

HALIFAX WATERSHED ADVISORY BOARD
MINUTES

May 18, 2011

PRESENT: Ms. Ellinor Williams, Chair
Mr. Walter Regan, Vice-Chair
Mr. Scott Harron
Mr. Ross Evans
Mr. David Ripley
Mr. Barry Thomas
Ms. Anna McCarron
Councillor Peter Lund

REGRETS: Mr. Derrill Hynick
Councillor David Hendsbee

STAFF: Mr. Paul Morgan, Planner
Mr. Richard Harvey, Senior Planner
Ms. Julie Vandervoort, Legislative Support
Ms. Sherryll Murphy, Deputy Clerk, Municipal Clerk's Office

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1. CALL TO ORDER

The Chair called the meeting to order at 6:30 p.m. in Halifax Hall, City Hall.

2. APPROVAL OF THE MINUTES

Ms. McCarron requested that the typographical error on page 4 be corrected to read "catch basin". **MOVED by Mr. Regan, seconded by Mr Evans, that the minutes of April 20, 2011, as amended, be approved. MOTION PUT AND PASSED.**

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

The Board agreed to hear item 9 as the first order of business. **MOVED by Mr. Regan, seconded by Mr. Harron, that the Order of Business, as amended, be accepted. MOTION PUT AND PASSED.**

9. PROCEDURES: RECOMMENDATIONS TO COMMUNITY COUNCILS

Ms. Sherryll Murphy, Deputy Clerk, gave a brief presentation on the history of the Board's mandate and the current process and procedure for staff. She clarified that HWAB reports are not attached to staff reports as the recommendations may differ. After a short discussion, Board members agreed to the following wording and agreed to receive an electronic copy of the procedures :

HWAB Report Procedures

1. Whatever the past practice, the Board is advisory to Community Council/Regional Council and therefore, is mandated to report to those bodies. Given that, this is the procedure for reports:
2. The Board will consider an application and develop a recommendation(s). The Chair can clarify the recommendation(s) with the Board before a vote is taken.
3. The Legislative Support will capture the recommendation(s) and provide it/them to the Legislative Assistant the day following the meeting with a copy to the Chair for review.. The Chair may, without altering the intent, wordsmith and/or reorder the recommendation(s).
4. The Legislative Assistant will then follow up with planning staff providing them the draft recommendation(s) so they can move forward with their work.
5. The Legislative Assistant, using the draft minutes, will develop a draft report and provide it to the Chair for input.

6. Once finalized the report will be forwarded to the Clerk for inclusion in the appropriate agenda package (i.e. the meeting at which the staff report on the matter being considered.) The report will not be attached to the staff report but be forwarded as a Board report to Council.
7. Members will receive an electronic copy of the final report for information.

Ms. Murphy retired from the meeting and the Board then returned to the regular order of business.

4. BUSINESS ARISING OUT OF THE MINUTES/STATUS SHEET ITEMS – NONE

5. DEFERRED BUSINESS – NONE

6. NEW BUSINESS

6.1 RFP for Birch Cove Lakes and Shubenacadie Lakes Watershed Studies

A Memorandum prepared by Mr. Paul Morgan, Planner, dated April 20, 2011 was circulated.

Mr. Morgan gave a presentation to the Board, explaining the Regional Planning Strategy process and the opportunity for consultants and watershed boards to meet and exchange information. He also clarified how public information meetings proceed and what will be covered in the preliminary study. In response to questions from the Board, Mr. Morgan confirmed that an information exchange on the above studies was in progress with the municipality of East Hants and that the current studies were not examining the whole Sawmill River watershed system.

The Chair requested that HWAB members be notified by HRM staff of any public meetings on the this matter and Mr. Morgan agreed to provide notification.

6.2 Case 16770: Development Agreement, St. Margaret's Square, Hwy #3, Upper Tantallon

A Memorandum prepared by Mr. Paul Sampson, Planner, dated May 5, 2011 was circulated.

Mr. Richard Harvey, Senior Planner, informed the Board that the intent of the Memorandum was to provide information only, as the stormwater system design in the development did not need to change because some buildings had changed. The Board expressed concern that one document, dated 2007, may be out of date, and that there may be other questions about this development that would require a presentation.

MOVED by Mr. Regan, seconded by Ms. McCarron, that a staff presentation on Case 16770: Development Agreement, St. Margaret's Square, Hwy #3, Upper Tantallon, be placed on the HWAB agenda for the June 15, 2011 meeting. MOTION PUT AND PASSED.

7. CORRESPONDENCE – NONE

8. PRESENTATIONS

8.1 LEED Standards Overview

Ms. Warburton, representing Elemental Consulting, provided a presentation on definitions, scorecards and credit points, how LEED certifications are obtained for different categories, and how HRM requirements may or may not exceed LEED standards. She then focussed on matters most relevant to HWAB such as site selection and sustainability, stormwater management and an erosion sediment plan.

Ms. Warburton and Ms. Kristen Morse, also with Elemental Consulting, then responded to questions from the Board, focussing on how the Board might appropriately use vocabulary specific to LEED credits or points when making recommendations.

The Board thanked Ms. Warburton and Ms. Morse for the presentation.

9. PROCEDURES: RECOMMENDATIONS TO COMMUNITY COUNCILS

This item was dealt with under item 3, above.

10. ADDED ITEMS

The Chair stated she had received a copy of the Halifax Water Integrated Resource Plan and would circulate this electronically to HWAB members.

A Memorandum by Jillian MacLellan, Planner, dated March 16, 2011, was circulated, for information only, on Case 16934: Application by Genivar for the lands of Nine Mile River Investments Limited for non-substantial amendments to the existing development agreement on the lands (Case 00265) to alter the road layout, parkland size and configuration and minor housekeeping amendments to the existing development agreement.

11. DATE OF NEXT MEETING: June 15, 2011

12. ADJOURNMENT

The meeting adjourned at 9:06 p.m.

Julie Vandervoort
Legislative Support