

NORTH WEST TRANSIT ADVISORY COMMITTEE  
MINUTES

February 13, 2013

PRESENT:           Mr. John Merrick, Vice Chair  
                      Mr. Phil Cox  
                      Mr. Stephen J. Scott  
                      Mr. Alan Barnhill

REGRETS:           Mr. Michael Cormier, Chair  
                      Mr. Ian MacLaine  
                      Councillor Brad Johns

STAFF:             Ms. Sarah Pellerine, Legislative Support

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**1. CALL TO ORDER**

The Chair called the meeting to order at 7:05PM in the Fenerty Room, 2<sup>nd</sup> floor, 636 Sackville Drive, Lower Sackville.

**2. APPROVAL OF MINUTES – January 9, 2013**

**MOVED by Mr. Scott, seconded by Mr. Barnhill that the minutes of January 9, 2013, be approved as presented. MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Addition:

8.1 Metro Transit 5 Year Plan – *Mr. John Merrick*

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CONSIDERATION OF DEFERRED BUSINESS**

**5.1 AVL On Time Performance**

The Committee would like to know Metro Transit's definition of service hours; does it include the time from the garage to start of the route or end of the route back to the garage. Also does it account for downtimes in the run or times between runs. The Committee would like to know how the service hours are calculated, is it through a GPS system?

Mr. Merrick requested copies of the last 12 monthly lateness reports to be able to come up with a year overview to see if there are any trends in service routes. With this data the Committee would like to know from Metro Transit, what level represents normal variation with respect to lateness.

**MOVED by Mr. Merrick, seconded by Mr. Barnhill, that the North West Transit Advisory Committee requests from Metro Transit the definition of service hours and how they are determined also with the normal variation with respect to lateness. MOTION PUT AND PASSED.**

**5.2 Route 87 Service Update**

The Committee agreed to defer the item to the next meeting.

### **5.3 Route 33 Update**

A package of requested information was before the Committee, including minutes extracts and reports (labeled agenda item 5.3 (i)). An information report to NWCC dated August 24/12 re: Eisenhower Field Park & Ride was also before the Committee at the request of the Chair (labeled item 5.3(ii))

The Committee would like to know if there is any more current information on Route 33 after October 27, 2011 and if so, could this be provided to the Committee for the next meeting.

### **5.4 Transit Service for Lucasville Road and Area**

The Committee agreed to defer this item to the next meeting.

### **5.5 Metro X Airport/Fall River Route #320**

The Committee would like to know what is the split in commuters between the Airport and Miller Lake vs. Miller Lake to the Downtown Core. The Committee would like to know if commuters are using this service as an Airport service or a service to the Downtown Core.

**MOVED by Mr. Cox, seconded by Mr. Scott that an update be provided to NWTAC from Metro Transit on the commuter breakdown of route 320. MOTION PUT AND PASSED.**

### **5.6 Walker Connector Road and Old Sackville Road**

The Committee agreed to defer this item until they hear back from Central Community Council.

### **5.7 Route and Schedule Adjustments**

The Committee agreed to defer this item to the next meeting.

At the January meeting, discussion was held regarding route and schedule adjustments and how it would be beneficial to have the route and schedule changes provided to the NWTAC prior to the changes taking effect. A motion was passed that NWTAC be provided with Metro Transit's upcoming route and schedule adjustments in advance of the February 13, 2013 meeting. The Committee asked at this February 13<sup>th</sup> meeting that the written response from Metro Transit's be included in the minutes, as follows:

"The Annual Service Plan will detail changes that are proposed for 2013/14 and will be available after it is presented to Regional Council in March/April."

### **5.8 Regional Transit Advisory Committee**

The Committee would like to have an update on the possibility of the formation of a Regional Transit Advisory Committee.

**6. CORRESPONDENCE, PETITIONS & DELEGATIONS – NONE**

**7. REPORTS - NONE**

**8. ADDED ITEMS**

**8.1 Metro Transit Five-Year Plan**

Notes from Mr. Merrick on Metro Transit's Five-Year Plan were circulated.

Mr. Merrick would like to have the Committee take the notes home and look them over and come back to the next meeting with any comments or topics to discuss.

The Committee would like to request for Councilor Craig to attend the next meeting.

**9. NEXT MEETING DATE – March 13, 2013**

The next meeting of the North West Transit Advisory Committee will be held on Wednesday, March 13, 2013 at 7:00 p.m. in the Fenerty Room, 2<sup>nd</sup> Floor Sackville Library 363 Sackville Drive, Lower Sackville.

**10. ADJOURNMENT**

The meeting was adjourned at 8:09 p.m.

Sarah Pellerine  
Legislative Support