

BIKEWAYS ADVISORY COMMITTEE

MINUTES

January 18, 2006

**PRESENT:** Councillor Sheila Fougere, Chair  
Councillor Patrick Murphy  
Councillor Stephen D. Adams  
Ms. Laena Garrison  
Mr. Ward Skinner  
Mr. John Smith  
Mr. Steve Lane  
Ms. Candace Stevenson

**ABSENT:** Ms. Cheryl Bidgood  
Mr. Ken LeMoine  
Mr. Gerard Walsh

**STAFF  
AND OTHERS:** Mr. Paul Euloth, Regional Trail Coordinator, Real Property Planning  
Mr. Dave McCusker, Manager, Regional Transportation Planning  
Mr. Ken Reashor, Manager, Traffic Authority  
Mr. Greg Rice, Design Engineer, Design and Construction Services  
Mr. Roddy MacIntyre, TDM Co-Ordinator, Traffic and Right of Way  
Ms. Jennifer Weagle, Legislative Assistant

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**1. CALL TO ORDER**

Mr. John Smith, Vice-Chair, called the meeting to order at 12:04 pm in the Media Room, 1<sup>st</sup> Floor, City Hall.

Mr. Smith introduced Mr. Friedemann Brauer, Vice President, Education and Advocacy, Bicycle Nova Scotia, who will be replacing Mr. Smith as the Bicycle Nova Scotia representative to the Bikeways Advisory Committee.

Ms. Laena Garrison introduced Ms. Sarah Johnston, intern with TRAX, who will be attending meetings as an observer with Ms. Garrison.

The Vice-Chair also introduced Mr. Peter Williams, who attended this meeting as an observer and starting in March will be attending meetings as a newly appointed Member at Large.

**2. APPROVAL OF MINUTES - October 19, 2005 and November 16, 2005**

**MOVED BY Ms. Candace Stevenson, seconded by Mr. Ward Skinner, that the notes of October 19, 2005 and minutes of November 16, 2005 be approved as distributed. MOTION PUT AND PASSED UNANIMOUSLY.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

**MOVED BY Councillor Murphy, seconded by Mr. Ward Skinner, that the agenda be approved as presented. MOTION PUT AND PASSED UNANIMOUSLY.**

**4. BUSINESS ARISING OUT OF THE MINUTES**

**4.1 Status Sheet Items**

**4.1.1 Membership - Removal of Automobile Association Representative**

This item is to remain on the status sheet pending further discussions regarding changes to the membership of the Committee. Also see Item 5.2.

**4.1.2 2006 Capital Budget Recommendations**

This item was discussed later in the meeting. See Item 5.1.

**4.1.3 Proposed 30% Surtax on Imported Bicycles**

A Committee Report was prepared and the Committee recommendation was approved by Regional Council on January 10, 2006. This item will be deleted from the status sheet.

#### **4.1.4 Proposed Report Card of HRM's Bikeways Advisory Committee or TDM Website**

Ms. Garrison advised that she will be using the Status Report of the Bicycle Plan that is being updated by Mr. Skinner to create the report card. Mr. Skinner advised that he met with Mr. Reashor, Ms. MacInnis, and Mr. MacIntyre in December to update the Status Report. He distributed updated copies of the Status Report to Committee members and advised that there are further comments to be added to the document. Mr. Skinner requested that Committee members review the Status Report and contact him with any suggested additions, deletions or changes.

### **5. CONSIDERATION OF DEFERRED BUSINESS**

#### **5.1 2006 Capital Budget Recommendations**

A package including an extract from the Blueprint for a Bicycle Friendly HRM (Bicycle Plan), HRM Bike Plan Status Report, and list of preliminary TPW paving renewal and resurfacing projects, was before the Committee.

This item is a continuation of discussions at the November 16, 2005 meeting.

Mr. Greg Rice, Design Engineer, Design and Construction Services, indicated that at the November 16, 2005 meeting, he had requested that Committee members review the preliminary list of Transportation and Public Works paving renewal and resurfacing projects with the Bicycle Plan and identify overlapping projects. Mr. Rice advised that he and the Traffic Authority work closely, which facilitates identifying opportunities to "piggy-back" bikeways and traffic projects. Mr. Rice further cautioned that the list is preliminary and subject to change.

Mr. Smith advised that he had compared Mr. Rice's preliminary list with the HRM Bicycle Map and provided Mr. Rice with a highlighted list of which streets on the list have bicycle routes. Mr. Smith further advised that he met with Mr. Rice and Mr. MacIntyre to discuss which roads should be considered for cycling infrastructure improvements.

Councillor Fougere joined the meeting at 12:23 p.m. The meeting resumed with Councillor Fougere taking the position of Chair.

Councillor Fougere suggested that an Information Report be prepared for Regional Council indicating that the Committee and Staff have reviewed upcoming Transportation and Public Works projects with the Bicycle Plan and that the Committee and Staff are satisfied that

construction projects are proceeding as per the priorities identified in the Bicycle Plan and the options for the coming year have been addressed with staff. It was further suggested that the lists be provided with the report for the information of Council.

**MOVED BY Mr. John Smith, seconded by Councillor Murphy, that the Committee request that staff prepare an Information Report to Regional Council indicating that the Committee and Staff have reviewed the list of preliminary TPW paving renewal and resurfacing projects, the priorities in the Bicycle Plan and the HRM Bicycle Plan Status Report. The Committee and Staff are satisfied that construction projects are proceeding as per the priorities identified in the Bicycle Plan and the options for the coming year have been addressed with staff. MOTION PUT AND PASSED UNANIMOUSLY.**

## **5.2 Membership Recommendations to Council**

Councillor Fougere noted that further discussions are required with regard to various membership issues, and a report will be prepared to Council with membership recommendations when the new Committee members join in March 2006. This item will be left on the status sheet until that time, as per Item 4.1.1.

## **6. REPORTS - none**

## **7. NEW BUSINESS / ADDED ITEMS**

### **7.1 New Business**

### **7.2 Added Items**

The Committee agreed to allow Added Item 7.2.1 - Chair of Bike Week Sub-Committee - Mr. Ward Skinner.

#### **7.2.1 Chair of Bike Week Sub-Committee**

The Committee agreed to appoint Mr. Ward Skinner as Chair of the Bike Week sub-committee.

Mr. Skinner noted that the sub-committee has begun soliciting sponsors for the Bike Week event and invited Committee members to contact him directly with any suggestions of organizations or businesses to approach for potential sponsorship opportunities, either as a monetary sponsorship or in-kind services.

**8. NEXT MEETING DATE - February 15, 2006**

The next meeting of the Bikeways Advisory Committee is scheduled for Wednesday, February 15, 2006.

**9. ADJOURNMENT**

The meeting adjourned at 12:39 p.m.

Jennifer Weagle  
Legislative Assistant