



**CROSSWALK SAFETY ADVISORY COMMITTEE
MINUTES
April 24, 2014**

PRESENT: Councillor Barry Dalrymple, Chair
Ms. Janet Barlow, Vice Chair
Ms. Jamey-Ellen Klenavic
Sgt. David Reynolds
Mr. Kyle Miller
Ms. Krista Daley

REGRETS: Deputy Mayor Darren Fisher
Councillor Waye Mason
Dr. Ashan Habib
Ms. Jill McGillicuddy
Ms. Lucille Reid

STAFF: Mr. Taso Koutrolakis, Manager Traffic and ROW
Mr. Roddy MacIntyre, Traffic and ROW
Mr. Darcy Warren, Legislative Support

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, supporting documents, and information items circulated to Crosswalk Safety Advisory Committee are available online: www.halifax.ca/boardscom/csac/index.html

The meeting was called to order at 10:21 a.m., and the Committee adjourned at 11:55 a.m.

1. CALL TO ORDER

The meeting was called to order at 10:21 a.m., in Halifax Hall, City Hall, 1841 Argyle Street, Halifax.

At this time, nominations were accepted for the position of Chair.

MOVED by Ms. Daley, seconded by Ms. Klenavic that Ms. Barlow be appointed Chair of the Crosswalk Safety Advisory Committee.

Councillor Dalrymple called three times for any further nominations for Chair, there being none nominations ceased.

MOTION PUT AND PASSED.

Councillor Dalrymple declared Ms. Barlow as Chair of the Crosswalk Safety Advisory Committee.

Ms. Barlow assumed the Chair and proceeded with the election of Vice Chair.

MOVED by Ms. Daley, seconded by Mr. Miller that Ms. Klenavic be appointed as Vice Chair of the Crosswalk Safety Advisory Committee.

The Chair called three times for any further nominations for Vice Chair, there being none nominations ceased.

The Chair declared Ms. Klenavic as Vice Chair of the Crosswalk Safety Advisory Committee.

MOTION PUT AND PASSED.

2. APPROVAL OF MINUTES – January 23rd and January 30, 2014 (special)

MOVED by Councillor Dalrymple, seconded by Ms. Klenavic that the minutes of January 23rd and January 30, 2014, be approved as presented. MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions:

- 8.1 Committee Member Attendance
- 8.2 Crosswalk Safety Work Plan
- 8.3 Pedestrian Safety Plan

MOVED by Councillor Dalrymple, seconded by Ms. Daley that the agenda be approved as amended. MOTION PUT AND PASSED.

4. BUSINESS ARISING OUT OF THE MINUTES - None

5. CONSIDERATION OF DEFERRED BUSINESS – NONE

6. CORRESPONDENCE, PETITIONS & DELEGATIONS

6.1 Correspondence

Submissions were received from Sandra MacLennan dated April 13, 2014 and Matthew D'Entremont dated February 24, 2014.

6.2 Petitions – None

6.3 Presentations - None

7. REPORTS/DISCUSSION

7.1 STAFF - None

7.2 COMMITTEE MEMBER UPDATES

7.2.1 Discussion re: Crosswalk Matters

The Committee agreed to have this discussion under Item 8.2 Crosswalk Safety Advisory Committee Work Plan.

8. ADDED ITEMS

8.1 COMMITTEE MEMBERS

The Committee was informed that Mr. Ben Wedge has resigned from the Committee. Councillor Dalrymple stated that the Halifax and West Community Council will appoint a new member to fill the position upon receipt of applications from the Clerk's Office.

The Chair expressed concerns regarding attendance of Members. The Committee requested an update from the Clerk's Office on members' attendance from the past four months respecting absences for their next regular meeting.

8.2 CROSSWALK SAFETY WORK PLAN

The Committee entered into discussion on the Crosswalk Safety Work Plan.

Goal 1 – Crosswalk Safety Awareness Day

Mr. Taso Koutrolakis, Manager of Traffic and Right of Way, informed the Committee that a staff response to the Crosswalk Safety Work Plan approved by Council will be provided to the Transportation Standing Committee in early June. He also stated the there is still time for Safety Awareness Day and the Corporate Communications would be involved.

Goal 2 – Data Collection

It was noted that Dr. Habib has the lead role in data collection and that the Committee has not had an update for some time. It was agreed to have the Clerk’s Office contact him and inquire about data collection with Halifax Regional Police and the implementations of partnerships.

Goal 3 – Community Initiative

Mr. Koutrolakis informed the Committee that he would make inquiries through Transportation Association of Canada to see if community programs such as “adopt a crosswalk” are in place then report back to the Committee. It was agreed to have the Clerk’s Office follow up with Mr. Koutrolakis on this matter.

Sgt. Reynolds informed the Committee that Halifax Regional Police have dedicated one day a month to Crosswalk awareness.

Goal 4 – Enforcement

Mr. Koutrolakis stated that a report from staff will be going forward to the Transportation Standing Committee in May and that enforcement issues will be dealt with at that time.

Goal 5 – Community Input and Engagement Session

It was agreed that the Committee start planning a Town Hall Meeting to hear and gather suggestions from the public. The chair stated that Volunteer Services be used as the facilitator.

8.3 PEDESTRIAN SAFETY ACTION PLAN

Mr. Koutrolakis gave a brief overview of the Pedestrian Safety Action Plan. He informed the Committee that Halifax Regional Police (HRP) have implemented a new Records Management System and tracking of vehicle/pedestrian collisions by Divisional Crime analysts. He also stated that HRP implemented the new Accident Support Services International System to allow for better data collection, input and analysis.

Mr. Koutrolakis informed the Committee that Traffic and Right of Way will be receiving monthly collision data reports from HRP for analysis which will be used in the creation of an annual update of the Pedestrian safety Action Plan.

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The Committee expressed an interest in engaging with other committees and staff, such as the Active Transportation Advisory Committee.

It was agreed that the Halifax Regional Police end of month statistics on pedestrian accidents be provided to Committee members and included as a regular item on the agenda.

The Committee further requested that Superintendent Sean Auld, Halifax Regional Police, be invited to give a presentation on the Accident Support Services International System, regarding the collection of vehicle accidents at their next regular meeting.

9. DATE OF NEXT MEETING – May 22, 2014

9.1 Discussion – Proposed Amendment to the 2014 Crosswalk Safety Advisory Committee Meeting Schedule

The following was before the Committee:

- Proposed Quarterly 2014 Meeting Schedule
- Approved 2014 Meeting Schedule

A discussion was held around the proposed schedule changes.

**MOVED by Councillor Dalrymple, seconded by Ms. Daley that the Crosswalk Safety Advisory Committee continue to meet as per the Approved 2014 Meeting Schedule.
MOTION PUT AND PASSED.**

10. ADJOURNMENT

The meeting was adjourned at 11:55 a.m.

Mr. Darcy Warren
Legislative Support