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Item No. 5

**Halifax Regional Council
January 15, 2008**

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY: 
Dale MacLennan, Director, Finance

DATE: January 5, 2008

SUBJECT: Award of Contracts - CAO Approval

INFORMATION REPORT

ORIGIN

The Procurement Policy requires a quarterly report to Regional Council of awards of contracts over the value of \$50,000 approved by the CAO or his designate. Award of contracts over the value of \$100,000 require Council approval.

The purpose of this report is to provide a listing of those contracts which were approved by the CAO during the period September 1, 2007 to December 31, 2007.

BACKGROUND

Section 8 (5) of the Procurement Policy (Award of Contracts) requires that Regional Council be provided a quarterly report of awards of contracts over the value of \$50,000 approved by the CAO or his designate. Award of contracts over the value of \$100,000 require Council approval.

DISCUSSION

As per the responsibility to provide Council with a report, the data for awarded contracts under Section 8 (5) of the Procurement Policy have been summarized in the attached table.

All reports recorded on the attached list are available for viewing in the Municipal Clerk's Office.

BUDGET IMPLICATIONS

The budget implications, and account details, are clearly stated in the Budget Implications section of the individual reports which are on file in the Municipal Clerk's Office. All reports involving capital funding were reviewed, and confirmed, by Capital staff in Financial Services. Funding for these projects are available in the approved Capital or Operating budget.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

There are no alternatives.

ATTACHMENTS

Appendix "A" - Table listing of approved reports under Section 8 (5) of the Procurement Policy.

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared and Approved by :


Anne Feist, Operations Manager, Procurement 490-4200

CAO Awards - September - December 2007

January 10, 2008 (3:47PM)

Title of Report	Total Award (net HST)	Account #	Contractor	# of Bids Rec'd	Details
Tender 07-144 - Four (4) Walk Behind Vibratory Rollers	\$53,064	CVD00413	Hertz Equipment Rental	3	Awarded to the lowest bidder.
Tender 07-146 - Two (2) 4x4 Regular Cab Trucks with Snow Plow Package	\$64,977	CVD00413	Chebucto Ford Sales	7	Awarded to the lowest bidder.
Award of RFQ 07P500, Col John Stuart School Playground Development	\$55,092	CPU00929	PlayPower LT Canada Inc.	1	One bid received. Due diligence conducted. No other service providers available
Award - Tender 07-378, Supply & Deliver Network Switches	\$76,535	CID00630	NexInnovations	5	Awarded to the lowest bidder.
Award - Tender 07-167R, Oxford School Sport Court Resurfacing	\$51,663	CP300855 CCV00664	Ocean Contractors	3	Awarded to the lowest bidder.
Award - RFP 07-387, Planning Consulting Services, Woodlawn Library	\$61,100	CBW00977 CBW00481	DMA Planning and Management Services	3	Awarded to the highest scoring proponent.
Payment to CBCL, Rural Well and Septic System Investigations	\$64,126	CBU00962	CBCL Limited		Payment for work completed. Work commissioned outside of procurement policy. Reported as non-compliant in the Compliance Program
Award - Tender 07-401, Seven(7) New Drilled Wells for HRM Volunteer Fire Departments	\$71,701	CHJ00882	Bluenose Well Drilling Limited	2	Awarded to the lowest bidder.

Title of Report	Total Award (net HST)	Account #	Contractor	# of Bids Rec'd	Details
Fareboxes for Metro Transit Expansion Buses	\$67,850	CVD00434	Garival Inc.		Additional requirement to existing contract for bus expansion.
Award - RFP 07-389, Self Service Data Query Environment	\$91,291	CIV00533	Business Objects	1	One bid received. Due diligence conducted. Requirements can only be met by the distributor.
Tender - 07-397, Two(2) Self Contained Leaf Loaders	\$76,139	CVD00413	Saunders Equipment Ltd.	2	Awarded to the lowest bidder.
Tender 07-406, One(1) New Power Floor Scrubber	\$63,235	CVD00413	Tennant Sales and Service Company	2	One tender did not meet the tender specifications, awarded to remaining bidder.
Award - Tender 07-171, Cow Bay Moose Park Landscaping	\$82,851	CCV00658 CPU00917	Largo Contracting Ltd.	3	Awarded to the lowest bidder.
Quotation 07D091 - Gravels for Mackintosh Street Fuel Depot	\$56,917	CBM00711	Dexter Construction Company Limited	3	Awarded to the lowest bidder.
Award RFP 07-419, Cost of Servicing Analysis, Regional Planning Greenfield Sites	\$90,696	C460 6301	CBCL Ltd.	2	Awarded to the highest scoring proponent.
Award - Tender # 07-445 - Four (4) Model 4 - Door Vehicles	\$75,574	CVK00998	Steele Chrysler Dodge Jeep Sprinter	2	Awarded to the lowest bidder.
Award - RFP 07-113, Automatic Vehicle Location System for TPW	\$52,666	R761 6701	Grey Island Systems International Inc.	2	Awarded to the highest scoring proponent