



Proclamation

Administrative Professionals Week April 22-28, 2012

WHEREAS, Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations.

The work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities.

Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals.

The theme of Administrative Professionals Week 2012 is "Admins, the pulse of the office," reflecting the fact that the lifeblood of modern business flows through and depends on highly skilled administrative professionals.

THEREFORE, BE IT RESOLVED THAT, I, Mayor Peter Kelly hereby proclaim the week of April 22-28, 2012 as Administrative Professionals Week, and Wednesday April 25 as Administrative Professionals Day, saluting the valuable contributions of administrative professionals in the workplace. And I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today's business world.



Peter Kelly
Mayor