

Mayor's Roundtable Report Status Update

Superintendent Don Spicer
October 25, 2011



Response to the Mayor's Roundtable Report

Status update

Background

The HRM Public Safety Office was created in March 2009 in response to the Mayor's Roundtable on Violence and Public Safety Report.

Its primary responsibilities are to:

- Strengthen existing partnerships and foster new ones with the various levels of government, social agencies, educational institutions, business associations and community/citizens' groups to ensure a coordinated and holistic approach to address the root causes of crime and enhance public safety.
- Lead and direct a coordinated response to the Mayor's Roundtable Report recommendations.

The HRM Public Safety Office falls within the purview of Halifax Regional Police, under the direction of Superintendent Don Spicer, HRM's Public Safety Officer.

Purpose

The purpose of this document is to provide a status update on the implementation of the recommendations of the roundtable report. In most cases these recommendations are addressing the long-standing root causes of crime. As such, the work involves long-term solutions. That said, the following pages provide a list of the recommendations, the status of where the work stands and details that accompany the status. This is not meant to be an all-inclusive list of activities for the recommendations, as there is much more work being done, it is intended to provide a brief description to explain the current status. The current status in 87% of the recommendations is 'complete' however it is important to note that many of the status updates also indicate 'complete and ongoing.' These recommendations may be complete but the work must continue to progress.

Response to the Mayor's Roundtable Report

Recommendation	Status	Details*
1. The City as a government must play a greater role in dealing with violence and public safety.	Complete and ongoing	The Mayor appointed a Public Safety Officer and a Public Safety Advisory Board. He also serves on the HRM Board of Police Commissioners and the Public Safety Advisory Board.
2. Create a full-time Public Safety Co-ordinator linked to the Mayor's Office and with a standing Public Safety Advisory Committee.	Complete	Superintendent Don Spicer was named the HRM Public Safety Officer in March, 2009, with the HRM Board of Police Commissioners serving as the Public Safety Advisory Committee. This position is partially funded by the provincial 'boots on the street' program.
3. Develop a strategic action plan and establish a Tripartite Forum on Justice which would bring together municipal, provincial and federal representatives for a three year period to consider violence and public safety issues and strategies to deal with them.	Complete	A strategic action plan has been completed and a tri-partite committee is currently examining best practices.
4. The City should 'regain' a charter to be an effective collaborator with senior levels of government and to support the central priorities of vision and leadership, planning and capacity building.	Complete	HRM 'regained' a charter in January 2009.
5. HRM should become, especially through the proposed office of the Public Safety Coordinator, a more active participant in organizations and bodies that are researching information on strategic issues and best practices for cities.	Complete and ongoing	<ul style="list-style-type: none"> • Superintendent Spicer is active with: <ul style="list-style-type: none"> ○ CACP Crime Prevention Committee ○ National Municipal Network on Crime Prevention ○ National Smart Justice Network ○ National Coalition on Community Safety, Health and Well-being ○ Resilience Research Centre Advisory Committee ○ Child and Youth Strategy (CAYS) Regional Table

6. The City needs a strategic plan so that it can create meaningful partnerships with key stakeholders.	Complete	The first ever HRM Public Safety Strategic Plan was approved by the Board of Police Commissioners in May 2011.
7. Show greater leadership in the public safety issues of minorities by revitalizing its Community and Race Relations committee.	Complete	<ul style="list-style-type: none"> • An HRP/RCMP Cultural Diversity Consultive Committee was created • HRM created an Office of African Nova Scotian Affairs
8. Seek ways to be a part of the solution, build on the strengths, facilitate the involvement of the majority Black population and others.	Complete and ongoing	<ul style="list-style-type: none"> • HRP/RCMP continues to support efforts of the 'Safer Communities Committee' comprised of pastors and community members from the African Nova Scotian community and the HRP/RCMP staff through initiatives such as: <ul style="list-style-type: none"> ○ Facilitated sessions between group and Community Justice Society to explore alternatives to the court process ○ Creation of new Crime Stoppers rack cards to address needs of the community ○ Committee that is addressing violence in the African Nova Scotian Community.
9. Encourage a more in-depth delivery of the restorative justice program for repeat Black young offenders.	Ongoing	A partnership has been forged between the Safe Communities Committee and Community Justice Society that is exploring alternatives to the court process for black youth.
10. Implement a Community Support Officer (CSO) project for a trial period of three years.	Complete	Extensive research regarding best practices from around the world was conducted along with a program structure review of our existing service delivery model. As a result, it was determined this is not a fit for HRM at this time.
11. Engage citizens in high crime areas and increase the community participation in crime prevention programs through the CSO role.	Complete and ongoing	Community offices, staffed with Community Response Officers (CRO's), have been opened in all public housing areas. Tenants associations and area residents are actively engaged in their community through the coordinated efforts of the CRO's.
12. Continue to encourage volunteers in various police assistance programs	Ongoing	<ul style="list-style-type: none"> • Volunteerism has been increased through: <ul style="list-style-type: none"> ○ Volunteer opportunities advertised on Workopolis ○ Efforts coordinated with HRM Volunteer Services ○ Ongoing training for volunteers ○ Seniors' safety peer volunteer program. ○ Annual Discover HRP program

13. Establish a working group to consider student alcohol consumption and abuse issues and collaborate on a new targeted prevention effort aimed at developing more responsible drinking among young people.	Complete and ongoing	<ul style="list-style-type: none"> • HRP, through its Liquor Enforcement Unit has partnered with N.S. Department of Health and Well Being and a group known as 'Students for Safe Drinking' to pilot a diversion program that will see students who are issued summary offence tickets for alcohol related offences given the opportunity to take part in a multi-disciplinary education session aimed at modifying their behaviour. • Addiction services brochures are now being handed out to students as they are released from police cells.
14. Create a Metro Student Public Safety Working Group to address student related security and disorder issues.	Ongoing	<ul style="list-style-type: none"> • Superintendent Spicer is working with Dalhousie Security to examine ways to engage the student union in a pilot project.
15. Create a standing subcommittee of the Mayor's Advisory Committee on Public Safety in HRM which oversees all public safety and security issues in the Downtown Bar Scene.	Complete	<ul style="list-style-type: none"> • The HRM Board of Police Commissioners was named the Public Safety Advisory Committee in March 2009 and a safe bars association was created in October 2011 to improve safety and security in and around the downtown bar scene.
16. Uphold the recommendations advanced by HRP to the provincial government committee on the regulation of liquor offences and establishments.	Complete	<ul style="list-style-type: none"> • Minimum drink prices were set • The N.S. Government introduced new legislation governing the training and actions of bar door staff.
17. The Criminal Justice System should place special priority on the prevention, apprehension, and prosecution of violent, repeat offenders who prey on the Downtown crowds	Complete and ongoing	Increased foot patrol, directed patrol and placing offenders on conditions and operation breach have greatly improved safety in the area.
18. Improve transportation: a. make more taxis available through changes to the current municipal taxi licensing policies: b. provide a dedicated and safe pick-up location that would ensure both taxis and their customers a safe exit;	Complete and ongoing	<p>Taxi zones have been opened to allow more cabs in the downtown core late at night on weekends.</p> <p>Taxi stands have been relocated to areas of greatest need.</p>

<p>c. explore the possibility of a late night bus services, perhaps with onboard security;</p> <p>d. collaborate with the university bus services to ferry students back to campus; and</p> <p>e. create a “safe walk home” corridor for students back to campus.</p>		<p>This was explored by TPW and deemed not to be cost effective.</p> <p>Dalhousie offers the ‘Tiger Patrol’ shuttle service to its students.</p> <p>A CPTED audit was conducted on the walking routes from downtown to Dalhousie and Saint Mary’s and improvements were made to shrubbery, trees and lighting to help ensure a safer walking route.</p>
<p>19. a. Draw on the considerable body of research and experience on urban safety.</p> <p>b. Continue to employ the HRM by Design approach which strives to make public safety an important consideration in the design changes.</p>	Complete and ongoing	<ul style="list-style-type: none"> • Superintendent Spicer is active with: <ul style="list-style-type: none"> ○ CACP Crime Prevention Committee ○ National Municipal Network on Crime Prevention ○ National Smart Justice Network ○ National Coalition on Community Safety, Health and Well-being ○ Resilience Research Centre Advisory Committee ○ Child and Youth Strategy (CAYS) Regional Table • He also does benchmarking and examines best practices from around the world. <p>HRM by Design continues to be utilized and CPTED principles are utilized at the planning stage</p>
20. Encourage and collaborate on partnerships to generate permanent, safe housing.	Complete and ongoing	A partnership on safe and affordable supportive housing has made 100 housing units available with plans to increase to 400 units in the near future.
21. Support the creation and implementation of Speciality Courts.	Complete	Mental Health Courts are up and running and pilot projects for other specialty courts are taking place in other parts of Nova Scotia.
22. Support the creation and implementation of a Drug Treatment court.	Ongoing	Specialty courts are evolving in Nova Scotia with the creation of the Mental Health Court in HRM and the Domestic Violence Court pilot in Cape Breton. There are no immediate plans however, to create Drug Treatment Courts.

23. Support and advocate programs that link street people, ex-inmates, 'graduates' from Group Homes, and others to existing social services.	Complete and ongoing	<ul style="list-style-type: none"> • The Public Safety Office supports the work of: <ul style="list-style-type: none"> ○ Halifax Youth Attendance Centre (HYAC) ○ Centre for Entrepreneurship, Education and Development (CEED) Second Chance Program • Through his role on the Saint Leonard's Society Board of Directors, Superintendent Spicer is working on programming and resource material for inmates of halfway houses.
24. Facilitate consultation and coordination among diverse community service providers and governmental services so that a coherent strategic plan can be developed to accommodate both the treatment and enforcement approaches.	Complete and ongoing	<ul style="list-style-type: none"> • A Public Safety Strategic Plan was approved by the Board of Police Commissioners in May 2011. • A tri-partite committee is currently examining best practices around violence prevention. • The provincial government is committed to developing multi-partner responses through its Social Prosperity Framework, Crime Prevention Strategy and Child and Youth Strategy.
25. While harassment and intimidation on the street are to be dealt with under the recent amendments to the Motor Vehicle Act and under the yet to be promulgated Safe Streets Act, the general thrust of dealing with such issues should be a social development approach.	Complete and ongoing	Superintendent Spicer has fostered partnerships with various agencies to address the social causes that lead to harassment and intimidation on the streets. It involves everything from affordable housing to mental health and addictions.
26. The City should encourage such neighbourhood engagement in every way in the urban core.	Complete and ongoing	HRM, RCMP and HRP continue to implement the community engagement strategy.
27. The Mayor's office must assume leadership in acknowledging the problem of public safety and taking a mobilizing and coordinating role.	Complete and ongoing	The Mayor appointed a Public Safety Officer and a Public Safety Advisory Board. He also serves on the HRM Board of Police Commissioners and the Public Safety Advisory Board.
28. The police services must commit more to reassurance policing, deemed to mean police personnel in specific neighbourhoods, full time, and focus on reassurance policing	Complete and ongoing	HRP and RCMP have bolstered their community policing efforts by placing full-time community officers in public housing areas and the Prestons. These positions are partially funded by the provincial 'boots on the street' program.
29. Develop a communications strategy that provides proactive comprehensive, comprehensible, contextual and useful information to citizens on crime and violence.	Complete and ongoing	A comprehensive public safety communications strategy was approved by the Board of Police Commissioners in May, 2011 and its implementation is ongoing.

30. HRM should develop a social marketing campaign to influence community attitudes and values	Complete and ongoing	HRM has introduced 'Good Neighbours, Great Neighbourhoods' which is a social marketing campaign aimed at increasing civic pride and changing attitudes.
31. Achieve better balance in media accounts of crime and positive community initiatives, perhaps by taking some responsibility for communicating the positives.	Complete and ongoing	Police continue to communicate the positives to mainstream media but also now provide positive stories to weekly newspapers. Both HRP and RCMP are also on Facebook and Twitter engaging in effective community engagement.
32. Enhance the distribution and promotion of quality crime prevention information.	Complete and ongoing	<ul style="list-style-type: none"> • Updated crime prevention information is: <ul style="list-style-type: none"> ○ Delivered through Crime Prevention Series meetings ○ Built into media releases ○ Distributed by pamphlets at community events, etc. ○ Delivered to citizens through Facebook and Twitter and City Watch ○ Advertised on Metro Transit busses ○ Given out on coffee sleeves at local cafes.
33. Ultimately, the City should establish a business unit dedicated to public safety.	Complete	While not a business unit, the Public Safety Office is functioning within the police business unit.
34. Advocate for the provincial government to have the Nova Scotia Restorative Justice program provide in-depth restorative justice intervention.	Complete and ongoing	Restorative Justice has been enhanced for youth and there are currently three pilot sites for an adult version of Restorative Justice in Nova Scotia.
35. Play a more significant role in facilitating community engagement and community conversations about issues involving troubled youth	Complete and ongoing	<ul style="list-style-type: none"> • The Youth Advocate Program offers a voice for troubled youth while working with families and service providers • Public Housing Community Response Officers regularly engage, and partner with, the community on youth issues. • Superintendent Spicer serves on the advisory board for 'Pathways to Resilience' the goal of which is to promote positive outcomes for social service using youth.
36. The municipal government should advocate for greater attention to exit planning by Community Services and explore what might be accomplished through municipal action.	Complete and ongoing	<ul style="list-style-type: none"> • The Department of justice uses a sentence/reintegration planning process for offenders sentenced to a period of custody. Also, the N.S. Youth Facility has a formal reintegration planning process for all youth in custody for over sixty days. • The Public Safety Office supports the work of:

		<ul style="list-style-type: none"> ○ Halifax Youth Attendance Centre (HYAC) ○ Centre for Entrepreneurship, Education and Development (CEED) Second Chance Program • Through his role on the Saint Leonard's Society Board of Directors, Superintendent Spicer is working on programming and resource material for inmates of halfway houses. • Partnerships have been formed between public housing, private sector and Phoenix Youth Centres to provide more supported housing in HRM.
37. HRM should adopt an early intervention approach, have volunteer mentors to work with and engage at-risk youth, re-establish a Volunteer Bureau, and provide alternative opportunities for recreation.	Complete and ongoing	<ul style="list-style-type: none"> • HRM is involved in several Early Intervention Partnerships that work with and engage youth: <ul style="list-style-type: none"> ○ Youth Advocate Program ○ IWK Youth Intervention Services ○ Pathways to Education • HRM has a volunteer services coordinator and resource centre • HRP/RCMP and HRM Recreational Services have several programs in place that offer recreational opportunities for youth
38. Advocate for the Province to commit sufficient resources to enable organizations such as the restorative justice agencies to address the needs of the more troubled young offenders admitted to their programs and establish treatment facilities for 'out of control' youth whose serious behavioural problems cannot be addressed within group homes.	Complete and ongoing	<ul style="list-style-type: none"> • A relationship is developing between Police, Restorative Justice Society and the 'Safe Communities' committee aimed at providing more meaningful reparation opportunities for youth • A new section of Waterville is being developed to house and treat the 'out of control' youth that have been diagnosed as not criminally responsible for their actions. This will take the responsibility off of the IWK hospital.
39. Collaborate with local organizations and senior levels of government to ensure safe supervised housing is provided for both youths and adults exiting custodial institutions in order to achieve successful reintegration efforts.	Complete and ongoing	<ul style="list-style-type: none"> • The Public Safety Office supports the work of: <ul style="list-style-type: none"> ○ Halifax Youth Attendance Centre (HYAC) ○ Centre for Entrepreneurship, Education and Development (CEED) Second Chance Program • Through his role on the Saint Leonard's Society Board of Directors, Superintendent Spicer is working on programming and resource material for inmates of halfway houses.

		<ul style="list-style-type: none"> Partnerships have been formed between public housing, private sector and Phoenix Youth Centres to provide more supported housing in HRM.
40. Consider the specific recommendations which would improve the quality of-life for the disabled and other minority groupings.	Ongoing	<ul style="list-style-type: none"> HRM advisory committee for persons with disabilities HRM HR develops a culture that values individual contributions and a safe and healthy workforce that is reflective of our community HRM HR provides training for its employees on diversity awareness, workplace rights and human rights The NS Department of Community Services implemented a Persons with Disabilities Program.
41. The City should nurture the relationship with the LGBT community in symbolic ways to reduce homophobia and kindred prejudices, and that it acknowledges a role for itself in facilitating acceptance and tolerance in the larger society for LGBT communities.	Complete and ongoing	<ul style="list-style-type: none"> HRP has a liaison officer who works with the LGBT community HRM, HRP and RCMP participate in the annual gay pride parade which fosters a better relationship with the LGBT community HRM HR develops a culture that values individual contributions and a safe and healthy workforce that is reflective of our community HRM HR provides training for its employees on diversity awareness, workplace rights and human rights.
42. Encourage the creative development of the Restorative Justice (RJ) program for both youth and adult immigrants in HRM.	Ongoing	<ul style="list-style-type: none"> Options for creative reparation opportunities are being explored by Superintendent Spicer and the Community Justice Society.
43. Examine the experiences of other municipalities in Canada and the US with respect to best practices in dealing with the street sex trade, responses to addicted offenders and related issues.	Complete and ongoing	<ul style="list-style-type: none"> Superintendent Spicer is active with: <ul style="list-style-type: none"> CACP Crime Prevention Committee National Municipal Network on Crime Prevention National Smart Justice Network National Coalition on Community Safety, Health and Well-being He also does benchmarking and examines best practices from around the world. <p>All of which address issues related to street sex trade, addicted offenders and related issues.</p>

44. Give consideration to policies and strategies for reducing the street sex trade, including concepts such as “safe stroll areas” and the government facilitating sex trade on an in-door basis.	On-hold	Pending an appeal currently going through the Supreme Court of Ontario that may shape the direction of this recommendation.
45. Advocate for drug treatment courts given that evidence suggests there is a high level of serious addiction among street sex workers.	Ongoing	Specialty courts are evolving in Nova Scotia with the creation of the Mental Health Court in HRM and the Domestic Violence Court pilot in Cape Breton. There are no immediate plans however, to create Drug Treatment Courts.
46. Encourage Nova Scotia Corrections to do more in the way of exit planning for successful offender rehabilitation and reintegration.	Complete and ongoing	The Department of Justice uses a sentence/reintegration planning process for offenders sentenced to a period of custody. Also, the N.S. Youth Facility has a formal reintegration planning process for all youth in custody for over sixty days.
47. Explore a more effective partnership and improve communications between Halifax Regional Police and the local universities including their campus security and student organizations, perhaps considering a police liaison role.	Complete and ongoing	HRP has a strong working relationship with the local universities. A police liaison officer works with university security staff and there are ongoing crime prevention partnerships in place.
48. Universities and their Student Services could implement small and student-led programs which could provide female students with more peace of mind.	Complete and ongoing	<ul style="list-style-type: none"> • Dal Tiger Patrol • Dalhousie and Saint Mary’s have on campus ‘walk home’ programs • Student led safety committees are being explored
49. Improve transportation from the downtown core.	Complete and ongoing	Taxi Zones have been opened up on weekend nights to provide more cabs at closing time. Also, downtown taxi stands have been relocated to high pedestrian traffic areas.
50. A restorative justice, extra-judicial sanction program should be established for off-campus minor offending.	Complete and ongoing	An 18-month Restorative Justice pilot project for Dalhousie students for on and off campus behaviour is running.
51. Duplicate recommendation.	Complete	This was a combination of several other recommendations pertaining to the downtown and student behaviour.
52. Better collaboration among HRP, Downtown bars and students.	Complete and ongoing	HRP created a Liquor Enforcement Unit, partially funded by the provincial ‘boots on the street’ program, that works in partnership with the provincial Alcohol and Gaming Division and the Restaurant Association of Nova Scotia to address safety concerns. The unit also

		provides education materials to students and other patrons. As a result of this partnership a safe bars association has been launched with the downtown bars.
53. Violence and student victimization needs to be given more attention by campus officials and the police.	Complete and ongoing	<ul style="list-style-type: none"> Partnerships between police and universities include: <ul style="list-style-type: none"> Operation Fall-Back Police participation during orientation week Dalhousie has created a Crime Prevention Coordinator position within their Security Services. This person is working closely with police on a number of initiatives.
54. The safety thrusts of HRM by Design and CPTED should be applied to local campuses.	Complete and ongoing	These services have been offered to all universities and the Crime Prevention Officer for Dalhousie Security is being trained in CPTED level 1 by HRP.
55. Duplicate recommendation.	Complete	This was a combination of several other recommendations.
56. Improve (1) police visibility/assistance with local area problems and (2) crime prevention information.	Complete and ongoing	(1) Community Officers have been assigned to all public housing areas and the Prestons. These positions are partially funded by the provincial 'boots on the street' program
		(2) Updated crime prevention information is: <ul style="list-style-type: none"> Delivered through Crime Prevention Series meetings Built into media releases Distributed by pamphlets at community events, etc. Delivered to citizens through Facebook and Twitter and City Watch Advertised on Metro Transit busses Given out on coffee sleeves at local cafes.
57. a. Police to make more crime prevention information more readily available.	Complete and ongoing	<ul style="list-style-type: none"> Updated crime prevention information is: <ul style="list-style-type: none"> Delivered through Crime Prevention Series meetings Built into media releases Distributed by pamphlets at community events, etc. Delivered to citizens through Facebook and Twitter and City Watch Advertised on Metro Transit busses Given out on coffee sleeves at local cafes.

57. b. There is also the need for system-level changes whether in policing or in the delivery and communication about alternatives to standard court processing of crimes and violence.		<ul style="list-style-type: none"> • An 18-month Restorative Justice pilot project for Dalhousie students for on and off campus behaviour is running • A Mental Health Court has been established in HRM
58. More visible policing presence, more crime prevention programming and information and dissemination, and assistance in dealing with local area problems.	Complete and ongoing	<ul style="list-style-type: none"> • Community Officers have been assigned to all public housing areas and the Prestons. These positions are partially funded by the provincial 'boots on the street' program. • Updated crime prevention information is: <ul style="list-style-type: none"> ○ Delivered through Crime Prevention Series meetings ○ Built into media releases ○ Distributed by pamphlets at community events, etc. ○ Delivered to citizens through Facebook and Twitter and City Watch ○ Advertised on Metro Transit busses ○ Given out on coffee sleeves at local cafes.
59. a. Explore the CSO option to take policing to another level. b. Enhance communication to the public about the role of judges and prosecutors and sentencing process and alternative justice. c. Better distribute effective crime prevention strategies and information generally by both provincial and municipal bodies.	Complete	<p>Extensive research regarding best practices from around the world was conducted along with a program structure review of our existing service delivery model. As a result, it was determined this is not a fit for HRM at this time. However, status of CSO programs in other jurisdictions will be monitored.</p> <p>This is not within the mandate of the municipality</p> <ul style="list-style-type: none"> • The HRM Public Safety Strategic Plan and the RCMP/HRP Crime Reduction Strategies have been widely communicated to stakeholders and the public through: <ul style="list-style-type: none"> ○ Information Sessions ○ Distribution of hard copy material ○ Websites ○ Media Releases and interviews
60. Innovative approaches should be directed to dealing with certain offending young adults.	Complete and ongoing	<ul style="list-style-type: none"> • HRP, through its Liquor Enforcement Unit has partnered with N.S. Department of Health and Well Being and a group known

		<p>as 'Students for Safe Drinking' to pilot a diversion program that will see students who are issued summary offence tickets for alcohol related offences given the opportunity to take part in a multi-disciplinary education session aimed at modifying their behaviour</p> <ul style="list-style-type: none"> • Superintendent Spicer is fostering a new relationship between Restorative Justice Society and the 'Safe Communities' committee aimed at providing more meaningful reparation opportunities for youth • An 18-month Restorative Justice pilot project for Dalhousie students for on and off campus behaviour is running.
61. HRM should support the United Way 211 Initiative.	Complete and ongoing	211 is a provincial initiative that is being developed by the United Way. HRM is fully supportive of this initiative and has a representative on the steering committee.
62. Make more affordable recreational facilities available in HRM.	Complete and ongoing	HRP and RCMP have partnered with Community and Recreational Services to offer a number of free recreational opportunities at HRM owned facilities.
63. Take an active role ensuring volunteerism in HRM is organized and carried out, with HRM becoming the central repository for stability and sustainability.	Complete and ongoing	<ul style="list-style-type: none"> • All volunteer opportunities are coordinated through the HRM Volunteer Coordinator • HRM has created a volunteer resource centre • HRP now advertises volunteer opportunities on Workopolis.
64. The education system must ensure the curriculum is responding to all youth.	Ongoing	<ul style="list-style-type: none"> • The Child and Youth Strategy (CAYS) regional table has representatives from the HRM School Board, Schools Plus and the Nova Scotia Department of Education. • The HRP and RCMP Community Relations Units play an active role with the HRM School Board.

*This is not meant to be an all-inclusive list of activities for the recommendations as there is much more work being done. It is intended to provide a brief description to explain the current status.