

ST. MARGARET'S BAY COASTAL PLANNING ADVISORY COMMITTEE
MINUTES

September 10, 2012

PRESENT: Mr. Michael Murphy, Interim Chair
Councillor Peter Lund
Mr. Doug Miller
Mr. John Leon
Mr. William Roberts
Mr. David McGregor
Ms. Kathryn Gamache
Mr. Michael Butler

REGRETS: Ms. Jean Wooten-Mustain
Councillor Reg Rankin

STAFF: Ms. Sherryl Murphy, Deputy Clerk
Mr. Kurt Pyle, Supervisor HRM Planning Services
Ms. Donna Honeywell, PAC Coordinator
Ms. Hillary Campbell, HRM Planning Services Tech
Mr. Matt Godwin, Legislative Assistant
Mr. Darcy Warren, Legislative Support

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1. CALL TO ORDER

Ms. Sherryl Murphy, Deputy Clerk, called the meeting to order at 7:05 p.m. in the Atlantic Superstore, Upper Tantallon, NS.

2. INTRODUCTIONS

Ms. Murphy led the St. Margaret's Bay Coastal Planning Advisory Committee in round table introductions. Introductions also included staff of HRM Planning Services and the Clerk's Office.

3. REVIEW OF TERMS OF REFERENCE

Ms. Murphy gave an overview of the Terms of Reference for the St. Margaret's Bay Coastal Planning Advisory Committee. The Committee entered into a discussion on the Terms of Reference, with Ms. Murphy responding to questions of clarification. A copy of the Terms of Reference for St. Margaret's Bay Coastal Planning Advisory Committee is on file.

4. ELECTION OF CHAIR AND VICE CHAIR

Ms. Murphy informed the Committee of the importance of electing a Chair and Vice Chair. Discussion ensued and it was noted that Committee members did not know or have the opportunity to work with each other. The Committee agreed that an Interim Chair be elected for a period of three months.

MOVED by Councillor Lund, seconded by Mr. Murphy that Mr. John Leon be nominated Interim Chair. MOTION PUT AND PASSED.

Mr. Leon declined the appointment at this time due to family illness.

Moved buy Mr. Butler, seconded by Mr. Leon that Mr. Michael Murphy be nonimated Interim Chair. MOTION PUT AND PASSED.

Mr. Murphy accepted the nomination and the following motion was put:

MOVED by Mr. Butler, seconded by Mr. Leon that Mr. Michael Murphy be appointed as Interim Chair for a period of three months. MOTION PUT AND PASSED.

Ms. Murphy declared Mr. Murphy Interim Chair. The meeting continued with Mr. Murphy acting as Interim Chair.

5. DATE OF NEXT MEETING – October 31, 2012

The Committee entered into discussion regarding dates and where to hold the meetings. The Committee agreed to hold meetings on the last Wednesday of the month. The Committee also agreed that another venue for meetings be found. Mr. Leon stated that St. Luke's Church has meeting rooms available and he could arrange booking the room if needed. Staff will make arrangements for a new venue at the Tantallon Public Library and will notify all Committee members when arrangements are completed.

6. PRESENTATION – HRM PLANNING SERVICES

Mr. Kurt Pyle, Supervisor HRM Planning Applications gave a presentation to the Committee regarding the framework of legislation governing the Committee and the planning process. A copy of the presentation is on file.

Committee members asked a variety of questions with respect to the scope of the committee, their legal and ethical obligations and on a number of other matters. Staff and Councillor Lund responded and provided useful sources for ongoing guidance, such as the Ethical Conduct Policy, the HRM Charter and Administrative Order One, among others.

7. ADJOURNMENT

The meeting adjourned at 9:00 pm.

Darcy Warren
Legislative Support