




P.O. Box 1749  
Halifax, Nova Scotia  
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**Item No.11.1.8**  
**Halifax Regional Council**  
**September 22, 2015**

**TO:** Mayor Savage and Members of Halifax Regional Council

**SUBMITTED BY:** Original signed by   
Richard Butts, Chief Administrative Officer

Original Signed  
Jane Fraser, Acting Deputy Chief Administrative Officer

**DATE:** August 14, 2015

**SUBJECT:** Appointment of Building Official

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#### **ORIGIN**

Pursuant to the *Nova Scotia Building Code Act*, all Building Officials must be appointed by Regional Council.

#### **LEGISLATIVE AUTHORITY**

*Nova Scotia Building Code Act*, Section 5(2)

#### **RECOMMENDATION**

It is recommended that Halifax Regional Council appoint David Brettell as a Building Official, pursuant to Section 5(2) of the *Nova Scotia Building Code Act*. This appointment is effective for the duration of his current conditions of employment with Halifax Regional Municipality.

#### **BACKGROUND**

Building Officials are required to administer and enforce provisions of the Building Code Act and Regulations on behalf of HRM. This staff member was successfully hired to the position of Building Official as a result of a recent competition. This individual meets the qualifications of the job description in addition to any Provincial requirements. The *Nova Scotia Building Code Act* requires that Building Officials be appointed by Regional Council.

**DISCUSSION**

Building Officials are primarily responsible for the delivery of three programs: Construction Approvals, Maintenance of Residential Occupancies and Rooming House Licensing. Building Officials ensure consistent interpretation and application of the various by-laws, administrative orders and regulations to buildings and development in co-ordination with other HRM staff in the development approvals process.

**FINANCIAL IMPLICATIONS**

There are no financial implications. This is a budgeted Planning & Development position (C430 Building Standards).

**COMMUNITY ENGAGEMENT**

Community engagement is not applicable

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications

**ALTERNATIVES**

Council may choose to deny the application or modify the application in part or in whole.

**ATTACHMENTS**

None

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A copy of this report can be obtained by contacting the Office of the Municipal Clerk at 902.490.4210 or Fax 902.490.4208.

Report Prepared by: Jim Donovan, Manager, Municipal Compliance, 902.476.8211

Report Approved by: \_\_\_\_\_  
Bob Bjerke, Director, Planning and Development

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