



**COMMUNITY DESIGN ADVISORY COMMITTEE  
MINUTES  
October 26, 2016**

**PRESENT:** Fred Morley, Chair  
Gaynor Watson-Creed, Vice Chair  
Dale Godsoe  
William Book  
Joanne Macrae  
Peter Moorhouse  
Christopher Day  
Councillor Waye Mason  
Councillor Gloria McCluskey  
Councillor Jennifer Watts  
Councillor Tony Mancini

**REGRETS:** Eric Burchill  
Councillor Brad Johns

**STAFF:** Jacob Ritchie, Urban Design Program Manager  
Kate Greene, Policy & Strategic Initiatives Program Manager  
Krista Vining, Legislative Assistant  
Elikem Tsamenyi, Legislative Support

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, supporting documents, and information items circulated to Community Design Advisory Committee are available online: <http://www.halifax.ca/boardscom/161026cdac-agenda.php>*

*The meeting was called to order at 10:06 a.m. and the Committee adjourned at 11:40 a.m.*

**1. CALL TO ORDER**

The Chair called the meeting to order at 10:06 am

**2. APPROVAL OF MINUTES – September 28, 2016**

MOVED by Ms. Godsoe, seconded by Councillor Mason

**THAT the minutes of September 28, 2016 of the Community Design Advisory Committee are approved as distributed.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

MOVED by Ms. Godsoe, seconded by Councillor Mancini

**THAT the agenda be approved as presented.**

Two-third majority vote required.

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES**

The Chair asked for clarification from the Clerk's Office on the process for Committee membership and reappointments. Ms. Krista Vining, Legislative Assistant advised that members whose terms were ending November 30, 2016 have been sent information on reoffering and making an application. She explained that the application forms are available online or by contacting the Clerk's Office. She noted that members whose terms are ending will continue to serve until the appointments have been made. The Chair encouraged those members to re-apply as it would be important for retaining a good level of continuity and corporate memory. Mr. Jacob Ritchie, Urban Design Program Manager reviewed the Committee's Terms of Reference and mandate.

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**7. CORRESPONDENCE, PETITIONS, DELEGATIONS – NONE**

**8. REPORTS/DISCUSSION**

**8.1 Draft Centre Plan**

**8.1.1 Response to the Release**

The following was before the Committee:

- Staff memorandum dated October 20, 2016

Mr. Jacob Ritchie, Urban Design Program Manager reviewed the staff memorandum dated October 20, 2016 and responded to questions.

Members asked that the webpage have a clear message to the public on staff's plan and identifying changes made. It was also suggested that staff take out an advertisement to say thank you to the public for their input.

### **8.1.2 Review: Policy Direction – General Policies**

The following was before the Committee:

- Handout entitled Centre Plan: Draft Theme Area Policy Direction & Glossary dated October 2016

Mr. Jacob Ritchie, Urban Design Program Manager gave a presentation on the roll-out of the Centre Plan and draft urban policy direction. Mr. Ritchie spoke to the open house events held October 11<sup>th</sup> and 19, 2016 with the public and stakeholders. He explained that the feedback received from these events will help staff explain the content of the 'primer' and the policy direction for the Centre Plan. He pointed out staff's engagement with the media and articles that have been published. Mr. Ritchie advised that the *Complete Draft Centre Plan* will be available online by end of day October 26, 2016.

Mr. Ritchie went on to discuss the breakdown of the chapters in the policy direction review, noting that this information was available online at [centreplan.ca](http://centreplan.ca). He noted that there are still ongoing conversations with other departments on the implementation of these new and updated policies. Further points noted were:

- there seems to be support for regulations on large sites
- commercial activities are being allowed in many areas as this is opportunity for growth; there is currently no classification for commercial in the urban core
- although the Centre Plan does not mention the Municipality deliberately aiming for affordable housing, there is an attempt to impact on market rent; a report is moving forward to the Community Planning & Economic Development Standing Committee respecting affordable housing
- feedback on the *Complete Draft Centre Plan* is open until December 2, 2016

During the discussion members asked the Clerk's Office to provide the web link and coloured copies of the *Complete Draft Centre Plan* for discussion at their next meeting. Staff was asked to index Map 2 in alphabetical order.

In advance of discussing the *Plan* at the next meeting, a suggestion was made that green spaces be considered under the zoning process. Additionally, concern was expressed regarding the order of the chapters. A priority is being attributed to the chapters based on order, which is not the intent. The chapters would best be arranged alphabetically.

### **8.1.3 Review: Policy Direction – Urban Structure**

The following was before the Committee:

- Handout entitled Centre Plan Roll-Out: Draft Urban Structure Policy Direction dated October 2016

This matter was addressed under Item 8.1.2, see page 3.

### **8.1.4 Presentation – Policy Direction – Implementation**

This matter was addressed under Item 8.1.2, see page 3.

## **8.2 Notification: Public Meeting for Planning Application Requests for New Planning Policy in Regional Centre**

The following was before the Committee:

- Staff memorandum dated October 20, 2016

Ms. Kate Greene, Policy & Strategic Initiatives Program Manager, advised the Committee of an upcoming meeting on the Centre Plan project scheduled for December 7, 2016. She explained that the meeting was prompted by the volume of applications received by residents asking for the amendment of planning policy in the Regional Centre area. Based on the number of applications and the status of the Centre Plan, it makes sense to seek feedback from the public on each proposal.

Ms. Green responded to questions raised around the volume of requests and residents making their intentions known. She noted that the information was available online at centreplan.ca. Members suggested that the webpage include staff's proposal for dealing with these applications and asked staff to provide a list of initiated projects and what is under consideration.

**9. DATE OF NEXT MEETING – Wednesday, November 23, 2016**

The Chair expressed appreciation and gratitude to both out-going Councillors Watts and McCluskey for their service and dedication to the Committee. He also noted that the Clerk's Office would notify everyone on the meeting time and that it be extended to three (3) hours.

Councillor Watts recognized the passing of Phil Pacey.

**10. ADJOURNMENT**

The meeting adjourned at 11:40 a.m.

Elikem Tsamenyi  
Legislative Support