

**TOWN OF BEDFORD
MINUTES**

TOWN COUNCIL

NOVEMBER 13, 1984 - OCTOBER 15, 1985

SECOND COUNCIL

THIRD YEAR

MINUTES OF THE FIRST SESSION OF THE THIRD
YEAR'S MEETINGS OF THE SECOND COUNCIL OF THE MUNICIPALITY
OF THE TOWN OF BEDFORD

A Regular Session of the Town Council of the Town of Bedford was held on Tuesday, November 13, 1984, at 7:30 p.m. in the Town Council Chambers, Suite 400, Bedford Tower, Bedford, Nova Scotia, Mayor Keith Roberts presiding.

1. LORD'S PRAYER

Mayor Roberts opened the session by the leading of the Lord's Prayer.

2. ATTENDANCE

Deputy Mayor William Roy, Councillors Phyllis Doyle, David Lugar, Robert Short and John Tolson were in attendance at the commencement of the Session.

Staff members attending the Session included B. Joan Pryde, Deputy Clerk; Rick Paynter, Director of Engineering & Works; Barry Zwicker, Director of Planning & Development; John Robertson, Chief Building Inspector; Robert Nauss, Director of Recreation; H. MacKenzie, Chief of Police; David Selig, Fire Chief; and Kenneth A. MacInnis, Legal Counsel.

3. APPROVAL OF MINUTES

3.1 REGULAR SESSION - OCTOBER 15, 1984

ON MOTION of Councillor Short and Deputy Mayor Roy, it was moved that the Minutes of the Regular Session of October 15, 1984, be approved. Motion carried unanimously.

3.2 PUBLIC HEARING - OCTOBER 24, 1984

3.3 SPECIAL SESSION - OCTOBER 24, 1984

It was agreed that approval of the Minutes of the Public Hearing and the Special Session held on October 24, 1984, would be deferred to the next meeting of Council.

4. ADDITIONS/DELETIONS TO ORDER OF BUSINESS

On request of Deputy Mayor Roy, it was agreed that an item "Quotations for Valleyview Lift Station Replacement" would be added to the agenda as item 7.2.

5. APPROVAL OF ORDER OF BUSINESS

ON MOTION of Councillor Doyle and Councillor Lugar it was moved that the Agenda, as amended, be approved. Motion carried unanimously.

6 MOTIONS OF RECONSIDERATION

NIL

7 DEFERRED BUSINESS/BUSINESS ARISING FROM THE MINUTES

7.1 GLOBE & MAIL VENDING MACHINES - CONSIDERATION OF APPROVAL OF VARIOUS LOCATIONS

By memorandum, Diane Litle, Clerk of Licenses, recommended the approval of twenty-one locations for Globe and Mail Vending Machines throughout the Town. She noted that there was an attempt on the part of the Globe and Mail personnel to place machines in locations that would allow ample pulloff room and not be basically in front of someone's home.

Barry Zwicker, Director of Planning & Development requested the consideration of Council to the deferment of further consideration of this item, pending a review of the suggested locations by the Engineering Department, Planning Department, and the Traffic Authority.

ON MOTION of Councillor Short and Councillor Doyle, it was moved that further consideration of this item be deferred pending further study by the Engineering Department, Planning Department, and the Traffic Authority. Motion carried unanimously.

It was noted by Councillor Short that, in his opinion, the suggested locations were not in keeping with the general directions given by Council at a previous meeting.

Deputy Mayor Roy also requested that staff discuss with the Globe and Mail the fact that there is no advertising permitted on Town property.

7.2 QUOTATIONS FOR VALLEYVIEW LIFT STATION

By memorandum, Mr. Rick Paynter, Director of Engineering & Works, advised Council that quotations for the replacement of the Valleyview Lift Station were requested from several firms in the local area, and, of these firms, only Atlantic Purification Systems Limited submitted a proposal with prices ranging on the submitted options from \$13,868 to \$19,463.

The Correspondence Committee reported on the Agenda. Deputy Mayor Roy expressed support and requested a ruling on a Motion of Order from Legal Counsel.

Kenneth A. MacInnis, Legal Counsel, expressed the opinion that it was in order for Councillor Tolson to remove the correspondence from the Agenda.

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7.2(Con't)

He further advised that in accordance with Council's approved Motion of October 15, 1984, the Contract for the Replacement of the Valleyview Lift Station has been awarded to Flyght Canada Limited in the amount of \$12,245.25.

ON MOTION of Deputy Mayor Roy and Councillor Doyle, it was moved that Town Council ratify the purchase of the Replacement Lift Station from Flyght Canada Limited in an amount of \$12,245.25. Motion carried unanimously.

8 MOTIONS OF RESCISSION

NIL

9 PUBLIC HEARINGS AND MOTIONS ARISING THEREFORM

NIL

10 PETITIONS, DELEGATIONS, CORRESPONDENCE

10.1 PETITIONS

NIL

10.2 DELEGATIONS

NIL

10.3 CORRESPONDENCE

10.3.1 RESIGNATION - COUNCILLOR JOHN TOLSON

Copies of correspondence from Councillor John Tolson were circulated to members of Council in which Councillor Tolson indicated his desire to resign from membership on Town Council.

Mayor Roberts requested confirmation from Councillor Tolson that he still wished his resignation to be considered.

In response Councillor Tolson advised Council that he had reconsidered this request and wished his letter of resignation to be withdrawn, noting the costs which would be entailed if a Special Election was required.

Following a ruling by Mayor Roberts that, in his opinion, the correspondence could be withdrawn from the Agenda, Deputy Mayor Roy expressed concern and requested a ruling on a Point of Order from Legal Counsel.

Kenneth A. MacInnis, Legal Counsel, expressed the opinion that it was in order for Councillor Tolson to remove this correspondence from the Agenda.

10.3.1 (Con/t)

The correspondence was removed from the Agenda.

10.3.2. TOWN OF KENTVILLE-MUNICIPAL GRANTS ACT

Copies of correspondence from D.P. Hardy, CMA, Town Administrator, Town of Kentville, were circulated to members of Council, in which Mr. Hardy advised of a resolution of the Town of Kentville forwarded to the Joint Provincial/Municipal Fact Finding Committee. This resolution noted the serious imbalance problem which continues to prevail between rural and urban units relative to such costs as Transportation Services and Police Protection.

The correspondence further requested support from all urban units in the Province, by the forwarding of letters to the Fact Finding Committee urging them to find an early satisfactory resolution to the problem.

ON MOTION of Councillor Short and Councillor Lugar, it was moved that the Chief Administrative Officer for the Town of Bedford contact the Director of Policy, Planning and Research of the Department of Municipal Affairs and advise that the Town of Bedford supports the Resolution as submitted by the Town of Kentville, regarding the imbalance which continues to prevail between the rural and urban units relative to such services as Transportation and Police Protection. Motion carried unanimously.

10.3.3 BEDFORD PARK RESIDENTS ASSOCIATION-RIGHT OF WAY-DOUGLAS DRIVE/MEADOWBROOK DRIVE

Copies of correspondence from Margaret Bradley, Chairman, Bedford Park Residents Association were circulated to members of Council in which Mrs. Bradley advised that the Bedford Park Residents Association is concerned with regard to the continued usage of the "right of way" between Douglas Drive and Meadowbrook Drive for a private driveway to 90 Meadowbrook Drive. She advised further that the association is requesting that this public "right of way" be closed to vehicular traffic.

Details of the situation with regard to this right of way were outlined by the Director of Planning & Development and the Director of Engineering & Works. It was also suggested by the Director of Engineering & Works that further consideration of the matter be deferred pending an opportunity for his Department to determine positively that the Town is the owner of this property.

ON MOTION of Councillor Lugar and Deputy Mayor Roy, it was moved that Staff be requested to search the

10.3.3. (Con't)

title and establish ownership as well as report back to Council at the next meeting, indicating what interim and long term measures might be taken with regard to the use of this property. Motion carried unanimously.

It was suggested by Mayor Roberts that during the intervening period, Members of Council might visit the site in order to familiarize themselves with the problems involved. He expressed the opinion that the width of the right of way was such that a compromise for its use might be developed.

11

STANDING COMMITTEE REPORTS11.1 RECREATION COMMISSION - LEGION PARK DEVELOPMENT

By memoranda, the Chief Administrative Officer and the Director of Recreation requested consideration of Council to the purchase of forty four lights (RHL Floodlights - 1000 Watt Multi Vapor Lamp) at a cost not to exceed \$7,700. It was noted that this price reflects a saving of \$19,272 to the Town as compared with the current cost of new lights. The reason for this reduction is the fact that these lights were bought and originally used for the lighting arrangement for Pope John Paul's metro visit.

It was noted that both the President of the Minor Baseball Association and the President of the Bedford Mens Recreation Softball League support the purchase of these lights in order to expand the facility usage of the ballfield and that both groups will be willing to pay a "user fee" for field time in order to support the operating costs of such lighting.

It was recommended by the Chief Administrative Officer that if Town Council agrees that the proposed expenditure can be justified by user demand, that the funds be withdrawn for this purpose from the Special Reserve Fund. He noted that it was anticipated that during 1984, approximately \$75,000 would be placed in this fund through a portion of Deed Transfer Tax, however, to the end of October 31, 1984, approximately \$102,000 (representing twenty five percent of the total Deed Transfer Tax collected) has been generated.

In response to an enquiry from Council, Mr. Nauss advised that if the lights are purchased and not installed during 1985, they can be safely stored.

11.1 (Con't)

ON MOTION of Councillor Lugar and Deputy Mayor Roy, it was moved that the Recreation Commission be authorized to purchase forty four lights (RHL Floodlights - 1000 Watt Multi Vapor Lamp) from Harris and Roome Limited at a cost not to exceed \$7,700 for the expansion of the use of one of the Town's outdoor recreation facilities. Motion carried unanimously.

11.2 BEDFORD PLANNING ADVISORY COMMITTEE

By memorandum, Barry Zwicker, Director of Planning & Development advised of a Motion passed by the Bedford Planning Advisory Committee on November 7, 1984, that it be recommended to Council that the Minister of Municipal Affairs be requested to advertise his intent to enact Provincial Subdivision Regulations for the Town of Bedford.

ON MOTION of Deputy Mayor Roy and Councillor Doyle, it was moved that the Town Council of the Town of Bedford request the Minister of Municipal Affairs to advertise his intent to enact Provincial Subdivision Regulations for the Town of Bedford.

During discussion of the Motion, some concern was expressed by the Town Solicitor, Mr. Kenneth MacInnis, that, at a meeting of Town Solicitors, some concerns were expressed with regard to the Provincial Subdivision Regulations, and the Town might wish to consult with the Department of Municipal Affairs, regarding these concerns.

Deputy Mayor Roy and the Director of Planning & Development reviewed for Council the details and the reasoning for the recommendation from the Planning Advisory Committee.

The Motion was put to the meeting and passed un-

11.3 BID (MAINSTREET) COMMITTEE

By memorandum, J.M. Towner, BID Coordinator reported to Town Council with regard to the progress of the Mainstreet Program. He noted that, construction continues at a very rapid rate, and that he was satisfied with progress. He also noted that the weather has been cooperative and that he is very hopeful that most of the work will be completed in the Fall of 1984.

Council was also advised that the BID Committee continues its 1985 Planning Strategies and is currently setting Engineering and Consulting tasks for the proposed focal areas.

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11.3 (Con't)

Council was also advised of the recommendation from various organizations represented in the BID Committee for its 1985 delegations, as follows:

Bedford Business Improvement Corporation:

Arnold Legree, Laurie Stevens

Horticultural Society:

Barbara Koppernaes

Heritage '80

Mary Joudrey

Bedford Board of Trade

Art Hustins Jr.

Doug Williams

Mr. Towner concluded his report by noting that the representative Council chose for 1984, Councillor Short, has been very instrumental to the success of the Program, and that the BID Committee would benefit from his presence in 1985 as well. The BID Committee report was received for information.

12 OTHER REPORTS

12.1 ANIMAL CONTROL REPORT - OCTOBER 1984

12.2 TAX COLLECTION REPORT - OCTOBER 31, 1984

12.3 CHIEF BUILDING INSPECTOR'S REPORT - OCTOBER 1984

Copies of the Animal Control Report - October 1984, Tax Collection Report to October 31, 1984, and the Chief Building Inspector's Report - October 1984, were received for information.

It was noted by Deputy Mayor Roy that, despite previous concern expressed, commercial assessment appears to be rising in about the same proportion as residential assessment.

13. MOTIONS

13.1 PROPOSED SIDEWALK POLICY-NOTICE SERVED BY COUNCILLOR SHORT-SEPTEMBER 1984

By memorandum, Rick Paynter, Director of Engineering & Works circulated copies of a proposed sidewalk

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13.1 (Con't)

policy for the Town of Bedford. He noted that the policy was brief, but set out a priority program for sidewalk construction including budgeting and planning for the next five years.

Following a review of the proposed policy, it was agreed that the proposed policy should be amended in order that paragraph 2, concerning medians, would read as follows:

"Where right of way restrictions prohibit the construction of this median, the sidewalk will abut the existing concrete or asphalt curb, and will be a minimum of seven feet, wherever practical."

ON MOTION of Councillor Short and Deputy Mayor Roy, it was moved that the Town of Bedford adopt the Policy Respecting Sidewalks, as presented and amended. Motion carried unanimously.

13.1(b) SIDEWALK CONSTRUCTION PROGRAM

By memorandum, Rick Paynter, Director of Engineering & Works, circulated copies of a suggested five year sidewalk construction program for consideration by Council. During the ensuing discussion, it was suggested by Councillor Short that copies of this program should be forwarded to the Mainstreet Committee in order that some determination could be made as to whether or not portions of the program could be included under the Mainstreet Program.

It was unanimously agreed that this procedure should be followed, after which Council would again re-examine the suggested program under the Capital Budget.

BYLAW TO REPEAL CERTAIN BYLAWS - NOTICE SERVED BY COUNCILLOR LUGAR - OCTOBER 15, 1984 - SECOND READING

ON MOTION of Councillor Lugar, and Councillor Short it was moved that a Bylaw to Repeal Certain Bylaws of the Town be approved, subject to the approval of the Minister of Municipal Affairs. Motion carried unanimously.

13.2 BYLAW AMENDMENTS - BYLAW RESPECTING TRADE AND LICENSING NOTICE SERVED BY COUNCILLOR DOYLE - OCTOBER 15, 1984 - SECOND READING

Copies of a proposed Bylaw Amendment to the Bylaw Respecting Trade and Licensing were circulated to members of Council. Kenneth MacInnis, Legal Counsel expressed some concern with regard to the proposed

amendment, and suggested deferrment.

ON MOTION of Councillor Lugar and Deputy Mayor Roy, it was moved that further consideration of this amendment be deferred to the next meeting of Town Council. Motion carried unanimously.

14 NEW BUSINESS

14.1 APPROVAL OF COUNCIL APPOINTMENTS TO BOARDS/COMMISSIONS/COMMITTEES

By memorandum, Keith A. Roberts, Mayor, and Dan R. English, Chief Administrative Officer, submitted a recommended list of Council appointments to Boards/Commissions/Committees effective November 13, 1984. It was noted that an attempt was made to develop a reasonable division of responsibility and also to give Council Members some change from previous years.

Following a review of the suggested appointments, it was requested by Councillor Tolson and agreed by Councillor Lugar that Councillor Tolson would accept an appointment to the Board of Health, and Councillor Lugar to the Transit Advisory Committee, reversing what was originally proposed.

ON MOTION of Councillor Short and Councillor Doyle, it was moved that the Town Council of the Town of Bedford approve the appointments as recommended by Mayor Roberts and the Chief Administrative Officer, subject to the approved change with regard to Councillor Lugar and Councillor Tolson. Motion carried.

14.2 APPROVAL OF NON COUNCIL APPOINTMENTS TO BOARDS / COMMISSIONS/COMMITTEES

By memorandum, from Joan Pryde, Deputy Clerk, copies of a schedule noting the number of appointments required for various Boards/Commissions/Committees were circulated to members of Council. The schedule also noted current members who have indicated their agreement to reoffer and new applications received.

It was agreed by Council that choices for the required appointments should be made by secret ballot in those cases where more persons have offered than are required.

Following the balloting procedure, it was agreed that the following appointments would be made effective November 1984:

(14.2 Cont'd)

Bedford Planning Advisory Committee (Two Year Term)

- Mary Lou Kerr
- Peter White
- Helen Beaver
- Douglas Williams
- Eric Nielsen
- Ron Hiltz

Board of Police Commissioners (One Year Term)

- Donald Bower
- Norman Atkinson

Bedford Industrial Commission (Three Year Term)

- Bill Chabassol
- Bill MacLean

Board of Health (One Year Term)

- Peter Kelly
- David Gorsline

Tree Committee (One Year Term)

- Hillary Grant

Heritage Advisory Committee (One Year Term)

- Allan Duffus
- Joyce Heffler
- Robert Lugar
- Ann Pember
- Caroline Hughes

Transit Advisory Committee (One Year Term)

- Arnold Jones
- Witske Gradstein
- Ann Pember
- Jerry Miller
- Gary Dean

Grants Advisory Committee (One Year Term)

- Bernie Heffler
- George Christie

14.5 PROPOSAL FOR GARBAGE COLLECTION SERVICES-1985-EXTENSION OF CONTRACT 82-10 SUBURBAN WASTE AND DISPOSAL

By memorandum, Rick Payater, Director of Engineering & Works, requested the approval of Council to be

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(14.2 (Con't))

BID (Mainstreet) Committee: (One Year Term)

Arnold Legeee
Laurie Stevens
Barbara Koppernaes
Mary Joudrey
A.J. Hustins Jr.
Douglas Williams

14.3 APPROVAL OF AWARDING OF INSURANCE REQUIREMENTS -
1985 RAY FREDERICKS INSURANCE LIMITED

By memorandum, Joan Pryde, Deputy Clerk, requested the approval of Town Council to the awarding of the Contract for 1985 Insurance Requirements to Ray Fredericks Insurance Limited. It was noted that the request was for the continuation of the insurance coverage presently in effect, at a total cost of \$15,296.

It was also noted by the Deputy Clerk that Staff is addressing the overall question of insurance requirements and that Council will be advised of the results in the near future.

ON MOTION of Councillor Short and Councillor Doyle, it was moved that the Contract for the extension of insurance coverage, currently in effect, be awarded to Ray Fredericks Insurance Limited for the year 1985, at a cost as quoted by the company of \$15,296. Motion carried unanimously.

14.4 RATIFICATION OF AGREEMENT-TOWN OF BEDFORD/PETRO
CANADA-CONSTRUCTION OF WALKWAY

By memorandum from Mr. Rick Paynter, Director of Engineering, copies of a contract agreement between the Town of Bedford and Petro Canada Limited were circulated to members of Council, concerning the construction of a pedestrian walkway across lands of Petro Canada Limited, located between Highway No. 1 and Rocky Lake Drive.

ON MOTION of Councillor Lugar and Councillor Tolson, it was moved that Town Council ratify the contract agreement between the Town of Bedford and Petro Canada Limited for the construction of a walkway between the Bedford Highway and Rocky Lake Drive. Motion carried unanimously.

14.5 PROPOSAL FOR GARBAGE COLLECTION SERVICES-1985-EXTENSION
OF CONTRACT 82-10 SUBURBAN WASTE AND DISPOSAL

By memorandum, Rick Paynter, Director of Engineering & Works, requested the approval of Council to an

14.5 (Con't)

an extension of Contract 82-10 with Suburban Waste and Disposal Limited for garbage collection services for 1985. He noted that the contract would include a three percent increase over their original tendered 1985 contract price, resulting in an adjusted 1985 contract figure of \$63,555.12.

ON MOTION of Councillor Tolson and Councillor Roy, it was moved that the Mayor and Chief Administrative Officer be authorized to enter into a contract with Suburban Waste and Disposal Limited for the provision of garbage collection services for 1985 in an amount not to exceed \$63,555.12. Motion carried unanimously.

14.6 SIGNING AUTHORITY

By memorandum, the Chief Administrative Officer requested a resolution of Town Council with regard to the signing authority for bank accounts in the name of the Town of Bedford, noting that in the past, four signing officers have been authorized to sign cheques on behalf of the Town of Bedford: namely, the Mayor, the Deputy Mayor, the Chief Administrative Officer, and the Deputy Clerk. It was also pointed out that it has been the practice of the Town to require that cheques be signed by one of the two elected officials, and one of the two appointed officials.

ON MOTION OF Councillor Lugar and Councillor Doyle, it was moved that the practice of requiring a combination of elected and appointed individuals to sign cheques be continued, and that the Mayor, Deputy Mayor, Chief Administrative Officer, and Deputy Clerk be authorized to be the signing officers of the Town of Bedford; further, that a resolution be forwarded to the bank accordingly. Motion carried unanimously.

14.7 POLICE BUILDING RENOVATIONS-ADDITIONAL FACADE WORK

By memorandum, the Deputy Clerk advised Council that at a meeting of the Bedford Board of Police Commissioners held on November 13, 1984, the matter of improvements to the Bedford Police Station were discussed. At this meeting, a recommendation from the BID (Mainstreet) Committee was tabled, as follows:

1. Based on the reports received on the condition of the brick that the brick facade on the main building be maintained and that Mr. J. Lepaix be engaged to do the necessary maintenance and blending of previous patching to enhance the total facade appearance.
2. In consideration of improvements to the addition, that the existing roofline be altered and a gable roof be added and the overall addition be designed with a Colonial flair subject to a detailed design and construction drawings being prepared.
3. That following the renovations to the addition and brick facade that a landscaping plan be prepared to highlight the building and make it contiguous with the overall Mainstreet concept.

It was further noted that following discussion on the above, a Resolution was passed by the Board of Police Commissioners, that Town Council be requested to approve this recommendation and proceed with said improvements.

Such approval would enable staff to proceed with the preparation of detail specifications and a tender call, to determine costs of said work.

ON MOTION of Councillor Short and Councillor Lugar, it was moved that Town Council approve the recommendations from the BID (Mainstreet) Committee, and the Board of Police Commissioners, with regard to renovations - Police Building Facade, and that staff be authorized to proceed with the preparation of detail specifications and obtain quotations for the work entailed. Motion carried unanimously.

15. QUESTIONS

15.1 ACTION SHEET

15.1.1 STATUS OF ADMIRAL COVE PARK

In response to an enquiry from Council, Mayor Roberts advised that he had some discussion with regard to Admiral Cove Park, and he is hopeful that the matter will be considered by the Provincial Cabinet in the near future.

16. NOTICES OF MOTION

Nil

17 ADDED ITEMS

NIL

18 OTHER

NIL

19 ADJOURNMENT

ON MOTION of Councillor Lugar and Councillor Doyle, it was moved that the meeting adjourn at approximately 10:15 p.m.


MAYOR


DEPUTY CLERK

APPROVAL OF MINUTES

PUBLIC HEARING - OCTOBER 22, 1984

COMMERCIAL SESSION - OCTOBER 21, 1984

REGULAR SESSION - NOVEMBER 13, 1984

ON MOTION of Deputy Mayor Ray, it was moved that the minutes of the Special Session of October 21, 1984, and the Regular Session of November 13, 1984, be approved.

ADDITIONS / DELETIONS TO ORDER OF BUSINESS

NIL

APPROVAL OF ORDER OF BUSINESS

ON MOTION of Councillor Lugar and Deputy Mayor Ray, it was moved that the Order of Business as prescribed be approved. Motion carried unanimously.

MOTIONS OF RECONSIDERATION

NIL

MINUTES OF THE SECOND SESSION OF THE THIRD
YEAR'S MEETINGS OF THE SECOND COUNCIL OF THE MUNICIPALITY
OF THE TOWN OF BEDFORD

A Regular Session of the Town Council of the Town of Bedford was held on Monday, November 26, 1984, at 7:30 p.m. in the Town Council Chambers, Suite 400, Bedford Tower, Bedford, Nova Scotia, Mayor Keith Roberts presiding.

1 LORD'S PRAYER

Mayor Roberts opened the Session by the leading of the Lord's Prayer.

2 ATTENDANCE

Deputy Mayor William Roy and Councillors Phyllis Doyle, David Lugar, Bosko Loncarevic and Robert Short were in attendance at the commencement of the Session.

Staff members attending the Session included Dan R. English, Chief Administrative Officer; Barry Zwicker, Director of Planning & Development; Rick Paynter, Director of Engineering & Works; Joan Pryde, Deputy Clerk; Micheel Towner, Mainstreet Program Coordinator; John Malcolm, Planner; David Selig, Fire Chief.

3 APPROVAL OF MINUTES

3.1 PUBLIC HEARING - OCTOBER 24, 1984

3.2 SPECIAL SESSION - OCTOBER 24, 1984

3.3 REGULAR SESSION - NOVEMBER 13, 1984

ON MOTION of Deputy Mayor Roy and Councillor Lugar it was moved that the Minutes of the Public Hearing of October 24, 1984; the Special Session of October 24, 1984; and the Regular Session of November 13, 1984, be approved. Motion carried unanimously

4 ADDITIONS / DELETIONS TO ORDER OF BUSINESS

Nil

5 APPROVAL OF ORDER OF BUSINESS

ON MOTION of Councillor Loncarevic and Deputy Mayor Roy it was moved that the Order of Business as presented be approved. Motion carried unanimously.

6 MOTIONS OF RECONSIDERATION

Nil

7 DEFERRED BUSINESS / BUSINESS ARISING FROM THE MINUTES7.1 GLOBE AND MAIL VENDING MACHINES

By memorandum, Barry Zwicker, Director of Planning & Development, advised Council that the Ad Hoc Traffic Management Group considered the matter regarding the placement of Globe and Mail Vending Machines throughout the Town, and recommended the following criteria:

1. That no vending machines be permitted within any residential area;
2. That all vending machines are to be located within commercial areas, in conjunction with existing commercial uses;
3. That no vending machines be permitted within any street right-of-way.

Mr. Zwicker further advised that the suggested manner for dealing with the vending machines is consistent with present policy in place within the City of Dartmouth, and is consistent with recommendations from the staff of the City of Halifax in the development of such a policy for that City.

ON MOTION of Councillor Loncarevic and Deputy Mayor Roy, it was moved that the criteria presented in the staff report be incorporated in the Town Policy regarding vending machines and, until such time as a permanent policy re the placement of vending machines is established, that these criteria be used as a guideline for the placement of Globe & Mail Vending Machines. Motion carried unanimously.

8 MOTIONS OF RESCISSION

Nil

9 PUBLIC HEARINGS AND MOTIONS ARISING THEREFROM

Nil

10 PETITIONS, DELEGATIONS, CORRESPONDENCE10.1 PETITIONS

Nil

10.2 DELEGATIONS

Nil

10.3 CORRESPONDENCE

Nil

11 STANDING COMMITTEE REPORTS

11.1 BEDFORD PLANNING ADVISORY COMMITTEE

DETAILED ADVISORY BOARD - POLICIES

By memorandum, Barry Zwicker, Director of Planning & Development circulated two documents entitled "Detailed Area Plan - Bedford Highway."

It was agreed by Council that these documents were important and should receive "clause by clause" consideration. It was further agreed that one-half hour would be allocated for initial discussions following which the plan would be considered further at future meetings.

Part 1 - "Area Definition", Part 2 - "Overall Objectives" were considered by Council and revisions were recommended. It was agreed that prior to the next session dealing with this matter, staff would undertake a commercial land study in the area, with a view to determining whether there is sufficient commercial land available to meet present and future needs.

12 OTHER REPORTS

12.1 FIRE CHIEF'S MONTHLY REPORT - OCTOBER 1984

Copies of the Fire Chief's Monthly Report for the month of October, 1984, were circulated to members of Council.

During consideration of the report, some discussion took place with regard to the fact that the Fire Department is responding to a great number of rescue calls. In response to an inquiry from Council, Chief Selig advised that the nature of these calls is variable, but there are instances where the Fire Department is able to provide a great deal of assistance. It was noted that the Fire Department does not act as an ambulance service, but provides assistance during that period of time before an ambulance arrives.

12.2 PLANNING & DEVELOPMENT DEPARTMENT

(a) MINOR VARIANCE - 144 SHORE DRIVE

By memorandum, Barry Zwicker, Director of Planning & Development, advised Council that an appeal in the issuance of a minor variance at civic no. 144 Shore Drive has been received by his office. In reviewing the details of the minor variance which he had approved, he noted that, as provided for in the Planning Act, Sections 80, 81 and 82, in the event of an Appeal, the Town Council is the final authority and, as such, is given the decision making ability of the Municipal Development Officer.

12.2 (a) MINOR VARIANCE - 144 SHORE DRIVE (Cont'd)

Mr. Zwicker further advised that, in his opinion, the requested reduction of the sideyard does not detrimentally affect the adjacent property at civic no. 146 Shore Drive, and he recommended that Council uphold the decision of the Development Officer in granting the requested minor variance.

Copies of the Appeal received from Mrs. Pam Widmeyer, 146 Shore Drive, were circulated to members of Council.

In response to an invitation from Mayor Roberts, Mrs. Widmeyer addressed Council, outlining her objections to the issuance of the minor variance at 144 Shore Drive. Mrs. Widmeyer noted, in particular, that, in her opinion, the result of the approval of same would be a devaluation of her property; further, the proposed variance would greatly affect her view of the Bedford Basin. She also expressed the opinion that the request was not for a "minor variance" but for a "major variance."

Mrs. Joan Christie, a resident of Bedford, also spoke to Council supporting the contention that the so called minor variance was a "major" variance, and suggested that it was the responsibility of Town Council to protect the average resident from such deviations of the Zoning Bylaw.

Mr. Allan Parish, Solicitor, spoke at length to Council on behalf of his client, Mr. Peter Spencer. He reviewed the details of the application for the minor variance and expressed the opinion that the result would not devalue the adjacent properties but, in contrast, would increase their value. He further noted that the planned addition to the home would simply replace an existing carport and, therefore, should not interfere with the neighbours' enjoyment of their own properties.

ON MOTION of Councillor Short and Deputy Mayor Roy it was moved that Town Council support the Appeal, and that Council go on record as being against the granting of this minor variance. Motion carried unanimously.

12.2 (b) BEDFORD PARK DEVELOPMENT - PHASE I - CONTRACT

By memorandum from Barry Zwicker, Director of Planning & Development, copies of a draft contract agreement for Bedford Park Development, Phase I were circulated to members of Council.

It was recommended by the Director of Planning & Development that Town Council enter into a Development Agreement for the first phase of this three phase development.

12.2 (b) BEDFORD PARK DEVELOPMENT - PHASE I - CONTRACT (Cont'd)

During discussion of the agreement, it was noted that the Town Solicitor is currently out of the country, but would review the document with a view to recommending any changes required prior to execution of same.

ON MOTION of Deputy Mayor Roy and Councillor Lugar it was moved that the Mayor and the Chief Administrative Officer be authorized to enter into a contract development agreement with Bedford Park Management Limited for Phase I of the Bedford Park Development, subject to final review of the agreement by the Town Solicitor.

During Discussion of the motion, some concern was expressed by Councillor Loncarevic with regard to the fact that the contract development agreement was, in his opinion, not specific concerning detailed aspects of the buildings to be constructed. He expressed disappointment that the Town is not using the contract vehicle in the form that the people of Bedford originally expected.

It was agreed that some of the wording of the agreement should be clarified in order to be more specific.

THE MOTION was put to the meeting and passed unanimously.

MOTIONS

Nil

NEW BUSINESS

14.1 APPOINTMENT - EMERGENCY MEASURES COORDINATOR

By memorandum, the Chief Administrative Officer, requested the ratification of Council on the appointment of Mr. Rick Paynter, Director of Engineering & Works, as the Coordinator, Bedford Emergency Measures Organization.

ON MOTION of Councillor Short and Deputy Mayor Roy it was moved that Mr. Rick Paynter be appointed as Coordinator, Bedford Emergency Measures Organization.

ON MOTION of Councillor Loncarevic and Councillor Doyle, it was moved that further consideration of this Motion be deferred to the next Regular Session of Council.

In speaking to the Motion to Defer, Councillor Loncarevic expressed concern that this was an instance of overloading our Director of Engineering & Works and that the Town should attempt to obtain the services of a volunteer for this position.

The Motion to Defer was put to the meeting and carried unanimously.

ON MOTION of Councillor Loncarevic and Councillor Lugar it was moved that until such time as a Coordinator for the Bedford Emergency Measures Organization is appointed, Mr. Rick Paynter be asked to assume this duty on a temporary basis. Motion carried unanimously.

15 QUESTIONS

15.1 ACTION SHEET

Copies of the Action Sheet, dated November 26, 1984, were accepted for information.

16 NOTICES OF MOTION

Nil

17 ADDED ITEMS

Nil

18 OTHER

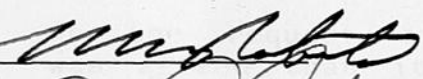
18.1 PARKERS BROOK BRIDGE

Some concern was expressed by Council with regard to the fact that the bridge over Parkers Brook has now been posted limiting the tonnage permitted to travel across this bridge. In particular, concern was expressed that fire trucks would be compelled to use Golf Links Road in order to reach the far end of Shore Drive. Some discussion took place on the matter, and it was agreed that the situation should be rectified as soon as possible.

19 ADJOURNMENT

ON MOTION of Councillor Doyle and Councillor Short it was moved that the meeting adjourn at approximately 9:45 p.m.

Motion carried unanimously.


MAYOR


CHIEF ADMINISTRATIVE OFFICER

NOTIONS OF RECONSIDERATION

Regular Session - Town Council - December 10, 1984

MINUTES OF THE THIRD SESSION OF THE THIRD
YEAR'S MEETINGS OF THE SECOND COUNCIL OF THE MUNICIPALITY
OF THE TOWN OF BEDFORD

DEFERRED BUSINESS/BUSINESS ARISING FROM THE MINUTES

A Regular Session of the Town Council of the Town of Bedford was held on Monday, December 10, 1984, at 8:00 p.m. in the Town Council Chambers, Suite 400, Bedford Tower, Bedford, Nova Scotia, Mayor Keith Roberts presiding.

1. LORD'S PRAYER

Mayor Roberts opened the Session by the leading of the Lord's Prayer.

2. ATTENDANCE

Deputy Mayor William Roy, and Councillors Phyllis Doyle, Bosko Loncarevic, David Lugar, Robert Short and John Tolson were in attendance at the commencement of the Session.

Staff members attending the Session included Dan R. English, Chief Administrative Officer; B. Joan Pryde, Deputy Clerk; Rick Paynter, Director of Engineering & Works; Barry Zwicker, Director of Planning & Development; John Robertson, Chief Building Inspector; and David Selig, Fire Chief.

3. APPROVAL OF MINUTES

3.1 REGULAR SESSION - NOVEMBER 26, 1984

On the request of Councillor Loncarevic, it was agreed that the Minutes should be amended by the rewording of item 14.1 to indicate that his Motion did not specify a time at which the matter should be brought back for further Council consideration.

ON MOTION of Councillor Short and Councillor Doyle, it was moved that the Minutes of the Regular Session of November 26, 1984, be approved as amended. Motion carried unanimously.

ADDITIONS/DELETIONS TO ORDER OF BUSINESS

On the request of the Chief Administrative Officer it was agreed that item 14.4 on the agenda "Proposed Policy - Sewer Installation" be deleted and replaced by "Resolution - Capital Funding - 1984".

APPROVAL OF ORDER OF BUSINESS

ON MOTION of Deputy Mayor Roy and Councillor Loncarevic it was moved that the Order of Business, as amended, be approved. Motion carried unanimously.

MOTIONS OF RECONSIDERATION

Nil

7. DEFERRED BUSINESS/BUSINESS ARISING FROM THE MINUTES7.1 APPOINTMENT EMERGENCY MEASURES COORDINATOR

ON MOTION of Councillor Short and Councillor Loncarevic it was moved [that further discussion of the appointment of an Emergency Measures Coordinator be deferred, pending a submission from the Executive Committee of the Emergency Measures Organization providing the Terms of Reference along with a list of criteria, which would be considered essential for such a position.] Motion carried unanimously.

8. MOTIONS OF RESCISSION

Nil

9. PUBLIC HEARINGS AND MOTIONS ARISING THEREFROM

Nil

10. PETITIONS, DELEGATIONS, CORRESPONDENCE10.1 PETITIONS

Nil

10.2 DELEGATIONS10.2.1 CANADIAN PARAPLEGIC ASSOCIATION - ACCESS-A BUS FUNDING

Copies of correspondence from Mr. John M. Rogers, Executive Director, of the Canadian Paraplegic Association were circulated to members of Council with which Mr. Rogers enclosed a brief concerning the current status of the Access-a-Bus service in the Halifax Metropolitan Area.

In response to an invitation from Mayor Roberts, Mr. Rogers addressed Council, reviewing the details of the current level of service and noting the value of this service to members of his Association. He requested, in particular, that Town Council support the Association's request that the Access-a-Bus service be expanded by the addition of three buses. He advised that, while current plans do include the purchase of three new buses, these are for replacement purposes, and are not intended to expand the service.

He also requested Council's support of an increase in service hours. Mr. Rogers supported his request by outlining to Council instances when the current level of service does not fulfill the need.

ON MOTION of Councillor Tolson and Deputy Mayor Roy it was moved that the Town Council of the Town of Bedford express its approval in principle for an increase in the level of the Access-a-Bus service in the Metropolitan Area, and request that the Metropolitan Authority address the matter. Motion carried unanimously.

11. STANDING COMMITTEE REPORTS11.2 TREE COMMITTEE

ON MOTION OF Councillor Loncarevic and Councillor Doyle, it was moved that the report of the Tree Committee be accepted for information. Motion carried unanimously.

In speaking to the report, Councillor Loncarevic expressed the opinion that Mrs. Isabel Muggah has provided a high level of service during her term as Chairman of the Tree Committee, and, in particular, he noted that she had been very innovative and deserves the appreciation of Town Council. Comments contained in the report with regard to the need for cooperation between the various Town Departments were noted and accepted by Council.

11.2 RECREATION COMMISSION

By memorandum, Mr. Robert Nauss, Recreation Director, advised Town Council that six applications had been received from members of the community at large, desiring an appointment to the Recreation Commission. He noted that there are three vacancies - two for three year terms, and one for a one year term - fulfilling the duration of a previous Commissioner's term.

It was agreed that the applications of:

Mrs. Barbara Koppernaes
Mrs. Anne Fraser
Mr. Ken Kelly
Mr. Glen Kerr
Mrs. Marlene Knowles
Mr. David Gorsline

should be accepted and that a secret ballot take place to determine the successful candidate.

Following the secret ballot, Mayor Roberts advised that Marlene Knowles, Anne Fraser and Ken Kelly were the successful nominees, and would be appointed to the Recreation Commission.

12. OTHER REPORTS12.1(a) TAX COLLECTION REPORT TO NOVEMBER 30, 1984

The Tax Collection Report to November 30, 1984, showing total taxes outstanding as at November 30, 1984 of \$369,756 was accepted for information.

ON MOTION of Councillor Loncarevic and Deputy Mayor Roy it was moved that the names of persons owing Business Occupancy Taxes, which have been unpaid for more than one year, should be published, subject to legal advice. Motion carried unanimously.

12.4 - TRANSIT ADVISORY COMMITTEE (Cont'd)

12. 12.1(b) ADJUSTMENTS TO TAX RECEIVABLES - 1984 AND PRIOR

By memorandum Ron Singer, Accountant, circulated a proposed list of tax write-offs totalling \$14,339.21. It was noted by Mr. Singer that, in many cases, the accounts were duplications, the result of assessment errors which were not discovered until a subsequent period and, therefore, must be adjusted against the Valuation Allowance. There were also several accounts which related to property owned by the Town of Bedford.

Mr. Singer advised that the Business Occupancy Accounts that are to be written off will be forwarded to a collection agency in order to attempt collection.

ON MOTION of Councillor Tolson and Councillor Short it was moved that the submitted list of accounts totalling \$14,339.21 be written off to the Valuation Allowance Account for uncollectible taxes. Motion carried unanimously.

12.2 BUILDING INSPECTOR'S MONTHLY REPORT

Copies of the Building Inspector's Monthly Report for November 1984, indicating a total value of construction to November 30, 1984 of \$15,574,016 and permit revenue of \$46,967, were circulated to members of Council and received for information.

12.3 ENGINEERING & WORKS DEPARTMENT - UPDATE

Copies of an update report from the Engineering & Works Department dated December 6, 1984, were circulated to members of Council and received for information.

12.4 TRANSIT ADVISORY COMMITTEE

Councillor Loncarevic reported, on behalf of the Transit Advisory Committee, noting that the Committee had recently met and appointed a Chairman - Mr. Gary Dean.

On behalf of the Committee, Councillor Loncarevic requested Council's consideration to a request that the Metro Transit Commission proceed with the implementation of a Trial Run from Bedford to Dartmouth and that funding be provided for same in the 1985 Operating Estimates.

Following a vote, Council agreed with Councillor Short that the various departments concerned should review the expressed concerns, take whatever action is deemed feasible, or bring recommendations back to Council. It was also agreed that the Administrative Officer should advise Council with regard to any action taken.

12.4 TRANSIT ADVISORY COMMITTEE (Cont'd)

ON MOTION of Councillor Loncarevic and Councillor Lugar, it was moved that the Town of Bedford go on record as supporting the implementation of a Bedford-Dartmouth Transit Trial Run, and that the Dartmouth Council again be approached to approve the implementation of this trial run. Motion carried unanimously.

Councillor Loncarevic also advised Council of the Transit Advisory Committee's concern with regard to the placement of bus shelters in appropriate locations, and noted that the Committee had hoped that such a program could be effected through the Mainstreet Program.

ON MOTION of Councillor Loncarevic and Deputy Mayor Roy, it was moved that the recommendation of the Transit Advisory Committee concerning bus shelters be forwarded to the Mainstreet Committee for consideration in future planning. Motion carried unanimously.

13. MOTIONS

Nil

14. NEW BUSINESS14.1 APPOINTMENT TO BOARD OF HEALTH

ON MOTION of Councillor Loncarevic and Councillor Doyle, it was moved that Mrs. Margaret Bradley be appointed to the Board of Health, effective immediately.

No further nominations to the Board of Health were received in response to a call from Mayor Roberts.

Mrs. Margaret Bradley was declared to be appointed to the Board of Health for a one year term effective immediately.

14.2 PUBLIC INFORMATION SESSION

By memorandum, the Chief Administrative Officer circulated details of the Semi-Annual Public Information Session held on November 28, 1984, noting, in particular, the concerns which were expressed by citizens at that meeting. He requested direction from Council with regard to what action staff should initiate as a result of these expressed concerns.

Following a brief discussion, Council agreed with Councillor Short that the various Departments concerned should review the expressed concerns, initiate whatever action is deemed feasible, or bring recommendations back to Council. It was also agreed that the Chief Administrative Officer should advise Council with regard to any action taken.

14.2 PUBLIC INFORMATION SESSION (Cont'd)

During subsequent discussion Councillor Loncarevic expressed concern with regard to the fact that Council has never determined the requirements for a "Neighbourhood Association" which should be fulfilled before such an association is recongnized by Council. Councillor Tolson expressed the opinion that the implementation of a Ward System should be considered seriously and might, in fact, be a valid question to be presented to the residents of Bedford at the next municipal election.

In response, other members of Council suggested that discussion of a Ward System might be a valid subject for the next Semi-Annual Public Information Session.

It was also agreed that the Public Information Sessions would be improved if an agenda was developed whereby each department was assigned a particular time period during which questions and concerns pertinent to that department could be discussed.

14.3 STATUS REPORT PROPOSED 1985 OPERATING BUDGET

By memorandum, the Chief Administrative Officer advised that Departmental Budgets have now been received and a consolidated budget package is almost completed. He recommended that a meeting of Town Council be scheduled for January 14, 1984 to specifically review the proposed 1985 Operating Budget.

During discussion of the recommendation it was agreed that the preliminary operating budget would be circulated one week prior to January 14, in order that Council might have a reasonable period of time to consider all material prior to the meeting.

14.4 PROPOSED BORROWING - SPECIAL RESERVE FUND - 1984 CAPITAL PROGRAM

ON MOTION of Councillor Tolson and Deputy Mayor Roy it was moved that, subject to the approval of the Minister of Municipal Affairs an amount not to exceed \$107,000 be borrowed from the Special Reserve Fund for the purposes of Engineering and Works. Motion carried unanimously.

ON MOTION of Councillor Tolson and Deputy Mayor Roy it was moved that subject to the approval of the Minister of Municipal Affairs, an amount not to exceed \$35,000 be withdrawn from the Special Reserve Fund for the purposes of Recreation and Cultural Services. Motion carried unanimously.

14.5 PROPOSED MEETING SCHEDULE 1985

By memorandum, the Chief Administrative Officer circulated a proposed schedule of Council and Committee Sessions for 1985, and recommended the approval of same. He noted that it was intended to schedule Regular Council Sessions once a month, with a Budget and Committee of the Whole Sessions when required, scheduled as a second monthly meeting. It was also noted that if one regular session per month did not suffice, this schedule could be amended when required.

ON MOTION of Councillor Doyle and Councillor Lugar it was moved that the proposed meeting schedule be approved as submitted on a trial basis.

During dicussion of the Motion, it was suggested that Council should not develop the habit of scheduling "in camera" meetings, unless it was absolutely necessary.

The Motion was put to the meeting and carried unanimously.

15.

QUESTIONS

15.1 ACTION SHEET

GLOBE AND MAIL VENDING MACHINES

ON MOTION of Deputy Mayor Roy and Councillor Loncarevic, it was moved that the Globe and Mail be advised that, if unauthorized Globe & Mail Newspaper Vending Boxes are not removed by January 1st, 1985, they will be removed by staff. Motion carried unanimously.

15.1.2 PARKERS BROOK BRIDGE

In response to an enquiry from Council, the Town Engineer advised that the Consultants' Report concerning Parkers Brook Bridge should be available within two weeks.

15.1.3 REMOVAL OF ITEMS FROM THE ACTION SHEET

In response to a request from the Chief Administrative Officer, it was agreed that items concerning the 1984 Assessment Roll, Growth Management Techniques, and the Parking of Commercial Vehicles - Home Occupations, should be removed from the action sheet. It was suggested by Mayor Roberts that such items should be placed in a review file and reconsidered on a quarterly basis.

6.

NOTICES OF MOTION

Nil

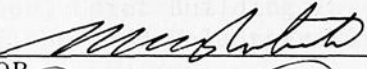
MINUTES OF THE FOURTH SESSION
OF THE THIRD YEARS MEETINGS OF THE SECOND COUNCIL
OF THE TOWN OF BEDFORD

17. ADDED ITEMS
NIL

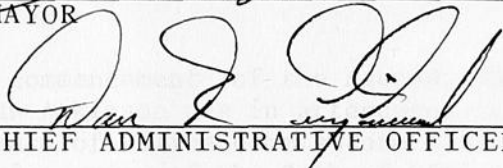
18. OTHER
NIL

19. ADJOURNMENT

ON MOTION of Deputy Mayor Roy and Councillor Lugar it was moved that the meeting adjourn at approximately 10:30 p.m. Motion carried unanimously.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

1985 PRELIMINARY OPERATING BUDGET

Mayor Roberts continued the presentation of the budget of the Town of Bedford.

2. 1985 PRELIMINARY OPERATING BUDGET

Mayor Roberts noted that the Council of the Town of Bedford had approved the 1985 Operating Budget for the Town of Bedford and suggested that this budget commence with a general review of the 1984 budget. Chief Administrative Officer presented a review of the proposed budget.

In his opening statement the Chief Administrative Officer advised that the proposed balanced budget for 1985 total revenues and expenditures of \$ 5,589,945, a decrease of \$ 100,000 from the 1984 budget. He reviewed the departmental expenditures noting, in particular, those which were significantly increased or decreased from the budgeted figures for 1984.

Attention was also drawn with regard to proposed increase in staff personnel and the financial impact of such increases.

Following the overview presentation of proposed expenditures and other pertinent data, Mr. English also reviewed the proposed sources of revenues, again noting significant decreased/increases from that budgeted for 1984.

MINUTES OF THE FOURTH SESSION
OF THE THIRD YEARS MEETINGS OF THE SECOND COUNCIL
OF THE TOWN OF BEDFORD

A Special Meeting of the Town Council of the Town of Bedford took place on Monday, January 14, 1985, 7:30 p.m. in the Council Chambers, Suite 400, Bedford Tower, Bedford, Nova Scotia, Mayor Keith Roberts presiding.

Deputy Mayor William Roy and Councillors Phyllis Doyle, Bosko Loncarevic, Robert Short and John Tolson were in attendance at the commencement of the Session.

Staff members attending this Session included Dan R. English, Chief Administrative Officer, Joan Pryde, Deputy Clerk, Barry Zwicker, Director of Planning & Development, R. Paynter, Director of Engineering & Works, Robert Nauss, Director of Recreation, Eric Sheppard, Captain, Bedford Fire Department, John Robertson, Chief Building Inspector and R. Singer, Accountant. David Selig, Chief, Bedford Volunteer Fire Department was also in attendance at this meeting.

Prior to commencement of the Agenda, Mayor Roberts advised the meeting that Mr. Norman Atkinson was in attendance and would be sworn in as a new member of the Board of Police Commissioners of the Town of Bedford. Following the administration of the Oath of Office to Mr. Atkinson, Mayor Roberts welcomed him to the Board of Police Commissioners and wished him well in his duties.

1. LORDS PRAYER

Mayor Roberts continued the Session with the leading of the Lord's Prayer.

2. 1985 PRELIMINARY OPERATING BUDGET - TOWN OF BEDFORD

Mayor Roberts noted that the purpose of this Special Session was to commence initial consideration of the Preliminary 1985 Operating Budget for the Town of Bedford and suggested that this review commence with a general statement from the Chief Administrative Officer concerning the highlights of the proposed budget.

In his opening statement the Chief Administrative Officer advised that the proposed balanced budget showed total revenues and expenditures of \$ 6,589,935, a 9.2% increase over budgeted expenditures and revenues for 1984. With the aid of overhead projections he reviewed the departmental expenditures noting, in particular, those which were significantly increased or decreased from the budgeted figures for 1984.

Attention was also drawn with regard to proposed increase in staff personnel and the financial impact of such increases.

Following the overview presentation of proposed expenditures and other pertinent data, Mr. English also reviewed the proposed sources of revenues, again noting significant decreases/ increases from that budgeted for 1984.

Mr. English concluded the review of his preliminary 1985 budget by providing a schedule indicating the effect of departmental net expenditures on the proposed tax rates, both commercial and residential.

In response to a call from Mayor Roberts for initial comments/questions from Council the following concerns were noted:

1. Staff was requested to provide an indication to Council as to the impact on the projected tax rate if \$180,000 was not withdrawn from surplus and applied to the 1985 operating expenditures.
2. The need to set tax rates to the third decimal place was questioned.
3. Some concern was expressed as to what degree the existing growth in the Town has contributed to the forecasted increase in expenditures.
4. Concern was expressed that the budget, as presented, does not comply with the expressed desires of Council to maintain expenditures at the 1984 level with the exception of salaries and benefits.

It was noted by staff that the approved 1984 Operating Budget did include one source of revenue not available for 1985, namely, the \$125,000 Transitional Grant from the Province of Nova Scotia.

Following an inquiry from Mayor Roberts as to the method by which Council wished to proceed, it was agreed that one Departmental budget should be reviewed during this current Session and that further budget Sessions would take place on January 28 and February 18 to continue the Departmental reviews.

RECREATION DEPARTMENT

Robert Nauss, Recreation Director, reviewed details of his proposed Revenue/Expenditures for 1985. He noted, in particular, that his Department is requesting one additional full time employee. This position would replace a part-time seasonal employee along with summer replacement help. For this year only, there will be some cost sharing by the Federal Government. The Recreation budget for 1985, as proposed, shows a total net expenditure of \$117,714 in contrast to the budgeted net expenditure for 1984 of \$102,425.

Some concern was expressed by Council with regard to the proposal to increase the permanent staff by one number, the opinion being expressed that an effort should be exerted to reduce the net expenditure rather than increasing same.

During the ensuing discussion it was noted that \$2,500, has been included in the budget to cover the cost of cross walk guards at the Meadowbrook/Bedford Highway Intersection during the summer months. This program was initiated by Council during 1984 and the cost was charged to the Recreation Department as an unbudgeted item.

It was agreed by Council that the proposed 1985 Operating Budget for the Recreation Department should be re-examined by the Recreation Commission with a view to reducing the net expenditure by \$8,500.