



**COMMUNITY DESIGN ADVISORY COMMITTEE  
MINUTES  
April 1, 2015**

PRESENT: Fred Morley, Chair  
Gaynor Watson-Creed, Vice Chair  
Councillor Waye Mason  
Councillor Jennifer Watts  
Councillor Gloria McCluskey  
Eric Burchill  
William Book  
Joanne Macrae  
Peter Moorhouse

REGRETS: Dale Godsoe

STAFF: Jacob Ritchie, Manager, Urban Design  
Jennifer Weagle, Legislative Assistant  
Elikem Tsamenyi, Legislative Support

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, supporting documents, and information items circulated to Community Design Advisory Committee are available online: <http://www.halifax.ca/boardscom/CDACAgenda150401.php>*

*The meeting was called to order at 11:44 a.m., and the Committee adjourned at 1:05 p.m.*

**1. CALL TO ORDER**

The Chair called the meeting to order at 11:44 a.m.

**2. APPROVAL OF MINUTES – February 26, 2015**

**MOVED by Councillor McCluskey, seconded by Councillor Watts that the minutes of the February 26, 2015 meeting of the Community Design Advisory Committee be approved as distributed. MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Note was made that Geoff Leboutillier had resigned from the Committee due to time constraints.

**MOVED by Councillor Mason, seconded by Councillor McCluskey that the Chair write a letter of thanks to Mr. Leboutillier commending him on his commitment to the work of the committee and showing appreciation for his valuable input. MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**6. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**6.1 Correspondence-None**

**6.2 Petitions-None**

**6.3 Presentations- None**

**7. REPORTS**

**7.1 STAFF**

**7.1.1 Centre Plan-Engagement Progress & Project Plan**

The following was before the Committee:

- A presentation entitled Centre Plan-Engagement & Project Plan

Mr. Jacob Ritchie, Manager, Urban Design, delivered a presentation giving updates on the Engagement Action Plan, the Project Plan, public work on related topics and updates on technical studies. The update provided an understanding of the pressures and drivers of the project. Mr. Ritchie reviewed that the aim of the Engagement Action Plan is to build trust, be consistent, respect earlier work done in the area of engagement, and to provide a framework for measuring success. He noted that there were human resource gaps which impacted the ability to meet the original timeline for the Online Portal, which has been moved forward by two months, however the position has recently been filled, and updates to the website will be ready to move forward over the next few weeks.

Mr. Ritchie confirmed, in response to a request from Councillor Watts, that the 2012 data would remain on the site.

Mr. Ritchie discussed difficulties with reaching community consensus and work is on-going in this area, including focusing on gathering community groups with diverse interests from a geographic area to work as a group. He further updated that staff working groups and technical committees have been meeting regularly.

Mr. Ritchie reviewed the impacts of the updates to the Engagement Action Plan, which are set out in the presentation.

Mr. Ritchie provided updates on public work on related projects, including the 5 Year Review of the Downtown Halifax Plan, the Downtown Dartmouth Plan Amendments, the Dutch Village Road Area Planning Study, Heritage Conservation Districts (Schmidville & Old South Suburb) and the Road Network Functional Plan.

Mr. Ritchie clarified that staff are aiming to bring forward updates to the Downtown Halifax Plan to the Design Review Committee in May 2015. He further clarified that there will be public consultation associated with the amendment process to the Downtown Halifax Plan.

Ms. Gaynor Watson-Creed joined the meeting at 12:18 p.m.

Responding to an inquiry from the Committee, Mr. Ritchie indicated that as technical reports are completed, they will be brought forward to the Committee for their information.

With regard to the Dutch Village Road Area Planning Study, Mr. Ritchie discussed the confusing nature of the overlap of the Peninsula Land Use By-law and the Mainland Land Use By-law within the Halifax Municipal Planning Strategy in this area.

Regarding the Heritage Conservation Districts, Mr. Ritchie clarified that the Barrington Heritage District work has been completed, although Barrington South was not completed. He advised that the background study toward the establishment of a Heritage Conservation District in Schmidville will be going to Council in April. Mr. Ritchie explained that the goal is to implement tools to ensure that development supports and enhances heritage assets within the municipality. Responding to an inquiry from Councillor McCluskey regarding the establishment of Heritage Conservation Districts in Dartmouth, he indicated that through MPS policy, areas in Dartmouth such as Ochterloney could be identified as a Heritage Conservation District.

Mr. Moorehouse left the meeting at 12:39 p.m.

Regarding the Road Network Functional Plan, Mr. Ritchie clarified that this a Regional level plan, and will influence the Regional Centre Municipal Planning Strategy and Land Use By-law. Concerns were raised about service standards, to which Mr. Ritchie responded that a case for service standards would be done within 5 years. Councillor Watts encouraged professional facilitation in the public engagement process, and suggested staff look at scheduling public engagement in conjunction with key public events that draw a large number of people. She also suggested that if public engagement is scheduled during the summer, that longer notification time frames be taken into account.

Mr. Burchill left the meeting at 12:52 p.m.

Mr. Ritchie discussed that staff are working with CLASP (Coalitions Linking Action and Science for Prevention) through the Canadian Partnership Against Cancer, on aspects of how transportation planning affects health. He indicated that staff are also studying lessons learned from the Region of Peel in Ontario regarding their road network functional plan.

Mr. Ritchie briefly reviewed various technical studies underway, stakeholder updates, and project plan steps, as outlined in the presentation.

Mr. Ritchie reviewed next steps, including technical study and associated project completion and stakeholder consultation sessions. The Committee discussed the importance of keeping Council, through the Community Planning and Economic Development Standing Committee, informed throughout the process, in particular providing them with regular information report updates, including an information report on the work with CLASP.

The Committee requested that staff circulate the link for the online table of approved and pending projects for the Committee's information, as well as the public engagement schedule.

**10. DATE OF NEXT MEETING – Wednesday, April 29, 2015**

The Chair asked that the Legislative Assistant look into filling the vacancy on the Committee.

The next meeting of the Community Design Advisory Committee is scheduled for Wednesday, April 29, 2015, from 11:30 – 1:30 p.m. in Halifax Hall, City Hall, 1841 Argyle Street, Halifax.

**11. ADJOURNMENT**

The meeting adjourned at 1:05 p.m.

Elikem Tsamenyi  
Legislative Support