advised that, to date, no such request has been received. It was agreed that under the circumstances no further discussion was required on the proposed agreement with the Firefighters Local 2715 at the present time.

The Chief Administrative Officer informed Council that insofar as the other groups were concerned; the Board has approved the 1983 rates of compensation for the Mayor and Council, and non-union employees. With regard to the Policemen, the Public Sector Compensation Board ordered that they were exempt from undergoing a Compensation Year, being that a full compensation plan was not in place for 1982.

7.3 HALIFAX COUNTY WATER UTILITY PROPOSED RATE INCREASE

By memorandum Deputy Mayor Bosko Loncarevic advised Council that he and the Town Solicitor attended the recent Hearing by the Board of Public Utilities with regard to the Halifax County Water Utility request for rate increases. He also advised that Mr. Peter Weedon of Doane Raymond, Management Consultants, provided assistance and advice in preparation for this Hearing.

The Deputy Mayor further advised that the Board agreed to wait until January 15, 1984 for a written Brief from the Town of Bedford elaborating and substantiating three major points:

- (a) amount of rate increase and justification;
- (b) separate rates for different parts of the Water Utility System and allocation of the costs;
- (c) basis for setting the Fire Protection Charge for the Town of Bedford.

It was also noted by the Deputy Mayor that two other matters of greater long term concern to the Town of Bedford were briefly mentioned but could not be dealt with at the Hearing:

- (d) decision making process within the Utility -- Bedford's representation; and
- (e) future arrangements of the Utilities in the Regional context.

ON MOTION of Deputy Mayor Loncarevic and Councillor Lugar it was moved that the Town, with the assistance of the Town Solicitor and Mr. Peter Weedon of Doane Raymond, prepare a Brief on items (a) to (c) above; the Brief to be submitted to the Board of Public Utilities on January 14, 1984, after approval of its contents by the Mayor and Deputy Mayor.

IT WAS FURTHER MOVED that the Chief Administrative Officer prepare a proposal pursuing items (d) and (e) above, and present it to the Council in one month's time.

During discussion of this Motion it was suggested by the Mayor that Council should not forget that a report is presently under study by MAPC looking at the possibility of a Regional Water Utility.

Councillor Short expressed the opinion that the proposed Motion is not necessarily contrary to the ideas presented by those in favour of a Regional approach -- in fact the results of such a Motion might actually assist.

The Motion was put to the meeting and passed unanimously.

7.4 METRO AUTHORITY - PROPOSAL FOR SECOND TRANSFER STATION

During discussion of a proposal from the City of Dartmouth that a second transfer station be constructed within its City limits, the suggestion was made by Councillor Tolson that improvements to the methodology used at the existing transfer station were needed in preference to the construction of a second transfer station.

Mayor Roberts noted that a heat recovery plant presently being considered might eliminate the need for a second transfer station. It was also noted that the proposition would be rather expensive for the Town of Bedford, particularly in view of the fact the existing station is now used by the Town to a minimal degree.

ON MOTION of Councillor Short and Councillor Roy it was moved that further consideration of this request for a second transfer station be deferred pending the next meeting of the Metropolitan Authority, following which the Town of Bedford will consider what the effects would be to the Town. Motion carried. Councillor Tolson voted against the Motion.

7.5 SHOREVIEW TOT LOT

By memorandum, Mr. Barry Zwicker, Director of Planning & Development enclosed a report from Mr. Robert Nauss, Director of Recreation. In his report, Mr. Nauss confirmed the resolution approved by the Bedford Recreation Commission at its most recent meeting held on Wednesday, January 4th to the effect that the Recreation Commission recommends to Town Council that Lot 205 in Shoreview Heights Subdivision be conveyed to Foord Housing Limited in partial exchange for a larger piece of land as noted in the Planning Department's November 25, 1983 Council Report.

Enclosed with these memoranda was a copy of correspondence from Mr. Earl D. Fraser of Foord Housing Limited confirming the commitment that an entrance to the Park, between Ridgeview Drive and Horizon Road at least 150 feet in width, will be provided when the section of Basinview Drive is constructed. He requested that in return the Town provide the Company with a Deed to Lot 205 at its earliest convenience.

In speaking to the memoranda and correspondence, it was noted by Deputy Mayor Loncarevic that Town Council still does not have a legally binding agreement for the exchange of the two lots of land in question, and expressed the opinion that he does not feel that the Council's initial request has been satisfied.

ON MOTION of Deputy Mayor Loncarevic and Councillor Doyle it was moved that the matter be deferred. The Motion was carried. Councillor Doyle, Councillor Lugar and Councillor Short abstained from voting.

MUNICIPAL ACCOUNTING AND REPORTING PRACTICES - TRANSFER OF RESERVE ACCOUNTS TO OPERATING RESERVES SECTION - SPECIAL RESERVE FUND

By memorandum, Linda C. Doyle, Accountant, advised of an error in the amounts which were previously approved to be transferred from Reserve Accounts to the Operating Reserve Section of the Special Reserve Fund. The following required adjustments were noted:

(a) the original transfer from Reserve Accounts for Contingencies and Doubtful Receivables did not take into consideration that \$2,222 was actual cash in a separate bank account (generated from a 1981 surplus of the Industrial Commission) and should be transferred to the bank account of the General Operating Fund.

(b) The balance of the 1983 Contingency budget was not considered at the time of the transfer. Originally budgeted at \$7,730. this account has been reduced by \$1,033.09 for miscellaneous expenditures. It was also recommended by the Chief Administrative Officer that the following be charged to this Contingency Account:

i. Capital Expenditures - School Board 1980-81	\$ 3,411.31
ii. Heating System Expenditure - Sidney Stephen School Board 1982	\$ 1,106.32
	<u>\$ 4,517.63</u>

leaving a balance of \$2,179.28 which should be included in the transfer to the Operating Reserve Section of the Special Reserve Fund.

The amended balance, to be transferred was \$14,928.29 as follows:

Reserve for Doubtful Receivables	\$ 4,000.00
Reserve for Contingencies	10,971.03
	<u>14,971.03</u>
Add on 1983 Contingency	<u>2,179.28</u>
	17,150.31
Less Bank Balance	<u>2,222.02</u>
	<u>\$14,928.29</u>

It was agreed by Council that the items recommended by the Chief Administrative Officer in the amounts of \$3,411.31 and \$1,106.32 should be charged to the 1983 Contingency Account.

ON MOTION of Councillor Short and Councillor Lugar, it was moved that the amount of \$14,928.29 be transferred from the Reserve Account for Contingencies and Doubtful Receivables to the Operating Reserve Section of the Special Reserve Fund. Motion carried unanimously.

8 MOTIONS OF RESCISSION

NIL

9 PUBLIC HEARINGS AND MOTIONS ARISING THEREFROM

NIL

10 PETITIONS, DELEGATIONS, CORRESPONDENCE

10.1 PETITIONS

10.1.1 RESIDENTS OF BEDFORD RE SPEED HUMPS ON SHORE DRIVE

Copies of correspondence from Mrs. Angela Fraser of Shore Drive, including a Petition from a group of concerned residents concerning the speed humps on Shore Drive, were circulated to members of Council.

It was noted that those signing the petition would like to see the speed humps removed from Shore Drive.

Copies of correspondence from Mr. Thomas O. Boyne of Shore Drive were also circulated to members of Council in which Mr. Boyne requested that, if Council should choose to reconsider the existence of the speed humps an opportunity be given to those who are in favour of same to make their feelings known.

ON MOTION of Councillor Lugar it was moved that the correspondence and petition be accepted with thanks and tabled, pending the report of Staff concerning the speed humps.

There was no seconder for this Motion.

During discussion of the correspondence and petition, it was suggested by Councillor Tolson that Staff does not have the expertise to determine whether the speed humps are successful. He expressed the opinion that a poll should be carried out amongst the residents of Shore Drive to determine whether the humps are desired or successful.

ON MOTION of Councillor Tolson it was moved that Staff should make up a form letter to be mailed to all the residents of Shore Drive which can be used when developing staff's recommendation to Council next Spring concerning the speed humps.

There was no response to three calls from the Mayor for a seconder, and the Motion was declared invalid.

10.3.2 ON MOTION of Councillor Roy and Councillor Doyle it was moved that the letters and the petition be received by Council and that letters be forwarded to Mrs. Fraser and Mr. Boyne acknowledging the receipt of the correspondence and the petition, and noting that Council has requested a report from Staff to be tabled in April 1984 concerning the speed humps on Shore Drive. Motion carried unanimously.

During further discussion it was noted by Councillor Short that, in his opinion, the question which should be examined is whether speed humps are effective, in principle, and therefore should be placed in other areas of the Town as well as Shore Drive. He further requested that staff attempt to determine whether speed humps are, in fact, effective in the reduction of speed by vehicles on streets.

It was noted by Deputy Mayor Loncarevic that results of studies are now available from the United Kingdom addressing many of the questions with regard to the effectiveness of speed humps. This material will be forwarded to staff, who will then be able to include recommendations contained therein within the report to be provided Council in the Spring.

10.2 DELEGATIONS

NIL

10.3 CORRESPONDENCE

10.3.1 TOWN OF CLARKS HARBOUR - RESOLUTION OF REGIONAL GOVERNMENT

Copies of correspondence from the Town of Clarks Harbour were circulated to members of Council with which was enclosed a copy of a Resolution recently passed by the Council of the Town of Clarks Harbour, opposing any proposed form of Regional Government. The correspondence requested the concurrence of Bedford Town Council on this Resolution.

ON MOTION of Councillor Lugar and Councillor Tolson it was moved that, whereas the Town of Bedford is involved in Metropolitan cooperation, it regrets that it cannot support the resolution at the present time. Motion carried unanimously.

10.3.2 CITIES OF HALIFAX AND DARTMOUTH RE TOBACCO ADVERTISING - MEDIACOM BUS SHELTERS

Copies of correspondence from the City of Halifax and the City of Dartmouth were circulated to members of Council, which were in response to a request from the Town of Bedford that these cities support the Town's opinion that tobacco advertising should not be permitted as acceptable advertising on the Mediacom bus shelters.

It was noted that the City of Halifax has previously decided against imposing any editorial authority over the content of advertising on the bus shelters, and that the City of Dartmouth has received and filed the correspondence from the Town of Bedford.

In response to an inquiry from Councillor Lugar, the Chief Administrative Officer advised that the Metropolitan Transit Commission would like a decision as soon as possible as to where the bus shelters are to be located in the Town of Bedford. It was noted by Councillor Lugar that many of the bus shelters currently erected appear to have tobacco advertising and the situation may be that we must accept such advertising if we wish to have the shelters.

Deputy Mayor Loncarevic advised that correspondence received recently from the Nova Scotia Council on Smoking and Health, congratulated the Town of Bedford for its stand against the display of cigarette advertising. The Deputy Mayor requested permission for Mrs. Kay Porter, President of the Nova Scotia Council on Smoking, to make a verbal presentation, and unanimous approval was given by Council to this request.

Mrs. Porter addressed Council advising of her group's efforts in trying to eliminate tobacco advertising from the bus shelters. She reviewed the activities of the Council, and noted that the Council realized that the taking of such a stand with regard to tobacco advertising was

difficult due to the financial implications involved. She further noted that the Nova Scotia Council on Smoking plans to take certain steps in order to point out to the City of Halifax that it is not supporting its own policies concerning advertising and the use of tobacco in public places.

Following Mrs. Porter's presentation, some discussion took place with regard to whether or not the Town of Bedford would lose the opportunity for the installation of the bus shelters if tobacco advertising was not permitted. It was noted by some members of Council that the alternative proposal would be to purchase our own shelters and maintain same.

The Director of Planning, Mr. Barry Zwicker, informed Council that following the last Council Session when this matter was discussed, a call was received from a Mediacom Representative, indicating their willingness to discuss same with Town Representatives.

ON MOTION of Councillor Lugar and Councillor Tolson it was moved that staff be requested to determine costs that would be involved for the installation of bus shelters with advertising that would be to the satisfaction of the Town of Bedford, in consultation with the Transit Advisory Committee. Motion carried.

Mayor Roberts voted against the Motion. Councillor Doyle abstained from voting.

10.3.3 NICHOLS CONTRACTING LIMITED - REQUEST FOR PAYMENT OF ADDITIONAL WORK RENOVATIONS - LEBRUN CENTRE

Copies of correspondence from Mr. John D. MacDonald of J.L. Nichols Contracting Limited were circulated to members of Council, in which Mr. MacDonald requested the payment of \$3,383. over the amended contract, to cover the costs of removing additional concrete from the rink.

It was noted in Mr. MacDonald's correspondence that the original specifications for the rink renovations indicated concrete thickness of an average of 8.4 inches, whereas it was determined by the contracting company that the actual thickness of the concrete floor was an average of 10.5 inches.

12.2 A general discussion ensued during which some Councillors expressed the opinion that the Town should not be liable for this additional cost, being that it was the result of faulty specifications. It was also felt that those preparing same should accept responsibility.

Other members of Council expressed the opinion that the contractor could not be responsible for a mistake in the specifications and that he should be reimbursed for the extra expenditure.

ON MOTION of Councillor Lugar and Councillor Short it was moved that the payment of an additional \$3,383. to cover the costs of removing the extra concrete from the rink during the arena floor renovations be approved. Motion carried. Deputy Mayor Loncarevic voted against the Motion.

It was agreed by Council that staff should review the specifications and report back at the next meeting of Council as to whether or not consideration should be given to requesting reimbursement of this payment from the consultants involved.

11 STANDING COMMITTEE REPORTS

11.1 RECREATION COMMISSION REPORT

The Chief Administrative Officer presented a report from the Recreation Director, indicating the results of the 1984 election of officers for the Bedford Recreation Commission, noting that Mr. Tom Innes had been elected as Chairman and Mrs. Barbara Beresford Green as Vice Chairman.

ON MOTION of Councillor Roy and Councillor Tolson, it was moved that Town Council confirm the appointment of Mr. Tom Innes as Chairman, and Barbara Beresford Green, as Vice Chairman, of the Bedford Recreation Commission for the year 1984. Motion carried unanimously.

12 OTHER REPORTS

12.1 ANIMAL CONTROL REPORT - DECEMBER 1983

The Animal Control Report for December 1983 was received for information. It was requested by Council that an Annual Report for 1983 be circulated once same is prepared.

12.2 BUILDING INSPECTION REPORT - DECEMBER 1983

Copies of the Building Inspection Report for the month of December, including totals for the year 1983, were circulated to members of Council. It was noted that 283 permits were issued during the year 1983, with a total construction value of \$12,443,372 and a permit revenue of \$26,018.

MOTIONS

NIL

MISCELLANEOUS BUSINESS14.1 1984 ASSESSMENT ROLL

By memorandum, the Chief Administrative Officer advised that the Property Assessment Roll for the Town of Bedford has been received from the Province of Nova Scotia, and that individual assessment notices have been mailed during the past week regarding 1984 assessments.

Total property assessment for the Town of Bedford for the year 1984 is \$225,905,650. which is a 26.5% increase over the 1983 assessment figure. The Chief Administrative Officer noted that a large part of this increase of \$47,378,370 is attributable to the general reassessment which was conducted throughout the Province during 1983 in order to bring property assessments more in line with "current market value."

The Chief Administrative Officer further advised that 65.9% of the Town's 1984 assessment is related to residential and resource with the remaining 34.1% to commercial and business occupancy.

Enclosed with the memorandum was a schedule indicating a random sampling of property assessments throughout the Town and the increase in assessments from 1983 to 1984. It was also noted that the number of dwelling units including apartments, for 1984 has been determined to be 2,572, an increase of 83 or 3.3% over the 1983 count of 2,489.

Deputy Mayor Loncarevic inquired as to whether or not most of the increases are due to the fact that the previous year's assessments were on uncompleted buildings -- otherwise he could not understand the heavy percentage increase. The Chief Administrative Officer advised that some

of the increase could be due to this fact, but for the most part would be due to the increased market value of properties within the Town.

Councillor Short noted that several apartment buildings had been increased by the same percentage and found that fact a little difficult to understand.

Deputy Mayor Loncarevic drew attention to the fact that the residential growth rate is running higher than the commercial growth rate, expressing the opinion that this could cause a grave problem in future years.

ON MOTION of Deputy Mayor Loncarevic and Councillor Doyle, it was moved that Town Council request the Bedford Planning Advisory Committee to investigate and report on any management growth techniques or procedures that may be available to the Town under the new Planning Act, and which may be feasible for application within the Town of Bedford.

During discussion on the Motion it was noted by Councillor Short that the Industrial Commission has informed Council several times that unless this Commission was enabled to do more than it has in the past, the residential growth would exceed the commercial growth. He further noted that Town Council has previously turned down the idea of hiring an Industrial Promotions Officer and expressed the opinion that the current situation with regard to the assessment increase is a reflection of what the Town is not doing insofar as the promotion of Industrial Development is concerned.

It was noted by the Mayor that most of the residential growth which is being experienced is high quality growth, and because of this, may not necessarily cause a problem in the future.

THE MOTION was put to the meeting and passed. Councillor Tolson voted against the Motion.

14.2 SCHEDULE OF MEETINGS - 1984

By memorandum, the Chief Administrative Officer recommended that five (5) Committee of the Whole (in camera) sessions be scheduled throughout the year 1984, in order to facilitate discussions regarding personnel, litigations, land transactions, etc. He noted that no formal decisions can be

made at such meetings, and consequently any agreements reached in Committee of the Whole require formal ratification at a regular session. It was suggested that these meetings be scheduled on a Thursday in January, March, May, September and November.

The Chief Administrative Officer also suggested certain adjustments to the normal Council Sessions during 1984, due to holiday conflicts.

During discussion of the recommendation, it was agreed by Council that a schedule of Committee of the Whole Sessions should be introduced on a trial basis. but that they should be held on Monday evenings, rather than Thursday evenings.

ON MOTION of Councillor Lugar and Councillor Roy it was moved that the recommendations of the Chief Administrative Officer be accepted with regard to the rescheduling of certain Regular Council Sessions, and that arrangements be made for a number of Committee of the Whole Sessions to be held on dates suitable to members of Council. Motion carried unanimously.

14.3 REPORT - JOINT COMMITTEE RE SCHOOL BOARD EXCESS COSTS

By memorandum, the Chief Administrative Officer advised that a Joint Session involving Halifax County Council, Bedford Council, and the District School Board was held on Wednesday, December 16, 1983, to receive and discuss the report as completed by the Joint Committee on Excess Costs. He noted that, as a result of the discussions which followed, it was agreed that the following recommendation be placed before the respective bodies:

"That the Halifax County Council, Bedford Town Council and Halifax County - Bedford District School Board agree to meet jointly with Halifax County MLA's on the subject of Provincial Funding re education costs, such meeting to be convened early in 1984."

The Chief Administrative Officer advised that it would, therefore, be in order for Town Council to endorse the aforementioned recommendation, thus giving official sanction to the combined efforts.

ON MOTION of Councillor Tolson and Councillor Doyle, it was moved that the Town Council of the Town of Bedford endorse the recommendation that the Halifax County Council, Bedford Town Council, and the Halifax County - Bedford District School Board agree to meet jointly with Halifax County MLA's on the subject of Provincial funding re education costs, early in the new year.

During discussion on the Motion, Deputy Mayor Loncarevic expressed concern that it appeared that the Town has missed the opportunity to inform the District School Board of what would be an acceptable level of School Board Excess Costs for the year 1984.

In response, it was suggested by the Chief Administrative Officer that it is not yet too late, but if such a meeting was to take place it should occur very soon.

After further discussion it was agreed that Council would meet in Committee of the Whole to discuss this matter and also to determine if the County is interested in such a decision on what the municipal units would be willing to fund for 1984, being conveyed now to the County.

THE MOTION was put to the meeting and passed unanimously.

14.4 PROPOSED AGREEMENT - COUNTY OF HALIFAX - TOWN OF BEDFORD - GRANT IN LIEU OF TAXES - NOVA SCOTIA POWER CORPORATION

By memorandum, the Chief Administrative Officer reviewed the background of the problem encountered with regard to the matter of the Grant in Lieu of Taxes from the Nova Scotia Power Corporation. He recommended that Town Council approve of the recommendation from the Department of Municipal Affairs that the Annual Grant be divided between the Municipality of the County of Halifax and the Town of Bedford on the following basis:

County of Halifax 90% / Town of Bedford 10% .

It was noted in the memorandum that the Nova Scotia Power Corporation has refused to divide the Grant until such time as an agreement is signed by the Mayor of the Town of Bedford and the Warden of the County of Halifax.

ON MOTION of Councillor Tolson and Councillor Roy it was moved that the Mayor and Chief Administrative Officer be authorized to enter into an agreement with the County of Halifax wherein the Annual Grant in Lieu of Taxes from the Nova Scotia Power Corporation will be divided between the Municipality and the Town on the following basis:

County of Halifax 90% / Town of Bedford 10%;

this agreement to be retroactive to January 1, 1983." and that the Nova Scotia Power Corporation be advised accordingly.

MOTION carried unanimously.

14.6 DOYLE COURT WALKWAY

Councillor Tolson expressed concern with the status of the Doyle Court Walkway, and requested that, as soon as possible in the Spring, the walkway be upgraded in order to make it useable.

The Director of Planning and Development advised that he has had contact several times with the developer of Bedford Village, and that it is the intention of the developer to properly construct the walkway to the standards of the Town of Bedford during the 1984 construction period.

It was agreed that the Development Officer should pursue this matter in order that the walkway be properly upgraded/constructed as early as possible.

-5

QUESTIONS

15.1 ACTION SHEET

15.1.1 TRIAL RUN - BEDFORD TO DARTMOUTH - METRO TRANSIT

The Chief Administrative Officer advised that this item had been removed from the Action Sheet, but may return due to the fact that there seems to be a problem with regard to the commencement of this service. He noted that the Town is still awaiting some information from the Metro Transit Commission as to when this service will commence in order that a recommendation can be brought forward to Town Council.

15.1.2 POLICE BUILDING - BACKFILLING OVER MT&T CABLE

Councillor Roy advised that the cable in question has been excavated, and found to be damaged. It has now been repaired by MT&T and has been properly backfilled. He requested information as to who would be responsible for the costs of this work and was informed that the contractor will be required to absorb any associated costs.

15.1.3 KILLARNEY DRIVE DRAINAGE

In response to an inquiry from Council it was agreed that a staff report would be presented at the next Session of Council on the situation with regard to the Killarney Drive drainage problem.

16 NOTICES OF MOTION

16.1 BYLAW RESPECTING THE TEMPORARY CLOSING, EXCAVATION, SPECIAL USE, ACCESS CONTROL, MAINTENANCE, CARE AND REGULATION OF STREETS

Notice of Motion was served by Councillor Roy of the intent to pass a Bylaw Respecting the Temporary Closing, Excavation, Special Use, Access Control, Maintenance, Care and Regulation of Streets at the next Session of Town Council.

17 ADDED ITEMS


NIL

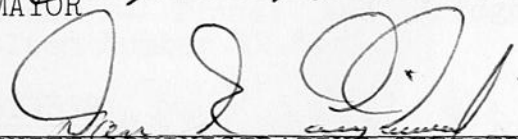
18 OTHER

NIL

19 ADJOURNMENT

ON MOTION of Councillor Doyle and Councillor Roy it was moved that the meeting adjourn at approximately 10:40 p.m.



MAYOR


CHIEF ADMINISTRATIVE OFFICER

MINUTES OF THE FIFTH SESSION OF THE SECOND YEAR'S
MEETINGS OF THE SECOND COUNCIL OF THE MUNICIPALITY
OF THE TOWN OF BEDFORD
REGULAR SESSION - JANUARY 23, 1984

A Regular Session of the Town Council of the Town of Bedford took place on Monday, January 23, 1984, at 7:30 p.m., in the Town Council Chambers, Suite 400, Bedford Tower, Bedford, Nova Scotia, Mayor Keith Roberts presiding.

1. LORD'S PRAYER

Mayor Roberts opened the Session with the leading of the Lord's Prayer.

2. ATTENDANCE

Deputy Mayor Bosko Loncarevic and Councillors Phyllis Doyle, David Lugar, William Roy and Robert Short were in attendance at the commencement of the Session.

Staff members attending this meeting included Dan R. English, Chief Administrative Officer; Joan Pryde, Deputy Clerk; Barry Zwicker, Director of Planning and Development; Wayne Legere, Acting Director of Engineering and Works; John Robertson, Chief Building Inspector; Eric Sheppard, Captain - Bedford Fire Department; H.A. MacKenzie, Chief - Bedford Police Department; and Robert Nauss, Director of Recreation. Several members of the Bedford Volunteer Fire Department, including Chief David Selig and the Chairman of the Bedford Recreation Commission, Mr. Thomas Innes, were also in attendance at this Session.

3. APPROVAL OF MINUTES

ON MOTION of Councillor Lugar and Councillor Doyle it was moved that the Minutes of the Regular Session of January 9, 1984, be approved. Motion carried unanimously.

4. ADDITIONS/DELETIONS FROM ORDER OF BUSINESS

On the request of the Chief Administrative Officer, it was agreed that an item "Metropolitan Transit Commission - Approval of Costs for Trial Run - Bedford to Dartmouth", be placed on the Agenda as Item Number 11.1.

On request of Councillor Roy, it was agreed that an item "Sidewalk Maintenance - Tunnel and Bridge" be placed on the Agenda as Item Number 12.1(a).

5. APPROVAL OF ORDER OF BUSINESS

ON MOTION of Councillor Roy and Councillor Lugar it was moved that the Order of Business as amended be approved. Motion carried unanimously.

6. MOTIONS OF RECONSIDERATION
NIL
7. DEFERRED BUSINESS / BUSINESS ARISING FROM THE MINUTES
NIL
8. MOTIONS OF RESCISSION
NIL
9. PUBLIC HEARINGS AND MOTIONS ARISING THEREFROM
NIL
10. PETITIONS, DELEGATIONS, CORRESPONDENCE
- 10.1 PETITIONS
NIL
- 10.2 DELEGATIONS
NIL
- 10.3 CORRESPONDENCE
- 10.3.1 U.N.S.M. - ENDORSEMENT OF DECLARATION OF HUMAN RIGHTS

Copies of correspondence from Mr. Sherman Zwicker, Executive Director of the Union of Nova Scotia Municipalities, were circulated to members of Council in which Mr. Zwicker requested the consideration of Council to the endorsement of a proclamation, "The Second Decade for Action to Combat Racism and Racial Discrimination."

ON MOTION of Councillor Short and Councillor Doyle it was moved that the Town Council of the Town of Bedford endorse the proclamation, "The Second Decade for Action to Combat Racism and Racial Discrimination." Motion carried unanimously.

11. STANDING COMMITTEE REPORTS
- 11.1 TRANSIT ADVISORY COMMITTEE

Deputy Mayor Loncarevic advised Council that the Transit Advisory Committee has met twice in Joint Session with the Transit Advisory Committee of the City of Dartmouth, and it is now prepared to endorse the

12.1 proposal for a six month trial run service from Dartmouth to Bedford. It is hoped to have this run established by the end of February. The estimated deficit for the six months trial period is \$14,900 of which Bedford's share will be approximately \$9,000. He also noted that, if a decision is not forthcoming in the very near future, it will be impossible to commence the trial run until June.

ON MOTION of Deputy Mayor Loncarevic and Councillor Short, it was moved that Town Council approve the commencement of a trial run from Bedford to Dartmouth for six months, at an estimated cost to Bedford of \$9,000. Motion carried unanimously.

12.2 It was noted by the Deputy Mayor that the Transit Advisory Committee will meet in the near future in order to work out the details of routing, timing, etc.

12. OTHER REPORTS

12.1 WORKS DEPARTMENT - DECEMBER 1983

Copies of the Engineering & Works Department Monthly Report for the month of December 1983 were circulated to members of Council. It was noted by Mr. Wayne Legere, Acting Director of Engineering & Works, that the Monthly Report outlines specific works undertaken during the month of December, but does not detail regular maintenance operations. Also included with this report was a comparison of snow removal costs to December 1983 as compared to December, 1982.

Following perusal of the reports, Councillor Short requested information as to whether or not the County of Halifax was taking action with regard to the malfunctioning pumping station located at Fish Hatchery Park. He expressed strong concern that such action should commence immediately.

It was reported by both the Chief Administrative Officer and the Acting Director of Engineering & Works that no response has yet been received from the County of Halifax, insofar as this problem is concerned and that the County will be contacted immediately in order to effect remedial action. It was agreed that if this action is not forthcoming in the very near future, the Department of Health should be contacted.

The reports of the Engineering and Works Department were received for information.

The monthly report was the first provided to Council by the Engineering & Works Department. Members of Council expressed their appreciation for the information provided, and noted they will be looking forward to such reports in the future.

12.1(a) TUNNEL - CANADIAN NATIONAL RAILWAY BRIDGE

Councillor Roy advised that he has had concerns expressed by residents of the Community with regard to the condition of the tunnel under the CN Railway Bridge. He requested that Staff prepare a report on the current condition of this tunnel, and how it could be made more feasible for pedestrian transportation during the balance of the winter; also, what can be done to make it safe for public use throughout the year. He noted that the main problems seem to be lighting and accumulation of ice on the walkway.

12.2 FIRE DEPARTMENT - DECEMBER, 1983

Copies of the Fire Chief's monthly report for the month of December, 1983 were circulated to members of Council. During perusal of the report the Fire Chief answered several questions with regard to the number of fire calls during the month of December, 1983, and during the entire year, as compared to 1982. It was noted that the number of calls to which response has been made was slightly less in 1983 than in 1982.

The Fire Chief's report was received for information

13. MOTIONS

NIL

14 MISCELLANEOUS BUSINESS14.1 KILLARNEY DRIVE DRAINAGE

By memorandum, Mr. Wayne Legere, Acting Director of Engineering and Works reported on the status of drainage improvements on Killarney Drive. He noted that the ownership of the property in question changed approximately six months ago and, on a basis of a discussion with the new owner, it has been determined that there has been no flooding problems during the six months of the new ownership.

It was recommended by the Acting Director of Engineering and Works that any further pursuit of upstream improvements be postponed pending further monitoring of flooding problems, and that the Acting Director of Engineering & Works be authorized to commence discussion with the Town Solicitor regarding

14.1 enforcement procedures of the Town of Bedford Streams and Drains Bylaw (Bylaw Number 4) as it applies to gradual water course restriction through adjacent development over an extended period of time .

Following a brief discussion by Council, it was agreed that the Acting Director of Engineering and Works' recommendation with regard to Killarney Drive flooding problems should be followed and that the situation should be monitored for a period of time.

With regard to the second recommendation concerning the enforcement of the Town of Bedford Streams and Drains Bylaw, the Deputy Mayor expressed the opinion that any existing bylaws should be enforced. Mr. Legere reviewed his concern with enforcement procedures when it appears that problems have developed over a lengthy time due to various factors rather than one particular cause.

ON MOTION of Deputy Mayor Loncarevic and Councillor Lugar, it was moved that the Town enforce the existing Bylaw, whenever required with the direction of the Town Solicitor. Motion carried unanimously.

14.2 UPDATE - SACKVILLE RIVER BRIDGE

Copies of a memorandum from the Acting Director of Engineering & Works to the Chief Administrative Officer were circulated, in which Mr. Legere reviewed the current status of the Sackville River Bridge approaches. It was noted in the memorandum that it is anticipated traffic will soon be diverted over the recently completed Phase One portion of the bridge. Every reasonable effort will be made to remove the cornerstone; however, the degree of difficulty can not be ascertained until the demolition proceeds to the proximity of the foundation.

Mr. Legere also advised that the Department of Transportation is at the final tender stage for the overall package for the Bridge Approaches Project and that Department and Town Staff will meet shortly to review final cost estimates and to finalize the cost sharing agreement, which may require further ratification by Town Council.

In response to a question from Deputy Mayor Loncarevic as to whether or not we have assurance that the present railing on the old bridge will be used in the new bridge, or a railing of a similar design, Councillor Short advised that drawings now existing in the Town Office indicate that this type of railing will be used.

14.3 PROPOSED STREET NAMES - EAGLEWOOD PHASE IV

By memorandum, the Director of Planning and Development requested the approval of Town Council for four proposed names of streets to be located in Phase IV of the Eaglewood Subdivision. The street names suggested by the Developer were: Condor Road; Armoyan Hills Drive; Nighthawk Lane; and Raven Hill.

During the ensuing discussion, there was unanimous consensus that Armoyan Hills Drive was not acceptable due to the fact that an existing street in the area includes the name Armoyan.

ON MOTION of Councillor Lugar, it was moved that the three street names proposed: Condor Road, Nighthawk Lane, and Raven Hill be adopted. There being no response to three calls for a seconder, the Motion was declared invalid by the Mayor.

Further discussion took place in which several members of Council expressed disapproval of the names proposed. It was also noted that the policy concerning the naming of streets indicated that Heritage '80 would be asked to cooperate with the Town by developing a list of suitable names for future streets and parks.

It was agreed that this request should be forwarded to Heritage '80 as soon as possible.

ON MOTION of Deputy Mayor Loncarevic and Councillor Doyle, it was moved that this matter be deferred to the next meeting of Town Council. Motion carried. Councillor Lugar voted against the Motion.

14.4 IEL - REQUEST RE COMMAND COURT

By memorandum the Director of Planning and Development requested the approval of Town Council to the plowing during the current winter season, for the portion of roadway between the Command Services Building and the former Levochem Building in the Atlantic Acres Subdivision.

It was noted by the Director of Planning & Development that this street has not yet been completed to the Town's standards, and will have to undergo further upgrading in 1984; therefore, if the Town does agree to plow the street for this winter season, it in no way implies any form of public takeover or acceptance of the street. It was also noted by the Director that the agreement to plow this portion of the street during the current winter season would help to maintain a good rapport with IEL.

ON MOTION of Councillor Lugar and Councillor Doyle, it was moved that the Engineering Department be directed to plow the street now being constructed between the existing Command Services Building and the former Levochem Building located in the Atlantic Acres Subdivision. Motion carried unanimously.

14.5 APPOINTMENT - MAINSTREET COORDINATOR

By memorandum, the Chief Administrative Officer advised that a recommendation has been received from the Bedford Business Improvement District Committee that Mr. Micheel Towner be appointed as Mainstreet Program Coordinator for the Town of Bedford, retroactive to January 23, 1984, in an interim capacity, with full duties to commence April 1, 1984, on a one year contract basis.

In reviewing the background of this proposed appointment Mr. English noted that approximately forty applications were received in response to the advertisement and that three candidates were subsequently interviewed, all of whom had Mainstreet Program experience. He advised that Mr. Towner, who is currently the Mainstreet Program Coordinator for the Town of Bridgewater, comes well recommended, given his previous experience and background.

ON MOTION of Councillor Short and Councillor Doyle, it was moved that the Town enter into a one year contract with J.M. Towner & Associates (Micheel Towner, Principal), for provision of Mainstreet Program Coordinator Services, effective April 1, 1984, and on an interim basis, from January 23rd to March 31st, 1984.

14.6 DIRECTOR OF ENGINEERING & WORKS - SELECTION COMMITTEE

By memorandum the Chief Administrative Officer requested that Town Council appoint a small committee with a mandate to review the applications which have been received for the position of Director of Engineering & Works; to prepare a short list; and, to carry out the necessary interviews.

ON MOTION of Councillor Lugar and Councillor Short it was moved that Deputy Mayor Loncarevic, Councillor Roy, and the Chief Administrative Officer, Mr. Dan English, be appointed as a Selection Committee to review applications, prepare a short list, and carry out the necessary interviews for the position of Director of Engineering and Work; and further that

be authorized to seek the assistance and guidance of a Professional Engineer experienced with Municipal Engineering in a Town similar to the size of Bedford. Motion carried unanimously.

15 QUESTIONS

15.1 ACTION SHEET

15.1.2 ENFORCEMENT ACTION - BUILDING INSPECTION DEPARTMENT

In response to a question from Deputy Mayor Loncarevic with regard to his request for an outline of enforcement action taken during the previous year, originating from the Building Inspection Department, he was advised that correspondence on this matter had been previously circulated to himself and Mayor Roberts. It was agreed that this correspondence will be re-circulated.

14.7 CAPITAL BUDGET PROPOSAL 1984/1986

Copies of the third draft of the Preliminary Capital Budget Proposal 1984 to 1986 were circulated to members of Council.

By memorandum the Chief Administrative Officer noted that this draft has been prepared subsequent to Council's consideration of the second draft on December 12, 1983. Council, at that meeting, directed the Chief Administrative Officer to convene a meeting with all Departments in order to review with them the various project proposals with a view to reducing internal borrowing requirements for 1984.

Mr. English advised Council that changes subsequently made in the third draft include total increases to the Capital Budget of \$65,000 and total reductions of \$278,000.

The total proposed Capital Budget as reflected in draft three now amounts to \$1,074,000, a net reduction of \$213,000 from the original submission of \$1,287,200.

Within this total budget proposal, it is proposed that \$137,400 be withdrawn from Source Number Three (straight withdrawals Equipment Reserve Fund) and \$312,000 be borrowed from Source Four (Short Term Borrowing from Reserves).