



PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

## Item No. 10.1.2

**Halifax Regional Council**  
**October 30, 2007**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

A handwritten signature in black ink, appearing to read "Dan English".

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Dan English, Chief Administrative Officer

A handwritten signature in black ink, appearing to read "G. L. Kaiser".

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Geri Kaiser, Deputy Chief Administrative Officer

**DATE:** October 11, 2007

**SUBJECT:** **Civic Address Corrections Project - Approval of Community Boundaries- District 1 and portions of Districts 2, 3, 18, 22, & 23.**

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### **ORIGIN**

Civic Address Corrections Project. As part of the Civic Address Corrections Project, it is a requirement that community boundaries validated through the project be ratified by Regional Council.

### **RECOMMENDATION**

It is recommended that Regional Council adopt the community names and boundaries as outlined on the maps in Appendices A-I.

## **BACKGROUND**

The Civic Address corrections projects carried out in HRM over the past 4 years have included clarification and verification of community boundaries. An initial progress report regarding this exercise was presented to Council via an information report dated June 19, 2002. The report indicated the final resolution of community boundaries would be brought forward to Council for ratification once sub-projects were completed and all issues resolved. The purpose of this report is to request Council's adoption of the community names and boundaries within the project areas as outlined in this report.

## **DISCUSSION**

Since 2003, Civic Addressing Staff completed 9 correction sub-projects across HRM, confirming and verifying the boundaries of 153 communities. The 9 correction projects encompassed the following areas:

Waverley 2003	District 2
Hubbards 2004	District 23
Timberlea 2004	District 22
Prospect 2004	District 22/23
Sambro 2004	District 18
Musquodoboit Valley 2005	District 1
Eastern Shore 2005	District 1
Chezzetcook 2005	District 1/3
Lawrencetown 2005	District 3

In 2003, one correction project was undertaken covering the communities from Waverley to Enfield. The Waverley project involved the verification and confirmation of 10 communities. Public consultation meetings were held in the community in various locations and residents were presented with mapping showing current boundaries and their feedback was recorded. Staff received a petition from the community of Lake Fletcher officially requesting the name be changed to Fletchers Lake. The creation of a new community called Montague Gold Mines was also requested. Final notices were sent to all residents affected by any adjustments to community boundaries in the summer of 2003 and community signage was installed. See Appendix A for details. (Note: For more detailed information regarding community boundary locations, please refer to maps at [www.halifax.ca/civicaddress/PastCivicAddressChanges](http://www.halifax.ca/civicaddress/PastCivicAddressChanges)).

There were four corrections projects undertaken in 2004: Hubbards, Timberlea, Prospect and Sambro. The Hubbards project verified the boundaries of 4 communities. One public meeting was held at the local Fire Station. Due to the poor attendance at the meeting staff also confirmed the boundaries with a local heritage group. The community of Simms Settlement was created during this project. See Appendix B for details.

The Timberlea project verified the boundaries of 6 communities. One Public Meeting was held in the community. The community of Otter Lake was created during this project. See Appendix C for details.

The Prospect project verified the boundaries of 9 communities. Public Consultation meetings were held in the community in various locations and community feedback was collected. Some property owners were also specifically contacted regarding boundaries on which little feedback was received. Based on the information received from residents, the community of Terence Bay River was eliminated. See Appendix D for details.

The Sambro project verified the boundaries of 13 communities. Public Consultation meetings were held in the community in various locations and community feedback was collected. Based on the information received from residents, the community of Sandy Cove was eliminated and the official spelling of the community name of Duncan Cove was changed to Duncans Cove. See Appendix E for details.

Final notices were mailed to all affected residents in the 2004 project areas and community signage was installed.

As outlined above, the process to verify and confirm community boundaries in the 2003/2004 projects was done through locally held public meetings advertised in local newspapers and/ or by local flyers delivered to residents. Councillors were consulted on their local knowledge of boundaries and participated in the community meetings. Due to the low participation levels at the public meetings it was determined that in future projects staff would mail consultation letters to property owners within a specified distance of the existing community boundary. A time frame would be given for receiving feedback and staff would record all comments. The community boundaries would be determined by staff by taking into account all of the feedback from the local residents as well as consultation with the local Councillor.

In 2005 staff implemented four corrections projects, covering the Musquodoboit Valley, Eastern Shore, Chezzetcook and Lawrencetown areas. The Musquodoboit Valley project confirmed the boundaries of 38 communities. No communities were eliminated or added in this area. See Appendix F for details.

The Eastern Shore project confirmed the boundaries of 30 communities. Based on the feedback from the property owners polled, the community of Ecum Secum Bridge was eliminated. See Appendix G for details.

The Chezzetcook project confirmed the boundaries of 37 communities. Letters were sent to property owners within a specific distance of community boundaries. Based on the feedback from the property owners polled, the community of English Point was eliminated. See Appendix H for details.

The Lawrencetown project confirmed the boundaries of 6 communities. Staff received a petition

from the community of Minesville officially requesting the name be spelled Mineville. See Appendix I for details.

Final notices were mailed to all affected residents in the 2005 project areas and community signage was installed in phases. All issues raised by the residents were resolved with the exception of two outstanding items: a) a request to create the community of Beech Hill and, b) the further delineation of the community of Mooseland.

A petition was received from the residents of Beech Hill requesting signage for their community. Beech Hill is currently recognized in the Nova Scotia Gazetteer as a dispersed rural community. Staff worked closely with local residents to determine the exact boundary of Beech Hill (see Appendix H). Staff are requesting Regional Council recognize the community of Beech Hill. Staff will ensure appropriate signage is installed.

The second request also came about as a result of community sign posting. The community of Mooseland was originally a large community whose southerly boundary was the intersection of the Mooseland Rd with Highway 7 and continued north until abutting the community of Moose River Gold Mines. In August of 2007 staff mailed out letters with a map proposing the creation of three new communities, River Lake, Third Lake and Jacket Lake (see Appendix G). Staff received positive feedback from the communities. Staff are requesting Regional Council recognize these three new communities.

## **URBAN/ SUBURBAN COMMUNITY BOUNDARIES**

The remainder of the boundaries yet to be verified with their communities are all located in the urban/suburban core of HRM. There are approximately 16 communities that require at least one boundary verification. Staff will continue to verify these boundaries as part of the Civic Addressing Program. The following urban/ suburban communities have had their boundaries completely verified: Beaver Bank, Bedford, Cow Bay, Hammonds Plains, Kinsac, Stillwater Lake, Upper Hammonds Plains and Upper Tantallon. Signs will be installed for these communities this fall. A report requesting ratification of the urban/ suburban boundaries will be presented to Regional Council once all of the urban/ suburban boundaries are confirmed.

## **BUDGET IMPLICATIONS**

Civic Addressing has been allotted a budget for the installation of community signage and has worked within that budget over the past 4 years. There are sufficient monies allotted to complete sign installation for the balance of the urban/ suburban core area once the boundaries are verified.

## **FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

## **ALTERNATIVES**

There are no recommended alternatives. Validation of community boundaries is a critical component of civic addressing in support of 911 and emergency response.

## **ATTACHMENTS**

Appendix A - Community Boundaries - Waverley Project Area 2003

Appendix B - Community Boundaries - Hubbards Project Area 2004

Appendix C - Community Boundaries - Timberlea Project Area 2004

Appendix D - Community Boundaries - Prospect Project Area 2004

Appendix E - Community Boundaries - Sambro Project Area 2004

Appendix F - Community Boundaries - Musquodoboit Valley Project Area 2005

Appendix G - Community Boundaries - Eastern Shore Project Area 2005

Appendix H - Community Boundaries - Chezzetcook Project Area 2005

Appendix I - Community Boundaries - Lawrencetown Project Area 2005

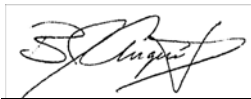
A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Gayle MacLean, Civic Addressing Corrections Technician, 490-4105

Report Approved by:



Donna Davis, Division Manager, Data & Business Information Management, 490-4417



Report Approved by:

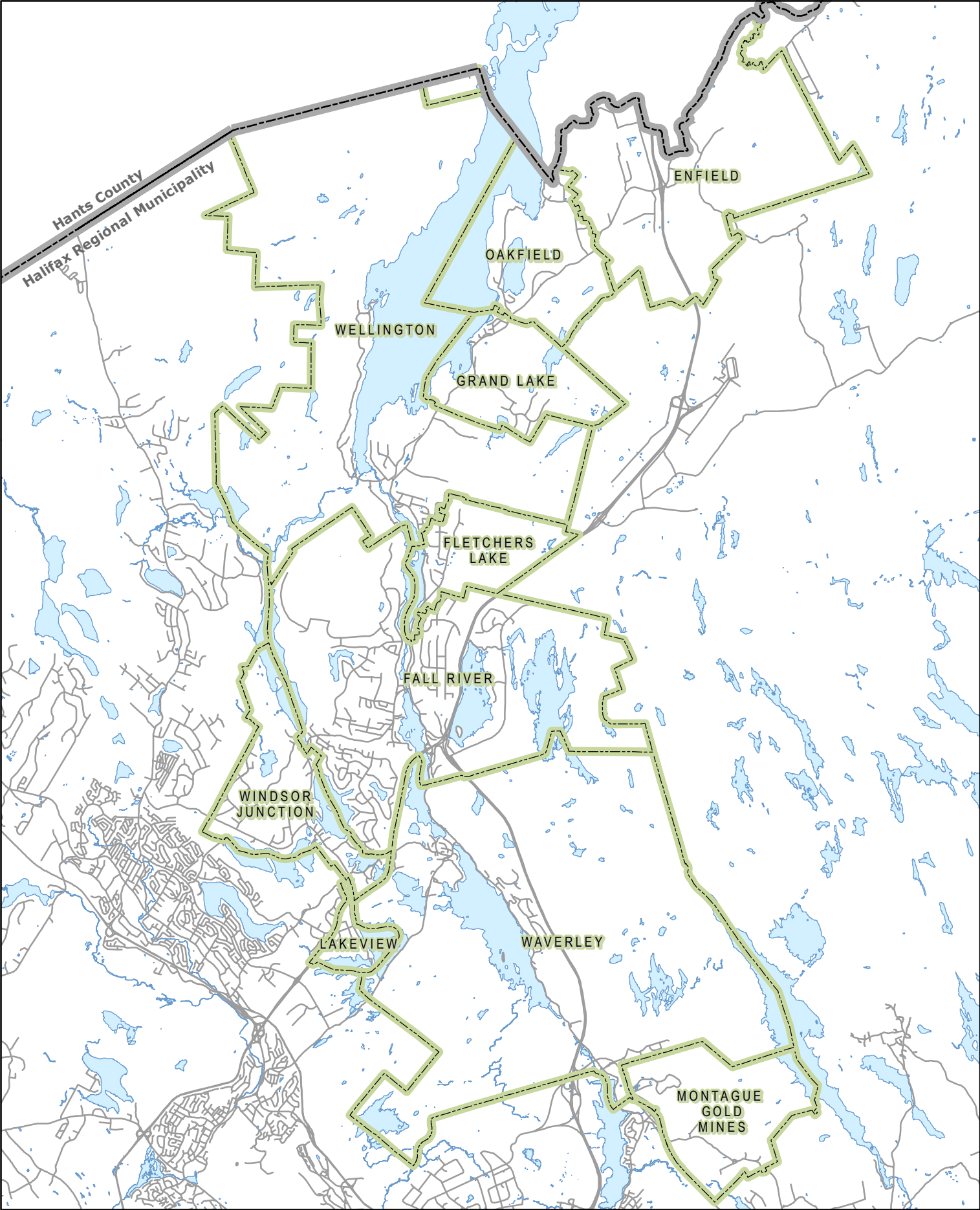
Brad Anguish, Director, Business Planning & Information Management , 490-4769



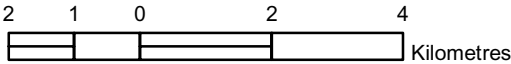
Report Approved by:

For Catherine Sanderson, Sr. Manager, Financial Services, 490-1562

APPENDIX A



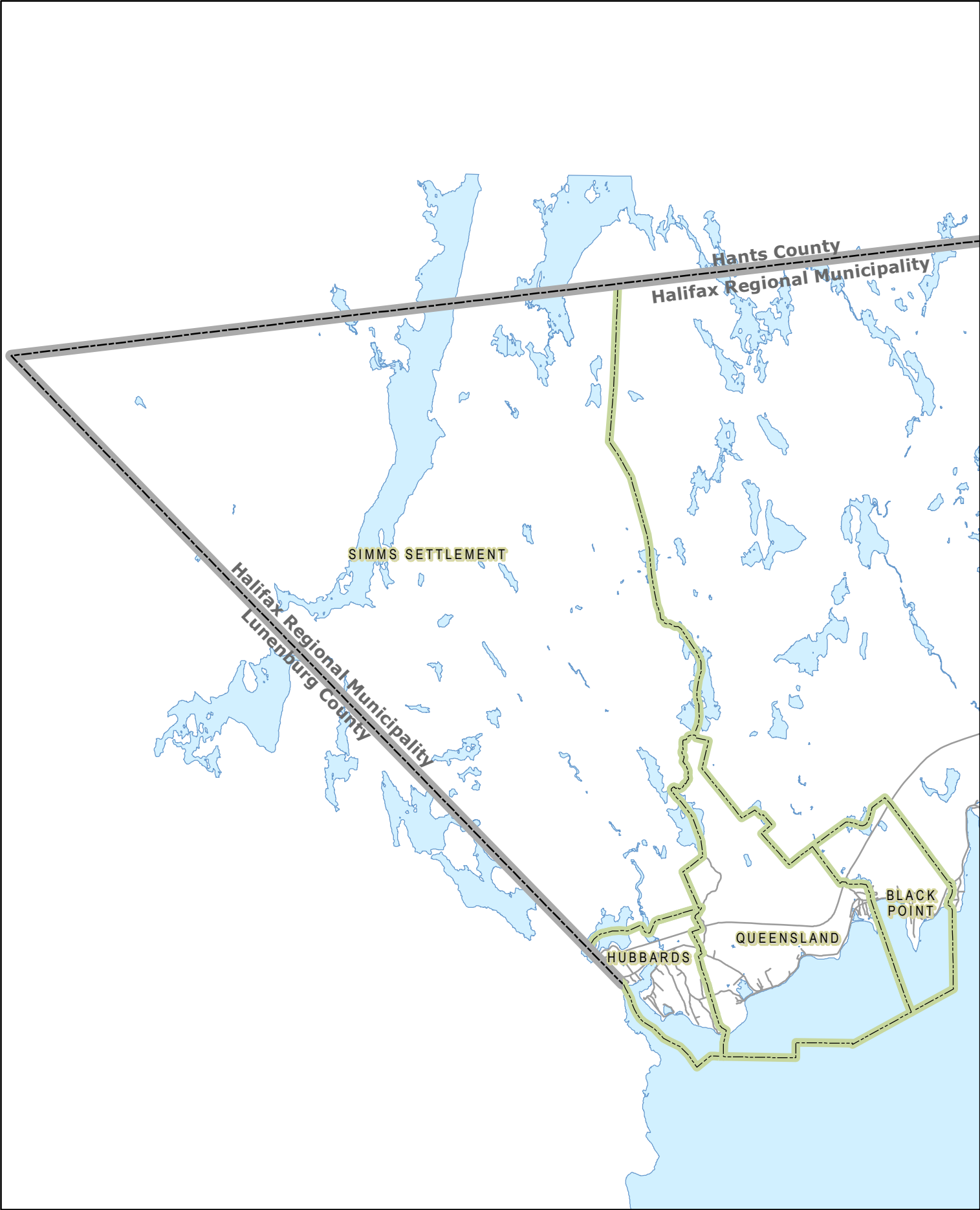
Community Boundaries  
Waverley Project Area 2003



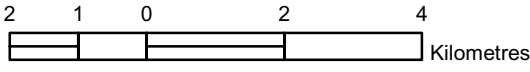
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APPENDIX B



Community Boundaries  
Hubbards Project Area 2004



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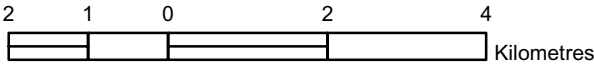




APPENDIX C



Community Boundaries  
Timberlea Project Area 2004



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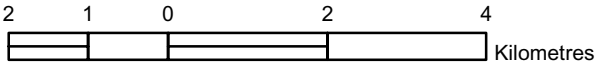




APPENDIX D



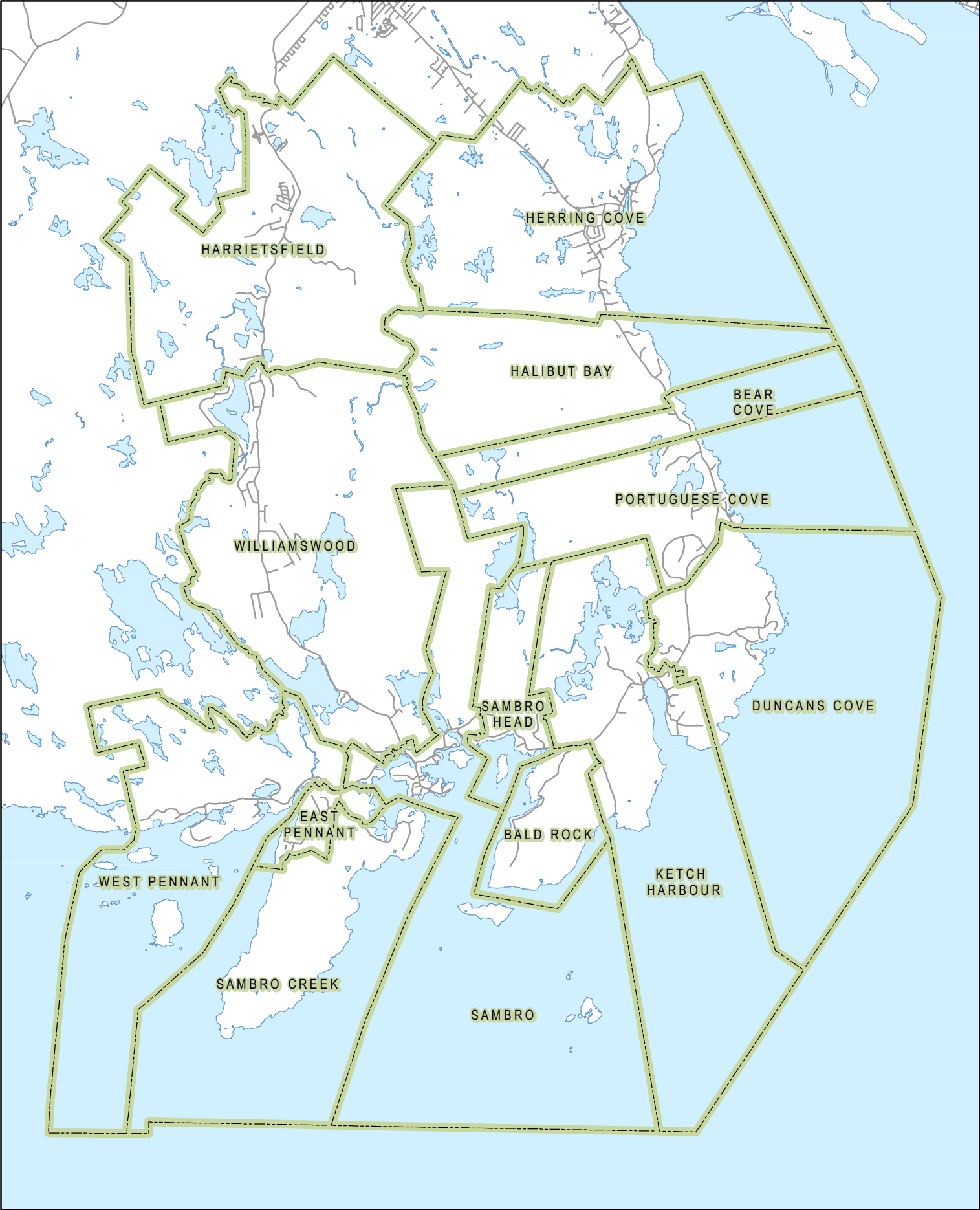
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Prospect Project Area 2004



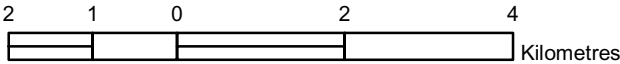
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APPENDIX E



Community Boundaries  
Sambro Project Area 2004



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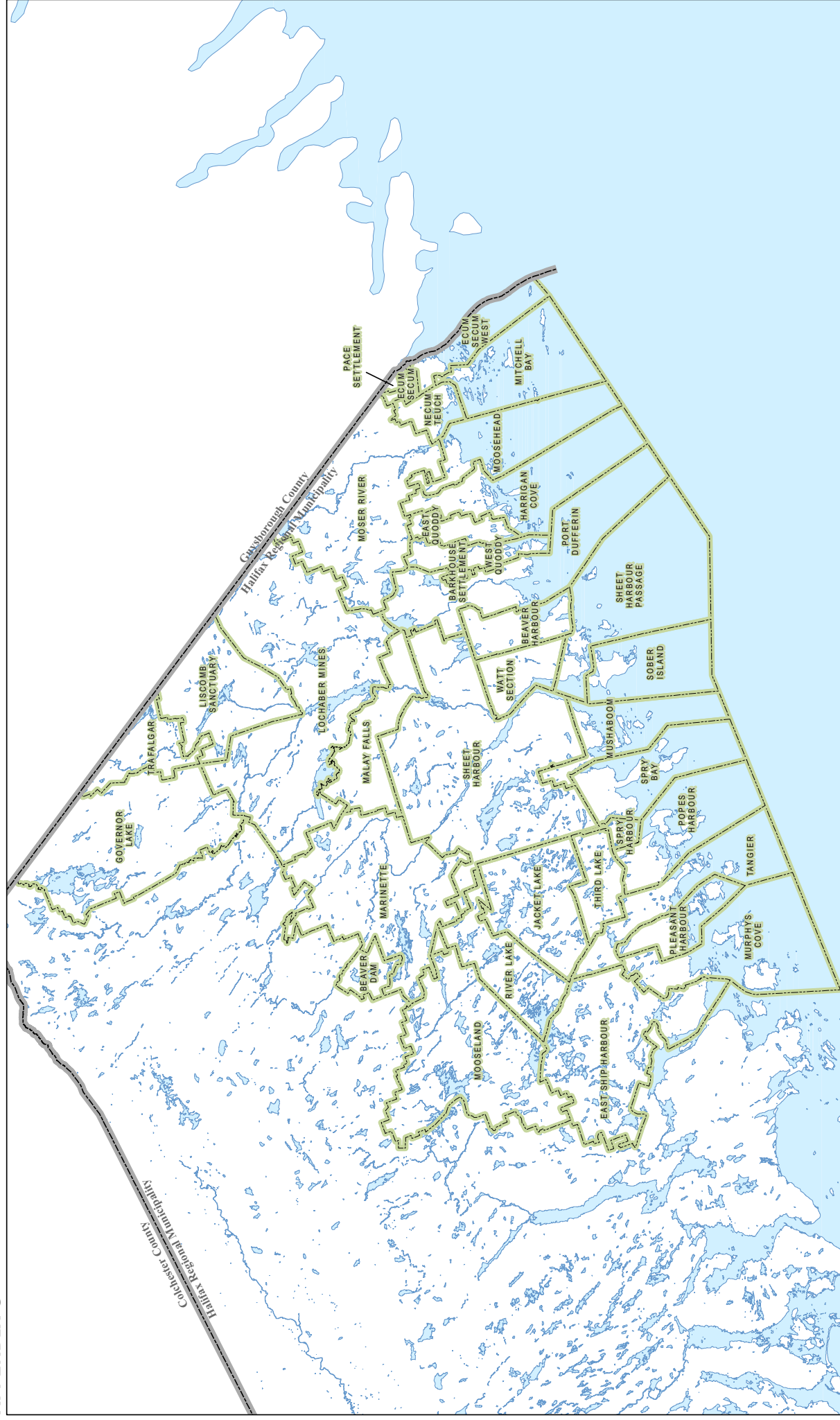


# APPENDIX F

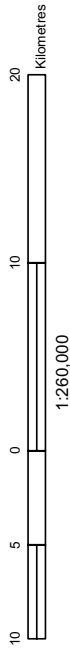




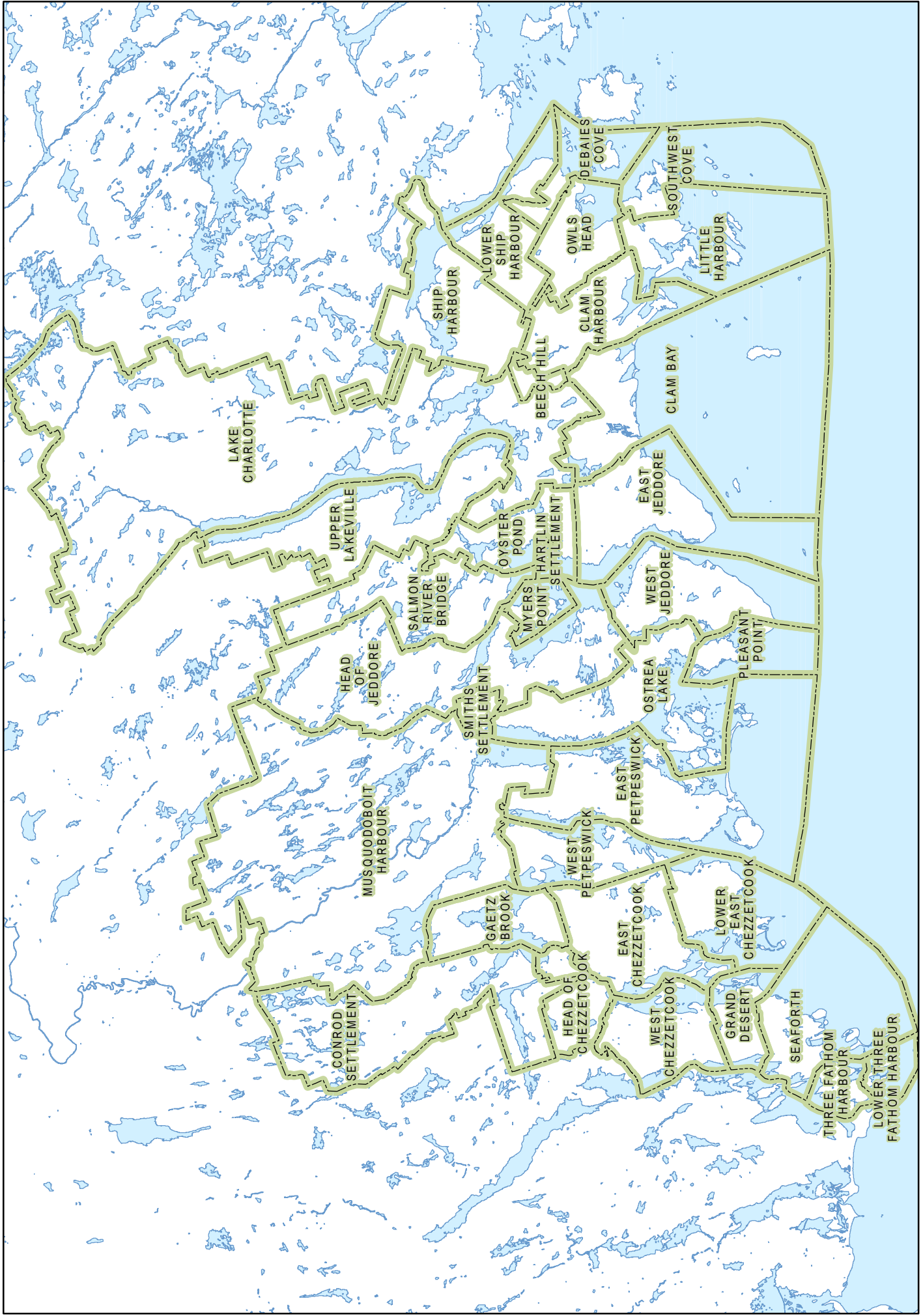
# APPENDIX G



Community Boundaries  
Eastern Shore Project Area 2005



# APPENDIX H



APPENDIX I



Community Boundaries  
Lawrencetown Project Area 2005

