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**COPY**

March 31, 2012

Naval Memorial Trust  
HMCS Sackville, PO Box 99000, Stn Forces  
Halifax, Nova Scotia B3K 5X5

Dear Sir:

**Re: HRM Community Grants Program: Conditional Capital Award 2011-2012**

At the Regional Council meeting of March 20, 2012, a conditional capital grant in the amount of \$50,000 was approved under the 2011-2012 *HRM Community Grants Program*. The terms of the award include the following:

- The grant is towards professional fees for an international design competition, specifically in relation to the proposed Naval Memorial Hall. General administrative costs and fundraising are ineligible. See: staff report dated March 5, p.2.
- The grant may be used towards (a) costs associated with a call for qualified candidates, (b) a preliminary call for proposals, (c) finalists design fees, and (d) marketing directly associated with the design competition.
- The Trust shall disclose any additional municipal funding including but not limited to a grant, donation, or in-kind contribution of goods and services.
- Should the international design competition as described in the Trust's application not proceed by 2014-15, HRM reserves the right to request a full refund of the grant and suspend any further consideration pending confirmation of the balance of funding and a revised project timeline.
- The grant shall not be released until receipt of additional information as requested by the HRM Grants Committee and described under separate cover in a letter to the Trust dated March 30, 2012. See: committee report dated March 20, 2012, p.2.
- Given the timing of the award decision, the funds will be carried forward by HRM to the 2012-13 fiscal year. A final report is due on or before March 31<sup>st</sup>, 2013. A final report form is enclosed.
- Should the international design competition not be conducted in 2012-13, the funds may, upon written request, be carried forward to the 2013-14 fiscal year. However,

eligibility for further funding from the HRM *Community Grants Program* may be suspended pending confirmation of a revised timeline.

I trust this information is of assistance. If you require further clarification, please call Peter Greechan at 490-7310 or email [greechp@halifax.ca](mailto:greechp@halifax.ca).

Sincerely,

Peta-Jane Temple  
Team Lead, Grants & Contributions

Cc: Peter Greechan, Grants & Contributions  
File

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**COMMUNITY DEVELOPMENT**

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