



Proclamation

Administrative Professionals Week April 20 – 26, 2014

WHEREAS, Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations.

The work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities.

Administrative Professionals Weeks is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals.

Administrative Professionals Week 2014 is focused on “Honouring the office professionals who make offices work,” reflecting the integral and central role that office professionals play in modern business.

NOW THEREFORE, I, Mayor Mike Savage, on behalf of Halifax Regional Council hereby proclaim the week of April 20-26, 2014 as Administrative Professionals Week and Wednesday, April 23, as Administrative Professionals Day, saluting the valuable contributions of administrative professionals in the workplace. I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today’s business world.

Dated at Halifax, Nova Scotia
This 20th day of April, 2014



Original Signed

Mike Savage
Mayor