

**URBAN DESIGN TASK FORCE
MINUTES
February 17, 2010**

- PRESENT: Ms. Dale Godsoe (Chair)
Mr. Paul McKinnon (Vice Chair)
Mr. Paul Shakatko
Mr. Lorne Perry
Mr. David Garrett
Mr. Stephen Tarraud
Mr. Bernie Smith
Mr. Patrick LeRoy
Ms. Mary Jane Adams
Councillor Mary Wile
Councillor Jim Smith
- REGRETS: Ms. Louisa Horne
Mr. Frank Palermo
Councillor Dawn Sloane
Ms. Sally Camus
Mr. Kendall Taylor
Mr. William Hyde
- STAFF: Mr. Andy Fillmore, Project Manager, Urban Design
Ms. Barbara Coleman, Legislative Assistant
Mr. Luc Ouellett, Planner 1, Planning Applications,
Community Development
Mr. Richard Harvey, Senior Planner, Planning
Applications
Ms. Kelly Denty, Supervisor, Planning Applications
Ms. Shannon Pictou, Urban Design Technician

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1. CALL TO ORDER

The meeting was called to order at 1:00 p.m.

2. APPROVAL OF THE MINUTES - January 21, 2010

There were no minutes available for approval.

3. APPROVAL OF THE ORDER OF BUSINESS AND ADDITIONS OR DELETIONS

The Order of Business was accepted as presented.

4. BUSINESS ARISING OUT OF THE MINUTES

Ms. Dale Godsoe congratulated Mr. David Garrett, Architect, Starfish Properties, on bringing forward the first site plan application to Design Review Committee for its approval. The application had previously been presented to the Heritage Advisory Committee for its recommendation. That recommendation will be forwarded to Regional Council. A decision from Design Review is expected in early March.

Mr. Garrett gave a overview of what the project would entail. He indicated that the buildings involved in the project are 1652, 1656, and 1662 Barrington Street. A two-storey addition is being constructed on the roof of the three buildings.

Ms Godsoe announced that the application has applied for a \$100,000.00 Heritage grant.

5. CORRESPONDENCE, PETITIONS AND DELEGATIONS**5.1 Correspondence - None****5.2 Presentations - None****6. REPORTS****6.1. Overview of the Distributed Documents**

- A briefing note dated February 17, 2010 was before the Urban Design Task Force (UDTF).

Mr. Richard Harvey, Senior Planner gave a high level explanation of each of the following goals that have been set out for the work of the UDTF during this phase:

1. identify important issues and opportunities that should be addressed through future detailed neighbourhood and district planning;
2. recommend to Council a framework for future detailed neighbourhood and district planning, focussed upon where growth should occur and what form it should take; and

3. recommend to Council decision-making criteria to be used for prioritizing neighbourhoods and districts for future detailed planning.

Mr. Harvey explained that this will be the basis of the recommendation report that will go to Council. Council will consider the report and subsequently direct neighbourhood and district planning to be undertaken. He requested that the Task Force adopt these goals as their work plan for the year.

6.2 UDTF Work Plan

The Task Force agreed to deal with Items 6.2 and 6.3 together as they are related.

The following documents were before the Task Force:

- UDTF Workplan, 2010 (draft, February 8, 2010)
- Regional Centre Reurbanization Strategy and Urban Design Guidelines

Mr. Filmore explained that the *Regional Centre Reurbanization Strategy and Urban Design Guidelines* provide an outline of the UDTF workplan for the year. Case studies of actual neighbourhoods will be provided to illustrate the different types of neighbourhoods.

When asked if more public consultations would be held, Mr. Filmore explained that several public consultations have been held and the Task Force and staff has worked diligently to provide the guidelines that have been set forth.

Ms. Godsoe added that the Task Force could revisit the need for public consultation at a later date.

Mr. Fillmore advised that the Regional Plan identified 15 or more functional plans and the Downtown Plan added five more functional plans. In order to facilitate a high level coordination among the plans, a staff workshop was held. Staff of each of the functional plans provided a presentation on what the plan was meant to accomplish and how they overlapped. He noted that the common denominator of all the plans was the Regional Centre. A written report in this regard will be coming back to the Task Force at a later date.

Discussion ensued on the guidelines noting that the language should be refined. Such words as strategy and framework seemed confusing when used in the context of this document. It was decided that a preamble should be provided for clarity.

Further discussion ensued on the work that would be carried out in the next year. The Task Force must keep in mind that the end result is to achieve the goals set out previously in Item 6.1. The finer details will be the work of the Neighbourhood Committees.

Members exchanged ideas on what their responsibility is to speak to issues, such as the Downtown shuttle, that would affect their planning. No consensus was reached. Further discussion will take place.

Discussion arose around the Land Use By-laws (LUB) and the Municipal Planning Strategies(MPS). It was noted that some of the by laws are very dated and will need to be revised. More discussion will taken place as needed.

6.3 Regional Centre Re-urbanization Strategy and Urban Design Guidelines

This item was dealt with in Item 6.2. See Page 4.

7. NEXT MEETING DATE - Discussion of 2010 UDTF meeting schedule

The Task Force adopted the dates for year. The next meeting will be held March 3, 2010 in Halifax Hall.

8. ADJOURNMENT

The meeting adjourned at 2:55 p.m.

Barbara Coleman
Legislative Assistant