Item No. 9.3.1
Audit and Finance Standing Committee
September 17, 2014

TO:

> Chair and Members of Audijt and Figfance Standing Committee Original Signed

## SUBMITTED BY:

Counciller Outhit, Co-Chair Investment Policy Advisory Committee Original Signed

Derek Tynski, Co-Chair Investment Policy Advisory Committee

DATE: September 3, 2014

## SUBJECT: Investment Policy Advisory Committee Report - Quarter ending

 June 30, 2014
## ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the Investment Objectives of the Investment Policy not less frequently than quarterly.

## LEGISLATIVE AUTHORITY

Section 121(1) of the HRM Charter requires that funds be invested pursuant to an Investment Policy adopted by Council and approved by the Minister of Service Nova Scotia and Municipal Relations or invested pursuant to the Trustee Act. Where HRM has chosen to adopt an Investment Policy and the Minister has approved the Policy investment activities are governed by this Policy.

## RECOMMENDATION

It is recommended that the Audit and Finance Standing Committee forward this report to Halifax Regional Council as an information item.

## BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations (the Minister) on May 14, 2002. Amendments to the Policy, as recommended by the Investment Policy Advisory Committee (the Committee) were approved by Council and the Minister in 2005, 2007, 2008, 2010, early 2012 and early 2014. A review of the Policy by the Committee in late 2012 did not result in any recommended changes.

The mandate of the Committee is to recommend an investment policy to Council as well as provide ongoing monitoring of investment activities. Following adoption and approval of the Policy, the activities of the Committee have shifted to the monitoring role as well as annual reviews of the Policy.

## DISCUSSION

The Investment Policy Advisory Committee is pleased to provide this report under the provisions of the Policy. The primary focus of this report will be to report on compliance with the objectives of the Policy.

The three objectives and three strategies of the Policy, stated in order of priority of importance, are as follows:

Objective:

1. Preservation of Capital
2. Liquidity
3. Competitive Return on Investments

## Strategies:

4. Diversification of Investment Portfolio
5. Regular Review of Performance
6. Risk Management Approach

Copies of the Sector Weight schedules recommended under the Policy are attached.
The Committee has reviewed the information provided by staff in the Treasurer's report to the Committee for the Quarter ending June 30, 2014 and accepts the report and the findings contained in the report that the investment activities reported are in compliance with the Policy with the exceptions as noted below.

During the Quarter funds held by the primary HRM banker exceeded the Policy guidelines on two occasions for one business day for each occurrence. In addition, funds held in three of the investment bank accounts also exceeded the Policy guidelines for one business day by less the $\$ 1,000,000$ for all three accounts in total. All of these instances were discussed with the Committee and they agreed with staff's assertion that these minor temporary variances did not create a material increase in risk to the portfolio.

## FINANCIAL IMPLICATIONS

N/A

## COMMUNITY ENGAGEMENT

Investment activities are reported quarterly to the Investment Policy Advisory Committee. The majority of members of this Committee (4 of 6) are volunteers from the general public. The Committee reports to Audit and Finance Committee of Council quarterly on staff's compliance with the Investment Policy. In addition, the Committee conducts an annual review of the Investment Policy and makes recommendations for any changes considered appropriate.

## ENVIRONMENTAL IMPLICATIONS

N/A

## ALTERNATIVES

N/A

## ATTACHMENTS

Sector Weight Schedules @ June 30, 2014 (Schedules A,B,C,D \& E)

A copy of this report can be obtained online at http://www.halifax.ca/commcoun/cc.html then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Derek Tynski, Co-Chair, Investment Policy Advisory Committee, 490-6471




CASH A ECUIVALENTS



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| Federal Government $A_{\text {is }}$ is Guarantees | Open | 0 | $0 \times$ | 177,471,274 | 100\% | 173,480,478 | 28\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federal Govemment | Open | 0 | 0\% |  |  |  |  |
| Business Development Bank | Open | 0 | 0\% |  |  |  |  |
| Canada Mongege s Housing Camp | Open | 0 | 0\% |  |  |  |  |
| Canadian wheat Board | Open | 0 | 0\% |  |  |  |  |
| Export Developrnent Canada | Open |  |  |  |  |  |  |
| Farm Credn Com | Open | 0 | $0 \%$ |  |  |  |  |
| Prowincial Governmentia ${ }^{\text {a }}$ their Gumarilees | R-1 \%idid or Greater | 75,936,247 | 43\% | 177,471.274 | 100\% | 101,535,028 | 57\% |
| Totalatberta (f.i High) | Open | 3.123491 | 2\% | 44367819 | 25\% | 26,995;672 | 16\% |
|  | Open | 3,123491 |  |  |  |  |  |
| Alberts Capital Finance Authorly (R.9 Hight | Open | 0 |  |  |  |  |  |
| Albena Treasury Aranches (R-1 Hight | Open | 0 |  |  |  |  |  |
| Entish Cohumbla (R.9 High) | Open | 31.262 .233 | 10\% | 44367.819 | 25\% | 10.932313 | 6\%\% |
| Manlobe ( $R$-1 Mid) | Open | 5662.666 | 3\% | 44.367 .819 | 25\% | 38.705,152 | 22\% |
| New Anuswick (R.1 Mrd) | Open | 1171.932 | 1\% | 44,367819 | 25\% | 43,195.887 | 24\% |
| Nova Scotia (R-1 Mid) | Open | 3945.163 |  | 44.367 .819 | 25\% | 40,422,655 | 23\% |
| Ontamo (R.9 Mid) | Open | 20398.531 | 91\% | 44.367.819 | 25\% | 23.569.288 | 14\% |
| Quebec (R-1 Mid) | Open | 6.974 .149 | 4\% | 44,367,819 | 25\% | 34,652.676 | 20\% |
| Saskalchewig (R-9 Hight) | Open | 3398.081 | 2\% | 44.367.819 | 25\% | 40969,738 | 23\% |
| Mundeipal Governments \& their Guaramess* | R-1 Mld or Creater | 0 |  | 4, 36787.818 | 25\% | 44,367.819 | 25\% |
| Calgary (R-1 Hugth) | Open |  |  | 17,747,127 | 10\% | 17.747,127 | 10\% |
| Finaneial insthutions \& their Guaranteas florpora | lon* | 00,381,310 | 45\% | 88.735 .637 | 50\% | 8,354,327 | 5\% |
|  | BA's Schatule A |  |  |  |  | 4,34,327 |  |
|  | Canadian Banks $\mathrm{R}-$ - |  |  |  |  |  |  |
| Thar 1-Financial Insututions of their Guarantees | Mid | 79,092.819 | 45\% | 80,735,637 | 50\% | 8,842,818 | 5\% |
| Bank of Montreal ( $\mathrm{R}+1 \mathrm{Hrgh}$ ) | Open | 17,124,871 | 10\% | 17747,127 | 10\% | 622.257 | 0\% |
| BMO - Instuments |  | 0 |  |  |  |  |  |
| BMO. Account |  | 17.124,871 |  |  |  |  |  |
| Bank of Nove Scolla (R-1 High) | Open | 12.935.911 | 7\% | 17747.127 | 10\% | 4,811216 | 3\% |
| Bank ofNova Scoua Elleciva Cash. |  | -761.964 |  |  |  |  |  |
| Bank of Nova Scotua Nolice Accounl |  | 13.697875 |  |  |  |  |  |
| Candian Impenal Bank ol Commerce ( R -9 High) | Open | 17.127.614 | 10\% | 17 747,127 | 10\% | 619.514 | 0\% |
| CiBC - Instuments |  | 0 |  |  |  |  |  |
| Csec. - Account |  | 17,127,614 |  |  |  |  |  |
| Royal Bank ( R -1 High) | Open | 15.875.605 ) | 9\% | 17747127 | 10\% | 1871572 | 1\% |
| REC - Instuments |  | $0)$ |  |  |  |  |  |
| RBCC - Account |  | 15,875,605 |  |  |  |  |  |
| Toronto Dominoon (R.1 Hight | Open | 16.828 .818 | 9\% | 17.747 .127 | 10\% | 913.309 | 1\% |
| T0 - Instuments |  | 0 |  |  |  |  |  |
| TD - Account |  | 16,828,818 |  |  |  |  |  |
| Tier 2 - Finanelat Insitutions \& Corporations | R-1 Mldidlght+ | 488,491 | 0\% | 44,367,819 | 25\% | 43, 17979,328 | 25\% |
| Natonal Bank of Canade (R-1 Mid) | Open | 0 | 0\% | 8.873564 | 5\% | 6.873.564 | 5\% |
| OMERS Reaty Corporation ( $\mathrm{R}-\mathrm{t} \mathrm{High}$ ) | Open | 0 | $0 \%$ | 8,873,564 | $5 \%$ | 8.873.564 | 5\% |
| COP Financial lnc (R-1 thigh) | Open | 0 | 0\% | 9, 的3,564 | 5\% | 8,873.564 | 5\% |
| Desjardurs Total |  | 488.491 | 0\% | 8,873.5E4 | 5\% | 8,395,073. | 5\% |
| Desaranins Group (R-i High) | Open | - |  |  |  |  |  |
| Caisse Centale Destarains ( R - q ( Hight | Open | 488.494 |  |  |  |  |  |
| Total Cash and Equlvalantit |  | 156,317,357 | 48 |  |  |  |  |
| Federal Govemment 8 its Guarantees |  |  |  |  |  |  |  |
| Money Market |  | 0 | 0\% | 0 | 20\% | 0 | 0\% |
| Resaryes - Bond Pool |  | 2,990795 | 2\% | 177.471.274 | 100\% | 173,480,479 | 96\% |
| Canade Mongeges Housing Cop. |  | 3.980795 |  |  |  |  |  |
| Provinctial Govermment 8 thalr Guaranteas |  | 17,162,923 | 10\% | 80.735,637 | 50\% | 71,572.795 | 40\% |
| Money Warket |  | 5.087942 | $10 \%$ | 84,735,637 | 50\% | 71,572,715 | 40\% |
| Alberta |  | 2.346948 | 7\% | 17747,127 | 10\% | 5,498,472 | 3*6 |
| Alberta |  | 780,633 |  |  |  |  |  |
| Albersa Capian Finance Authonly |  | 1,566,395 |  |  |  |  |  |
| Alberta Treasury Eranches |  |  |  |  |  |  |  |
| Entish Columbia |  | 0 | 1\% | 17747,127 | 10\% | 15,573.854 | 9\% |
| Manitobs |  | 0 | 0\% | 17747.127 | 10\% | 17,747,127 | 10\% |
| New Eruswick |  | 0 | 0\% | 17747,127 | 10\% | 77,747,127 | 10\% |
| Ontario |  | 0 | 0\% | 17 747,127 | 10\% | 177447,127 | 10\% |
| Quebee |  | 2,740.994 | 2\% | 17,747,927 | 10\% | 55.006,134 | 3\% |
| Quebet |  | 0 |  |  |  |  |  |
| Financement Quebee |  | 2,740,994 |  |  |  |  |  |
| Saskatewan |  | 0 | 0\% | 17.747,127 | 10\% | 77.747.127 | 10\% |
| gond Pool |  | 12,074,981 | 10\% | 68,735,637 | 50\% | 74,572,715 | 40\% |
| Alberts |  | 9.901708 | 7\% | 17747,127 | 10\% | 5,498,472 | 3\% |
| Albera |  | 7820.649 |  |  |  |  |  |
| Albenta Capitai Finance Authonty |  | 2.081 .059 |  |  |  |  |  |
| Alberla Treasury Aranches |  | 0 |  |  |  |  |  |
| Bntush Celumbio |  | 2,173.273 | 14\% | 17747.127 | 10\% | 15.573.854 | 9\% |
| Manitoba |  | , | 0\% | 17747,127 | 10\% | 17,747,127 | 10\% |
| New Eruswick |  | 0 | 0\% | 17747,127 | 10\% | 17,747,127 | 10\% |
| Ontamo |  | , | 0\% | 17747,127 | 10\% | 17,747,127 | 10\% |
| Queber |  | 0 | 2\% | 17747127 | 10\% | 15.006,134 | 8\% |
| Quebec |  | , |  |  |  | 15.00, |  |
| Finamement Queboc |  | 0 |  |  |  |  |  |
| Saskatewem |  | 0 | 0\% | 17.747,127 | 10\% | 17747927 | 10\% |
| Total Flxed |  | 21,153.718 | 12\% | 177,471,274 | 100\% | 156.317 557 | 88\% |
| Total Investmems |  | 177,471,274 |  |  |  |  |  |



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