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Item No. 10.2.2

**Halifax Regional Council
April 1, 2008**

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY: Sheila Fougere
Councillor Sheila Fougere, Chair, Special Events Advisory Committee

DATE: March 26, 2008

SUBJECT: Special Events Advisory Committee - Changes to Councillor Quorum

ORIGIN

March 19, 2008 Special Events Advisory Committee meeting

RECOMMENDATION

It is recommended that Regional Council amend the Councillor quorum required in the Special Events Advisory Committee Terms of Reference from two Councillors to one.

BACKGROUND/DISCUSSION

The original Terms of Reference approved by Council required at least two of the three Councillors on the Committee to be present to ensure quorum. Due to pressures and time commitments on the Councillors it has been difficult to meet this requirement. At the March 19, 2008 Special Events Advisory Committee meeting this matter was discussed, with all three Councillors present, and it was agreed that having one Councillor present would be sufficient in assisting the Committee with its meetings.

BUDGET IMPLICATIONS

None associated with this report.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

Council could choose not to amend the Terms of Reference.

ATTACHMENTS

None

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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