

HALIFAX REGIONAL MUNICIPALITY

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**DISTRICT 12 PLANNING ADVISORY COMMITTEE  
MAY 26, 2003  
MINUTES**

**PRESENT:** Mia Rankin  
Maureen Strickland  
Heather Ternoway  
Clary Kempton

**ALSO PRESENT:** Jim Donovan, Manager, Planning Applications  
Gail Harnish, Admin/PAC Coordinator  
Sherryl Murphy, Legislative Assistant

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**1. CALL TO ORDER/WELCOME INTRODUCTIONS**

Jim Donovan, Manager, Planning Applications called the meeting to order at 7:00 p.m. He made some brief welcoming remarks and outlined the role of staff and the committee.

**2. APPROVAL OF THE AGENDA**

**MOVED by Heather Ternoway, seconded by Mia Rankin that the agenda, be approved, as distributed. MOTION PUT AND PASSED UNANIMOUSLY.**

**3. MEETING LOGISTICS**

**3.1 Selection of Chair/Vice-Chair**

Selection of a Chair/Vice-Chair was deferred to the next meeting of the Committee.

Mr. Donovan noted that meetings of the Committee would be held in Halifax Hall. After a brief discussion, the Committee agreed that meetings would be held on the fourth Monday of the month beginning at 7:00 p.m.

**4. REVIEW OF PAC ORIENTATION BINDER**

Mr. Donovan reviewed with the members of the Committee the Terms of Reference with particular emphasis on the responsibilities. He went on to advise that Peninsula Community Council has decided that planning applications which are currently in process in District 12 will not be reviewed by this Committee. Mr. Donovan noted he has directed that any application that has not yet had a Public Information Meeting, will be considered by this Committee.

Mr. Donovan went on to review the Orientation Binder including the following sections:

- Organization Charts and Staff Telephone Directory
- Map - PACs by Plan Area, Table PACs by Plan Area, Membership Listings
- Administrative Order # 1, Sections of MGA
- Flow Charts - Processes
- Map - Administrative Regions

Referring to the table outlining Municipal and Secondary Planning Strategies contained within the binder, Mr. Donovan indicated that the Municipal and Secondary Planning Strategies would be provided to members of the Committee. In addition Committee members will

receive a map of the District complete with streets and property boundaries. The plan area boundaries will be superimposed.

**5. STATUS UPDATES**

**5.1 Monthly Status Sheet**

Mr. Donovan reviewed with the Committee applying to District 12 on the status sheet and responded to questions from members of the Committee.

**6. NEW BUSINESS - None**

**7. NEXT REGULAR MEETING**

The next regular meeting is scheduled for Monday, June 23, 2003 beginning at 7:00 p.m. in Halifax Hall, City Hall.

**8. ADJOURN**

There being no further business, the meeting adjourned at 9:00 p.m.

Sherryl Murphy  
Legislative Assistant