

COMMUNITY DESIGN ADVISORY COMMITTEE
MINUTES
November 15, 2013

PRESENT: Ms. Dale Godsoe, Chair
Mr. Fred Morley, Vice Chair
Mr. Bill Book
Mr. Geoff Leboutillier
Dr. Gaynor Watson Creed
Mr. Eric Burchill
Mr. Peter Moorhouse
Ms. Joanne Macrae
Councillor Waye Mason
Councillor Lorelei Nicoll
Councillor Jennifer Watts

REGRETS: Councillor Gloria McCluskey

STAFF: Ms. Jane Fraser, Director, Planning and Infrastructure
Mr. Austin French, Manager, Planning
Ms. Susan Corser, Project Coordinator,
Ms. Cathy Mellett, Municipal Clerk
Mr. Bill Moore, Deputy Chief, Halifax Regional Police
Ms. Sheilagh Edmonds, Legislative Assistant

TABLE OF CONTENTS

1.	CALL TO ORDER.....	3
2.	APPROVAL OF MINUTES.....	3
3.	APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS.....	3
4.	BUSINESS ARISING FROM THE MINUTES.....	3
5.	CORRESPONDENCE, PETITIONS & PRESENTATIONS.....	3
6.	REVIEW AND APPROVAL OF COMMITTEE RECOMMENDATIONS	3
7.	ADDED ITEMS.....	5
8.	NEXT MEETING DATE.....	5
9.	ADJOURNMENT.....	5

1. CALL TO ORDER

The Chair called the meeting to order at 11:30 a.m. in Halifax Hall, City Hall.

2. APPROVAL OF MINUTES: None

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

There were no additions or deletions to the agenda.

MOVED by Mr. Book, seconded by Mr. Leboutillier that that agenda as presented be approved. MOTION PUT AND PASSED.

4. BUSINESS ARISING FROM THE MINUTES: None

5. CORRESPONDENCE, PETITIONS & PRESENTATIONS: None

6. REVIEW AND APPROVAL OF COMMITTEE RECOMMENDATIONS

A draft report entitled RP+5 Draft 3 – Recommendations, with an attached document entitled, Recommendations of the Community Design Advisory Committee Meeting of November 8, 2013 was before the Committee for consideration

The Chair advised that the objective of today's meeting was for the Committee to review and make any revisions to the draft report, and set it in a context of the Committee's role and mandate, and to put the Committee's position forward to Council in a positive way.

Ms. Cathy Mellett, Municipal Clerk advised that the Committee was working under a tight timeframe as this matter is scheduled to go before Council at a Committee of the Whole session on December 3, 2013. She explained that following today's meeting, staff will prepare a supplementary report in response, and the agenda process was such that everything for the agenda packages for the December 3, 2013 meeting will be printed on November 25, 2013.

Ms. Mellett referred to the submitted draft report and advised that the Committee's focus today is in getting agreement on the attachment to the report which contains the actual recommendations from the Committee, whereas the short covering report sets the context for the recommendations.

The Chair then opened the meeting to the Committee members to review and comment on the recommendations, with the assistance of staff responding to questions.

The following points with regard to the recommendations were noted:

- There was agreement that more maps needed to be included in the document to provide greater clarity.
- Page 1, second paragraph, last line – end the sentence after the word 'plan'.
- Recommendation 1 – remove the word, 'accepts' and replace with 'worked within'; at the end of the sentence, add the words, 'specified growth centres'

- Agreement that there will be an overarching recommendation to state to Council that the Committee is recommending that all their recommendations be incorporated into the Draft 3 of the RP+5
- Recommendation 3 is agreed upon as presented.
- Recommendation 4 – agreed upon as earlier discussed (first bullet)
- Recommendation 5 – agreement to add ‘Transit Service Boundary’ as one of the strategic plans that the Regional Plan shall take precedence over.
- Recommendation 6 – agreed upon as presented
- Recommendation 7 – Begin the recommendation with the wording, “That Policy G15”
- Recommendation 8 - agreed upon as presented.
- Recommendation 9 – agreed upon as presented. Mr. Book and Mr. Morley stated for the record that that did not feel it was necessary to move the buffer.
- Recommendation 10 – agreed upon as presented.
- Recommendation 11 – agreed upon as presented.
- Recommendation 12 – agreed upon as presented.
- Recommendation 13 – agreed to add the wording, ‘and explore the reduction and/or removal of development fees and charges, and that early implementation of incentives be considered’ at the end of the sentence; and under the heading of Improved Suburban and Rural Community Design, add the wording, ‘CDAC recognizes that improved suburban and rural community design is important to increase the quality of life for suburban and rural residents’ as a last sentence.
- Recommendation 14 – agreed upon as presented.
- Recommendation 15 – agreed upon as presented.
- Recommendation 16 – agreed to add an additional sentence recommending that Community Plans be consistent with the Regional Plan.
- Recommendation 17 – agreed upon as presented; under the heading of Land Use and Transportation as Mutually Supportive, remove the word ‘theme’ after ‘Transportation’ and replace it with ‘Chapter’.
- Recommendation 18 – agreement to amend the wording in this item to clarify.
- Recommendation 19 – agreed upon as presented.
- Recommendation 20 – agreed upon as presented.
- Recommendation 21 – agreement to put in a note that adjustments to the modal split targets to 2031 is ‘based on the opinion of the Committee’ and to remove the comment Re a minority position.
- Recommendation 22 – agreed upon as presented.
- Recommendation 23 – agreed upon as presented; under the heading ‘Measurement and Review’ include the words, ‘against targets’ after the word, ‘measurement’.
- Recommendation 24 – include a sentence to state that the Committee recommends that targets where appropriate and baselines for the performance measure in Appendix A be added.
- Recommendation 25 – agreement to change the wording of ‘annual review’ to ‘annual progress report’
- Recommendation 26 and Recommendation 27 – agreement to remove these two as presently stated.
- Recommendation 28 – agreed upon as presented (and becomes #26)
- Recommendation 29 – agreed upon as presented (and becomes #27)

- Agreement to add a new recommendation—recommendation 28—with regard to supporting the staff recommendation concerning undergrounding of utilities. It was also agreed to note that there was a minority position on the Committee that undergrounding should be supported but not mandated in the Plan until such time as the effect on housing affordability is better determined.
- Agreement to add a new recommendation – recommendation 29 - RE to clarify Policy E12 to note that HRM shall prepare a Greenbelting and Public Open Space Priorities Plan.

With the above-noted revisions to the Committee's recommendations the Committee was in agreement to forward with a recommendation to Regional Council

MOVED by Councillor Mason, seconded by Mr. Book that the Community Design Advisory Committee recommends Halifax Regional Council incorporate the recommendations contained in Attachment A of the Committee's November 15, 2013 report into Draft 3 of RP+5. MOTION PUT AND PASSED.

7. **ADDED ITEMS:** None
8. **NEXT MEETING DATE:** To be determined
9. **ADJOURNMENT**

The meeting adjourned at approximately 1:30 p.m.

Sheilagh Edmonds
Legislative Assistant