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Item No. 5

Halifax Regional Council
April 15, 2008

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY: 
Dale MacLennan, Director, Finance

DATE: April 4, 2008

SUBJECT: Quarterly Report - CAO Approved Contracts

INFORMATION REPORT

ORIGIN

The Procurement Policy requires a quarterly report to Regional Council of awards of contracts over the value of \$50,000 approved by the CAO or his designate. Award of contracts over the value of \$100,000 require Council approval.

The purpose of this report is to provide a listing of those contracts which were approved by the CAO during the period January 1, 2008 to March 31, 2008.

BACKGROUND

Section 8 (5) of the Procurement Policy (Award of Contracts) requires that Regional Council be provided a quarterly report of awards of contracts over the value of \$50,000 approved by the CAO or his designate. Award of contracts over the value of \$100,000 require Council approval.

DISCUSSION

As per the responsibility to provide Council with a report, the data for awarded contracts under Section 8 (5) of the Procurement Policy have been summarized in the attached table.

All reports recorded on the attached list are available for viewing in the Municipal Clerk's Office.

BUDGET IMPLICATIONS

The budget implications, and account details, are clearly stated in the Budget Implications section of the individual reports which are on file in the Municipal Clerk's Office. All reports involving capital funding were reviewed, and confirmed, by Capital staff in Financial Services. Funding for these projects are available in the approved Capital or Operating budget.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

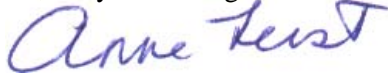
There are no alternatives.

ATTACHMENTS

Appendix "A" - Table listing of approved reports under Section 8 (5) of the Procurement Policy.

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared and Approved by :


Anne Feist, Operations Manager, Procurement 490-4200

CAO Awards - January - March 2008

April 14, 2008 (3:20PM)

Title of Report	Total Award (net HST)	Account #	Contractor	# of Bids Rec'd	Details
Award - Tender 07-399, Watershed/Servicing Study, Hubbards	\$99,929	CDV00721	CBCL Ltd	1	One bid received. Due diligence conducted.
Tender 07-438 - One(1) Single Axle Truck Chassis with Flat Deck	\$64,644	CVD00413	Nova Enterprises Limited	4	Awarded to the lowest bidder.
Tender 07-441 - One(1) Chassis Cab with Flat Deck and Crane	\$60,371	CVD00413	Chebucto Ford Sales	5	Awarded to the lowest bidder.
Tender 07-427, Supply and Deliver Mobile Data Services Equipment	\$78,787 \$52,037	CIP00763 N721	Bell Aliant	2	Awarded to the lowest bidder.
Award - Tender 07-443, Supply and Installation Exhaust Extraction Systems for Emergency Vehicles	\$90,449	CBU00955	Atlantic Air Cleaning Specialists Ltd.	2	One bid did not meet the tender specifications, awarded to remaining bidder.
Award - RFP 08-316, Consulting Services - Active Transportation Connection - West Region	\$86,601	CTV00725	CBCL Ltd	2	Awarded to the highest scoring proponent.
Award - Tender 07-455, Sackville Drive Gateway Signage Installation	\$78,192	CVD00734	J.R. Eisener Contracting Ltd.	2	Awarded to the lowest bidder.