

**CULTURAL ADVISORY COMMITTEE  
MINUTES**

**January 9, 2008**

**PRESENT:** Councillor Andrew Younger  
Ms. Joan Hicks  
Mr. Michael Cross  
Councillor Sue Uteck  
Ms. Sheilagh Hunt  
Mr. Gary Russell  
Mr. Mohamed Yaffe  
Ms. Sally Camus  
Mr. William Barker  
Ms. June Buchanan  
Ms. Adriane Abbott  
Mr. Shalom Mandaville

**ABSENT:** Ms. May Lui  
Ms. Sharon MacPherson

**STAFF:** Mr. Andrew Whitemore, Manager, Community Development  
Ms. Sheilagh Edmonds, Legislative Assistant

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**1. CALL TO ORDER**

Councillor Younger called the meeting to order at 3:04 p.m. in Halifax Hall, City Hall.

Mr. Whittemore advised that there have been some staff realignments recently in his division but he wanted to assure the Committee that there is appropriate staff support to assist with the Committee's workload. In this regard, he added that he invited some staff members to attend this meeting to familiarize themselves with the Committee and for the Committee to get an idea of kind work the division is carrying out. The following staff then introduced themselves and provided a brief update on their responsibilities: Ms. Sally Christie, Ms. Heather McLeod-Beaudelot, Ms. Kate MacLennan, Ms. Karen Patterson, and Ms. Mary Angela Munro.

**2. APPROVAL OF MINUTES**

**MOVED by Councillor Uteck, seconded by Ms. Hunt that the minutes of December 5, 2007 be approved. MOTION PUT AND PASSED.**

**3. APPROVAL OF AGENDA - ADDITIONS/DELETIONS**

Addition:

- 6.1 Traffic Control Box Painting - Information Update by Heather MacLeod-Beaudelot

**MOVED by Ms. Camus, seconded by Ms. Hicks that the agenda, as amended, be approved. MOTION PUT AND PASSED.**

It was agreed that the Added Item would be dealt with immediately following item 4.1.

**4. BUSINESS ARISING OUT OF THE MINUTES/DEFERRED BUSINESS:**

**4.1 Election of Chair and Vice Chair**

Councillor Younger indicated that he was stepping down as Chair. He called for nominations for Chair.

**MOVED by Councillor Uteck, seconded by Ms. Camus that Ms. Hicks be nominated as Chair for 2008. MOTION PUT AND PASSED.**

Ms. Hicks accepted the nomination.

There were no further nominations, and Ms. Hicks was declared Chair for 2008.

Ms. Hicks assumed the Chair and called for nominations for Vice-Chair.

**MOVED by Councillor Younger, seconded by Ms. Camus that Councillor Uteck be nominated as Vice-Chair for 2008. MOTION PUT AND PASSED.**

Councillor Uteck accepted the nomination.

There were no further nominations, and Councillor Uteck was declared Vice-Chair for 2008.

**6. ADDED ITEMS:**

**6.1 Traffic Control Box Painting - Information Update by Heather MacLeod-Beudelot**

Ms. MacLeod-Beudelot advised that a few months ago, staff issued a call for artists to paint the traffic control boxes, a program similar to one that Aliant has for its telecommunications boxes. She added there are 31 sites covering the Dartmouth, Halifax, Hammonds Plains, and Bedford areas, and they will be using local artists who will carry out consultation with the surrounding community where the box will be painted.

Ms. Buchanan entered the meeting at 3:14 p.m.

Ms. MacLeod-Beudelot advised that, to date, staff have received 40 submissions, and that members of a selection panel are currently being confirmed. She added that they intend to have the notification to the artists by January 25, 2008, and the artists would have until May 15, 2008 to complete their work.

Ms. MacLeod-Beudelot responded to questions.

**4. BUSINESS ARISING OUT OF THE MINUTES/DEFERRED BUSINESS (cont.'d):**

**4.2 Public Art Policy**

A draft copy of the Framework for the HRM Public Art Policy dated December 31, 2007 was submitted.

Mr. Whittemore referred to the document and advised that the Policy will go through some substantial editing before it is released, and that today he was looking for the Committee's approval in principle of document. He highlighted in the document the creation of a Public Art Advisory Committee and its relation to the Cultural Advisory Committee, and the references to financing. Mr. Whittemore added that following today's discussion, staff will take the Policy out public consultation one last time.

Mr. Mandaville entered the meeting at 3:24 p.m.

The Committee entered a lengthy discussion and the following points were noted:

- C concern was expressed that the proposed Public Art Advisory Committee would be made up of at least 50 % of CAC members and that 50 percent was too high.
- C the text requires 'tightening-up' and the language needs to be simplified.
- C avoid making the Policy too broad.

In regard to the overall policy document, the Committee was in agreement that:

- C the language needed to be tightened up;
- C separate policy from procedure
- C staff will go back to original focus group
- C staff will send the Policy out to committee members by e-mail before consulting the focus group.

In response to a question, Mr. Whittemore indicated that he felt he would be able to meet with the focus group by mid-February.

At 3:33 p.m. Ms. Abbott entered the meeting.

The Committee continued reviewing the policing, focussing on specific policy items, and agreed to the following:

- C policy 23 as written was not within the mandate of the CAC and that it would be re-written and would outline the separate functions of staff and the Committee in regard to the functions outlined in policy 23.
- C a functional plan is required which will articulate how things will get done—this would not be the work of the Committee, but should come from staff or from a Committee member.
- C Policy 27 would be deleted.
- C Policy 16 would be combined with Policy 14
- C an alternative word or phrase instead of the word 'professional' would be used when referencing artists (e.g. 'demonstrated expertise in the area')

In conclusion of the discussion it was noted that the Committee would review the budget implications at the February meeting.

## **5. NEW BUSINESS:**

### **5.1 Cultural Funding Framework Discussion**

Mr. Whittemore noted that at a previous meeting some months ago he had indicated that one of the priorities of the Committee was to prepare a cultural funding framework. He explained that he started this work and in doing so, he realized that because the Cultural Plan is so broad in scope, there needs to be a process by which the Committee can actually focus its resources. Mr. Whittemore added that the cultural funding framework will be integrated into the larger Cultural Functional Plan.

Mr. Whittemore advised that his process involved going through the Cultural Plan thoroughly and then reviewing HRM's other strategies which have a linkage, e.g. Economic Development Strategy; Immigration Action Plan. He added that he wanted to devise a functional plan for the Committee that sets out where HRM's funding priorities are and, beyond that, it would also be an operational plan, setting out the next level of priority projects for the Committee.

The Chair noted that this would be the main agenda item for February's meeting.

Mr. Whittemore advised that he required a little more time to finish up the document, but when it was ready he would send it out to the Committee, in confidence, to receive feedback.

**6. ADDED ITEMS:**

**6.1 Traffic Control Box Painting - Information Update by Heather MacLeod-Beaudelot**

This item was dealt with earlier in the meeting under Business Arising.

**7. NEXT MEETING DATE:**

February 6, 2008.

**8. ADJOURNMENT:**

The meeting adjourned at 4:33 p.m.

Sheilagh Edmonds  
Legislative Assistant

The following information items were submitted:

- C      Memorandum from Chair - National Portrait Gallery
- C      Memorandum from Legislative Assistant - New Security Measures in City Hall