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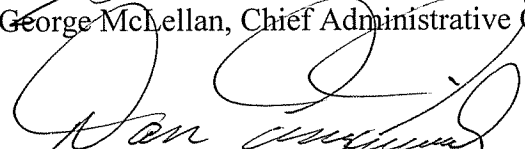
PO Box 1749  
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**Halifax Regional Council**  
**March 8, 2005**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

  
George McIellan, Chief Administrative Officer

  
Dan English, Deputy Chief Administrative Officer

**DATE:** February 25, 2005

**SUBJECT:** Award of RFP 04-364, Halifax Trucking Options Study

### **ORIGIN**

Halifax Regional Council meeting of April 27, 2004, item 9.1.7, Halifax Regional Council endorsed a joint funding proposal to Transport Canada by Halifax Regional Municipality and the Halifax Port Authority for the undertaking of a feasibility study of an Inland Multi-modal Terminal.

### **RECOMMENDATION**

1. It is recommended that Council approve an increase in the Gross Budget of Capital Account No. CDE00105 - Regional Planning Projects, by \$117,562 to include the cost sharing from the Halifax Port Authority and Transport Canada, as outlined in the Budget Implications section of this report.
2. It is recommended that Council approve the award of RFP 04-364, Halifax Trucking Options Study to the highest ranking evaluated proposal, MariNova Consulting Ltd, for a project cost of \$155,123 including net HST with funding from capital account CDE00105 Regional Planning Projects, as outlined in the Budget Implications section of this report.

## **BACKGROUND**

On April 27, 2004, Halifax Regional Council endorsed the submission of a funding proposal to Transport Canada jointly with the Halifax Port Authority for the undertaking of a feasibility study of two options which would result in the reduction of the use of downtown Halifax streets by truck traffic accessing the South End Port. This is inline with our Regional Planning Objectives.

In February 2004, the "Railway Cut Investigation Study" demonstrated the feasibility of creating a design and operating plan whereby a truckway could operate with the CN rail cut through the Halifax peninsula. HRM was approached by the Halifax Port Authority to team up on further study of this concept along with consideration of establishing an inland multi-modal terminal. At the same time, an application for funding was submitted for the project under Transport Canada's Transportation Planning and Modal Integration Initiatives Program. HRM competed against 57 other projects for funding and we are very pleased that HRM was one of the successful applicants.

Terms of reference for the Halifax Trucking Options Study were posted in December 2004.

## **DISCUSSION**

Since this endorsement, \$40,000 has been received from the Halifax Port Authority and Transport Canada has agreed to fund one half of the project, equivalent to \$77,562. We now require Council's approval to increase our budget for Regional Planning Projects to reflect these additional funds.

Request for proposals were publically advertised and closed on January 12, 2005. Proposals were received from the following firms:

- MariNova Consulting Ltd.
- Norbridge Inc.
- IBI Group
- One Outsource New Expertise
- TDV Global Inc.
- The Garibaldi Consulting Group
- CPCS Transcom

An evaluation team comprising of representatives from HRM Regional Planning, Public Works and Transportation - Traffic & Transportation, and the Halifax Port Authority evaluated the proposals on the following basis:

- Expertise of Firm and Project Team
- Understanding of Scope of Work
- Proposed Methodology
- Fee Proposal

The final scoring for each firm is as follows:

<b>Firm</b>	<b>Scoring (max.100)</b>
MariNova Consulting Ltd	89.4
CPCS Trascom	83.5
The Garibaldi Group	82.2
Norbridge Inc	82.0
IBI Group	76.0
TDV Global	72.6
One Outsource New Expertise	56.1

Appendix “A” provides a detailed breakdown of the total scoring and fees. The highest ranking proposal outperformed all other proposals in each of the evaluation criteria.

**BUDGET IMPLICATIONS**

The Halifax Port Authority has agreed to contribute \$40,000 towards the study and Transport Canada will fund one half of the project, equivalent to \$77,562. The following provides a summary of the capital account for Regional Planning projects. The availability has been confirmed by Financial Services.

Budget Summary:            Capital Account CDE00105 – Regional Planning Projects

Cumulative Unspent Budget	\$1,216,142
Plus: Cost Sharing from HPA/TC	<u>\$ 117,562</u>
Available	\$1,333,704
RFP 04-364	<u>\$155,123</u>
	\$1,178,581

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

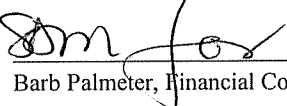
This report complies with the Municipality’s Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation. If approved, this will increase the 2004/05 Capital budget.

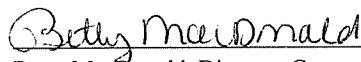
**ALTERNATIVES**

There are no recommended alternatives.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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Report Approved by:   
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Report Approved by:   
Betty MacDonald, Director, Governance and Strategic Initiatives



**HALIFAX REGIONAL MUNICIPALITY**  
Halifax Trucking Options Study

**PROPOSAL EVALUATION RFP # 04-364**

**PROPOSAL: Halifax Trucking Options Study**

CRITERIA	MAX. SCORE	SUBMISSION SCORE						
		MariNova Consulting Ltd.	Norbridge Inc.	IBI Group	One Outsource New Expertise	TDV Global Inc.	The Garibaldi Consulting Group	CPCS Transcom
<b>1. EXPERTISE OF FIRM AND PROJECT TEAM</b> * Relevant skills possessed by firm and project team * Recent experience related to projects of similar nature and references	20	17.0	16.6	14.2	8.6	13.4	16.0	16.2
<b>2. UNDERSTANDING OF SCOPE OF WORK</b> * Comprehension of project objectives and associated issues	30	26.8	23.8	22.8	15.6	22.4	25.4	25.2
<b>3. PROPOSED METHODOLOGY</b> * Stated methodology meet objectives * Quality of proposal approach * Schedule * Consideration of Options and Solutions * Identification of innovative opportunities	40	35.6	32.8	29.6	22.4	27.4	31.0	32.7
<b>4. FEE PROPOSAL</b> (excl taxes)	10	10.0 \$149,980.00	8.8 \$170,500.00	9.4 \$159,980.00	9.5 \$157,300.00	9.4 \$159,812.00	9.8 \$153,620.00	9.4 \$159,430.00
<b>TOTAL</b>		89.4	82.0	76.0	56.1	72.6	82.2	83.5
<b>RANKING</b>		1	4	5	7	6	3	2