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PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Halifax Regional Council
October 11, 2005

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:

A handwritten signature in black ink, appearing to read "Dan English", written over a horizontal line.

Dan English, Acting Chief Administrative Officer

A handwritten signature in black ink, appearing to read "Wayne Anstey", written over a horizontal line.

Wayne Anstey, Acting Deputy Chief Administrative Officer

DATE: September 20, 2005

SUBJECT: Award of Quotation Number Q05C344 - Cleaning Contract for the
Ferry Terminals and Ferries

ORIGIN

Staff

RECOMMENDATION

IT IS RECOMMENDED THAT HRM award Quotation Number Q05C344 to D & N Building Maintenance for a total quotation price of \$178,473.97, including net HST with funding from the operating budget Account No.W130, as per the Budget Implications section of this report.

**Award of Quotation Number Q05C344 - Cleaning Contract
for the Ferry Terminals and Ferries
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BACKGROUND

The current three year cleaning contract expired on June 30, 2005, and Procurement has been extending the current contract on a month to month basis until the new contract is awarded.

DISCUSSION

Quotations for the three year contract were publicly advertised in the newspaper on July 6th and the July 9th, 2005, and closed on July 14, 2005. Bids were received from the following bidders:

Company	Lump Sum Price (Before net HST)	Total Cost (incl. net HST)
D & N Building Maintenance	\$172,556.99	\$178,473.97
C & D Cleaning & Security Services Ltd.	\$247,272.83	\$255,751.82
Newage Building Maintenance	\$250,919.99	\$259,524.04
Novacos Building Cleaning Ltd.	\$285,803.99	\$295,604.21
Janasco Ltd.	\$287,855.99	\$297,726.58
ServiceMaster Contract Services (Atlantic)	\$497,471.99	\$514,530.31
Imperial Cleaners Ltd.	\$540,866.87	\$559,413.20

BUDGET IMPLICATIONS

Based on the lowest tendered price of \$ 178,473.97, including net HST, funding is available in the Approved Operating Budget from Operating Account No. W130.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

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ALTERNATIVES

There are no alternatives as the present contract has expired.

ATTACHMENTS

None

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

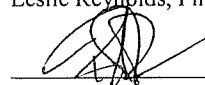
Report Prepared by: Denis Huck, Manager of Real Property and Asset Management

Financial Review:

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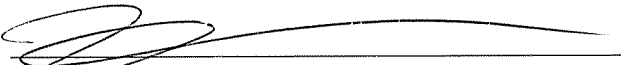
Leslie Reynolds, Financial Consultant 490-6902

Procurement Process Review



Peter Ross, Manager of Procurement

Report Approved by:



Peter Strickings, Acting Director Real Property and Asset Management 490-7129