

# **HALIFAX REGIONAL MUNICIPALITY**

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## **PENINSULA COMMUNITY COUNCIL MINUTES JANUARY 14, 2002**

**PRESENT:** Councillor Sheila Fougere, Chair  
Councillor Sue Uteck, Vice-Chair  
Councillor Jerry Blumenthal  
Councillor Dawn Sloane

**ALSO PRESENT:** Mr. David McCusker, Traffic Authority  
Ms. Sherryll Murphy, Assistant Municipal Clerk

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**1. CALL TO ORDER**

Councillor Fougere, Chair called the meeting to order at 7:00 p.m.

**2. APPROVAL OF MINUTES - December 10, 2001**

Councillor Sloane noted that the spelling of her first name was Dawn rather than the Dawne which occurs in the minutes.

**MOVED by Councillor Uteck, seconded by Councillor Blumenthal that the minutes of the meeting of Peninsula Community Council held on December 10, 2001, as amended, be approved. MOTION PUT AND PASSED UNANIMOUSLY.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

The following items were added to the agenda:

- 9.3 Presentation - Armview Corridor Traffic - Tania Li
- 12.1 5784 Charles Street - "Dave's Bottle Exchange"

Councillor Sloane requested a staff report regarding C-2 Zoning in District 12 and in particular the location of paint shops and body shops. She indicated that she would like to ensure that no new operations of this type are located in District 12 while grandfathering those that presently exist.

**MOVED by Councillor Sloane, seconded by Councillor Uteck that the agenda, as amended, be approved. MOTION PUT AND PASSED UNANIMOUSLY.**

**4. BUSINESS ARISING OUT OF THE MINUTES**

**4.1 Armview Corridor Shortcutting**

- An information report dated January 9, 2002 submitted by K.S. Dhillon, P.Eng., Director, Public Works & Transportation was before the Community Council for consideration.

Councillor Uteck addressed the matter indicating that there were some very positives indications in the report, however, there were areas which required further discussion.

**MOVED by Councillor Uteck, seconded by Councillor Blumenthal that this matter be deferred to an in house meeting between staff and the residents with the**

**exception that the Traffic Authority's proposal to place a stop sign on Pryor at Jubilee move forward and further that a report be available for the next meeting of the Peninsula Community Council to be held on Monday, February 11, 2002.  
MOTION PUT AND PASSED UNANIMOUSLY.**

**4.2 Meeting Schedule - Reschedule March 11, 2002 Meeting & Meeting Date for October/November**

Councillor Fougere advised that the Peninsula Community Council meeting scheduled for March 11, 2002 fell during the March Break while the October and November meetings fall on holidays, Thanksgiving and Remembrance Day. Councillor Fougere indicated that alternate dates for these meetings would have to be set.

*It was agreed that the meeting scheduled for March 11, 2002 be rescheduled to March 4, 2002 and that October 7, 2002 and November 4, 2002 be set as dates for the Peninsula Community Council in October and November.*

**5. MOTIONS OF RECONSIDERATION - NONE**

**6. MOTIONS OF RESCISSION - NONE**

**7. CONSIDERATION OF DEFERRED BUSINESS - NONE**

**8. PUBLIC HEARINGS - NONE**

**9. CORRESPONDENCE, PETITIONS AND DELEGATIONS**

**9.1 Correspondence - None**

**9.2 Presentation - Mr. Rick MacPherson - Potential Development Project: South/South Park Street**

- A document entitled South Street Development Project was distributed to members of Community Council.

Mr. Rick MacPherson thanked Community Council for the opportunity to address them this evening. Referring to the distributed brief, Mr. MacPherson advised that this document outlined the proposed development. Mr. MacPherson went on to provide some background noting that he has been the property owner for five of the properties on South Park Street and one on South Street for the last six years. He advised that he lived at 5718 South Park Street and has done so for some six years.

Mr. MacPherson went on to indicate that he would like to enhance the properties. He noted that his plan was to restore the buildings to the original architecture without destroying the look of the street scape. Mr. MacPherson noted that he was proposing to add to the height of a couple of the buildings in order to balance out the look from one end of the street scape to the other including 5706-5720 South Park Street. MacPherson went on to comment that the buildings had been in quite a deteriorated state when he purchased the properties and had housed 22 flats with only three parking spaces. Mr. MacPherson indicated that the proposed development will have 40 parking spaces, upgraded buildings with modern sprinkler systems and restored architecture on the street scape. The only change to the street scape will be an additional floor in keeping with the architecture on two of the buildings. Mr. MacPherson went on to indicate that the back section of the buildings will be filled so that they will be even along the back adjacent to the parking lot. He further explained that at the present time some of the buildings jut into the parking area and this proposal would square off the buildings and improve the street scape of the buildings significantly.

Mr. MacPherson noted that the proposed development would provide economic viability and ensure a long term economic life for the buildings. Mr. MacPherson explained that there were approximately seven trees in the area which would be preserved as a result of this method of development. He indicated that the property was at one time called Hastings Place and was built in early 1900. Mr. MacPherson commented there were a number of notable folks that had lived in the buildings over the years and it was his hope that the expansion and improvement of the property would continue the historical value and look of the property.

Mr. MacPherson indicated that the zoning was R-3 and that this zoning included a stipulation which required a 20 foot setback should an entirely new high density building be placed on the property. Mr. MacPherson advised that he did not intend to replace the existing structures with a new one and had no desire to disturb the street scape.

The Chair thanked Mr. MacPherson for his presentation and opened the matter to questions from Community Council.

Confirming the exact location of the properties, Mr. MacPherson indicated that the properties were located on the corner of South and South Park across from the small playground at the Victoria General Hospital.

In response to a question from Councillor Sloane regarding the treatment of the exterior of the properties, Mr. MacPherson indicated that the exterior of the properties will be returned to their original design. The exterior will be all solid wood and include the proper dated detail.

Responding to Councillor Uteck as to whether the properties would remain as individual

properties or be incorporated in one block, Mr. MacPherson indicated that his intent was to retain the individual properties. He went on to indicate that the properties would differ in colour much as they would have when they were first constructed. Mr. MacPherson advised that the properties would be joined by a four foot square section on the second floor so that from the street they will look exactly as they do today. He noted that the joining of the properties would allow for sprinkler systems in all of the buildings.

Mr. MacPherson indicated, in response to a question from Councillor Uteck, that this proposal would proceed as a Development Agreement. The only as-of-right development of the property would involve a new building.

Councillor Uteck noted that she was quite pleased to have this development coming forward and noted that she had been concerned that the future density of the properties allowed for a high rise building. Councillor Uteck sought clarification of whether the added height would make the block any higher than the properties presently existing on South Park Street.

Mr. MacPherson indicated that the properties would be very similar height wise. He went on to indicate that 5720 South Street and the one on the corner would be approximately 9 feet higher than the two in the middle. Mr. MacPherson explained that his proposal rearranges the height of the properties as they now exist, but with no significant difference in height. He went on to advise that 1182 South Park Street would acquire an additional floor, but would be in keeping with the adjacent property.

### **9.3 Presentation - Armview Corridor Traffic - Tania Li, Jubilee Road**

- An e-mail dated January 13, 2002 from Tania Li, Jubilee Road was distributed to members of the Community Council.

Ms. Tania Li addressed Council providing a brief history of this matter noting that it appeared the Traffic Authority was addressing this matter without giving consideration to the concerns of the residents. Ms. Li went on to provide a review of documentation provided by the Traffic Authority relative to the Armview Corridor traffic problems. Ms. Li indicated that early in January the Traffic Authority stated that the trial signal lights at Jubilee/Connaught were warranted. However, when calculations were made they are not -- they achieved only 38 out of 100 points. She noted that the lights would only be warranted if traffic on Jubilee is increased to \$30,000 or there are more accidents --- not a desirable situation.

Ms. Li noted that the Traffic Department has stated that Jubilee Road is a major collector with a designated volume of 20,000. This is not a category recognized by the Traffic Authority of Canada and, in fact, a volume of 20,000 is recognized as an arterial volume everywhere else in Canada. Ms. Li suggested that the Traffic Department has invented a

category to disguise the reclassification of Jubilee as an arterial without public process. Ms. Li further noted that the Department refers to the draft Transportation Strategy, a Strategy not yet accepted by Council, but already being imposed as policy.

Ms. Li commented that the Department refers to Jubilee Road as a principal street. She went on to challenge that statement noting that the 1999 updated official map clearly states Jubilee is not accepted as a principal street. There are good reasons – residential land use, schools, too narrow. Planners and Council have deliberately protected Jubilee from arterial use.

Ms. Li went on to note that a senior traffic official stated in a memo that in the interest of efficiency, speeds of over 50kph on Jubilee Road are not only to be condoned, they are encouraged. Ms. Li expressed the opinion that this is irresponsible, negligent, and outrageous. The same memo claims that it respects the Municipal Development plan which states: “the city shall discourage the use of Jubilee as main thoroughfare.” In practice, the Traffic Authority has done the opposite: set up green flashing lights and light timings on Robie, Oxford and Connaught to deliberately pump traffic down Jubilee not only during peak hours, but 24 hours a day, seven days a week, including when Quinpool is empty.

Ms. Li went on to suggest that the Department has ignored public input. More than 3000 people demanded the trial lights at the intersection of Connaught and Jubilee not be bagged, but removed. In September 2001, approximately 275 people signed a petition demanding an end to high volume, high speed traffic on Jubilee, respect for the MDP, and comprehensive traffic calming from the Rotary to Robie. Four months later this petition has not even been acknowledged, by council or by the traffic department, still less addressed.

Ms. Li advised that specific requests to the Traffic Department have received a negative response. No alternative solution has been offered. The Traffic Department has indicated that Quinpool Road is at capacity so Jubilee Road must bear the load. Mr. Li, questioned how two lane Quinpool reaches capacity at 24,000 vehicles, while single lane Jubilee carries 22,000 vehicles.

Ms. Li noted that residents have been told Council and Councillors can do little to help residents because the Traffic Authority has the authority to do as he sees fit. She suggested that was not true as, for example, he has no authority to contravene the municipal development plan.

Ms. Li concluded by briefly outlining what the residents of the area wanted, as follows:

- The trial lights be removed, immediately. They are not warranted now nor will they

be in the future. Their removal will show good faith.

- Reset the lights at Connaught, Oxford and Robie which deliberately pump traffic on to Jubilee in contravention of the Municipal Development Plan. This will encourage the flow along Robie and Quinpool where it should rightfully be.
- Meet the obligation in the MDP to actively discourage the use of Jubilee as a thoroughfare. This means positive action and traffic calming including stop signs, at Vernon and Preston, and speed humps. The residents would like to see traffic calming measures (in whatever form they take) implemented.

Ms. Li asked the Community Council to actually move this matter to agenda and to report back to the residents on these three specific demands. She commented that there was no point in public participation which is a one way record. There is a need for a plan and timing commitments.

The Chair thanked Ms. Li for her presentation.

**MOVED by Councillor Uteck, seconded by Councillor Blumenthal that this presentation be forwarded to staff for a report and presentation to the next meeting of the Peninsula Community Council to be held on Monday, February 11, 2002. MOTION PUT AND PASSED UNANIMOUSLY.**

## **10. REPORTS**

### **10.1 2002-2003 Budget Consultation**

Ms. Dale MacLennan, Director of Finance, with assistance from Mr. Bruce Fisher briefly addressed the Community Council. Ms. MacLennan noted that the primary goal of this evening's meeting was to share information with the Councillors and the public. She indicated that this presentation will provide the Councillors and public alike a view of where HRM is coming from and where it is going.

Utilizing the Elmo, Ms. MacLennan and Mr. Fisher, made a presentation including the following components:

- Overview of HRM's Current Finances
  - < Operating
  - < Capital
  - < Debt Financing
- The Outlook for 2002-2003
  - < Council Priorities

- < Revenues
- < Expenditures
- < Tax Strategy
  
- The Budget Consultations
  - < Budget Survey
  - < Timelines

A copy of the presentation is on file.

The Chair thanked Ms. MacLennan and Mr. Fisher for their presentation.

Noting that Mr. Fisher had indicated that the average increase in assessment was 3.1%, Councillor Uteck advised that the average increase varied throughout the HRM and was approximately 9% for the south end of Halifax.

The Chair noted that an Assessment workshop had been held today and advised that assessment notices had been mailed today. She went on to advise that this assessment should not vary from any advance notice which had been received in June.

Staff encouraged members of the public present to complete and return the budget survey, a copy of which was available at this meeting. Councillor Fougere noted that the budget survey could be returned to the Customer Service Centres located at Scotia Square and West End Mall.

Ms. MacLennan, referring to Councillor Uteck's comment regarding the average assessment increase in the south end of Halifax, brought attention to the equation relative to Residential Assessment Growth Rates. Referring to a slide, Ms. MacLennan noted that the first piece of the equation, economic growth which translated to new properties, was 2.3% for 2001. Ms. MacLennan indicated that it was reasonable to assume that this amount would be translated to revenue for HRM. However there is a slight twist in that it takes anywhere from one to two years for that revenue to become apparent after that home has been completed. The second piece, inflation includes all those normally accepted inflation factors (i.e. electricity costs).

Ms. MacLennan noted that the third piece is market value. Ms. MacLennan, providing an example, recalled a situation in which an individual received an assessment increase well above the average. This individual lived in area where there were no significant new services. Nevertheless, based on the assessment base which HRM is required to use, she will have to pay more than someone who's assessment has reduced or stayed the same. Ms. MacLennan noted of course this increase is completely unrelated to services.

Ms. MacLennan noted that there is a Tax Structure group which is working to ensure that tax rates are equitable across the municipality. HRM is always looking for input and would

certainly like to see, in general terms, an assessment base which allows us to more adequately address this question. The one thing that HRM can do is to ensure that its revenue strategy says that market growth which is not related to services, will not be taken without a very serious decision that it is time to enhance services.

Councillor Blumenthal advised that during the coming year municipalities will be assuming responsibility for the Assessment Boards. UNSM is presently working on the Transition Board which will be a non profit Board. Councillor Blumenthal further indicated that the Equalization issue has not yet been fully resolved. He indicated that one of the resolutions to the problem of equalization is for Nova Scotia Power Inc. to pay full tax rather than the present grants in lieu of taxes.

**11. MOTIONS - NONE**

**12. ADDED ITEMS**

**12.1 5784 Charles Street - "Dave's Bottle Exchange"**

- An Information Report dated January 9, 2002 submitted by Paul Dunphy, Director of Planning and Development was distributed to members of Community Council.

Councillor Sloane expressed appreciation for the report and noted that up until 10 years ago the use was a conforming use, however, the use is now non-conforming.

**MOVED by Councillor Sloane, seconded by Councillor Blumenthal that the January 9, 2002 Information Report be received and filed. MOTION PUT AND PASSED UNANIMOUSLY.**

**13. NOTICES OF MOTION - NONE**

**14. PUBLIC PARTICIPATION**

**Mr. John Dick, 701 Armview Avenue**, using pictures to illustrate, noted that Council had recently made a decision to remove the closures on the basis that removal of the closures was required to keep Quinpool Road moving. Mr. Dick indicated that the picture being viewed by Council depicted a tight traffic situation on Quinpool after the closures had been removed. He went on to comment that there is a bottleneck on Jubilee and regardless of whether the closures are in place or not, there will be a back up of traffic.

Mr. Dick went on to indicate that in his opinion there is a serious safety problem on the corridor and that area residents needed leadership in resolving the situation. Mr. Dick went on to note in reflecting on why no action has been taken with regard to the problems

being experienced, he had determined that there were two reasons, politics and the fact that this is an affluent area. He commented that roads have always been very political. Mr. Dick went on to note that when traffic calming devices were in place, staff had not taken any traffic measurements. Any measurements were taken by area residents. He indicated that this was very discouraging for area residents. Mr. Dick further requested that in future when calming devices are established, they be left in place long enough to allow for measurement.

**Mr. Gerald Rogers** addressed Council and suggested that the problem was not the right turn off of Quinpool Road, but the left turn. Mr. Rogers indicated that the left turn slowed the traffic in the morning and evening. The left turn slows the artery to such a degree that the artery is no longer one, but a parking lot between 6 - 9 a.m. and 4 - 6 p.m. Mr. Rogers suggested that limited access to left turns during rush hour traffic should be instituted. He indicated that he believed this would alleviate the slow moving traffic on Quinpool considerably. Mr. Rogers noted that the problem at the Willowtree requires addressing and suggested that the best solution would be a fly over for Robie Street. This will ensure that one lane of traffic on Robie does not cut off Quinpool Road traffic, but simply goes over the top. No doubt, an interchange will be required.

Mr. Rogers went on to indicate that residents living on the Mainland and in the former County have been asking, in vain, for years that improvements be made the Armdale Rotary. He went on to suggest that a fly over at this location relative to traffic travelling on the Bay Road would be the most effective. Mr. Rogers noted that looking at the problem from both sides, the area residents and those trying to access the Peninsula, is the best approach to solving this problem.

Mr. Rogers, referring to the 2002-2003 budget presentation, noted that HRM has taken care to consider residential property tax. He expressed concern that there is no reference to the impact of the taxation policy on small business. Mr. Rogers indicated that he would be pleased if HRM addressed this issue.

Providing clarification to Councillor Blumenthal, Mr. Rogers indicated that he was referring to traffic moving westbound or eastbound (morning and evening). He indicated that every time there is a left turn, motorists have to go into the curb lane to go around the traffic. Concluding his comments, Mr. Rogers suggested that HRM must take a different approach to handling traffic on Quinpool, suggesting that a move the three lanes inbound in the morning should be considered.

The Chair reminded members of the public the purpose of the public participation portion of the meeting was to ask questions of the Councillors. She indicated that presentations should be made during the Presentation section of the agenda and ideally arrangements made with the Municipal Clerk's office in advance with a copy of the presentation being provided.

**Mr. Hugh Pullen, 6262 Oakland Road**, addressed Community Council and asked, in light of the signing of directions to the Casino, would it be possible for HRM to sign directions to the hospitals. Mr. Pullen noted that residents from outside HRM are not familiar with Halifax and have difficulty locating the hospitals. Mr. Pullen suggested that this would be a public service of the first order.

In response Councillor Fougere, indicated that she believed there was some standard signage which is similar to that which is used across the Province. Councillor Fougere indicated that it may be more a question of readability or availability.

Councillor Sloane indicated that she had been very concerned with the signage for the Casino given the fact that other historically/culturally significant locations in Halifax were not signed in this manner. In response to a request as to why this would be, Councillor Sloane indicated that she had learned that this signage was privately funded. She went on to note that she has referred this matter to Mayor Kelly with a recommendation that HRM pay for signage of this type in the downtown.

Councillor Fougere noted that the Casino signage had been approved by Regional Council.

Referring to the Water Commission and the water rates, Mr. Pullen indicated that three years ago the Halifax Harbour Solutions clean up attracted an increase in the waste water clean up charges. He advised that noticing an increase in his water costs, he had reduced consumption. Mr. Pullen referred to a recent newspaper article which indicated that the Water Commission was not making sufficient money and a rate increase could be expected. Mr. Pullen asked how much money Council thought the taxpayers could pay and further questioned when the Halifax Harbour solution would begin.

Mr. Pullen referred to the five questions he had asked at the last meeting and asked if a response was available. Councillor Uteck responded advising that evidence is being collected with a view to prosecution relative to the illegal parking lot between Edward and Robie Streets. She noted that discussions were underway between HRM and the Province relative to how and whom will be prosecuting the Bed and Breakfast on Connaught Avenue. Councillor Uteck further advised that the issue of the parking lot at Blockbuster being used as a street has been referred to the owner for consideration, as well as, HRM undertaking an investigation and collecting evidence.

Mr. Pullen noted that he had posed one further question relative to the non-conforming rooming house at 6019 Cherry Street. Councillor Uteck indicated that she would follow up on this matter for the next meeting of the Committee.

Mr. Pullen pointed out that Quinpool Road was a shopping area for the neighbourhood and indicated that addressing the needs of a speedway on the one hand and a local shopping

area on the other, is extremely difficult.

**Ms. Janice Webber, 6529 Armview Avenue**, addressed Council indicating that she has lived on Armview Avenue for 15 years and commenting that she felt she had been through a battle during that time. Ms. Webber asked what each of the Councillors present believed is the solution to the problem of volume and speed on the Armview, Pryor, Jubilee corridor.

Ms. Webber went on to note that in 1987 area residents got together and presented a petition requesting assistance. Between 1987 and 1995, Ms. Webber indicated that residents of the area had been lead down a Yo! Yo! trail. Ms. Webber noted that in 1995 things began to look up, but since that time she feels that area residents have been put back on the Yo! Yo! trail. She went on to comment that there does not seem to be the wherewithal to resolve the problem. Ms. Webber noted that area residents want to bring closure to this matter. She went on to suggest that a package of solutions may be required rather than a single grandiose solution.

Ms. Webber encouraged the Councillors to think about possible solutions and noted that the notoriety of the problems on this corridor may place Council in a position of liability in the case of an accident similar to that which occurred last week. Ms. Webber went on to suggest that traffic calming measures such as speed bumps be instituted and that warning signs be erected (i.e. Traffic Calming Neighbourhood, Traffic Calming Measures Ahead). She further suggested that the route be dissected with a view to implementing traffic calming measures specific to individual segments of the route rather than the whole of the route.

In response to Ms. Webber's question, Councillor Sloane noted that she believed many of the problems originated at the Armdale Rotary and that a better road scheme to handle traffic in that area must be developed. She went on to suggest an overpass at Robie Street which would deliver cars into the correct lane would also help to resolve the problems. She went on to indicate that lighting changes on the route to allow for an adequate flow of traffic was a possible solution, as was no parking on Quinpool Road during peak hours.

Councillor Blumenthal indicated that a short term solution was needed, however, a broader look at traffic in HRM and longer term solutions relative to the Armdale Rotary and a third bridge over the Arm are the only permanent solutions to the problems being experienced.

Referring to the philosophy behind the introduction of traffic calming, Councillor Uteck indicated that the intent was to reclaim and restore as many streets as possible to their original classification. She went on to note that the contradiction is that we attempt to solve our problems with traffic calming at the expense of others. HRM was unable to get traffic calming effectively implemented because it did not adhere to the principles of the program.

Councillor Uteck noted that when traffic calming did not work, the neighbourhood shortcutting policy was implemented. She commented that she believed this policy to be fatally flawed in that it pitted neighbourhood against neighbourhood. Councillor Uteck indicated that buy-in from all those involved/impacted is necessary to ensure traffic calming.

Councillor Uteck expressed frustration that resolution of the problems in the Armview Corridor have been one step at a time. Measures that were initially suggested and rejected are now in place. She went on to note that she would reject staff's suggestion that there cannot be speed bumps on this corridor. Councillor Uteck indicated that where the grades are applicable, that is where speed bumps will occur. In conclusion, Councillor Uteck indicated that she was not prepared to solve the problems of this area at the expense of other residents.

Councillor Fougere, referring to volume, suggested that the only two solutions were closures or getting people out of their cars and on Transit. She noted, however, that she was not personally in favour of closures as they created difficulties for other HRM residents. She noted that the transit response will not help in the short term. On a more positive note, Councillor Fougere referred to the Regional Planning effort which would address traffic issues and noted that her area, which experienced many of the same problems as the Armview corridor, would be the subject of a case study. She indicated that the learnings would be helpful to all neighbourhoods experiencing these difficulties.

In terms of speed and safety issues, Councillor Fougere suggested that this was the most serious problem. She noted that it was perhaps more easily resolved with the use of speed humps and stop signs. Councillor Fougere indicated that this is a neighbourhood solution which will have the least detrimental effect on other areas.

**Ms. Beverly Miller, South Street**, complimented Councillor Fougere on the flyer that went out explaining the various opportunities for public input to the Community Council. She suggested that the flyer be further distributed to the various community associations within the Community Council area, to which Community Council agreed.

Referring to the 2002-2003 Budget Survey, Ms. Miller noted that fire and police protection were included on the list of services which residents are to rank. She suggested that given the absolute importance of these services, there would be an overwhelming emphasis on these when the questionnaires are returned.

Ms. Miller went on to ask the status of the amendments to the Minimum Standards By-law. Councillor Uteck advised that the amendments were presently being reviewed by HRM's legal department.

Concluding the public participation, Councillor Fougere encouraged members of the public

to complete the budget survey and to provide any comments they might have in this regard.

**15. NEXT MEETING**

The next meeting will be held on Monday, February 11, 2002 at 7:00 p.m. in the Council Chamber, City Hall.

**16. ADJOURNMENT**

At 8:45 p.m. it was **MOVED by Councillor Sloane, seconded by Councillor Uteck that the meeting adjourn. MOTION PUT AND PASSED UNANIMOUSLY.**

Sherryl Murphy  
Assistant Municipal Clerk