

Special Events Advisory
Notes

September 12, 2012

PRESENT: Councillor Sue Uteck, Chair
Councillor Barry Dalrymple, Vice-Chair
Mr. Jonathan Wilkie
Mr. Brian Rose
Mr. Jeff Ransome
Mr. Timothy Rissesco

REGRETS: Councillor Linda Mosher
Councillor Gloria McCluskey
Ms. Diane Kokesh
Mr. Colin Richardson

STAFF Ms. Denise Schofield, Manager, Community Service
Partnerships
Mr. Paul Forrest, Event Coordinator Regional Events and
Culture
Mr. Quentin Hill, Legislative Assistant

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1. CALL TO ORDER

Councillor Uteck, Chair, called the meeting to order at 1:05 p.m. p.m. in Duke Room 1, Duke Tower, 1841 Argyle Street without quorum present.

2. APPROVAL OF MINUTES –March 28th, April 11th and April 18th, 2012 and notes of June 13th 2012

Due to a lack of quorum, the approval of minutes was deferred to the next meeting.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

The agenda, as presented, was addressed.

4. BUSINESS ARISING OUT OF THE MINUTES - None**5. CONSIDERATION OF DEFERRED BUSINESS****5.1 Q315 Marketing Levy – Special Events Proposed Equipment and Reserve Funds Budget April 1, 2012 – March 31, 2013**

An information item dated April 1, 2012 was before the committee.

Denise Schofield, Manager, HRM Community Services and Development indicated that the information was to give the SEAC committee detail of the budget from the Hotel Marketing Levy Fund as requested by the committee.

Due to lack of quorum the committee requested the item be brought back for the next meeting.

6. CORRESPONDENCE, PETITIONS & DELEGATIONS**6.1 Correspondence – None****6.2 Petitions – None****6.3 Presentations****6.3.1 East Coast Music Awards**

Scott Burke, Executive Director ECMA and Megan Scott, ECMA Marketing and Communications Manager gave a presentation on East Coast Music Week and the 25th anniversary of ECMA's.

7. REPORTS**7.1 STAFF****7.1.1 Special/Civic Events – Accounts Receivable Update**

An August 15, 2012 staff report was before the committee.

The committee discussed increasing event costs and how to address groups that ask for money to offset a previous year's debt.

7.2 Members of Special Events Advisory Committee**7.2.1 Quorum for SEAC meetings – Councillor Uteck**

Councillor Uteck addressed the committee regarding quorum issues. She indicated that the committee had not had quorum at the last few meetings. She said some SEAC issues would have to be sent straight to Regional Council without being vetted by the committee due to time sensitivity. She requested that the item remain on the agenda to be addressed at the next meeting.

8. ADDED ITEMS – NONE**9. DATE OF NEXT MEETING – October 24, 2012****10. IN CAMERA - NONE****11. ADJOURNMENT**

The meeting was adjourned at 1:45 p.m.

Quentin Hill
Legislative Assistant