

**HRM Grants Committee  
May 5 2014**

**TO:** Chair and Members of HRM Grants Committee

**SUBMITTED BY:** Original Signed  
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Greg Keefe, Director of Finance & ICT/CFO

**DATE:** April 23, 2014

**SUBJECT:** **Community Grants Program 2014: Applications Not Recommended  
for Funding**

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### **INFORMATION REPORT**

#### **ORIGIN**

The *Community Grants Program* awards discretionary project and capital grants annually to eligible registered non-profit organizations and charities located within the geographic boundary of HRM.

#### **LEGISLATIVE AUTHORITY**

HRM Charter (2008) s.70(1)(av).

#### **BACKGROUND**

The 2014 program received a total of 125 applications for a combined total of \$1,285,640.27 in requests. Although the program is over-subscribed not all applications are eligible for consideration under the program's funding criteria. Ineligible applicants includes those who do not meet the program's funding criteria, have not been registered for a full 12 months as of March 31, are in debt to the Municipality or have defaulted on a funding agreement, or have submitted past the deadline. In 2014, twenty-three (23) applicants were deemed ineligible and screened out during the first step of the review. Applicants not recommended for funding have submissions that did not meet a minimum standard (a score of 50+), are incomplete, and include ineligible expenditures. All applicants deemed ineligible or not recommended for funding, and

award recipients who wish to contest the value or terms of funding, may submit a written appeal by the deadline stated in their letter of notification.

### **DISCUSSION**

Thirty-five (35) applications not recommended for funding in 2014 are listed in **Attachment 1** of this report. A letter of notification is sent to these organizations with a brief rationale for decline and a deadline for any appeal and/or the opportunity to receive feedback on the submission. Due to the volume and value of requests not all submissions can be funded in a fiscal year.

### **FINANCIAL IMPLICATIONS**

There are no financial implications identified as a result of this report.

### **COMMUNITY ENGAGEMENT**

A call for applications is advertised each January with an application deadline of March 31. The program guidebook, application and reporting forms are posted on-line. Printed materials are also available through HRM Customer Centres, the Call Centre, and the Grants Program office.

### **ATTACHMENTS**

1. Applications Not Recommended for Funding Listed by Funding Sector.

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A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/index.html> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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Original signed

Report Approved by: Bruce Fisher, Manager Financial Policy & Planning, Finance & ICT

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Attachment 1

ENVIRONMENT

The Environment sector received 15 applications for a total of \$163,876.76 in requests.

**Tier 1**

**1. Transition Bay St. Margaret's Association – Upper Tantallon - Equipment**

A grant of \$4,993.75 requested to fully fund educational signage for existing food gardening, edible landscape, and edible forest projects (Shambhala Centre and St. Luke's United Church). The nature of the project appears suited to collaboration and cost-sharing with host sites. Refer to staff for assistance with future grant submissions.

**2. Canadian Parks and Wilderness Society: Nova Scotia Division – Halifax – Marketing**

Repeat request for funding (\$4,000) towards production of a bi-annual *WildEast* conservation magazine. A recurring operating expense: sale of advertising a possible option for product sustainability.

**Tier 2**

**3. Sackville Rivers Association – Lower Sackville – Capital Grant/Equipment**

A grant of \$5,000 requested for the purchase of assorted equipment: incomplete – quotes do not support the value of grant requested. Refer to staff for assistance with future grant applications.

**Tier 3**

**4. Big Brothers Big Sisters of Greater Halifax – Dartmouth – Capital Grant/Equipment**

A grant of \$23,000 requested to fully fund the purchase of computer equipment, software, and product training fees. The system upgrade is intended to expand an existing collection program with the sale of used textiles to a commercial purchaser to increase operating revenues. No financial information provided re: the Big Brothers Big Sisters Nova Scotia Foundation. There appears to be an ability to self-fund.

**5. Nova Scotia Society for the Protection of Animals: Provincial Animal Shelter – Dartmouth – Capital Grant/Facility Upgrade**

The Society operates an animal shelter and spay/neuter program at their Dartmouth location. The applicant has applied for two projects (\$10,605): (1) fencing and (2) site drainage. Financial information is incomplete (no breakdown of revenues for the prior year) and there appears to be an ability to phase the work and/or cost-share.

## RECREATION & LEISURE

The Recreation & Leisure sector received 43 applications for a combined total of \$475,699.58 in requests.

### Tier 1

#### **6.Speedy Kids Oval Program Society – Halifax – Equipment**

A grant of \$4,600 requested to fully fund the purchase of 6 helmets, racing suits and ice skates. The type of equipment and quantities suggest these are personal uniforms/equipment. Refer to *Jumpstart/HRM Kids* or *Sport NS Kidsport* assistance programs.

#### **7.Lawrencetown Community Centre – Lawrencetown – Capital Grant/Building Repairs**

A grant of \$25,000 to replace roof. The sustainability of the organization may be questionable, therefore a substantial investment may be at risk. A meeting with staff may be advisable.

### Tier 2

#### **8.Halifax Rowing Club – Halifax – Equipment**

A grant of \$2,400 requested towards purchase of replacement motor for coach boat (\$3,105).

#### **9.St. Albans Church – Dartmouth – Equipment**

A grant of \$1,500 requested to fully fund the purchase of chairs. Project budget incomplete and the applicant appears to have the ability to self-fund.

#### **10.St. Andrew's Anglican Church – Spry Harbour – Capital Grant/Building Repair**

A grant of \$25,000 requested to replace brick chimney, overhangs, skylights, and roof of the church hall. The application stated that the repairs had to be completed by May, 2014, and as such the project does not fit within the *Community Grants Program* timelines. Extent and type of community use not clearly established and the hall is no longer used by HRM Community Recreation. Refer to staff for assistance with future grant applications.

### Tier 3

#### **11.Autism Nova Scotia – Halifax – Equipment**

A grant of \$1,800 requested to purchase small equipment (mats, cushions, toys) for the *Ben James Summer Camp*.

#### **12.BCM International: Mount Traber Bible Camp – Middle Musquodoboit – Capital Grant/Facility**

A grant of \$25,000 requested for deferred maintenance to summer camp building. Project could be phased with cost-share from the owner and operator.

**13.Bedford Basin Yacht Club – Bedford – Capital Grant/Building Repair**

A grant of \$4,508 requested to fully fund the replacement of roof shingles on sailing school building. Financial information incomplete (no itemized revenues or expenses for prior year). Appears to be the ability to self-finance or cost-share. Refer to staff for assistance with future grant applications.

**14.Canadian Mental Health Association: Halifax/Dartmouth Branch – Halifax – Equipment**

A \$5,000 grant requested to purchase assorted office equipment. The link to recreational programming not self-evident. Refer to staff for assistance with future grant applications.

**15.Eastern Shore Family Resource Centre – Musquodoboit Harbour – Equipment**

A grant of \$2,582.89 requested to fully fund the purchase of assorted toys for family resource facility. Multiple small items; ability to self-finance or phase purchases.

**16.First Baptist Church – Dartmouth – Equipment**

A grant of \$3,441.95 requested to fully fund the purchase of chairs for a Metropolitan Regional Housing Authority facility. The church appears to have the ability to fundraise for the donation of equipment to a government owned and operated residence. Refer to the Metropolitan Regional Housing Authority.

**17.Prescott Group Society – Halifax – Equipment**

A grant of \$2,677.54 requested to purchase five i-pads to teach computer skills, literacy and numeracy. The program is educational, not recreational. Applicant appears to have the ability to self-finance.

**18.Royal Canadian Legion: Four Harbours Branch #120 – East Ship Harbour – Capital Grant/Building Repair**

A grant of \$8,000 “or less” requested to fully fund the replacement of two doors. Refer to staff for assistance with future grant applications.

**19.Royal Antediluvian Order of Buffalos: Eastern Lodge 8686 – Eastern Passage – Capital Grant/Site Development**

A grant of \$25,000 requested towards development of a park; the applicant’s stated outcomes suggest that the site will function primarily in relation to increasing club rental revenues. Financial information incomplete (2012 statement). Refer to staff for assistance with future grant submissions.

### **AFFORDABLE & SUPPORTIVE HOUSING**

The Affordable & Supportive Housing category received 9 applications for a combined total of \$112,645.10 in requests.

#### **Tier 3**

##### **20.Adsum Association for Women & Children – Dartmouth – Capital Grant/Building Repairs**

The Association is a registered Canadian charity that operates an emergency shelter for women and supportive rental housing. A grant of \$5,595.75 requested to replace doors in an apartment complex.

##### **21.Freedom Foundation – Dartmouth – Capital Grant/Building Repairs**

The Foundation is a registered Canadian charity that operates a residential addictions recovery facility. A grant of \$16,636.86 requested to fully fund assorted building repairs. Some expenses are ineligible for consideration. Refer to staff for assistance with future funding applications.

##### **22.High Hopes Housing Cooperative Limited – Halifax – Capital Grant/Building Repairs**

A capital grant of \$12,858 requested to fully fund replacement of exterior doors. Application incomplete. Financial statement demonstrates an ability to self-fund or cost-share.

##### **23.Society for the Rehabilitation of Addicted Persons – Halifax – Capital Grant/Energy Efficiency**

A grant of \$9,940 requested to fully fund insulation of the premises. Application incomplete. Financial statement demonstrates an ability to self-fund or cost-share.

### **EMERGENCY ASSISTANCE**

The Emergency Assistance sector received 6 applications for a combined total of \$29,935.11 in requests.

##### **24.Red Bear Healing Home Society – Halifax/Dartmouth – Equipment/Operating**

A grant of \$3,304 requested to fully fund 6 months telephone service, refreshments, self-promotional materials and advertising for a voice mail service for homeless and at-risk individuals. The program was funded for one year by Human Resources Development Canada; this funding has not been renewed. Most of the expenses are ineligible for consideration and the sustainability of the program is questionable without core operating funds or collaboration with an established service provider.

## **NEIGHBOURHOOD SAFETY**

The Neighbourhood Safety sector received 2 applications for a combined total of \$30,000 in requests.

### **25.St.Mark's Church – Halifax – Capital Grant/Facility Repairs**

St. Mark's Church owns and operates a community hall leased to the North End Community Day Care and Ward 5 Neighbourhood Centre whose programming focuses on programming for lower income children and youth. The St. Mark's Food Bank also operates from these premises. For many years the centre operated through a community board with representation from St. Mark's and the two tenants. In 2009, the board governance model was disbanded: the tenants are responsible for operating costs and the church is responsible for capital costs. Accumulated deferred maintenance resulted in the church refurbishing the metal roof, installing a new fire alarm system, and basement wall repairs. A grant of \$25,000 requested to undertake assorted repairs: (1) windows, (2) doors, (3) flooring, (4) interior painting (ineligible), and (5) replacement of an air exchange system at a total cost of \$38,742. The link to the sector's funding criteria not self-evident (*Guidebook*, p. 22) and the *Community Grants Program* does not fund child care. Consideration could be given to assisting the food bank under the program's Emergency Assistance funding sector but project-specific details are required. There is also a need to establish the on-going viability of the facility or, as stated in the application, potential sale. A meeting with the owner and tenants is advisable to confirm operational sustainability, other sources of funding, and to assist the applicant with future grant applications.

## **COMMUNITY HISTORY**

The Community History sector received 16 applications for a combined total of \$216,896 in requests.

### **Tier 1**

### **26.Fort Sackville Foundation – Bedford – Equipment**

The Foundation is a registered charity that preserves and presents the history of the Bedford area. A grant of \$5,000 requested to fully fund the purchase of mannequins to display period clothing.

### **27.Waverley Community Association – Waverley – Capital Grant/Upgrade**

The former church building was acquired by the Waverley Ratepayers Association in 1991; title was vested in HRM at amalgamation and then conveyed back to the society in 2010 for \$1. The Association is sustained by an HRM service rate. The Waverley Historical Society's collection of local memorabilia is located on the premises and a grant of \$14,725.50 has been requested to fully fund spotlights for the space occupied by the museum. This capital expenditure would be eligible under the 'service rate' received by the property owner.

## Tier 2

### **28.Old Burying Ground Foundation – Halifax – Capital Grant/Artefact Restoration**

The cemetery (c.1749) is owned by St. Paul's Church with stewardship provided by the Foundation. A capital grant of \$11,707 requested to fully fund gravestones. In 2008, HRM contributed to a conservation assessment that estimated total restoration costs of \$86,000. In 2009 (\$10,000) and 2010 (\$15,000) HRM contributed to the restoration project but established a maximum contribution of \$25,000 for this particular project (Report to Council, June 14, 2010, p.19).

## Tier 3

### **29.Nova Scotia Sports Hall of Fame – Halifax - Marketing**

The Sports Hall of Fame is a registered Canadian charity that leases premises in the HRM-owned Metro Centre (term expires 2015). The organization receives core operating funding from the Province of Nova Scotia and generates revenue primarily from a bingo operation and fundraising event(s). A grant of \$1,492 requested for the fabrication of self-adhesive decals for display carrying cases and signage. The applicant has the ability to self-fund.

## COMMUNITY DIVERSITY

The Community Diversity sector received 7 applications for a combined total of \$54,459.90 in requests.

## Tier 1

### **30.Iranian Cultural Society – Halifax – Operations**

A grant of \$5,000 requested for office rent, Internet and telephone service, office equipment, and a self-promotional brochure. A majority of expenses are ineligible for consideration under the *Community Grants Program*. Refer to HRM staff for assistance with future grant applications.

### **31.Legal Information Society of Nova Scotia – Halifax – Information Materials**

A grant of \$5,000 requested for professional fees to translate text for cards to be issued to immigrants and refugees with respect to their rights if apprehended by the police. The project is an expansion of an existing program of workshops but no rationale was provided for not cost-sharing with other community non-profit groups, provincial and federal justice or immigration programs.



## ARTS & CRAFTS

The Arts & Crafts sector received 27 applications for a combined total of \$202,127.82 in requests. Some of the following organizations may be eligible to apply to the *Professional Arts Grants Program*.

### Tier 1

#### **32.Halifax Nova Scotia Down Syndrome Society – Halifax – Visual Arts/Inclusion**

The Society is a registered Canadian charity serving persons with Down Syndrome and their family. A grant of \$5,000 requested for room rental at Chocolate Lake Recreation Centre to expand an existing program. Pre-payment of expenses in 2015 ineligible for consideration and applicant receives \$12,000 in HRM Community Recreation funding for arts-based program staff and donated room rental. Refer to Community & Recreation Services.

#### **33.Cobequid Cultural Society – Lower Sackville – Facility Development**

A grant of \$4,000 requested for professional fees to assess sponsorship feasibility for a proposed cultural centre (projected cost of \$22,000,000). The application includes only one quote without an explanation for sole sourcing and financial information appears to be incomplete (value of investments undisclosed). Refer to staff for assistance with future grant applications.

### Tier 3

#### **34.Cultural Federations of Nova Scotia – Halifax – Facility/Accessibility**

The Federation comprises eight organizations who are tenants of a federal property operated by the Halifax Port Authority. A grant of \$3,160 requested for replacement of automated door and electrical work. The work could be considered a leasehold capital improvement and ineligible for consideration. Application incomplete (no financial statement) and sole source quotes unsubstantiated.

#### **35.Halifax Theatre for Young People – Dartmouth – Performing Arts/Theatre/Facility Rental**

A grant of \$4,600 requested for rental of Alderney Landing for a performance in October, 2014. Project budget information is incomplete: does not show total production costs. Refer to staff for feedback.