



PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

July 11, 2011

Neptune Theatre Foundation  
1593 Argyle Street  
Halifax, NS B3J 2B2

Dear Ms. Melmock:

**Re: Presentation Request: HRM Grants Committee**

Further to your request to make a presentation to the HRM Grants Committee meeting of August 8, 2011, the committee has agreed to a presentation after the formal appeal process has concluded. Therefore, the normal course of action should be followed ie. a formal written appeal submitted by the deadline of Monday, July 18<sup>th</sup>, 2011. This information will form the basis of the staff review and will be considered within the context of all appeals from applicant organizations. Following the staff report, the committee will confirm the date of your presentation.

I trust this information is of assistance.

Sincerely,

Peta-Jane Temple  
Team Lead, Grants & Contributions

Cc: HRM Grants Committee

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**COMMUNITY DEVELOPMENT**

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