



Item No. 7
Halifax Regional Council
May 13, 2014

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY:  Original signed  -
Councillor Bill Karsten, Chair, Audit & Finance Standing Committee

DATE: April 30, 2014

SUBJECT: Investment Policy Advisory Committee Report - Quarter ending
December 31, 2013

INFORMATION REPORT

ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the Investment Objectives of the Investment Policy not less frequently than quarterly.

April 16, 2014 meeting of the Audit & Finance Standing Committee, Item No. 9.3.1

LEGISLATIVE AUTHORITY

The principle role of the Audit and Finance Standing Committee is to provide advice to Council on matters relating to Audit and Finance. In particular, Section 3.2.6 of the Audit and Finance Standing Committee's Terms of Reference shall 'Review as required, any other policies, procedures, forecasts, reports or process as agreed to mutually by the Municipalities CAO and the Committee'.

BACKGROUND

Staff has committed to provide Council with quarterly financial reports. The reports were received at the April 16, 2014 meeting of the Audit and Finance Standing Committee

DISCUSSION

The Audit and Finance Standing Committee considered the staff report and forwarded it to Halifax Regional Council as an Information item.

FINANCIAL IMPLICATIONS

As outlined in the staff report dated March 6, 2014.

COMMUNITY ENGAGEMENT

All meetings of the Audit and Finance Standing Committee are open to the public and agendas, reports and minutes are available on the web in advance of meetings

ATTACHMENTS

1. Investment Policy Advisory Committee Report dated March 6, 2014

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Liam MacSween, Legislative Assistant, 490-6521

Attachment 1

**Audit and Finance Standing Committee
April 16, 2014**

TO: Chair and Members of Audit and Finance Standing Committee

SUBMITTED BY: Original signed
Councillor Outhit, Co-Chair Investment Policy Advisory Committee
Original Signed

Derek Tynski, Co-Chair Investment Policy Advisory Committee

DATE: March 6 2014

SUBJECT: Investment Policy Advisory Committee Report – Quarter ending
December 31, 2013

ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the Investment Objectives of the Investment Policy not less frequently than quarterly.

LEGISLATIVE AUTHORITY

Section 121(1) of the HRM Charter requires that funds be invested pursuant to an Investment Policy adopted by Council and approved by the Minister of Service Nova Scotia and Municipal Relations or invested pursuant to the Trustee Act. Where HRM has chosen to adopt an Investment Policy and the Minister has approved the Policy investment activities are governed by this Policy.

RECOMMENDATION

It is recommended that the Audit and Finance Standing Committee forward this report to Halifax Regional Council as an information item.

BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations (the Minister) on May 14, 2002. Amendments to the Policy, as recommended by the Investment Policy Advisory Committee (the Committee) were approved by Council and the Minister in 2005, 2007, 2008, 2010, early 2012 and early 2014. A review of the Policy by the Committee in late 2012 did not result in any recommended changes.

The mandate of the Committee is to recommend an investment policy to Council as well as provide ongoing monitoring of investment activities. Following adoption and approval of the Policy, the activities of the Committee have shifted to the monitoring role as well as annual reviews of the Policy.

DISCUSSION

The Investment Policy Advisory Committee is pleased to provide this report under the provisions of the Policy. The primary focus of this report will be to report on compliance with the objectives of the Policy.

The three objectives and three strategies of the Policy, stated in order of priority of importance, are as follows:

Objective:

1. Preservation of Capital
2. Liquidity
3. Competitive Return on Investments

Strategies:

4. Diversification of Investment Portfolio
5. Regular Review of Performance
6. Risk Management Approach

Copies of the Sector Weight schedules recommended under the Policy are attached.

The Committee has reviewed the information provided by staff in the Treasurer's report to the Committee for the Quarter ending December 31, 2013 and accepts the report and the findings contained in the report that the investment activities reported are in compliance with the Policy with the one exception as noted below.

During the Quarter funds held by the primary HRM banker exceeded the Policy guideline by approximately \$1,200,000 for one business day. The Committee agrees with staff's assertion that this minor temporary variance did not create a material increase in risk to the portfolio.

FINANCIAL IMPLICATIONS

N/A

COMMUNITY ENGAGEMENT

Investment activities are reported quarterly to the Investment Policy Advisory Committee. The majority of members of this Committee (4 of 6) are volunteers from the general public. The Committee reports to Audit and Finance Committee of Council quarterly on staff's compliance with the Investment Policy. In addition, the Committee conducts an annual review of the Investment Policy and makes recommendations for any changes considered appropriate.

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

N/A

ATTACHMENTS

Sector Weight Schedules @ December 31, 2013 (Schedules A,B,C,D & E)

A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/cc.html> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by : Derek Tynski, Co-Chair, Investment Policy Advisory Committee, 490-6471

**Total Portfolio
Sector Weights @ December 31, 2013**

SCHEDULE A

Category	Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	405,383,595	100%	401,387,750	99%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	199,544,544	48%	405,383,595	100%	208,839,021	52%
Total Alberta (R-1 High)	Open	0	0%	101,345,899	25%	85,450,558	21%
Alberta (R-1 High)	Open	0	0%				
Alberta Capital Finance Authority (R-1 High)	Open	0	0%				
Alberta Treasury Branches (R-1 High)	Open	0	0%				
British Columbia (R-1 High)	Open	94,384,323	23%	101,345,899	25%	4,758,128	1%
Manitoba (R-1 Mid)	Open	0	0%	101,345,899	25%	101,345,899	25%
New Brunswick (R-1 Mid)	Open	0	0%	101,345,899	25%	101,345,899	25%
Nova Scotia (R-1 Mid)	Open	0	0%	101,345,899	25%	101,345,899	25%
Ontario (R-1 Mid)	Open	72,843,686	18%	101,345,899	25%	28,562,213	7%
Quebec (R-1 Mid)	Open	29,308,535	7%	101,345,899	25%	72,039,364	18%
Quebec		15,922,842					
Financement Quebec		0					
Hydro Quebec		13,383,693					
Saskatchewan (R-1 High)	Open	0	0%	101,345,899	25%	101,345,899	25%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0	0%	101,345,899	25%	101,345,899	25%
Calgary (R-1 High)	Open	0	0%	40,538,360	10%	40,538,360	10%
Financial Institutions & their Guarantees /Corporations		189,789,127	46%	202,691,798	50%	15,812,670	4%
	BA's Schedule A Canadian Banks R-1						
Tier 1 - Financial Institutions & their Guarantees	Mid	134,218,834	33%	202,691,798	50%	68,462,863	17%
Bank of Montreal (R-1 High)	Open	39,049,865	10%	40,538,360	10%	1,488,494	0%
BMO - Instruments		19,049,865					
BMO - Account		20,000,000					
Bank of Nova Scotia (R-1 High)	Open	30,524,390	8%	40,538,360	10%	10,013,969	2%
Bank of Nova Scotia Effective Cash		-2,475,610					
Bank of Nova Scotia - Notice Account		33,000,000					
Canadian Imperial Bank of Commerce (R-1 High)	Open	36,982,240	9%	40,538,360	10%	3,546,120	1%
CIBC - Instruments		7,982,240					
CIBC - Account		29,000,000					
Royal Bank (R-1 High)	Open	27,562,338	7%	40,538,360	10%	12,978,022	3%
RBC - Instruments		27,562,338					
RBC - Account		0					
Toronto Dominion (R-1 High)	Open	0	0%	40,538,360	10%	40,538,360	10%
TD - Instruments		0					
TD - Account		0					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	52,538,293	13%	101,345,899	25%	48,816,808	12%
National Bank of Canada (R-1 Mid)	Open	15,975,482	4%	20,269,180	5%	4,293,698	1%
CMERS Realty Corporation (R-1 High)	Open	18,577,811	5%	20,269,180	5%	1,691,269	0%
CDP Financial Inc (R-1 High)	Open	0	0%	20,269,180	5%	20,269,180	5%
Desjardins Total		17,978,900	4%	20,269,180	5%	2,292,280	1%
Desjardins Group (R-1 High)	Open	0					
Caisse Centrale Desjardins (R-1 High)	Open	17,978,900					
Total Cash and Equivalents		383,343,671	85%				
Federal Government & its Guarantees							
Money Market		0	0%	47,613,082	20%	47,613,082	20%
Reserves - Bond Pool		3,985,815	1%	163,944,195	100%	159,958,380	98%
Canada Mortgage & Housing Corp		3,985,815	1%	163,944,195	100%	159,958,380	98%
Provincial Government & their Guarantees		18,067,699	4%	47,613,082	20%	28,525,363	12%
Money Market		5,999,772	4%	47,613,082	20%	28,812,158	11%
Alberta		5,999,772	4%	23,806,531	10%	7,911,288	3%
Alberta		1,983,288					
Alberta Capital Finance Authority		4,006,478					
Alberta Treasury Branches		0					
British Columbia		0	1%	23,806,531	10%	21,614,075	9%
Manitoba		0	0%	23,806,531	10%	23,806,531	10%
New Brunswick		0	0%	23,806,531	10%	23,806,531	10%
Nova Scotia		0					
Ontario		0	0%	23,806,531	10%	23,806,531	10%
Quebec		0	0%	23,806,531	10%	23,806,531	10%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	23,806,531	10%	23,806,531	10%
Bond Pool		12,087,927	4%	32,788,838	20%	14,701,140	9%
Alberta		9,835,471	4%	16,394,420	10%	499,177	0%
Alberta		7,798,303					
Alberta Capital Finance Authority		2,037,168					
Alberta Treasury Branches		0					
British Columbia		2,192,458	1%	16,394,420	10%	14,201,964	8%
Manitoba		0	0%	16,394,420	10%	16,394,420	10%
New Brunswick		0	0%	16,394,420	10%	16,394,420	10%
Nova Scotia		0					
Ontario		0	0%	16,394,420	10%	16,394,420	10%
Quebec		0	0%	16,394,420	10%	16,394,420	10%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	16,394,420	10%	16,394,420	10%
Total Fixed		22,973,514	6%	32,788,838	20%	10,715,325	7%
Equities							
Bank of Montreal		6,410					
Total Equities		6,410					
Total Investments		405,383,595					

Operating Funds
Sector Weights @ December 31, 2013

SCHEDULE B

Category	Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	238,868,309	100%	238,868,309	100%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp.	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	120,190,146	80%	238,868,309	100%	117,875,163	80%
Total Alberta (R-1 High)	Open	0	0%	59,518,327	25%	55,847,370	23%
Alberta (R-1 High)	Open	0	0%				
Alberta Capital Finance Authority (R-1 High)	Open	0	0%				
Alberta Treasury Branches (R-1 High)	Open	0	0%				
British Columbia (R-1 High)	Open	57,723,645	24%	59,518,327	25%	1,792,682	1%
Manitoba (R-1 Mid)	Open	0	0%	59,518,327	25%	59,518,327	25%
New Brunswick (R-1 Mid)	Open	0	0%	59,518,327	25%	59,518,327	25%
New Brunswick Municipal Finance Corp (R-1 Mid)	Open	0	0%	59,518,327	25%	59,518,327	25%
Ontario (R-1 Mid)	Open	44,543,064	19%	59,518,327	25%	14,871,243	6%
Quebec (R-1 Mid)	Open	17,821,417	8%	59,518,327	25%	41,594,910	17%
Saskatchewan (R-1 High)	Open	0	0%	59,518,327	25%	59,518,327	25%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		59,518,327	25%	59,518,327	25%
Calgary (R-1 High)	Open	0		23,808,531	10%	23,808,531	10%
Financial Institutions & their Guarantees /Corporations		114,288,286	40%	119,032,888	80%	4,824,448	2%
BA's Schedule A							
Canadian Banks R-1							
Tier 1 - Financial Institutions & their Guarantees	Mid	82,883,888	34%	119,032,888	80%	36,849,368	16%
Bank of Montreal (R-1 High)	Open	23,879,820	10%	23,808,531	10%	-73,289	0%
BMO - Instruments		11,848,208					
BMO - Account		12,230,321					
Bank of Nova Scotia (R-1 High)	Open	18,688,155	8%	23,808,531	10%	5,140,378	2%
Bank of Nova Scotia - Effective Cash		-1,513,875					
Bank of Nova Scotia - Notice Account		29,190,830					
Canadian Imperial Bank of Commerce (R-1 High)	Open	22,821,348	10%	23,808,531	10%	1,185,182	0%
CIBC - Instruments		4,887,383					
CIBC - Account		17,733,966					
Royal Bank (R-1 High)	Open	18,818,984	7%	23,808,531	10%	8,899,567	3%
RBC - Instruments		18,818,984					
RBC - Account		0					
Toronto Dominion (R-1 High)	Open	0	0%	23,808,531	10%	23,808,531	10%
TD - Instruments		0					
TD - Account		0					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	32,123,118	13%	59,518,327	25%	27,393,289	12%
National Bank of Canada (R-1 Mid)	Open	8,788,284	4%	11,803,288	5%	2,134,002	1%
OMERS Realty Corporation (R-1 High)	Open	11,340,891	5%	11,803,288	5%	542,574	0%
CDP Financial Inc (R-1 High)	Open	0	0%	11,803,288	5%	11,803,288	5%
Desjardins Total		10,983,163	5%	11,803,288	5%	918,102	0%
Desjardins Group (R-1 High)	Open	0					
Caisse Centrale Desjardins (R-1 High)	Open	10,983,163					
Total Investments		238,798,363	80%				
Federal Government & its Guarantees							
Money Market		0	0%	47,813,062	20%	47,813,062	20%
Reserves - Bond Pool		0	0%	47,813,062	100%	47,813,062	20%
Canada Mortgage & Housing Corp.		0					
Provincial Government & their Guarantees		3,888,957	2%	47,813,062	20%	43,944,105	18%
Money Market		3,888,957	2%	47,813,062	20%	43,944,105	18%
Alberta		3,888,957	2%	23,808,531	10%	20,137,574	8%
Alberta		1,218,833					
Alberta Capital Finance Authority		2,450,024					
Alberta Treasury Branches		0					
British Columbia		0	0%	23,808,531	10%	23,808,531	10%
Manitoba		0	0%	23,808,531	10%	23,808,531	10%
New Brunswick		0	0%	23,808,531	10%	23,808,531	10%
Ontario		0	0%	23,808,531	10%	23,808,531	10%
Quebec		0	0%	23,808,531	10%	23,808,531	10%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	23,808,531	10%	23,808,531	10%
Bond Pool		0	2%	47,813,062	20%	43,944,105	18%
Alberta		0	2%	23,808,531	10%	22,587,398	9%
Alberta		0					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	23,808,531	10%	23,808,531	10%
Manitoba		0	0%	23,808,531	10%	23,808,531	10%
New Brunswick		0	0%	23,808,531	10%	23,808,531	10%
Ontario		0	0%	23,808,531	10%	23,808,531	10%
Quebec		0	0%	23,808,531	10%	23,808,531	10%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	23,808,531	10%	23,808,531	10%
Total Fixed		3,888,957	2%	47,813,062	20%	43,944,105	18%
Total Investments		238,868,309					
Interest Bearing Bank Accounts - O/S Cheque Coverage		12,128,856					
Total Investments and O/S Cheques Coverage		250,997,165					

Capital Funds
Sector Weights @ December 31, 2013

SCHEDULE C

Category	Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	0	100%	0	0%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	0	0%	0	100%	0	0%
Total Alberta (R-1 High)	Open	0	0%	0	25%	0	0%
Alberta (R-1 High)	Open	0					
Alberta Capital Finance Authority (R-1 High)	Open	0					
Alberta Treasury Branches (R-1 High)	Open	0					
British Columbia (R-1 High)	Open	0	0%	0	25%	0	0%
Manitoba (R-1 Mid)	Open	0	0%	0	25%	0	0%
New Brunswick (R-1 Mid)	Open	0	0%	0	25%	0	0%
New Brunswick Municipal Finance Corp (R-1 Mid)	Open	0	0%	0	25%	0	0%
Ontario (R-1 Mid)	Open	0	0%	0	25%	0	0%
Quebec (R-1 Mid)	Open	0	0%	0	25%	0	0%
Saskatchewan (R-1 High)	Open	0	0%	0	25%	0	0%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		0	25%	0	0%
Calgary (R-1 High)	Open			0	10%	0	0%
Financial Institutions & their Guarantees /Corporations		0	0%	0	50%	0	0%
Tier 1 - Financial Institutions & their Guarantees							
		BIA's Schedule A					
		Canadian Banks R-1 Mid					
Bank of Montreal (R-1 High)	Open	0	0%	0	50%	0	0%
BMO - Instruments		0	0%	0	10%	0	0%
BMO - Account		0					
Bank of Nova Scotia (R-1 High)	Open	0	0%	0	10%	0	0%
Bank of Nova Scotia - Effective Cash		0					
Bank of Nova Scotia - Notice Account		0					
Canadian Imperial Bank of Commerce (R-1 High)	Open	0	0%	0	10%	0	0%
CIBC - Instruments		0					
CIBC - Account		0					
Royal Bank (R-1 High)	Open	0	0%	0	10%	0	0%
RBC - Instruments		0					
RBC - Account		0					
Toronto Dominion (R-1 High)	Open	0	0%	0	10%	0	0%
TD - Instruments		0					
TD - Account		0					
Tier 2 - Financial Institutions & Corporations							
		R-1 Mid/High***					
National Bank of Canada (R-1 Mid)	Open	0	0%	0	5%	0	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	0	5%	0	0%
CDP Financial Inc (R-1 High)	Open	0	0%	0	5%	0	0%
Desjardins Total		0	0%	0	5%	0	0%
Desjardins Group (R-1 High)	Open	0					
Caisse Centrale Desjardins (R-1 High)	Open	0					
Total Investments							
		0	0%				
Federal Government & its Guarantees							
Money Market		0	0	20%		0	20%
Reserves - Bond Pool		0	0%	0	100%	0	0%
Canada Mortgage & Housing Corp		0		100%			
Provincial Government & their Guarantees		0	0%	0	20%	0	0%
Money Market		0	0%	0	20%	0	0%
Alberta		0	0%	0	10%	0	0%
Alberta							
Alberta Capital Finance Authority		0					
Alberta Treasury Branches							
British Columbia		0	0%	0	10%	0	0%
Manitoba		0	0%	0	10%	0	0%
New Brunswick		0	0%	0	10%	0	0%
Ontario		0	0%	0	10%	0	0%
Quebec		0	0%	0	10%	0	0%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	0	10%	0	0%
Bond Pool		0	0%	0	20%	0	0%
Alberta		0	0%	0	10%	0	0%
Alberta		0					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	0	10%	0	0%
Manitoba		0	0%	0	10%	0	0%
New Brunswick		0	0%	0	10%	0	0%
Ontario		0	0%	0	10%	0	0%
Quebec		0	0%	0	10%	0	0%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	0	10%	0	0%
Total Fixed							
		0	0%	0	20%	0	0%
Total Investments							
		0					

**Reserve Funds
Sector Weights @ December 31, 2013**

SCHEDULE D

	Category Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	163,944,193	100%	159,938,380	98%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp.	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	74,834,183	46%	163,944,193	100%	88,290,011	54%
Total Alberta (R-1 High)	Open	0	0%	40,988,049	25%	28,811,884	18%
Alberta (R-1 High)	Open	0					
Alberta Capital Finance Authority (R-1 High)	Open	0					
Alberta Treasury Branches (R-1 High)	Open	0					
British Columbia (R-1 High)	Open	35,834,117	22%	40,988,049	25%	2,939,478	2%
Manitoba (R-1 Mid)	Open	0	0%	40,988,049	25%	40,988,049	25%
New Brunswick (R-1 Mid)	Open	0	0%	40,988,049	25%	40,988,049	25%
New Brunswick Municipal Finance Corp (R-1 Mid)	Open	0	0%	40,988,049	25%	40,988,049	25%
Ontario (R-1 Mid)	Open	27,668,465	17%	40,988,049	25%	13,317,583	8%
Quebec (R-1 Mid)	Open	11,131,801	7%	40,988,049	25%	28,854,440	18%
Saskatchewan (R-1 High)	Open	0	0%	40,988,049	25%	40,988,049	25%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		40,988,049	25%	40,988,049	25%
Calgary (R-1 High)	Open			16,394,419	10%	16,394,419	10%
Financial Institutions & their Guarantees /Corporations		78,937,355	43%	81,972,897	50%	11,834,742	7%
	BA's Schedule A						
	Canadian Banks R-1						
Tier 1 - Financial Institutions & their Guarantees	Mid	80,984,685	31%	81,972,897	50%	39,987,582	19%
Bank of Montreal (R-1 High)	Open	14,832,444	9%	16,394,419	10%	1,581,976	1%
BMO - Instruments		7,235,775					
BMO - Account		7,598,868					
Bank of Nova Scotia (R-1 High)	Open	11,394,183	7%	16,394,419	10%	4,800,238	3%
Bank of Nova Scotia - Effective Cash		-940,319					
Bank of Nova Scotia - Notice Account		12,634,502					
Canadian Imperial Bank of Commerce (R-1 High)	Open	14,050,888	9%	16,394,419	10%	2,343,531	1%
CIBC - Instruments		3,035,720					
CIBC - Account		11,019,188					
Royal Bank (R-1 High)	Open	10,507,080	6%	16,394,419	10%	5,887,339	4%
RBC - Instruments		10,507,080					
RBC - Account		0					
Toronto Dominion (R-1 High)	Open	0	0%	16,394,419	10%	16,394,419	10%
TD - Instruments		0					
TD - Account		0					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	18,952,760	12%	40,988,049	25%	21,832,289	13%
National Bank of Canada (R-1 Mid)	Open	8,088,022	4%	8,197,210	5%	2,129,188	1%
OMERS Realty Corporation (R-1 High)	Open	7,056,511	4%	8,197,210	5%	1,140,898	1%
CDP Financial Inc (R-1 High)	Open	0	0%	8,197,210	5%	8,197,210	5%
Desjardins Total		8,828,227	4%	8,197,210	5%	1,368,583	1%
Desjardins Group (R-1 High)	Open	0					
Caisses Centales Desjardins (R-1 High)	Open	8,828,227					
Total Cash and Equivalents		145,591,836	89%				
Federal Government & its Guarantees							
Money Market		0	0%	0	20%	0	0%
Reserves - Bond Pool		3,985,815	2%	163,944,193	100%	159,938,380	98%
Canada Mortgage & Housing Corp.		3,985,815					
Provincial Government & their Guarantees		14,388,841	9%	81,972,897	50%	87,885,256	41%
Money Market		2,278,914	9%	81,972,897	50%	87,885,256	41%
Alberta		2,278,914	7%	16,394,419	10%	4,220,035	3%
Alberta		757,120					
Alberta Capital Finance Authority		1,521,793					
Alberta Treasury Branches							
British Columbia		0	1%	16,394,419	10%	14,201,963	9%
Manitoba		0	0%	16,394,419	10%	16,394,419	10%
New Brunswick		0	0%	16,394,419	10%	16,394,419	10%
Ontario		0	0%	16,394,419	10%	16,394,419	10%
Quebec		0	0%	16,394,419	10%	16,394,419	10%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	16,394,419	10%	16,394,419	10%
Bond Pool		12,087,827	8%	81,972,897	50%	87,885,256	41%
Alberta		9,895,471	7%	16,394,419	10%	4,220,035	3%
Alberta		7,798,303					
Alberta Capital Finance Authority		2,097,188					
Alberta Treasury Branches		0					
British Columbia		2,182,438	1%	16,394,419	10%	14,201,963	9%
Manitoba		0	0%	16,394,419	10%	16,394,419	10%
New Brunswick		0	0%	16,394,419	10%	16,394,419	10%
Ontario		0	0%	16,394,419	10%	16,394,419	10%
Quebec		0	0%	16,394,419	10%	16,394,419	10%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	16,394,419	10%	16,394,419	10%
Total Fixed		18,352,896	11%	163,944,196	100%	145,591,538	89%
Total Investments		163,944,195					

Trust Funds
Sector Weights @ December 31, 2013

SCHEDULE E

Category	Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	3,374,892	100%	3,374,892	100%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	1,788,218	58%	3,374,892	100%	1,573,577	58%
Total Alberta (R-1 High)	Open	0	0%	843,523	25%	781,522	23%
Alberta (R-1 High)	Open	0	0%				
Alberta Capital Finance Authority (R-1 High)	Open	0	0%				
Alberta Treasury Branches (R-1 High)	Open	0	0%				
British Columbia (R-1 High)	Open	816,581	24%	843,523	25%	28,962	1%
Manitoba (R-1 Mid)	Open	0	0%	843,523	25%	843,523	25%
New Brunswick (R-1 Mid)	Open	0	0%	843,523	25%	843,523	25%
New Brunswick Municipal Finance Corp (R-1 Mid)	Open	0	0%	843,523	25%	843,523	25%
Ontario (R-1 Mid)	Open	630,137	18%	843,523	25%	213,386	6%
Quebec (R-1 Mid)	Open	253,517	8%	843,523	25%	590,006	17%
Saskatchewan (R-1 High)	Open	0	0%	843,523	25%	843,523	25%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		843,523	25%	843,523	25%
Calgary (R-1 High)	Open			337,409	10%	337,409	10%
Financial Institutions & their Guarantees /Corporations		1,318,554	48%	1,367,846	88%	71,469	2%
BA's Schedule A							
Canadian Banks R-1							
Tier 1 - Financial Institutions & their Guarantees	Mid	1,181,181	34%	1,367,846	88%	626,896	16%
Bank of Montreal (R-1 High)	Open	337,802	10%	337,409	10%	-393	0%
BMO - Instruments		184,781					
BMO - Account		173,011					
Bank of Nova Scotia (R-1 High)	Open	284,652	8%	337,409	10%	73,357	2%
Bank of Nova Scotia - Effective Cash		-21,415					
Bank of Nova Scotia - Notice Account		285,488					
Canadian Imperial Bank of Commerce (R-1 High)	Open	320,003	9%	337,409	10%	17,407	1%
CIBC - Instruments		69,137					
CIBC - Account		250,865					
Royal Bank (R-1 High)	Open	238,294	7%	337,409	10%	98,118	3%
RBC - Instruments		239,294					
RBC - Account		0					
Toronto Dominion (R-1 High)	Open	0	0%	337,409	10%	337,409	10%
TD - Instruments		0					
TD - Account		0					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	454,415	13%	843,523	25%	389,189	12%
National Bank of Canada (R-1 Mid)	Open	138,198	4%	188,705	5%	30,506	1%
OMERS Realty Corporation (R-1 High)	Open	180,709	5%	188,705	5%	7,996	0%
CDP Financial Inc (R-1 High)	Open	0	0%	188,705	5%	188,705	5%
Desjardins Total		155,510	5%	188,705	5%	13,195	0%
Desjardins Group (R-1 High)	Open	0					
Caisse Centrale Desjardins (R-1 High)	Open	155,510					
Total Cash and Equivalents		3,318,781	96%				
Federal Government & its Guarantees							
Money Market		0	0%	0	20%	0	0%
Reserves - Bond Pool		0	0%	3,374,892	100%	3,374,892	100%
Canada Mortgage & Housing Corp		0					
Provincial Government & their Guarantees		81,981	3%	3,374,892	100%	3,322,181	98%
Money Market		81,981	188%	3,374,892	100%	3,322,181	98%
Alberta		81,981	2%	337,409	10%	285,508	8%
Alberta		17,243					
Alberta Capital Finance Authority		34,658					
Alberta Treasury Branches							
British Columbia		0	0%	337,409	10%	337,409	10%
Manitoba		0	0%	337,409	10%	337,409	10%
New Brunswick		0	0%	337,409	10%	337,409	10%
Ontario		0	0%	337,409	10%	337,409	10%
Quebec		0	0%	337,409	10%	337,409	10%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	337,409	10%	337,409	10%
Bond Pool		8	2%	3,374,892	100%	3,322,181	98%
Alberta		0	2%	337,409	10%	285,508	8%
Alberta		0					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	337,409	10%	337,409	10%
Manitoba		0	0%	337,409	10%	337,409	10%
New Brunswick		0	0%	337,409	10%	337,409	10%
Ontario		0	0%	337,409	10%	337,409	10%
Quebec		0	0%	337,409	10%	337,409	10%
Quebec		0					
Financement Quebec		0					
Saskatchewan		0	0%	337,409	10%	337,409	10%
Total Fixed		61,981					
Equities							
Bank of Montreal		5,410					
Total Equities		5,410					
Total Investments		3,374,892					