

HALIFAX REGIONAL MUNICIPALITY

EXECUTIVE STANDING COMMITTEE
MINUTES

September 26, 2011

PRESENT: Mayor Peter Kelly
Deputy Mayor Jim Smith
Councillors: Steve Streach
Bill Karsten
Dawn Sloane
Russell Walker
Reg Rankin
Linda Mosher

REGRETS: Councillor Brad Johns

STAFF: Mr. Richard Butts, Chief Administrative Officer
Ms. Cathy Mellett, Municipal Clerk
Mr. Stephan Jednyk, Solicitor
Ms. Shawnee Gregory, Legislative Assistant

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1. CALL TO ORDER

The Chair called the meeting to order at 10:10 a.m. in the Council Chamber, Halifax City Hall.

2. APPROVAL OF MINUTES – August 15, 2011

MOVED by Councillor Karsten, seconded by Deputy Mayor Smith that the minutes of August 15, 2011 be approved as presented. MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED by Councillor Karsten, seconded by Councillor Mosher that the agenda be accepted as presented. MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CONSIDERATION OF DEFERRED BUSINESS – NONE

6. CORRESPONDENCE, PETITIONS & DELEGATIONS

6.1 Correspondence - None

6.2 Petitions - None

6.3 Presentations - None

7. REPORTS

**7.1 Code of Conduct for Municipal Officials
Re: September 13, 2011 Regional Council Meeting – Motion of Referral**

A draft outline from the Auditor General was submitted.

Mr. Larry Monroe, Auditor General, presented the draft outline and flow chart to the Committee.

MOVED by Councillor Mosher, seconded by Councillor Karsten that the Executive Standing Committee accept the flow chart of the Outline for Possible Implementation of the HRM Complaint Process to the Code of Conduct for Municipal Officials as introduced by the Auditor General and refer the documentation to Regional Council.

A discussion on the motion ensued with staff responding to questions.

Councillor Streach entered the meeting at 10:47 a.m.

Ms. Cathie Osborne, Deputy Auditor General, and Mr. Richard Butts, Chief Administrative Office, provided background regarding the Code of Conduct Process for Officials and the Integrity Commissioner position that was implemented via the City of Toronto Act.

Upon further discussion, the mover and seconder agreed to amendments to the motion. The motion now reads:

MOVED by Councillor Mosher, seconded by Councillor Karsten that the Executive Standing Committee:

- 1. Accept the flow chart of the Outline for Possible Implementation of the HRM Complaint Process to the Code of Conduct for Municipal Officials as introduced by the Auditor General, including modifications as follows:**
 - **Removal of the Executive Standing Committee from the process**
 - **Clarification on the make up of the Investigative Panel including the Chair and who would appoint the panel**
 - **Clarification on what part of the process will be confidential**
 - **Clarification on the use of the word 'informal' in the flow chart**
- 2. That a final flow chart and appendices be drafted by the Auditor General's Office and that a final report be circulated to the Committee for approval prior to the report going to Council on October 4, 2011.**

MOTION PUT AND PASSED.

7.2 Protocol for Councillor & Public Participation at Standing Committee Meetings

A report dated September 22, 2011 was before the Committee.

MOVED by Councillor Rankin, seconded by Councillor Karsten that the Executive Standing Committee adopt the procedures for participation at Standing Committee meetings as attached to the staff report dated September 22, 2011 and forward them to the Standing Committees for consideration and use.

A discussion on the motion ensued with staff responding to questions.

The following amendments were moved to be included in the motion:

MOVED by Councillor Walker, seconded by Councillor Rankin that the procedures for participation at Standing Committee meetings as attached to the staff report dated September 22 be amended to state:

- 1. That Section 3.0 state that Members of Council who are not members of the Standing Committee are to sit in the gallery**
- 2. That Section 3.0 state that Members of Council who are not members of the Standing Committee may ask questions with the Committee's approval.**

The motion now reads:

MOVED by Councillor Rankin, seconded by Councillor Karsten that the Executive Standing Committee adopt the procedures for participation at Standing Committee meetings as attached to the staff report dated September 22, 2011 and forward them to the Standing Committees for consideration and use with the following amendments:

- 1. That Section 3.0 state that Members of Council who are not members of the Standing Committee are to sit in the gallery**
- 2. That Section 3.0 state that Members of Council who are not members of the Standing Committee may ask questions with the Committee's approval.**

MOTION PUT AND PASSED.

- 8. ADDED ITEMS - NONE**
- 9. NEXT MEETING DATE – October 31, 2011**
- 10. ADJOURNMENT**

The meeting was adjourned at 12:01 p.m.

Shawnee Gregory
Legislative Assistant