



**WESTERN COMMON ADVISORY COMMITTEE
MINUTES
November 30, 2016**

PRESENT: Mr. Tom Musial, Chair
Ms. Shirley Jollimore, Vice Chair
Ms. Beth McGee
Mr. David Patriquin
Ms. Kelly Carlton
Ms. Jane MacNeill
Mr. Dusan Soudek
Mr. Wayne Shellnut
Councillor Steve Adams

STAFF: Ms. Sherryll Murphy, Deputy Municipal Clerk
Ms. Sara Knight, Solicitor
Mr. Gareth Evans, Recreation Planning Specialist
Ms. Krista Vining, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, supporting documents, and information items circulated to the Western Common Advisory Committee are available online: <http://www.halifax.ca/boardscom/wcac/161130wcac-agenda.php>

The meeting was called to order at 4:02 p.m., and adjourned at 5:20 p.m.

1. CALL TO ORDER

The Legislative Assistant called the meeting to order at 4:02 p.m. and round table introductions were made.

ELECTION OF CHAIR AND VICE CHAIR

This matter was addressed later in the meeting, see page 3.

2. APPROVAL OF MINUTES – NONE

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

The agenda was approved with an amendment to address the Election of Chair and Vice Chair following the Committee Orientation.

4. BUSINESS ARISING OUT OF THE MINUTES – NONE

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence – None

7.2 Petitions – None

7.3 Presentation – None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS

9.1 STAFF

9.1.1 Committee Orientation

The following was before the Committee:

- Advisory Boards and Committees Orientation
- Western Common Advisory Committee Terms of Reference
- A map of the Western Common Wilderness Common Master Plan

Ms. Sherryll Murphy, Deputy Clerk, Ms. Sara Knight, Solicitor and Ms. Krista Vining, Legislative Assistant gave an overview of the following:

- role of advisory board and committees
- terms of reference/duties of the committee
- role of the chair
- meetings and agenda
- what happens at a meeting
- diversity and inclusion
- member conduct

Staff responded to questions of clarification, with members seeking information on the following for their January meeting:

- clarification on whether the Regional Park Reserve is within the Committee's mandate
- provide confirmation on the amount of funding allocated to the Regional Park (ie. \$25,000 or \$50,000)
- receive an update from staff on what is happening in Western Common
- provide a link and coloured copies of the Western Common Master Plan

ELECTION OF CHAIR AND VICE CHAIR

The Legislative Assistant called for nomination of Chair of the Western Common Advisory Committee.

MOVED by Ms. McGee, seconded by Mr. Soudek

THAT Tom Musial be nominated Chair of the Western Common Advisory Committee.

MOTION PUT AND PASSED.

The Legislative Assistant called three times for any further nominations. There being none, Mr. Musial was declared Chair of the Western Common Advisory Committee.

Mr. Musial assumed the Chair and called for nominations of Vice Chair of the Western Common Advisory Committee.

MOVED by Ms. McGee, seconded by Ms. MacNeill

THAT Shirley Jollimore be nominated Vice Chair of the Western Common Advisory Committee.

MOTION PUT AND PASSED.

The Chair called three times for any further nominations. There being none, Ms. Jollimore was declared Vice Chair of the Western Common Advisory Committee.

9.1.2 2017 Proposed Meeting Schedule

The following was before the Committee:

- 2017 proposed meeting schedule

MOVED by Ms. Jollimore, seconded by Ms. MacNeill

THAT the Western Common Advisory Committee review and approve the 2017 proposed meeting schedule.

MOVED by Mr. Soudek, seconded by Ms. Jollimore

THAT the motion be amended to hold quarterly meetings on the 2nd Wednesday of the month from 6:30 p.m. to 8:30 p.m. at the Prospect Road Committee Centre, 2141 Prospect Road, Hatchet Lake.

During the discussion, staff advised that the Committee could revisit their meeting schedule should their work load increase and there was a need to meet more regularly.

MOTION TO AMEND PUT AND PASSED.

The motion before the Committee now reads:

MOVED by Ms. Jollimore, seconded by Ms. MacNeill

THAT the Western Common Advisory Committee approved the 2017 meeting schedule as amended.

MOTION PUT AND PASSED.

10. ADDED ITEMS – NONE

11. DATE OF NEXT MEETING – January 8, 2017 at 6:30 p.m. at the Prospect Road Community Centre, 2141 Prospect Road, Hatchet Lake.

Prior to adjourning Mr. Soudek raised concern about messy semi-permanent campsites in Otter Lake, explaining that there are several near the crossing of Prospect River, near Big and Little Indian lakes. There is another one, just off Greenhead Road, within sight of Otter Lake, near its outlet. He asked whether HRM staff patrol the Western Common and how these campsites are dealt with. The Committee asked staff to provide an update for the next meeting.

The Chair asked that a public participation section be added to future agendas, to which the Committee agreed.

12. ADJOURNMENT

The meeting adjourned at 5:20 p.m.

Krista Vining
Legislative Assistant