

CROSSWALK SAFETY ADVISORY COMMITTEE  
MINUTES

May 23, 2013

PRESENT: Councillor Barry Dalrymple, Interim Chair  
Mr. Ben Wedge  
Ms. Jamy-Ellen Klenavic  
Councillor Darren Fisher  
Councillor Waye Mason  
Ms. Lucille Reid  
Sgt. David Reynolds  
Mr. Stephen Stone  
Mr. Tom Boyd  
Mr. Elwin LeRoux  
Mr. Kyle Miller

REGRETS: Dr. Ashan Habib  
Ms. Janet Barlow

STAFF: Mr. Ken Reashor, Director, Transportation and Public Works  
Ms. Tanya Davis, HRM Traffic and ROW  
Mr. Roddy MacIntyre, HRM Traffic and ROW  
Ms. Sherryll Murphy, Deputy Clerk  
Mr. Darcy Warren, Legislative Support

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**1. CALL TO ORDER/ INTRODUCTIONS**

Ms. Sherryll Murphy, Deputy Clerk, called the meeting to order at 4:05 p.m. in the Committee Room, City Hall, 1841 Argyle Street, Halifax.

Ms. Murphy led the Committee and staff in round table introductions.

**2. ELECTION OF CHAIR/VICE CHAIR**

Ms. Murphy suggested that the Committee might wish to elect an interim Chair given that they were not acquainted and had not had an opportunity to work with each other. Following a brief discussion, the Committee agreed that an Interim Chair be elected for a period of two or three months.

Ms. Murphy called for nomination for Interim Chair.

**MOVED by Councillor Fisher, seconded by Sgt. Reynolds, that Councillor Dalrymple be appointed as Interim Chair for a period of two or three months.**

Ms. Murphy called a second and third time for nominations and hearing none declared Councillor Dalrymple Interim Chair.

**MOTION PUT AND PASSED.**

The meeting continued with Councillor Dalrymple acting as Interim Chair.

**3. APPROVAL OF THE MINUTES – None**

This being the first meeting of the Crosswalk Advisory Committee there are no minutes to approve.

**4. APPROVAL OF THE ORDER OF BUSINESS**

**MOVED by Ms. Klenavic, seconded by Mr. Wedge that the Order of Business be approved as presented. MOTION PUT AND PASSED.**

**5. BUSINESS ARISING OUT OF THE MINUTES/DEFERRED BUSINESS - None**

**6. CORRESPONDENCE, PETITIONS & PRESENTATIONS - None**

**7. REPORTS/DISCUSSION**

## **7.1 Review of Terms of Reference and Discussion of Committee Mandate and Direction**

Ms. Murphy gave an overview of the Terms of Reference for the Crosswalk Safety Advisory Committee. The Committee entered into discussion on the Terms of Reference, with Ms. Murphy responding to questions of clarification.

Councillor Fisher requested that Committee members receive a contact list for members. Ms. Murphy indicated that this would be distributed confidentially to members of the Committee.

Committee members would like to have presentations and discussions on the following:

- Discussion with the Clerk's Office on how decisions are made.
- Presentation from HRM Traffic and ROW in regards to policies, procedures and standards.
- Presentation by Halifax Regional Police with regard to crosswalk statistics.

The committee requested that these items would constitute the agenda for the next meeting. Ms. Murphy informed the Committee that additional items for the meeting must be received a week before the scheduled meeting.

Mr. Kyle Miller entered the meeting at 4:45 p.m.

Committee members requested clarification on attendance. There was concern that Committee members from HRP and HRSB may not always be able to attend.

**MOVED by Ms. Klenavic, seconded by Councillor Fisher that the Crosswalk Safety Committee recommend to the Transportation Standing Committee that the Terms of Reference for the Crosswalk Safety Committee be amended to provide that HRP and HRSB representatives be permitted to send alternates when they are unable to attend. MOTION PUT AND PASSED.**

**8. ADDED ITEMS - None**

**9. NEXT MEETING DATE – June 20, 2013**

The Committee agreed to the next meeting date of Thursday, June 20, 2013 from 10:00 a.m. to 12 p.m. in Halifax Hall, City Hall, 1841 Argyle Street, Halifax.

**10. ADJOURNMENT**

The meeting was adjourned at 5:00p.m.

Darcy Warren  
Legislative Support