

**Item No.**  
**HRM Grants Committee**  
**July 3, 2012**

**TO:** Chair and Members HRM Grants Committee



**SUBMITTED BY:** \_\_\_\_\_  
Greg Keefe, A/Director of Finance & Information Technology

**DATE:** June 21, 2012

**SUBJECT:** Community Grants Program: Delinquent Reporting Update 2012

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### **INFORMATION REPORT**

#### **ORIGIN**

October 3, 2011 – Information Report submitted to the HRM Grants Committee on the status of delinquent reports or reimbursement of a grant issued under the *Community Grants Program*. The status is to be updated annually.

#### **BACKGROUND**

Non-compliance reporting includes the following:

- The addition of grant recipients with overdue progress or final reports and grant recipients liable for the repayment of an ineligible expenditure or any unspent balance of a municipal grant;
- The removal of organizations from the delinquent listing who have submitted a complete final report or repayment;
- Identification of accounts deemed uncollectable due to dissolution of the recipient organization.

Reports, repayment, or reimbursements received after May 1, 2012, will be updated in next year's status report (2013).

## **DISCUSSION**

It is standard practice that grant recipients are responsible to submit a final report, and where required, a financial accounting. Reporting allows the funding agency to evaluate the activities funded and account for the expenditure of public funds in accordance with the terms and conditions of an award. Failure to report or funds not used for the specified purposes can lead to sanctions including suspended eligibility or a refund of the grant in whole or in part.

Albeit the delinquent reporting and/or refunds identified in this report represent only a fraction of all grants issued since 2006, accounting for default is an established risk management practice and informs policy development. Of note in this year's update are five (5) non-profit housing cooperatives whose applications were submitted by the property management company retained by the cooperative; one appears to have merged with another housing cooperative. Albeit the non-profit Board of Directors remains financially liable, the *Community Grants Program* policy could be amended to disallow any third party application or representation on behalf of the intended recipient organization. Such a policy amendment would not preclude seeking professional advice or assistance but all communications are with the Board of Directors in keeping with their fiduciary role.

## **BUDGET IMPLICATIONS**

None.

## **FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

## **COMMUNITY ENGAGEMENT**

Not applicable.

## **ALTERNATIVES**

Not applicable.

## **ATTACHMENTS**

1. Table 1. Addition of Organizations to Delinquent List, as of May 1, 2012.  
Table 2. Reinstatement of Eligibility in 2012: Reporting/Repayment Received.  
Table 3. Addition of Organizations Deemed Uncollectable, as of May 1, 2012.
2. Table 4. Updated Cumulative List of Organizations Deemed Ineligible, as of May 1, 2012  
Table 5. Updated Cumulative List of Organizations Deemed Uncollectable, as of May 1, 2012

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**June 4, 2012**

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A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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& Financial Planning, Finance



Report Approved by: \_\_\_\_\_  
Bruce Fisher, Manager Fiscal Policy & Financial Planning

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**Attachment 1**

<b>Table 1. Addition of Organizations to Delinquent List, as of May 1, 2012</b>		
<b>Organization</b>	<b>Grant</b>	<b>Year Issued</b>
Halifax West Community Theatre Association	\$5,000	2006
Maritime Muslim Academy	\$10,000	2009
Atlantic Filmmakers Cooperative	\$5,000	2011
Bosom Buddies of Nova Scotia	\$1,849	2011
Frankie Productions Cooperative	\$3,300	2011
Ketch Harbour and Area Residents Association	\$8,500	2011
MADD Canada - Atlantic Canada Chapter	\$1,354	2011
Mic Mac Amateur Aquatic Club	\$4,500	2011
Nature Conservancy of Canada - Atlantic Canada Chapter	\$5,000	2011
<b>9</b>	<b>\$44,503</b>	

<b>Table 2. Reinstatement of Eligibility in 2012. Reporting/Repayment Received.</b>		
<b>Organization</b>	<b>Grant</b>	<b>Year Issued</b>
Arthur Kidston Memorial Camp	\$5,000	2006
Bayers Westwood Daycare Society	\$2,000	2006
St. Joseph's Children's Centre	\$4,000	2006
Bedford Basin Yacht Club	\$5,000	2009
Cheema Aquatic Club	\$5,000	2010
Charles Court Housing Cooperative	\$10,500	2008
Tri-Sack Housing Cooperative	\$10,500	2008
YWCA Halifax	\$15,000	2009
Boys & Girls Club of Dartmouth	\$4,000	2010
Fultz Corner Restoration Society	\$5,000	2010
Petpeswick Yacht Club	\$5,000	2010
<b>11</b>	<b>\$71,000</b>	

<b>Table 3. Addition of Organizations Deemed Uncollectable, as of May 1, 2012</b>		
<b>Organization</b>	<b>Grant</b>	<b>Year Issued</b>
National Broadcast Reading Service: Voice Print	\$3,370	2009
Pormorze Polish Folkdance Ensemble	\$2,000	2010
Alliance Housing Cooperative (possible merger)*	\$14,000	2008
<b>3</b>	<b>\$19,370</b>	

\*Application submitted by a third party property management company on behalf of the organization.

**Attachment 2**

<b>Table 4 – Updated Cumulative List of Organizations Deemed Ineligible as of May 1, 2012</b>		
<b>Organization</b>	<b>Grant</b>	<b>Year Issued</b>
Halifax West Community Theatre Association	\$5,000	2006
Beechville Baptist Church	\$500	2007
Hubbards & Area Business Association	\$2,000	2007
All Women's Empowerment & Development Association - (partial report submitted)	\$5,000	2008
Moose River Gold Mines Museum Society	\$1,600	2008
Halifax Peninsula Housing Cooperative*	\$4,000	2008
Sable Island Preservation Trust	\$4,400	2008
St. Margaret's Bay Sailing Club	\$15,000	2008
ABC Housing Cooperative *	\$2,000	2009
Atlantic Housing Cooperative *	\$5,000	2009
Dunbrack Housing Cooperative *	\$4,000	2009
Lutheran Church of the Resurrection	\$2,500	2009
Maritime Muslim Academy	\$15,000	2009
Riverlake Rugby Club - (partial report submitted)	\$1,500	2009
Stepping Stone	\$4,000	2009
Supportive Housing for Young Mothers	\$5,000	2009
Aeolian Singers	\$2,500	2010
Columbus Club of Sackville	\$5,000	2010
Halifax Camerata Singers	\$5,000	2010
Ink Storm Screen Printing Society	\$1,200	2010
<b>20</b>	<b>\$90,200</b>	

<b>Table 5. Updated List of Reports Deemed Uncollectable as of May 1, 2012 cumulative</b>		
<b>Organization</b>	<b>Grant</b>	<b>Year Issued</b>
Black Artists Network of Nova Scotia	\$1,500	2004
Black Community Advocates Association of Nova Scotia	\$1,000	2006
AIESEC Halifax	\$900	2008
Alliance Housing Cooperative (delinquent)	\$14,000	2008
Egyptian Canadian Association of Nova Scotia	\$3,500	2009
National Broadcast Reading Service (Voice Print)	\$3,370	2009
Pormorze Polish Folkdance Ensemble	\$2,000	2010
<b>7</b>	<b>\$26,270</b>	

\* Applications submitted by a third party property management company on behalf of the organization.