



PO Box 1749  
Halifax, Nova Scotia  
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## **Item No. 5**

**Halifax Regional Council  
September 16, 2008**

**TO:** Mayor Kelly and Members of Halifax Regional Council

A handwritten signature in blue ink, appearing to read "C. Sanderson", written over a horizontal line.

**SUBMITTED BY:**

Catherine Sanderson, Senior Manager, Financial Services

**DATE:** September 5, 2008

**SUBJECT:** **Award of Contracts - CAO Approval  
Interim Award Policy**

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### **INFORMATION REPORT**

#### **ORIGIN**

On June 17, 2008, Council approved an Interim Award Policy whereby the CAO can approve tenders over the value of \$100,000 during the period July 1 to September 2, 2008. Council was advised a report would come forward at the end of this time period, outlining the contracts that had been approved.

The Procurement Policy also requires a quarterly report to Regional Council of awards of contracts over the value of \$50,000 approved by the CAO or his designate.

The purpose of this report is to provide a listing of those contracts which were approved by the CAO during the period April 1, 2008 to September 2, 2008.

## **BACKGROUND**

During the June 17, 2008 meeting of Council, Council approved the use of the Interim Award Policy for the period of July 1 to September 2, 2008.

The Interim Award Policy allowed the CAO to award tenders, on the following basis and criteria, during the period of July 1 to September 2, 2008.

- Where the funds are program have been approved by Halifax Regional Council as part of the annual business planning and budget process and the expenditure will not result in an over-expenditure of the entire budget.
- Where the purchase was the result of a public procurement process conforming to the HRM procurement policy.
- Where the tender is awarded to a supplier with the lowest cost, or highest revenue, meeting specifications.
- Where the award of the Request for Proposal is made to the highest scoring proponent based upon evaluation criteria within the Request for Proposal.
- Where the purchase is a sole source purchase not to exceed \$50,000.
- Where there is no legislative requirement to obtain Halifax Regional Council approval.
- Where the CAO does not decide that the award is a matter best dealt with by Halifax Regional Council.

The Interim Award Policy also allows the CAO to award tenders on the same basis and criteria on a go forward basis when a regular Regional Council meeting has been cancelled or the regular schedule creates more than eight (8) business days between Council meetings.

Section 8 (5) of the Procurement Policy (Award of Contracts) requires that Regional Council be provided a quarterly report of awards of contracts over the value of \$50,000 approved by the CAO or his designate. Award of contracts over the value of \$100,000 outside the effective period of the Interim Award Policy require Council approval.

## **DISCUSSION**

As per the responsibility to provide Council with reports pursuant to the Interim Award Policy and the Procurement Policy, the data for awarded contracts by the CAO for the period April 1 to September 2, 2008 have been summarized in the attached tables.

All reports recorded on the attached lists are available for viewing in the Municipal Clerk's Office.

## **BUDGET IMPLICATIONS**

The budget implications, and account details, are clearly stated in the Budget Implications section of the individual reports which are on file in the Municipal Clerk's Office. All reports involving capital funding were reviewed, and confirmed, by Capital staff in Financial Services. Funding for these projects are available in the approved Capital or Operating budget.

## **FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

## **ALTERNATIVES**

There are no alternatives.

## **ATTACHMENTS**

Appendix "A" - Table listing of approved reports under the Interim Award Policy.

Appendix "B" - Table listing of approved reports under Section 8 (5) of the Procurement Policy

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by : Anne Feist, Operations Manager, Procurement 490-4200

## Interim Award Reports - 2008

## Appendix A

September 15, 2008 (10:09AM)

Title	Total Award (including net HST)	Account #	Contractor	# of Bids Received	Details
Award - Unit Price Tender 08-243 - Robert Drive Paving Renewal, New Curb and Water Main Renewal (Elwin Crescent to end) - West Region	\$425,817	CYU01081	Dexter Construction Company Limited	8	Awarded to the lowest bidder.
Award - Unit Price Tender 08-254, New Sidewalk, Victoria Road & Bus Lane Extension, Windmill Road - East Region	\$269,536	CMU00981 CJU01083	Dexter Construction Company Limited	4	Awarded to the lowest bidder.
Award - Unit Price Tender 08-229, Pavement Resurfacing, Curb and Gutter, Sidewalk, Renewal, and Water Main Renewal, Cunard Street - West Region	\$705,489	CZU01082 CYU01076 CTU00143	Dexter Construction Company Limited	6	Awarded to the lowest bidder.
Award - Unit Price Tender 08-213, Paving Renewal, New Sidewalk & Water Main Renewal; Skyridge Ave - Central Region	\$686,665	CYU01081 CJU01083	A.C.L. Construction Limited	6	Awarded to the lowest bidder.
Award - Unit Price Tender 08-264, New Paving of HRM Owned Subdivision; Shelby Drive, Nicole Court, Weaver Court, Penny Lane, Waterloo Way, Piccadilly Court, Norman Boulevard and Lodge Avenue - West Region	\$978,128	CZU01080	Lafarge Canada Inc.	4	Awarded to the lowest bidder.
Award - Unit Price Tender 08-241, Cold In-Place Partial Depth Recycling with Emulsified Asphalt - Various Locations	\$1,473,863	CZU01082	Ocean Contractors Limited	4	Awarded to the lowest bidder.
Award - Unit Price Tender 08-233, Milsom Street Pavement Resurfacing and New Concrete Curb and Gutter - West Region	\$354,451	CZU01082 CYU01076	Dexter Construction Company Limited	4	Awarded to the lowest bidder.

<b>Title</b>	<b>Total Award (including net HST)</b>	<b>Account #</b>	<b>Contractor</b>	<b># of Bids Received</b>	<b>Details</b>
Award - RFP # 08-076, Project Manager - PSAB Compliance 2009 Project	\$139,630	CID00631	X-Wave	1	One bid received containing 4 proposed candidates. Two of these candidates were rejected as they did not meet requirements.
Award - RFP 08-075 - Cleaning Services Contract - Metro Transit Facility, 200 Ilsley Avenue	\$69,381 annually for three years	W2116304	JaniKing Ltd	2	Awarded to the highest scoring proponent.
Award Tender 08-099, Printing of Transit Maps and Schedules	\$144,425	R6226205	The Print Machine	5	Awarded to the lowest bidder.
Award Tender 08-100 - Fourteen(14) 2009 4-Door Sedan Police Vehicles	\$420,082	CVK01090	Steel Ford Lincoln	2	Awarded to the lowest bidder.
Award Tender 08-252, Intersection Improvements, Herring Cove Road at Cowie Hill Road - West Region	\$171,326	CTU00419 CTU00422	Black & MacDonald Limited	1	One bid received. Due diligence completed.
Award - Tender 08-270, Main Artery Patching (Phase 2) - East, West and Central Region	\$1,210,740	CRU01078	Dexter Construction Company Limited	4	Awarded to the lowest bidder.
Award - RFP 08-092, Uniformed Parking Enforcement Services	\$423,677 annually for five years	A3156399	Securitas	3	Awarded to the highest scoring proponent.
Award - Unit Price Tender 08-255, New Sidewalk, Arklow Drive (Merrimac Drive to Perron Drive) - East Region	\$249,161	CJU000785	Dexter Construction Company Limited	5	Awarded to the lowest bidder.
Award - Unit Price Tender No. 08-251, Street Improvement Projects - Various Locations	\$2,247,512	CZU01082	Basin Contracting Limited	4	Awarded to the lowest bidder.

<b>Title</b>	<b>Total Award (including net HST)</b>	<b>Account #</b>	<b>Contractor</b>	<b># of Bids Received</b>	<b>Details</b>
Award - Tender 08-258, Pavement Resurfacing, Sidewalk & Water Main Renewals, Windmill Road - East Region	\$1,291,094	CZU01082 CKU01084 CYU01076	Ocean Contractors Limited	6	Awarded to the lowest bidder.
Award - Tender 08-259, Melwood Avenue, Pavement Resurfacing and New Curb and Gutter - West Region	\$472,567	CYU01081	Dexter Construction Company Limited	4	Awarded to the lowest bidder.
Award - Unit Price Tender 08-266, Sidewalk and Curb Renewals, Various Locations - East Region	\$133,527	CKU01084 CYU01076	Dexter Construction Company Limited	5	Awarded to the lowest bidder.
Award - Tender 08-153, Captain William Spry Community Centre - Phase II Youth Centre	\$877,078	CFG00993	Jetco Contracting Inc.	3	Awarded to the lowest bidder.
Award - Unit Price Tender 08-257, Thin Overlays - Phase 3, Various Locations	\$897,040	CZU01082	Lafarge Canada Inc.	4	Awarded to the lowest bidder.
Award - Tender 08-263, Paving Resurfacing, Bayview Road (Trillium Terrace to Bedford Highway), New Sidewalks, Bayview Road (Manor Lane to Civic 2) - West Region	\$606,301	CZU01082 CJU01083 CYU01076	Dexter Construction Company Limited	4	Awarded to the lowest bidder.
Award - Tender 08-104, Removal of Two(2) Existing In-Ground Hoists and the Installation of Two(2) HRM Supplied New Hydraulic In-Ground Hoists at the Metro Transit Facility, 200 Ilsley Avenue	\$127,211	CB300834 CBU00938	Carquest Canada Ltd.	1	One bid received. Due Diligence completed.

<b>Title</b>	<b>Total Award (including net HST)</b>	<b>Account #</b>	<b>Contractor</b>	<b># of Bids Received</b>	<b>Details</b>
Award - Tender No. 08-272, New Sidewalk, Windmill Road, Akerley Boulevard to Wright Avenue - East Region	\$309,480	CJU01083	Humphreys Landscape & Construction Ltd.	5	Awarded to the lowest bidder.
Fareboxes for Metro Transit Expansion Buses	\$131,097	CVD00434	Garival Inc.		Purchase of additional fareboxes RFP#05-074
Award Tender No. 08-103 - Hauling of Bulk Salt (3 contracts by Region)	Various prices	R761 R764	Pictou County Bulk Carriers	2	Awarded to the lowest bidder.
Award - Tender Nos. : (1) 08-080 Winter Sidewalk Snow and Ice Control- Eastern Region (7 routes)					
- SWE2	\$506,026	R764	Ecotech Landscape	4	Awarded to the lowest bidder.
- SWE4	\$283,604	R764	Provincial Pavement Markings	4	Awarded to the lowest bidder.
- SWE7	\$532,602	R764	Cutting Edge Construction	4	Awarded to the lowest bidder.
- SWE8	\$914,999	R764	Provincial Pavement Markings	4	Awarded to the lowest bidder.
- SWE9	\$738,957	R764	Provincial Pavement Markings	3	Awarded to the lowest bidder.
- SWE10	\$479,996	R764	Cutting Edge Construction	2	Awarded to the lowest bidder.
- SWE11	\$227,704	R764	Provincial Pavement Markings	3	Awarded to the lowest bidder.

Title	Total Award (including net HST)	Account #	Contractor	# of Bids Received	Details
(2) 08-081 Winter Sidewalk Snow and Ice Control- Central Region (4 routes)					
- SWC1	\$835,051	R764	Teak Tree Enterprises	3	Awarded to the lowest bidder.
- SWC2	\$216,122	R764	Curb Appeal Interlock	4	Awarded to the lowest bidder.
- SWC3	\$904,605	R764	Teak Tree Enterprises	3	Awarded to the lowest bidder.
- SWC4	\$443,760	R764	Cutting Edge Construction	3	Awarded to the lowest bidder.
(3) 08-082 Winter Sidewalk Snow and Ice Control West Region (8 routes)					
- SWW1	\$286,333	R764	Provincial Pavement Markings	2	Awarded to the lowest bidder.
- SWW2	\$311,272	R764	Provincial Pavement Markings	2	Awarded to the lowest bidder.
- SWW3	\$182,697	R764	Provincial Pavement Markings	4	Awarded to the lowest bidder.
- SWW4	\$179,537	R764	Provincial Pavement Markings	2	Awarded to the lowest bidder.
- SWW5	\$227,765	R764	Provincial Pavement Markings	3	Awarded to the lowest bidder.
- SWW6	\$298,952	R764	Provincial Pavement Markings	3	Awarded to the lowest bidder.



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- SWW7	\$349,651	R764	Provincial Pavement Markings	4	Awarded to the lowest bidder.
- SWW8	\$382,319	R764	Provincial Pavement Markings	3	Awarded to the lowest bidder.
Award - Tender No. 08-273, Paving Renewal & New Sidewalk, Deerbrooke Drive (Caldwell Road to Durham Way) - East Region	\$455,015	CJU01083 CYU01081	Ocean Contractors Limited	4	Awarded to the lowest bidder.
Award - for Project No. CWI00780 - Environmental Improvements (including roof replacement), Highway 101 Landfill	\$76,395	CWI00780	PMC Roofing Ltd.	3	Awarded to the lowest bidder.
Award - Unit Price Tender 08-237, Pavement Resurfacing, New Sidewalk and Curb Replacement - Ridgecrest Drive (Main Street to Mount Edward Road) - East Region	\$423,645	CJU01083 CZU01082 CYU01016	Dexter Construction Company Limited	4	Awarded to the lowest bidder.
Award - Unit Price Tender 08-271, Balsam Circle, Paving Renewal, Central Region	\$382,480	CYU01081	Dexter Construction Company Limited	5	Awarded to the lowest bidder.
Award - Unit Price Tender 08-275, Paving Resurfacing and New Sidewalk, Beaver Bank Road (Rosley Road to Kinsac Road) - Central Region	\$813,883	CJU00785 CJU01083 CZU01082	Dexter Construction Company Limited	4	Awarded to the lowest bidder.
Award - Unit Price Tender 07-269, Bridge Upgrades - Various Locations	\$370,524	CRU00684	Amber Contracting Limited	2	Awarded to the lowest bidder.

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Award - Unit Price Tender 08-260, Caldwell Road Paving Renewal and Sidewalk (Shore Road to Himmelman Drive) - East Region	\$392,100	CZU01082 CJU01083	Dexter Construction Company Limited	4	Awarded to the lowest bidder.
Award - RFP 08-108, Spring Garden Streetscape - Queen to South Park, Phase I, Phase II	\$375,161	CDG00271	Terrain Group	2	Awarded to the highest scoring proponent.
Award - Unit Price Tender 08-261, Edward Laurie Drive Paving Renewal and Thin Overlay (Beechwood Terrace to Robert Allen Drive) - West Region	\$453,009	CYU01081	Ocean Contractors Limited	4	Awarded to the lowest bidder.
Award - Unit Price Tender No. 08-248, Paving Resurfacing, Curb Renewal and Sidewalk Renewal, Agricola Street (Young Street to Almon Street) - West Region	\$352,072	CZU01082 CYU01076 CKU01084	Dexter Construction Company Limited	4	Awarded to the lowest bidder.
Award - Unit Price Tender No. 08-280, St. Margaret's Bay Road New Sidewalk (Maplewood Drive to Civic 2314 and Devonshire Drive to Civic 1982) - West Region	\$492,322	CJU01083	Ocean Contractors Limited	5	Awarded to the lowest bidder.
Award - Unit Price Tender No. 08-277, New Paving of HRM Owned Subdivision Streets; Beaver Lake Drive, Jarret Lane, Nicholas Drive and Glen Arbour Way - West Region and Dyllys Drive and Megan Crescent - Central Region	\$648,960	CZU01080	Basin Contracting Limited	4	Awarded to the lowest bidder.

<b>Title</b>	<b>Total Award (including net HST)</b>	<b>Account #</b>	<b>Contractor</b>	<b># of Bids Received</b>	<b>Details</b>
Award - Tender 08-091, Supply and Deliver Mobile Hydraulic Stage	\$145,695	CDG01136	Stageline Mobile Stage Inc.	1	One bid received. Due diligence completed.
Award - Unit Price Tender 08-246, Paving Renewal - Terra Nova Avenue (Gander Ave to Badger Ave), East Region	\$358,826	CYU00784	J.R.Eisener Contracting Limited	7	Awarded to the lowest bidder.
Award - Unit Price Tender No. 08-234, Street Construction and Traffic Improvements; St Margarets Bay Road - West Region	\$1,214,980	CRU01079 CKU01084 CTR00905 CTU01086	Dexter Construction Company Limited	3	Awarded to the lowest bidder.
Award - RFP #08-176, Consulting Services - Detailed Design and Construction Documents - Lake Banook Site Improvements	\$172,649	CPU00928	Ekistics Planning & Design	1	One bid received. Due diligence completed.
1. Tender No. 08-083 - Supply of One(1) New Tactical Support Unit.	\$519,682	CVJ00703	Carrier Emergency Vehicles	3	Two bids did not meet the tender specifications. Awarded to remaining bidder. On bid received. Due diligence conducted.
2. Tender No. 08-087 - Supply of One(1) New 114 Foot Articulating Rescue Ladder Platform Truck.	\$1,249,081	CVJ01088	Carrier Emergency Vehicles	1	

## CAO Awards - April - August 2008

## Appendix B

September 15, 2008 (10:09AM)

<b>Title of Report</b>	<b>Total Award (net HST)</b>	<b>Account #</b>	<b>Contractor</b>	<b># of Bids Rec'd</b>	<b>Details</b>
Award - Tender 07-455, Sackville Drive Gateway Signage Installation	\$78,192	CDV00734	J.R. Eisener Contracting Ltd.	2	Awarded to the lowest bidder.
Award - Tender 06-130 - Artificial Lighting Rink Facility at Gorsebrook Field	\$70,558	CPC00684 CP300855 CP300867 CCV00663	Black & McDonald	3	Awarded to the lowest bidder.
Award - RFP 07-425R, Bloomfield Centre Masterplan	\$61,737	CB300773	MacKay-Lyons Sweetapple Architects	7	Awarded to highest scoring proponent.
Capital Budget Increase and Award - Tender 07-169, Kingswood Elementary School Playground Equipment Supply and Installation	\$63,798	CPU00929	PlayPower LT Canada Inc.	2	Awarded to the lowest bidder.
Award - Tender 08-156, Pedestrian Bridge Restoration	\$68,367	CBU00951 CP300862	Coastal Restoration	5	Awarded to the lowest bidder.
Award - RFQ 08C274 Cleaning of Parks Washrooms	\$65,548	R7106304	Janasco Ltd. (c/o) Jani-King)	2	Awarded to the lowest bidder.
Award - Tender 08-051 - Three(3) Ride on Mowers with Front Mounted Deck	\$51,927	CVD01087	Eastern Turf Inc.	2	Awarded to the lowest bidder.
Award - Request for Proposal 08-067 Consulting Services for Arena Partnership Project	\$54,611	CBX01144	J.R. Huggett co.	4	Awarded to highest scoring proponent.
Award - Tender 07-384, For Supply of Digital Audio/Video PC Based Recording Software	\$73,567	CIP00763-6204	Acrodex Inc.	2	One bid did not meet the tender specifications, awarded to remaining bidder.

<b>Title of Report</b>	<b>Total Award (net HST)</b>	<b>Account #</b>	<b>Contractor</b>	<b># of Bids Rec'd</b>	<b>Details</b>
Award - Tender 08-046, Pavement Markings East & Central Regions	\$94,952	R747-6399	All-Tech Limited	3	Awarded to the lowest bidder.
Award - Tender 08-047, Pavement Markings West Region	\$88,287	R747-6399	Black Rock Contracting Limited	3	Awarded to the lowest bidder.
Award - RFQ 07D-076, Paving Fire Station #28, Sheet Harbour	\$62,368	CBU00955	Basin Contracting Ltd.	1	One bid received. Due diligence conducted.
Award - Tender 08-244, Proposed RA-5 Crosswalk Lights, Barrington Street @ Richmond Street & Bell Road @ Ahern Avenue - West Region	\$61,892	CTU01085	Black & MacDonald Limited	2	Awarded to the lowest bidder.
Award - Tender 08-071R - One(1) 2009 commercial Cab and Chassis with Fibreglass Body, 19,500 GVWR	\$65,212	CVJ01088	MacPhee Pontiac Buick GMC Limited	2	Awarded to the lowest bidder.
Award - Tender 08-165, Beazley Field Complex Signage Program	\$60,020	CB200453	Eye Catch Signs Ltd.	1	Ten (10) companies picked up tender documents, only 1 bid received. Due diligence conducted.
Sole Source Award - Fast Ferry Project Preparation	\$23,065	CV300751	Mariport Group	1	Sole source award.
Capital Budget Increase to CPU400932 and Award - Tender No. 08-159 Sackville Skateboard Park Replacement	\$99,806	CPU00932 CCV00669 CCV00670	C.S. Environmental Inc.	2	Awarded to the lowest bidder.
Award - Tender 08-162, Metropolitan Sport Court Resurfacing	\$65,367	CP300855 CPX01029	Dexter Construction Company Limited	3	Awarded to the lowest bidder.

<b>Title of Report</b>	<b>Total Award (net HST)</b>	<b>Account #</b>	<b>Contractor</b>	<b># of Bids Rec'd</b>	<b>Details</b>
Award - Request For Proposal No. 08-090, Trip Data Collection Modal Split Cordon Counts	\$51,156	CTR00908	SNC Lavelin	1	One bid received. Due diligence completed.
Award - RFP No. 08-056, Consulting Services - Water Quality Functional Plan	\$67,903	CDE00105	Jacques Whitford Ltd.	3	Awarded to highest scoring proponent.
Award - RFQ No. 08-P-696, Holland Road School Play Equipment Supply and Installation	\$51,713	CPX01024	ABC Recreation Limited	2	One bid did not meet tender specifications, awarded to remaining bidder.
Award - RFP No. 08-086, Halifax Peninsula Traffic Model	\$82,668	CTX01113 CDG00271	SNC Lavelin	5	Awarded to highest scoring proponent.
Award - Request For Proposal No. 08-074, Western Wilderness Common Masterplan	\$56,710	W9436399	EDM	5	Awarded to highest scoring proponent.
Award - Unit Price Tender No. 08-249, Retaining Wall Replacement, Victoria Road - East Region	\$87,924	CRU00701	Atlantic Industrial Services	9	Awarded to the lowest bidder.
Award - Tender 08-267, Traffic Signal Installation, Hammonds Plains Road at Innovation Drive - Central Region	\$55,501	CTU01006	XL Electric Limited	2	Awarded to the lowest bidder.
Award - Tender No. 08-107 Richmond Family Court Brick Restoration	\$75,607	CBU00944 CBX01047	Coastal Restoration	1	One bid received. Due diligence completed.
Award - RFQ 08P689, Interoffice Mail Delivery Group A	\$89,409	A1246202	Dynamex Canada Corporation	3	Awarded to the lowest bidder.
Group B	\$61,313	A1246202	Unique Delivery Services	3	Awarded to the lowest bidder.

<b>Title of Report</b>	<b>Total Award (net HST)</b>	<b>Account #</b>	<b>Contractor</b>	<b># of Bids Rec'd</b>	<b>Details</b>
Award - Tender 08D546, Brownlow Sport Court Resurfacing	\$65,988	CP300855 CPU00933	Dexter Construction Company Limited	3	Awarded to the lowest bidder.
Award - Unit Price Tender 08-268, Sidewalk Renewals, Various Locations - West Region	\$84,308	CKU01084	Sackville Trenching Ltd.	6	Awarded to the lowest bidder.
Award - Tender No. 08-175 Selna Elizabeth Jefferson Park Trail Construction	\$76,051	CB200454	Humphrey's Landscape & Construction Ltd.	3	Awarded to the lowest bidder.