

CULTURAL ADVISORY COMMITTEE

February 7, 2007

MINUTES

PRESENT: Councillor Andrew Younger, Chair
Ms. Joan Hicks, Vice Chair
Ms. Adriane Abbott
Ms. Sharen MacPherson
Ms. Sheilagh Hunt
Mr. William Barker
Ms. June Buchanan
Ms. Sally Camus
Ms. May Lui
Ms. Megan Williams
Mr. Shalom Mandaville
Councillor Sue Uteck

REGRETS: Mr. Michael Cross
Mr. Gary Russell

STAFF: Ms. Holly Richardson, Regional Coordinator, Culture & Heritage
Ms. Sheilagh Edmonds, Legislative Assistant

TABLE OF CONTENTS

1.	Call to Order	3
2.	Approval of Minutes	3
3.	In Camera Item: Commonwealth Games (Contractual/Personnel)	3
4.	Approval of Agenda - Additions/Deletions	3
5.	Business Arising out of the Minutes/Deferred Business:	5
6.	New Business:	3
6.1	Paul Dunphy: Community Development Re-Organization/Cultural Priorities	5
6.2	Cultural Capitals Committee Terms of Reference/ Application Process Overview	3
7.	Added Items:	5
	Information Item 3:	5
	Information from Community Grants Program	5
8.	Next Meeting Date	6
9.	Adjournment	6

1. Call to Order

The Chair called the meeting to order at 3:00 p.m. in the Councillors' Lounge, 4th. Floor, City Hall.

2. Approval of Minutes

MOVED by Mr. Mandaville, seconded by Ms. Williams that the minutes of January 3, 2007 be approved. MOTION PUT AND PASSED.

3. In Camera Item: Commonwealth Games (Contractual/Personnel)

(See In Camera Minutes)

4. Approval of Agenda - Additions/Deletions

There were no additions or deletions to the agenda. At this time the Committee agreed to move up item 6.2 on the agenda.

6. New Business:

6.2 Cultural Capitals Committee Terms of Reference/ Application Process Overview

A document entitled HRM Cultural Capitals of Canada Steering Committee was submitted.

Ms. Richardson provided an overview of the terms of reference for the cultural capitals committee and the application process. In her remarks she advised that as part of the public consultation process, staff is recommending that the Cultural Advisory Committee strike a steering committee to work with staff and the CAC to develop the proposal. She explained the terms of reference staff were proposing and responded to questions.

Councillor Uteck pointed out that the usual practice for appointments to Committees would be done through the Membership Selection Committee.

Ms. Richardson responded that in discussing this aspect with Councillor Younger, he did not believe it would happen in this case, as it is a subcommittee of the Cultural Advisory Committee.

Councillor Uteck suggested that the Chair follow up via e-mail to the Chair of the Membership Selection Committee to confirm.

The Chair noted that the Terms of Reference of Cultural Advisory Committee indicates they can appoint their own members of subcommittees.

Ms. Williams advised that she felt the committee should be regarded as a 'subcommittee' and not a 'steering' committee.

In response to a question, Ms. Richardson advised that a staff person will be assigned to assist the subcommittee.

Ms. Williams also suggested that the subcommittee should be comprised of no more than three to five members.

Ms. Richardson advised that this would be a working group of the Cultural Advisory Committee and it will be fairly extensive work to pull everything together and she cautioned that four or five members may not be enough.

MOVED by Councillor Uteck, seconded by Ms. Lui that the membership of the Cultural Capitals of Canada Steering Committee Terms of Reference be amended to change the name from a Steering Committee, to a Subcommittee; and that membership be amended to allow for 5 representatives, one from each sector as noted in the submitted Terms.

A discussion ensued and **The MOTION WAS PUT AND DEFEATED.**

MOVED by Mr. Barker, seconded by Ms. Camus that Cultural Capitals of Canada Steering Committee Terms of Reference be amended as follows:

- **change 'Steering' to 'Subcommittee';**
- **the Subcommittee will be comprised of up to 5 individuals from the HRM Cultural Advisory Committee;**
- **remove the first paragraph under the heading of Appointments;**
- **under the heading *Meeting Schedule*, amend the first paragraph to read that the subcommittee will meet as the needs of the project demand;**
- **under the heading *Decision Making*, amend it to read, "Decisions will be made by consensus"; and,**
- **under the heading *Duration*, amend the paragraph to read, "The CCSC will remain in effect."**

THE MOTION WAS PUT AND PASSED UNANIMOUSLY.

The Chair asked for volunteers to sit on the subcommittee, and the following members put their names forward: Councillor Uteck, Mr. Barker, Ms. Williams, Ms. Abbott, Ms. Hunt, and Ms. MacPherson.

MOVED by Mr. Mandaville, seconded by Ms. Buchanan that the Cultural Capitals Subcommittee be comprised of the following members: Councillor Sue Uteck, Mr. William Barker, Ms. Megan Williams, Ms. Adriane Abbott, Ms. Sheilagh Hunt, and Ms. Sharon MacPherson. MOTION PUT AND PASSED.

The Chair advised that Ms. Richardson will contact the subcommittee members and coordinate the first meeting.

At 3:35 p.m. the regular session adjourned and an in camera session convened.

At 4:20 p.m. the Committee reconvened and dealt with the remaining agenda items.

5. **Business Arising out of the Minutes/Deferred Business:** None
6. **New Business (cont.'d):**
6.1 **Paul Dunphy: Community Development Re-Organization/Cultural Priorities**

Deferred to March 7, 2007 meeting.

7. **Added Items:** None

Information Item 3:

• **Information from Community Grants Program**

A memorandum dated January 5, 2007 from Peta-Jane Temple, Coordinator, Grants Program was circulated for information.

The Chair referred to the memo and advised that staff are continuing to compile information, and on a 'go forward' basis they are trying to separate the cultural and heritage information. He encouraged everyone to review the information.

8. **Next Meeting Date - March 7, 2007**

The Chair advised that if the Committee wanted to continue meeting in the Councillor's Lounge, he would talk to members of Council and see if they had no objections. There was general consensus that the Committee would like to continue meeting in the Councillors' Lounge.

9. **Adjournment**

The meeting adjourned at 4:30 p.m.

Sheilagh Edmonds
Legislative Assistant

The following was submitted as information items:

1. Tentative Meeting Subjects 2007 Cultural Advisory Committee
2. Interim Grant Programs and Listing for HRM
3. Information from Community Grants Program