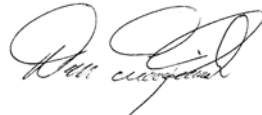


TO: Mayor Kelly and Members of Halifax Regional Council



SUBMITTED BY:

Dan English, Chief Administrative Officer



Geri Kaiser, Deputy Chief Administrative Officer - Corporate Services and Strategy

DATE: May 30, 2008

SUBJECT: **Tender # 08-088 Supply & Deliver RIVA Software & Professional Services**

ORIGIN

The approved 2008/09 Capital Budget

RECOMMENDATION

It is recommended that Regional Council award Tender # 08-088, Supply and Deliver RIVA software and Professional Services, to Riva Modelling Systems Inc. in the amount of \$305,632.69 (net HST included) with funding from Capital Account CID00631, as outlined in the budget implications section of this report.

BACKGROUND

The specific objectives of the Corporate Asset Management project for fiscal 2008/09 are to ensure compliance with the Tangible Capital Asset (TCA) requirements of the Public Sector Accounting Board Section 3150 (PS3150) including the development of a TCA sub-ledger and to provide required data and business tools (technology) to support implementation of the overall Corporate Asset Management Program. Requirements of PS3150 must be satisfactorily met to ensure an unqualified audit opinion on HRM's 2009/10 and future financial statements and PSAB compliance is a requirement under some funding agreements, including the Federal Gas Tax Agreement.

Throughout the Corporate Asset Management project over the last few fiscal years, staff have identified a number of options that support the immediate Asset Accounting requirements as well as the needs of a Strategic Asset Management Plan. Options were reviewed by staff and discussed with the project Steering Committee recommending the implementation of the SAP FI/AA (Asset Accounting) module with RIVA as a middleware analytic tool. The SAP FI/AA is already available at no additional purchase cost within the existing SAP enterprise system and is fully integrated with the existing financial system. RIVA provides the ability to integrate asset data from various source systems prior to transfer to SAP Asset Accounting module, provides the ability to do "what if" scenarios to assist in the determination of the impacts of policy decision before finalizing them as well as the ability to document the decisions made within the tool to support audit requirements. .

Although the focus of the project for 2008/09 is on PS3150 compliance, asset management requirements need to be considered to ensure the data and processes established for asset accounting will support the asset management and one point of asset data input. The SAP FI-AA/RIVA solution supports this strategy.

DISCUSSION

Although our standard method of soliciting Professional Services is through the RFP Process, upon review of the scope of work, staff decided that the amount of specific detail provided in the document indicated a tender as the most appropriate path.

Tender # 08-088 Supply & Deliver RIVA software and Professional Services closed on May 28, 2008. Bids were submitted from the following firms:

<u>Name of Company</u>	<u>Total Price (Net HST Included)</u>
Riva Modelling Solutions Inc.	\$305,632.69 *
Truepoint Solutions LLP	\$345,452.86

* Recommended bidder

BUDGET IMPLICATIONS

Budget Summary: Capital Account No CID00631

Cumulative Unspent Budget	\$ 847,735
Less Tender No. 08-088	<u>\$ 305,633</u> (net HST incl.)
Uncommitted Budget	\$ 542,102

The budget availability has been confirmed by Financial Services. The estimated budget for this portion of the project was approximately \$350,000.00 including net HST.

The remaining funds from this account will be used for SAP and other project management expertise in ensuring a complete and fully integrated asset accounting solution as well as for the longer term asset management project in developing a set of procedures, methodologies, data sets and tools that will facilitate the effective operational and strategic management and safeguarding of HRM's assets.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

There are no recommended alternatives.

ATTACHMENTS

None

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.


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