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Halifax Regional Council
June 14, 2005

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:


Councillor Russell Walker, Chair, HRM Grants Committee

DATE: June 3, 2005

SUBJECT: HRM Community Grants Program 2005-06: Recommended Awards

ORIGIN

The *HRM Community Grants Program* awards annual cash grants to registered non-profit organizations and charities. The focus of these grants is to provide modest assistance to community-based, volunteer initiatives. For the 2005-06 year the *Community Grants Program* received 123 applications and the total value of requests was \$1,243,241.

RECOMMENDATION

It is recommended that Regional Council:

1. Approve the *Community Grants Program* awards as detailed in Attachment 1 of this report, for a total of 77 awards with a combined total value of \$476,328 for 2005-06.

BACKGROUND

Grant application forms and an HRM Community Grants Program Guidebook 2005-06 were distributed in January, 2005 and the deadline for applications was April 1st, 2005. This year's applications show a increase in the number of applications (123 as compared to 114) despite the transfer of trails groups to HRM (12 awards in 2004-05). The total value of requests was \$1,268,241.

These changes are explained as follows:

- ▶ In 2005-06 assistance to groups in the HRM Regional Trails System Project were centralized under Real Property & Asset Management Services along with capital grants for trails awarded by RPAM.
- ▶ Changes to the program's eligibility criteria (approved by Regional Council December 14th, 2004) have reduced "grant seeking" and increased accountability (maximum value of grant, registration, quotes for purchases etc).
- ▶ A Guide for Reviewers was introduced this year to provide direction and consistency for staff team members. If required, the guide will be revised based on reviewer feedback.

Of 123 applications, fourteen (14 for a total of \$102,720) were ineligible for consideration in accordance with the program's eligibility criteria (Information Report, May 10, 2005) and 23 were declined funding for the 2005-06 year. Applications have been screened for debt to HRM.

- ▶ A Public Acknowledgement of Financial Assistance flyer has been produced to guide grant recipients on how to publicly credit HRM's contribution. These flyers will be sent to all grant recipients with their letter of confirmation. **See: Attachment 3.**
- ▶ Appeals are only conducted on the basis of new information, or an error in fact or procedure. If appealed by a Member of Council, the Councillor making the appeal is required to attend the next Grants Committee meeting to present the reason for the appeal. Applicants declined a grant have two (2) weeks from date of notice to appeal in writing. The program's ability to award a grant on the basis of appeal is a function of budget capacity; there is no provision for a budget over-expenditure or accrual.
- ▶ For 2005-06, all recipients of grants for youth programs will be provided with information on HRM's Youth Strategy and asked to participate in opportunities to provide input. All recipients of a cultural grant will be asked to complete a questionnaire and participate in public consultations in the development of the HRM Cultural Plan.

DISCUSSION

The *HRM Community Grants Program* continues to receive applications from community groups who have not previously applied (40 or 33% of applicants), especially in the Recreation, Environment, and Arts categories. Overall, the program continues to transition from on-going core operating funding for a select number of repeat applicants to a project-specific grants program. Further review of the program is anticipated

**HRM Community Grants Program
2005-06: Recommended Awards
Council Report**

- 3 -

June 14, 2005

following a final HRM Cultural Plan and the "Review of HRM Assistance to Agencies, Boards, Commissions and Non-Profit Organizations" project. In 2005-06, the HRM Grants Committee will review the program's role relative to intended outcomes and financial capacity, especially with respect to large-scale capital project requests, requests for multi-year or core operating funding, and alternate service delivery methods.

| Table 1. Distribution of Applications, Awards and Funding 2005-06 | | | | | |
|--|-------------------------------|---------------------------------|-------------------------|---------------------------|--|
| | Number of Applications | \$-Value of Applications | Number of Awards | \$-Value of Awards | Sector \$ as % of Total Funds Awarded |
| Healthy Communities (\$158,557) 33% | | | | | |
| Environment | 6 | \$22,500 | 5 | \$17,500 | 3% |
| Recreation | 29 | \$336,307 | 20 | \$117,490 | 24% |
| Affordable & Supportive Housing | 5 | \$48,500 | 4 | \$23,500 | 5% |
| Safe Communities (\$79,241) 17% | | | | | |
| Emergency Assistance | 6 | \$43,031 | 6 | \$31,741 | 7% |
| Emergency Shelters | 1 | \$25,000 | 1 | \$25,000 | 5% |
| Social Supports | 12 | \$76,840 | 8 | \$22,500 | 5% |
| Cultural Communities (\$235,900) 50% | | | | | |
| Heritage | 16 | \$210,468 | 10 | \$94,000 | 20% |
| Ethnocultural | 7 | \$138,900 | 4 | \$20,000 | 4% |
| Arts & Crafts | 28 | \$263,975 | 19 | \$121,900 | 25% |
| TOTAL | 109* | \$1,165,521 | 77 | \$476,328 | 100% |

*109 + 14 ineligible applications for a total of 123.

It is mandatory under the Municipal Government Act (1996), Section IV, Item au (vi) that all grants and contributions awarded by the municipality be published in a regional newspaper. HRM also places the council report on the HRM web site and lists recipients in a Grants Program Annual Report.

BUDGET IMPLICATIONS

The recommended awards conform to the approved program budget for 2005-06 of \$563,700. If approved the awards granted total \$473,698 leaving a balance for appeals and to offset the projected budget overage in the *Tax Exemption for Non-Profit Organizations Program* for 2005-06 resulting primarily from assessment increases.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating Reserves, as well as any other relevant legislation.

ALTERNATIVES

1. Regional Council could overturn a recommendation, reduce the value of an award, or refer a specific case back to the Grants Committee for further review.

This action is not recommended: Applications are reviewed on their respective merit and relative to other applicants in the same funding sector according to the criteria and priorities set out in the HRM Community Grants Guidebook 2005-06. The Guide includes the score sheet used by reviewers in evaluating an application.

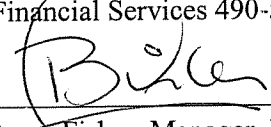
ATTACHMENTS

1. List of Recommended Grants by Sector, 2005-06
2. Staff Review Team Members, 2005-06.
3. HRM Acknowledgment Flyer.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210 or fax 490-4208.

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Approved By:


Bruce Fisher, Manager, Financial Planning, HRM Financial Services

Attachment 1

HEALTHY COMMUNITIES

ENVIRONMENT

Tier I

1. Atlantic Geoscience Society - Halifax - Public Education

The Atlantic Geoscience Society is a registered non-profit organization and a federal Canadian charity. Founded in 1972, the society promotes the earth sciences to professionals, academics, industry, and the general public. Membership is \$10 a year, \$5 for students. The society publishes a magazine, promotes research, conferences, publications, workshops for local schools, organizes field trips and educational meetings and events. The society is entirely volunteer and revenues are from memberships, grants, and donations. A grant of \$2,000 has been requested towards the production of a video, "*Gateway to Canada: The Story of Halifax Harbour*", to target high school and university students, the general public and cable television. The video is intended to increase public awareness of the history of Halifax Harbour and the role it has played in the development of HRM. Total project budget is \$82,500; assistance has been sought from federal and provincial government departments, \$22,000 from the applicant, foundations and businesses located in the vicinity of the harbour. The project meets the public education and community partnership goals of the Harbour Solutions Project and HRM Environmental Management Services. Quotes supplied. **Recommend a one-time grant of \$2,000 towards production of documentary video on Halifax Harbour. Funding conditional upon HRM's editorial approval of Harbour Solutions text.**

2. Bedford Watershed Advisory Committee - Bedford - Protection (Water)

The Bedford Waters Advisory Committee is an appointed committee of Regional Council and a registered non-profit organization whose primary role is in monitoring the health of lakes and rivers within the 9,000 acre watershed area (nine lakes). Application has been made for Phase II of a baseline data collection project to assess the quality of water in the Bedford Watershed area. A one-time grant of \$5,000 requested for water testing analysis. HRM technical staff advise that it usually takes 2-3 years to establish baseline data from which progress can be evaluated. **Recommend a one-time grant of \$5,000 towards the cost of water sampling and chemical analysis. Funding conditional upon sharing results with HRM staff and Halifax Regional Library.**

3. Sackville Rivers Association - Sackville - Protection (Water)

The Sackville Rivers Association provides community stewardship in river restoration, fish habitat preservation, and trails development. Revenues are primarily from federal and provincial grants, foundations, and fundraising. A one-time grant requested for production of a self-promotional brochure, Little Salmon River stream structure maintenance (fish habitat), and the *Fish Friends/River Rangers Program*. The total budget is estimated to be \$29,200. **Recommend a one-time grant of \$5,000 towards the production of a self-promotional brochure (\$1,500) and stream fish habitat protection structures (\$3,500). Excludes *Fish Friends/River Rangers Program*.**

4. St. Margarets Bay Stewardship Association - St. Margaret's Bay - Protection (Water)

Founded in 2003, the association is a registered non-profit organization whose mandate is to protect and enhance the quality of life in the St. Margaret's Bay area. Funding is provided through the St. Margaret's Bay Business Association and small grants. Specifically, the group focuses on sustainable development and environmental protection. The association has about 400 members and a Board and committee structure of 50 active local citizens. A one-time grant requested to gather existing statistics, watershed management plans, maps and photographs to form the basis of a watershed management plan. The total project budget is \$10,000. A one-time grant of \$1,500 requested towards development of database and reproduction of materials. **Recommend a one-time grant of \$1,500 for database development and photocopying. Funding conditional upon sharing results with HRM staff and Halifax Regional Library.**

Tier III

5. Saint Mary's University and Community Environmental Monitoring Network - Halifax - Capacity Building

The Community-Based Environmental Monitoring Network is a non-profit organization located at St. Marys University, Halifax. The goal of the organization is ecological and environmental education for the general public through local stewardship groups. A grant of \$4,000 was requested towards the *Environmental Stewardship Equipment Bank*, an equipment loan program at no cost to users. The total budget is \$11,500. **Recommend a one-time grant of \$4,000 for the purchase of technical equipment for loan to community groups.**

RECREATION

Tier I

6. Club 75/80 - East Petpeswick - Community Hall/Capital Grant

Club 75/85 was established in 1980 and is a registered non-profit group serving the rural community of Musquodoboit Harbour area. The aim of the club is primarily as a venue for the "Harbours Group" addictions recovery peer support (about 60 members) and a social club for program participants. Because no AA group can own a property, a non-profit club was formed to hold title and operate the facility. The premises are also made available to local groups and functions for a nominal fee (a darts club, Army cadets, Scouts, art group). Revenues are from member donations, membership dues, and occasional rentals. The club has requested a capital grant of \$9,054 for electrical upgrades to code, fire prevention (walls), bathroom accessibility, windows, ceiling repairs, and decorating. The total project is estimated to cost \$11,284.67. Quotes supplied. **Recommend a one-time capital grant of \$7,000 for electrical upgrades to comply with building code.**

7. Halifax & Area Therapeutic Riding Association - Halifax - Disabled

Halifax & Area Therapeutic Riding Association is a registered non-profit organization that provides supervised opportunities for physically challenged children and youth to experience horse riding or pony rides. The association is entirely volunteer and the special needs of participants requires a high volunteer to participant ratio (3:1). This type of program cannot be offered by HRM Community Recreation. A grant request of \$2,047 for the 2005-06 season. **Staff recommend a one-time grant of \$2,047 for equipment rentals.**

8. Halifax Rowing Club - Halifax - Equipment/Capital Grant

Founded in 1873, the Halifax Rowing Club has a long history of recreational rowing and competitive regattas on the Northwest Arm. The club owns the boats and equipment but rent storage space and docks from the HRM-owned St. Mary's Boat Club. Most revenues are generated through the *Learn to Row Program* which is open to the general public (\$100 one-time fee, 137 participants in 2004). There are also memberships for competitive rowers in novice (\$150), student (\$160), adult (\$200) and junior (\$160). Programming emphasises introductory programs for adults and youth. Last year the club's rescue boat was stolen and needs to be replaced to provide an emergency rescue capability. A one-time grant of \$5,000 requested towards the purchase of a zodiac. The total cost is \$7,000. **Recommend one-time grant of \$3,500 towards rescue boat replacement.**

9. Halifax Stroke Club - Halifax - Disabled

The Halifax Stroke Club is a registered non-profit association comprising persons with physical or cognitive limitations. The group is entirely volunteer and its main source of revenues are grants and donations. Activities include social outings, games, peer support, and physical exercise classes. A request for a grant of \$1,000 towards purchase of games and exercise equipment. Quotes supplied. **Recommend a one-time grant of \$250 for the purchase of exercise equipment.**

10. Musquodoboit Valley Tourism Association - Middle Musquodoboit - Park/Capital Grant

The association would like to develop a small park on a vacant piece of land owned by the Province of Nova Scotia (Department of Transportation) in partnership with a local garden club. The Province is prepared to enter into a long-term lease agreement conditional upon the group's ability to fund the construction and maintenance of the park. The project is modest in scope (seating, gravel paths, planters) and intended for seniors from the nearby Villa Seniors Complex and visitors to the adjacent visitor information centre. The total project estimate is \$7,281. Quotes supplied. **Recommend a one-time grant of \$2,500 towards development of neighbourhood passive "pocket park". Conditional upon confirmation of long-term lease and balance of capital funding.**

11. Rockingham Community Centre - Rockingham - Facility/Stabilization

The Rockingham Community Centre leases the former fire station on the Bedford Highway from HRM. In 2003-04, a multi-year stabilization award of \$5,000 x 3 years was awarded to assist the organization while negotiations were underway for a re-development proposal. Community consultation in progress. **Recommend a grant of \$5,000 for the final year of a multi-year stabilization grant as per agreement. Staff recommend internal transfer of funds to RPAM for facility operating expenses**

conditional upon findings of HRM feasibility review in progress.

12. Sac-A-Wa Canoe Club - Sackville - Equipment/Capital Grant

The Sac-A-Wa Canoe Club is a registered non-profit organization that provides seasonal canoe and kayak recreational and instructional programs for youth and adults. In 2004-05, the club enlisted ~80 children ages 8-16 in paddling classes and over 100 youth and adults. Programming includes day camps (8-11), summer instructional program (12-18), war canoe programs for youth and adults, swimming lessons, beach volleyball, and junior coaching. A grant of \$5,000 requested towards the purchase of a C4 and a K2 boat. Quotes supplied. Total cost is \$8,900. **Recommend a one-time capital grant of \$5,000 towards purchase of replacement C4 and K2 boats.**

13. St. George's Tennis Club - Dartmouth - Facility/Capital Grant

Established in 1885, St George's Tennis Club is one of the oldest tennis clubs in Canada. The club was incorporated under an Act of the Nova Scotia Legislature in 1904 and owns and operates a club house and courts in central Dartmouth. The club has about 500 members (~30% youth) and is operated by volunteers with part-time summer staff. Children's instructional classes are \$25-\$40 and family memberships for \$280. Revenues are primarily from membership fees and lessons. A grant of \$5,000 requested towards the replacement of the clubhouse roof and windows. Total project cost estimate is \$10,728. Quotes supplied. **Recommend a one-time capital grant of \$5,000 towards roof and window repairs. Conditional on building permit approval.**

14. St. Luke's United Church - Upper Tantallon - Equipment

In 2002, the congregation at St. Luke's United Church decided to expand their church hall to accommodate the growing number of requests from community groups such as seniors, Girl Guides, a local food bank etc. The first floor of the expansion is complete; the lower level is in progress and will include wheelchair accessibility, kitchen, washrooms and a multi-purpose hall. Members of the church would like to introduce indoor carpet bowling for seniors. A grant of \$4,000 has been requested for equipment. **Recommend a one-time grant of \$1,895 towards the purchase of recreational games equipment for seniors.**

15. St. Margaret's Bay Community Hall & Legion - Seabright - Community Hall/Capital Grant

The St. Margaret's Bay Community Hall is owned and operated by the local branch of the Royal Canadian Legion and made available to local community groups at no cost or by donation. In addition to increased operating costs such as insurance and utilities, the organization has been ordered to install a fixed fire extinguishing system in the kitchen and water sampling has shown the need to install a reverse osmosis water purification system. The total project is estimated to cost \$6,000. A grant of \$5,000 requested towards capital improvements for fire code compliance and water purification. **Recommend a one-time capital grant of \$2,500 towards fire extinguisher system.**

16. St. Paul's Church Guild - Moser River- Community Hall/Capital Grant

The St. Paul's Church Guild is a registered charity who fundraise in support of the parish and the operation of the church hall. The Guild's revenues are modest and comprise fundraising, church suppers, and catering for social events. The hall requires roof repairs, the replacement of the kitchen plumbing, minor electrical upgrades, and kitchen upgrades. A grant of \$5,308 has been requested for building repairs and upgrades. Quote supplied. **Recommend a one-time capital grant of \$5,308 for roof repairs. Conditional upon building permit approval.**

Tier II

17. Arthur Kidston Memorial Camp - Mooseland - Camp/Capital Grant

Opened in 1962, the Arthur Kidston Memorial Camp is owned and operated by the United Church of Canada, a federally registered charity. Located in the rural community of Mooseland in the Musquodoboit Valley, the 560 acre camp hosts annual summer camps for children and youth (~380 campers of which ~50 were sponsored by social services or child care agencies). The site is also available for community group rentals during the winter months. Revenues are primarily from camp registrations, rentals, the church, and grants. In 2003-04, the Camp demolished and replaced a dormitory. Reporting received. This year's request is for \$25,000 for repairs to the main meeting room, specifically structural foundation, flooring, water heater, kitchen appliances and decorating. Total project estimate is \$44,615 (of which ~\$5,000 confirmed). **Recommend a one-time capital grant of \$10,000 for repairs to structural foundation and water heater. Conditional upon confirmation of balance of funding and building permit approval.**

18. Cole Harbour Boys & Girls Club - Cole Harbour - Youth

The Cole Harbour Boys & Girls Club is a registered non-profit organization that provides after school programs for children and youth, summer camps, and field trips. Revenues are from program fees and memberships, government grants, and the United Way. A grant for \$5,000 has been requested towards a series of experiential workshops facilitated by Heartwood to develop team building and action skills, and community asset mapping in the Cole Harbour area. Total project budget estimated to be \$13,500. **Recommend a one-time grant of \$2,500 for facilitation fees.**

19. Lake District Recreation Association - Sackville - Facility/Capital Grant

The Lake District Recreation Association owns and operates an arena located on land leased from the Province of Nova Scotia on First Lake Drive, Sackville. The operations of the facility are funded primarily through bingo revenues (~60%), arena rentals and canteen sales. In 2003, a preliminary structural assessment by the Nova Scotia Sport & Recreation Commission and subsequent engineering consultant determined that the structure does not meet revised building code load-bearing requirements. The Association has, therefore, undertaken a major building upgrade including structural reinforcement, accessibility for the disabled, kitchen upgrades, and enhancements to the mezzanine. Total project budget is estimated to be \$680,000. Funding has been confirmed from Nova Scotia Sport & Recreation Commission (\$150,000), ACOA (\$100,000) and Service Nova Scotia & Municipal Relations (\$150,000). A grant of \$100,000 has been requested towards the capital program. **Recommend a one-time grant of**

\$25,000 for structural reinforcement of arena roof. Conditional upon building permit.

20. Nova Scotia Sea School - Halifax - Youth

The Nova Scotia Sea School is a federally registered charity that provides adventure-based programming in boat building and sailing for youth aged 14-18 years (~200). The Sea School Program is incorporated in the HRM public school system with bursary support for lower income participants. A grant of \$2,400 requested for the refit of the instructional boat the Dorothea by a qualified boatyard. Quote supplied. **Recommend a one time grant of \$2,400 for retrofit of instructional boat.**

21. Mic-Mac Amateur Aquatic Club - Dartmouth - Facility/Capital Grant

The Mic Mac Amateur Aquatic Club was incorporated in 1923 and is the largest of several canoeing, kayak and rowing clubs located on Lake Banook, Dartmouth. The club derives most of its revenues from its social club operations (bar and catering), paddling program, and rowing program. In 2004-05 all revenues were self-generated. A social membership costs \$50, and instructional memberships are \$300-\$400 (5 days a week, June to September), or \$150 for recreational adult members (no instruction). In 2009, the area will host the World Senior Canoe Championships that is expected to attract entries from 80 countries. A request for \$25,000 for roof repairs, electrical upgrades, boiler replacement (33 years old and a significant drain on operating expenses), and to upgrade the electrical system to code. Total project estimate is \$40,000. **Recommend a one-time grant of \$20,000 for electrical upgrades and heating efficiencies. Conditional upon confirmation of balance of funding and building permit approvals.**

22. Preston Area Boys & Girls Club - Preston - Youth

The Preston Area Boys and Girls Club is a registered non-profit organization and charity that provides after school programs for children and youth, summer camps, and field trips. Funding is primarily from grants and program fees. The club receives an annual facility rental subsidy from HRM Community Recreation (~\$10,000). A grant of \$5,000 has been requested for an after school program for children aged 5-12. **Recommend a one-time grant of 2,500 for after school program equipment.**

23. Sackville Boys & Girls Club - Lower Sackville - Youth

The Sackville Boys & Girls Club is a registered non-profit organization and charity that provides after school programs for children and youth, summer camps, and field trips. Funding is primarily through grants from the federal and provincial government, the United Way, and program fees. A grant of \$5,000 has been requested towards a new program for girls aged 9-12. **Recommend a one-time grant of \$2,500 for Girls World Program art supplies and sports equipment.**

Tier III

24. Dartmouth Boys & Girls Club - Dartmouth - Facility/Capital Grant

The Dartmouth Boys & Girls Club is a registered non-profit organization that provides after school programs for children and youth, summer camps, and field trips. Presently, there are about 300 members ranging in age from 4 to 18 years. The club owns the building structure located on lands leased from Nova Scotia Power Corporation. The windows are not waterproofed and safety screens are damaged or missing on some windows. A grant requested for the teen drop-in program (\$5,000) and capital repairs to the building (\$7,590) for a combined total of \$12,590. Quotes supplied. **Recommend a one-time capital grant of \$7,590 for building upgrades to windows and energy efficiency. Conditional upon building permit approval.**

25. East Dartmouth Boys & Girls Club - Dartmouth - Youth

The East Dartmouth Boys & Girls Club is a registered non-profit organization that provides after school programs for children and youth, day programs for small children, summer camps, and field trips. A grant of \$10,000 has been requested for the launch of an additional program "Get Hyped" on evenings and weekends for children and youth aged 5-16 years. The total project cost is estimated to be \$22,500. HRM staff note that demand for the club's summer camps is likely to expand as a result of the YMCA's decision not to offer such a program to avoid duplication of effort (a cooperative arrangement endorsed by HRM Recreation staff). **Recommend a one-time grant of \$5,000 for summer camp program expansion.**

SUPPORTIVE HOUSING

Tier I

26. Supportive Housing for Young Mothers - Halifax - Affordable Housing

Formed in 2003-04, the organization is a registered non-profit organizations whose members include representatives from social service and health agencies to address the issue of teenage mothers, in particular the need for affordable housing. In 2004-05, a multi-year developmental grant was awarded for Board development and membership recruitment. The group has since received a multi-year operating grant of \$150,000 over three years from the United Way of Halifax Region and are working with HRDC to develop a capital funding proposal under the federal homelessness initiative. Collaborative partnerships also in development with the YWCA and Alexandra Children's Centre. **Recommend a grant of \$5,000 as per agreement. Reporting received.**

Tier II

27. Metro Non-Profit Housing Association - Halifax - Housing Advocacy

Founded in 1988, Metro Non-Profit Housing is a registered non-profit organization serving single homeless, or formerly homeless, persons. The association owns and operates several housing facilities with live-in or on-call support services and a drop-in Housing Support Centre that provides information, advocacy, or case management. A one-time grant requested for the creation and presentation of a self-

advocacy drama project for current and former tenants. An original script to be developed on issues of homelessness and performed by persons of first voice at the Atlantic Fringe Festival. Total project budget estimated to be \$6,600; limited capacity of participants to self-fund or fund-raise. **Recommend a one-time grant of \$3,340 for advertising, props, sets, and festival entry fee for first voice advocacy project.**

Tier III

28. Adsum for Women and Children - Dartmouth - Supportive Housing/Capital Grant

Adsum for Women & Children is a federally registered charity that provides emergency shelter and second-stage housing for women and their children leaving domestic abuse. The majority of operating revenues are from provincial per diem rates from the Nova Scotia Department of Community Services and government grants; 30% of funds (\$307,659 in 2004-05) are raised through donations and fundraising events. The property located at 250 Victoria Road, Dartmouth is owned and operated by the association; a small, two storey apartment building constructed in 1987. The balconies serve as an emergency exit as well as providing limited outdoor space for residents. Eight (8) balconies must be replaced due to wood rot; bathroom flooring needs to be replaced, bathroom fixtures sealed, and carpeting replaced with laminate flooring. Estimated total budget is \$15,460. Quotes supplied.

Recommend a one-time capital grant of \$5,160 for the replacement of building balconies and bathroom upgrades. Conditional upon building permit approval.

29. Alice Housing - Dartmouth - Supportive Housing/Capital Grant

Formed in 1983, Alice Housing is a registered non-profit organization and a federal charity that owns and operates 25 safe house housing units throughout HRM. The organization provides second and third stage housing (non-emergency) and supportive programs for women and their children leaving domestic violence. The group has applied for a capital grant to re-model a property located at 84 Ochterloney Street, Dartmouth. The property serves as an administrative and programming facility. Total project estimated to cost \$14,720 for the renovation of the basement for program and office space (note: attendance at programs is a requirement of tenancy). **Recommend a one-time capital grant of \$10,000 for wheelchair accessibility and a children's playroom. Conditional upon building permit approval.**

SAFE COMMUNITIES

EMERGENCY ASSISTANCE

Tier I

30. Violence & Neglect into Support and Healing Association - Elderbank/Musquodoboit - Drug Prevention

Formed in 2003, the Association is a registered non-profit group, funded by donations and grants, whose programming focuses on issues related to family violence. A 2002 survey of local high school youth found a significant number of females and males had experienced some form of physical or emotional abuse. In response to these findings the Association convened a *Thriving Rural Youth Project* to assess

the needs of rural youth in recreation, health, addictions and conflict resolution. The survey will be conducted during the summer and the findings presented to a community meeting in the fall. The total project budget is \$8,487. **Recommend a one-time grant of \$3,741 for information booth, facility rental, and report printing. Excludes wages. Funding conditional upon sharing results with HRM Youth Strategy staff.**

Tier II

31. Help Line Society - Regional - Crisis Response

The Help Line Society is a federally registered charity who operate a 24 hour peer counselling and referral service (approximately 25,000 calls annually). The society is also active in suicide prevention awareness and education. Revenues are provincial and federal government grants, and the United Way. The telephone service complements HRM's emergency response services. A one-time operating grant of \$5,000 requested. **Recommend a one-time grant of \$5,000.**

Tier III

32. Avalon Sexual Assault Centre - Halifax - Crisis Response

Avalon Sexual Assault Centre is a federally registered charity that provides emergency crisis telephone counselling, after hours help line (in collaboration with the Help Line Society), therapeutic counselling, court support, and education for victims of sexual assault and abuse. A grant of \$10,364 requested towards the replacement and installation of a digital telephone system. The total project cost is estimated to be \$ 10,364. Quotes supplied. **Recommend a one-time grant of \$2,500 towards the purchase of a digital telephone system. Holdback pending confirmation of upon balance of funding . Payment upon receipt of invoice.**

33. Coverdale Courtwork Society - Halifax - Justice

Coverdale Courtwork Society is a federally registered charity that provides court support services for women in conflict with the law. Revenues are primarily from grants and the Coverdale Foundation. In 2004, ~1,200 women used the service. A grant in the amount of \$5,167 requested towards volunteer training as court workers and one-to-one peer support to access community services. Projected total cost is \$19,500 with the balance of funds (uncommitted) requested from the United Way. **Recommend a one-time grant of \$3,000. Conditional - provide notice of final year of funding for volunteer development.**

34. Family Service Association of HRM - Regional - Drug Prevention

The Family Service Association of HRM is a registered non-profit organization that provides professional individual and family counselling. Funding is primarily from service fees, grants and fundraising. The Association plans to introduce the *Families and Schools Together Program* in elementary schools; a program that brings parents, schools, social service agencies, and community organizations together to prevent family substance abuse. The total projected cost is \$75,000.

**Recommend a one-time grant of \$5,000 for program promotional posters and brochures.
Conditional - one-time only contribution to program launch in HRM.**

35. Community Care Network - Halifax - Facility/Capital Grant

The Community Care Network is a federally registered charity that operates a food bank, household furnishings program, CAP site, and educational/training facility for low income individuals and families. In 2003-04, a multi-year capital grant was awarded for the purchase of two (2) properties on Maynard Street, Halifax. Funding conditional upon approval of project business plan by HRM Grants Committee for sustainability. **Recommend a grant of \$12,500 as per multi-year agreement. Hold-back pending progress report.**

EMERGENCY SHELTERS

Tier II

36. Gateway Community Church - Lower Sackville - Shelter/Capital Grant

The Gateway Community Church is an outreach program of the Mennonite congregation, a federally registered charity. Revenues are exclusively donations from church members and the general public. Located on Beaver Bank Road, Lower Sackville, the facility is a former fire station and provides a variety of community services in addition to congregational activities. The former dormitory for fire personnel now offers short-stay accommodations for up to five (5) adults, including referrals from local high schools, a food bank and community kitchen serving low income families. The capital project will reconfigure the interior for efficiency and remodel the kitchen area for safe food storage (commercial grade appliances) and food preparation. Total estimated cost of the project is \$42,000, quotes and photographs supplied. **Recommend a one-time capital grant of \$25,000 for partial interior demolition, window replacement, electrical upgrades, drywall, flooring replacement, and purchase of commercial grade kitchen appliances. Conditional upon building permit approval.**

SOCIAL SUPPORTS

Tier I

37. Black Community Advocates of Nova Scotia - Social Support/Advocacy

BCANS provides training and assistance to volunteers who facilitate self-directed advocacy among members of the Black community with respect to the justice system. In 2003-04, the group was awarded a multi-year developmental award for workshops and organizational development. Last year's grant of \$2,000 was revoked for non-reporting. **Recommend a grant of \$1,000 as per agreement. Conditional upon reporting for prior year.**

38. Marine Drive Community Centre Association - Head of Jeddore -Social Support/Capital Grant

Formed in 1995, the association owns and operates "Centre by the Sea", a renovated school in the rural community of Head of Jeddore. The centre rents space to local non-profit groups (Eastern Shore Community Learning Network, Jeddore Musquodoboit CAP site) and provides free or nominal costs access for local activities (Eastern Shore Volunteer Food Bank, parenting classes, meetings etc). Income is modest and primarily from rentals and grants. Expenditures are mostly upon building operations such as utilities, insurance, snow removal. Application has been for \$12,710 to fund a building condition report (\$3,910) and upgrades to exterior access and interior floors (\$8,800). **Recommend a one-time capital grant of \$4,000 for a building condition report by an accredited engineer or building inspector, including an HRM fire inspection, to form the basis of a building life-cycle plan. HRM's aim in providing financial support is to assist the group establish the building's long-term sustainability and capital priorities; this grant does not constitute a commitment to future funding.**

39. St. Margaret's Bay & Area Association for Community Living - St. Margaret's Bay - Social Support/Disabled

Formed in 1987, the St. Margaret's Bay Association supports individuals with a cognitive disability and their families. Revenues are self-generated through fundraising and donations. The group is entirely volunteer and delivers social and recreational opportunities for disabled persons. A grant of \$8,220 requested towards the delivery of a new life skills class for disabled adults. The total project cost is \$14,095 (includes an in-kind facility donation from St. Luke's United Church). **Recommend a one-time grant of \$2,000 for purchase of kitchen appliances for adult life skills program.**

Tier II

40. Canadian Mental Health Association: Halifax/Dartmouth Branch - Mental Health

The Canadian Mental Health Association is a federally registered charity who provide client advocacy, public education, and social support programs for persons experiencing mental illness and their family. Revenues are primarily from the United Way, federal and provincial government grants, foundations and fundraising. A grant of \$5,000 requested for a social inclusion project whereby program members visit local historic and cultural venues. Many chronic mental health consumers face barriers to access cultural and entertainment venues or programs due to cost, social stigma, or literacy skills. **Recommend a one-time grant of \$3,000 for access to cultural facilities for mental health consumers. Conditional - request CMHA provide feedback for HRM Cultural Plan on barriers and opportunities for mental health consumers. Request that the focus of cultural exposure be on live theatre, musical performances, public galleries etc rather than passive, commercial entertainments.**

41. Learning Disabilities Association of Nova Scotia - Halifax/Dartmouth - Social Support/Disabled

The Learning Disabilities Association is a registered Canadian charity. The association provides support programs to children with learning disabilities and their caregivers. Revenues are primarily from fundraising and project-specific grants. A grant of \$5,000 has been requested for the development of a tutor training manual in support of an after-school reading program for elementary children with dyslexia. The total project budget is \$7,500. **Recommend a one-time grant of \$1,000 towards**

production of LINKS Tutor Training Manual.

42. Nova Scotia League for Equal Opportunity - Halifax - Social Support/Disabled

The Nova Scotia League for Equal Opportunity is a registered non-profit organization that promotes a barrier-free environment and advocates in support of the right to equitable access to services. Revenues are primarily from federal and provincial grants. A grant of \$5,000 has been requested to wards a sign language interpreter for meetings and a tourism conference, and web site development. **Recommend a one-time grant of \$500 for web site development.**

Tier III

43. Children's Aid Society of Halifax Foundation -Regional - Social Support/Youth

The Children's Aid Society is a federally registered Canadian charity serving children and youth in the child welfare system. The society formed the Foundation in 1998 for the purpose of fundraising. The Foundation's revenues are from investment earnings and donations. The *Youth in Care Newsletter Project* is unique to Nova Scotia and actively includes youth, aged 14-19 living in group homes or foster care, in writing and illustration. *The Voice* newsletter (1,250 copies) is distributed to government agencies, social workers, youth groups, educators, media, and community groups. The total project budget is \$8,875 excluding staff wages. **Recommend a one-time grant of \$5,000 towards printing and supplies, and to include the purchase of an advertisement encouraging youth participation in the HRM Youth Strategy.**

44. Dartmouth Family Centre - Dartmouth - Social Support/Parent Education

The Dartmouth Family Centre is a community-based registered non-profit organization that provides early intervention educational, instructional and peer support services to neighbourhood families with children up to 6 years of age. The organization is dependent upon federal and provincial grants, foundation or agency grants, and corporate donations. Expenditures are primarily administrative and building operations (the services are essentially the staff and the facility). The area served by the centre has a transient population and a number of young, low income families. A grant requested for "celebratory bags" used in the *Growing Together* outreach program. The program uses home visits by peer mentors to connect families with newborn babies to local parenting programs and support services. **Recommend a one-time grant of \$5,000 for parent outreach program targeting low income or single mothers. Conditional: one-time only interim assistance while applicant seeks corporate sponsorship.**

CULTURAL COMMUNITIES

HERITAGE

Tier I

45. Lake Charlotte Heritage Society - Heritage Attraction/Capital Grant

The Lake Charlotte Heritage Society own and operate the Memory Lane Heritage Village. This historical attraction depicts rural life in the 1950's and includes authentic and reproduction buildings, displays, the Lake Charlotte & Area Genealogical Archives, and the Community Photographic Archives. In 2004-05, the society was awarded a multi-year capital grant of \$10,000 x 4 years. The site was awarded a municipal heritage site designation in 2004. **Recommend a grant of \$10,000 as per multi-year agreement. Reporting received.**

46. Local Council of Women - Halifax - Conservation/Building

The Local Council of Women: Halifax, was incorporated in 1913 by an Act of the Nova Scotia Legislature. In 1917, prominent Halifax businessman and philanthropist George Wright donated the property at 989 Young Street (c.1904) and he intended to establish a trust to provide operating expenses. The Trust was never established due to Wright's death aboard the Titanic. The organization operates the property using rental income and donations. The property is a municipally registered building and a landmark in the neighbourhood but is in need of protection from further deterioration. A grant of \$25,000 has been requested for repairs to exterior walls. Total project estimated to cost \$35,000. Quotes supplied. **Recommend a one-time capital grant of \$25,000. Conditional upon approval of heritage color scheme by HRM Heritage Planner.**

47. Moser River Historical Society - Moser River - Conservation/Building

The Moser River Historical Society is a registered non-profit organization who acquired the "McMann House" (c.1880). Centrally located in the small village of Moser River, the house is in the vicinity of the Boggy Lake Wilderness Protected Area and Kelly Lake, and the society want to develop an attraction for visitors to the area. The property is not a registered heritage property but retains most of its original features including the cattle stall and cold room attached to the premises from where the original owner sold beef to local villagers. A grant of \$5,000 requested towards capital repairs. Total estimated project costs are \$99,000. Application has also been made to ACOA and HRDC. **Recommend a one-time grant of \$5,000 for building repairs. Conditional - notify applicant that any consideration for capital funding is conditional upon retention of the cattle stall and cold room. Refer to HRM Heritage Planner and Heritage Officer.**

48. St. Paul's Church - French Village - Conservation/Building

St. Paul's Church is located in the coastal community of French Village and is a registered heritage property. The church's revenues are all self-generated from congregational donations and fundraising. A grant of \$5,000 has been requested towards the cost of re-shingling the roof. Total project costs \$6,095. **Recommend a one-time capital grant of \$5,000 for roof repairs. Conditional upon building permit and Heritage Planner approval.**

49. William Black Memorial Church - Glen Margaret - Conservation/Artifact

The William Black Memorial Church is a federally registered charity. The site is a provincially registered heritage site and application is in progress for municipal registration. The church's revenues are all self-generated from congregational donations and the sale of cemetery lots. In 2004, the cemetery was vandalized and unique headstones dating to the late 1800's were broken. The stonework repairs require a specialist conservator. Total project estimated to cost \$20,000. Quote supplied. A grant of \$10,000 requested. **Staff recommend a one-time capital grant of \$8,000. Conditional upon an updated conservator's quote.**

Note: this project may be of interest to the Association for Gravestone Studies who will be meeting in Halifax, June 23-26, 2005 at St. Mary's University.

50. Canadian Mental Health Association: Nova Scotia Division - Dartmouth - Conservation/Building

The property known as "Samuel Greenwood House" (c.1797) located at 63 King Street, Dartmouth, was donated to the CMHA by the former City of Dartmouth. The property serves as an administrative office and is made available to local community groups. The CMHA is a federally registered charity. Revenues are primarily from provincial government grants, rental income, and donations. A request for \$25,000 towards painting and replacement of exterior wall shingles. Total project estimate \$30,000. **Staff recommend a one-time grant of \$5,000 for a building conservation report before consideration of any future capital grant. Refer to HRM Heritage Planner.**

51. Cole Harbour Rural Heritage Society - Cole Harbour - Conservation/Building

The Cole Harbour Heritage Farm is a collection of farm buildings and artifacts preserving the occupational history of farming and rural lifestyles, several of the outbuildings are registered heritage properties. Revenues are primarily from government grants, tea room and gift shop sales, and fundraising. The "Harris House" property is considered to be at risk of further deterioration due to wood rot in windows and walls. A grant of \$7,127 requested for restoration to the walls and window replacement. Total project estimate \$10,300. **Staff recommend a one-time grant of \$5,000 for a building conservation report before consideration of any future capital grant. Refer to HRM Heritage Planner.**

52. Fort Massey United Church - Halifax - Conservation/Building

Fort Massey United Church is a federally registered charity. The church property is located on the corner of Queen and Tobin Street, Halifax, and is a registered heritage property (c.1895). In addition to congregational use the church hall and gymnasium are available to local community groups and gatherings such as Scouts, AA, and local musical recitals. The church hosts an annual block party for the neighbourhood. Revenues are almost exclusively from congregational donations and fundraising. A capital grant of \$5,000 is requested towards roof repairs. Total project cost is estimated to be \$11,600. **Staff recommend a one-time capital grant of \$5,000 for roof repairs. Conditional upon building permit approval and Heritage Planner approval.**

53. Shearwater Aviation Museum Foundation - Eastern Passage - Public Education

Founded in 1987, the Shearwater Aviation Museum is a federally registered charity. The museum preserves and promotes the history of aviation. Revenues are derived from individual memberships, donations, and fundraising. A grant in the amount of \$5,000 requested towards upgrades to the *Youth Outreach Program* that demonstrates the theory of flight to grade 6 school students. Total project budget is \$7,587. **Recommend a one-time grant of \$2,000 for program presentation equipment.**

54. St. Mathew's United Church - Halifax. - Conservation/Building

St. Mathew's United Church is federally registered charity. The church is a registered heritage property (c.1855) and a signature building on Barrington Street, Halifax. The church's revenues are primarily from congregational donations, special events and fundraising. In addition to congregational use, the church hall accommodates local community groups at no cost during the week such as the Chebucto Symphony Orchestra, Highland Scots Youth Corps, AA, community breakfast, Samba Nova, and a boys basketball program. Other events include music recitals and small theatrical productions. There are free guided tours of the church during the summer. In 2004, the church undertook major restoration work on the steeple and spires at a cost of \$365,000 (no HRM funding was requested). A request for \$25,000 is for Phase II of the restoration; repairs to the Gothic windows and stained glass. The estimated cost of the project is \$47,104. Quotes supplied. **Staff recommend a one-time capital grant of \$25,000 for window repairs and conservation of the stained glass. Refer to HRM Heritage Planner.**

ETHNOCULTURAL

55. Fisherman's Cove Development Association - Eastern Passage - Occupational (Marine)

The Fisherman's Cove Development Association is a registered non-profit association. The complex includes a wharf and boardwalk, retail and commercial operators (mostly seasonal), boat tours, and a Marine Interpretation Centre. Revenues are primarily from rentals, users fees and advertising, government grants, and in-kind donations. A request for \$5,000 towards the construction and installation of a public art piece outside the Marine Interpretation Centre. The 20' sculpture is of a breaching whale constructed from found or donated scrap metal rising from a lighted fountain to simulate the ocean environment. Total estimated cost is \$12,311. Quote supplied. **Recommend a one-time capital grant of \$5,000 for public art sculpture.**

56. Mic Mac Native Friendship Centre - Halifax - Community Facility/Technical Report

The Mic Mac Native Friendship Centre primarily serves off-reserve Aboriginal persons, many of whom live in urban Halifax. In 2004-05, the centre received an HRM grant for a building condition report. The architect's findings indicate that a minimum of \$200,000 would be required to improve the condition of the facility to a modest standard but that complete replacement may be a more cost-effective, long-term solution. A request has been made for a one-time grant of \$5,000 towards an analysis of the space requirements of current and future stakeholders should the building be replaced. An external, professional analysis will be conducted by accredited consultants in cooperation with centre staff, program users, and potential user groups (eg. local band administrative offices, Aboriginal arts and crafts, Aboriginal tourism). **Recommend a one-time grant of \$5,000 for a facility needs assessment.**

57. Middle Musquodoboit Agricultural Society - Middle Musquodoboit - Occupational (Farming)

The Middle Musquodoboit Agricultural Society owns and operates the Exhibition Grounds in Middle Musquodoboit. Although the site itself is not a registered heritage site, some of the buildings located on the property are registered heritage. The site is the venue for the annual Halifax County Exhibition. The society's revenues are primarily from the local agricultural fair, grants, donations, and Blue Grass Festival. A request for \$5,500 towards electrical upgrades. Total project estimate is \$19,500.

Recommend a one-time grant of \$5,000 for a building conservation report on "Harrison House". The society to confirm the protection of the building before further consideration for capital funding. Refer to HRM Heritage Planner.

58. St. Thomas United Baptist Church - North Preston - Ethnicity/Musical Heritage

The St. Thomas United Baptist Church is one of the oldest and largest African Canadian Baptist congregations in Canada. In 2005, the congregation will undertake an extensive expansion of the church choir loft and mezzanine to increase the facility's capacity to host (and record) choral and gospel music, as well as meet revised fire safety standards. The total estimated cost of the capital project is \$494,800. A capital grant of \$25,000 requested. **Recommend a one-time grant of \$5,000 towards purchase of recording equipment for local gospel music recitals.**

ARTS AND CRAFTS

Tier I

59. Kinetic Studio - Halifax - Performing Arts (Dance)

Founded in 1999, Kinetic Studio is a registered non-profit organization whose aim is to develop innovative ways to foster public appreciation for Canadian dance, both aesthetic and athletic. Revenues are primarily grants, donations, and advertising. A grant of \$3,900 has been requested towards staging a contemporary dance in an athletic complex (St. Mary's University, Tower Athletic Centre) so as to "....reach an audience unfamiliar with dance as a dynamic, athletic experience". **Recommend a one-time grant of \$3,900 for promotion, costumes and props, for new audience development.**

60. Nova Scotia Opera Association - Halifax - Performing Arts (Music)

Formed in 2003-04, the Opera Association specializes in the development and performance of operatic works. A multi-year developmental grant awarded in 2003-04 for marketing and equipment purchases. **Recommend a grant of \$2,500 as per multi-year development grant. Reporting received.**

61. Paradise Sisters Film Society - Halifax - Visual Arts (Film/Video)

Founded in 2002, the society is trying to develop a repertory cinema in Halifax to present local media art, non-commercial and alternate films, foreign films and video, and to present screenings of productions featuring local arts and cultural groups. Negotiations for the lease of premises on Market Street have fallen through and in the interim the group uses various venues throughout the city. **Recommend a grant of \$10,000 for equipment purchases as per agreement. Hold-back pending revised business plan.**

62. Prospect Peninsula Resident's Association - Prospect - Performing Arts (Theatre)

The Prospect Players is a local theatre troupe operating as a sub-committee of the Prospect Peninsula Resident's Association, a registered non-profit group whose aim is to enhance the physical, social and recreational quality of life for community residents. The long-term goal of the troupe is to explore local history and culture through theatre. The Residents Association's revenues are modest and comprise special events fundraising and grants. A grant of \$2,500 has been requested towards the purchase of sound and lighting equipment. Total budget is \$3,186. Quotes supplied. **Recommend a one-time grant of \$2,500 for sound system and lights.**

Tier II

63. Centre for Art Tapes - Halifax - Visual Arts (Film/Video)

The Centre is an artist-run centre promoting the presentation of media arts (film, video, multi-media). A one-time grant requested for \$5,000 towards the creation of an on-line archives of the centre's media arts projects and the purchase of books and video resources. The aim is to reach a broader national and international audience through an electronic record of projects staged or exhibited through the centre's programming. **Recommend a one-time grant of \$2,000 towards the on-line archives, excludes the purchase of library materials or technical publications.**

64. Live Art Dance Productions - Halifax - Performing Arts (Dance)

Live Arts is a non-profit organization that presents contemporary dance by local, national and international professional and semi-professional performers. The organization's revenues are primarily from ticket sales and donations. A grant request of \$5,000 towards the performance of a "*Dances for a Small Stage*" at North Street Church, Halifax. An open call will be made to invite eight local groups to create a short performance piece. Total project budget is \$10,575. **Recommend a one-time grant of \$3,000 towards publicity.**

65. Mocean Dance - Halifax - Performing Arts (Dance)

The Mocean Dance is a small, non-profit contemporary dance company of semi-professional performers who create or commission original works. The group formed in 2001 and have been the Company in Residence at Halifax Dance since 2002. To date, revenues are exclusively fundraising and performance revenues. A request for a one-time grant towards the production of a cd and educational materials for use in conjunction with a school touring program of performance and workshops for school students aged 7-12. The company plan to visit ten (10) schools in HRM during 2005-06. **Recommend a one-time grant of \$5,000 for educational workshop materials for school outreach.**

66. Saint Paul's Family Resource Centre - Spryfield - Performing Arts (Various)

Saint Paul's Family Resource Centre is an outreach program of the United Church serving the Spryfield/Herring Cove area. Funding for the centre is primarily from the United Way, United Church, grants and donations. The centre proposes the development of a new After School Program for ages 10-14 years featuring arts and culture, specifically the performing arts (music, dance, drama, and media arts). The focus will be on lower income families. Closure of the Riverview Children's Centre's lunch and after school programs has created an increase in demand for services. There is limited provision for the arts in the immediate vicinity. A grant of \$22,000 requested towards program development. Total projects costs estimated to be \$59,000. **Recommend a one-time grant of \$10,000 for equipment purchases. Conditional upon securing balance of funding and program feasibility. HRM Grants Staff and Recreation staff to liaise with applicant.**

67. Scotia Chamber Players - Halifax - Performing Arts (Music)

Scotia Chamber Players owns and operates the Music Room, Halifax, a rehearsal, recording, and performance venue. A multi-year developmental grant was awarded in 2002-03 to assist in community access to the facility during the initial capital-intensive, start-up phase. This is the final year of funding. **Recommend a developmental grant of \$5,000 for facility access for schools and community groups. Reporting received.**

68. Shakespeare By The Sea - Halifax - Performing Arts (Theatre)

Shakespeare By the Sea is an established, niche theatre company specializing in the classical works of William Shakespeare, and adaptations of works for family audiences and day camps. Many performances takes place in the summer season in outdoor heritage venues (Point Pleasant Park, Pier 21, Martello Tower, Halifax Citadel) and admission rates are modest or by donation. The group is re-configuring the interior of their rehearsal space to accommodate small-scale productions by local amateur and semi-professional theatre groups. A request of \$10,000 for the 2005-06 season. **Recommend a one-time grant of \$5,000 for promotion.**

69. Theatre Nova Scotia - Halifax - Performing Arts (Theatre)

Formed in 1950, Theatre Nova Scotia is an umbrella organization representing professional, semi-professional and amateur theatre groups across Nova Scotia. The organization is a registered non-profit group and revenues are primarily government grants and performance receipts. The A one-time grant has

been requested to bring together ten (10) local theatre groups to each create and perform a ten minute play on one night for an all-ages audience. The event will be a showcase for a diverse array of local talent. Neptune Theatre has contributed in-kind assistance with access to rehearsal space and the loan of props and costumes. **Recommend a one-time grant of \$1,500 for promotion.**

70. Upstream Music Association - Halifax - Performing Arts (Music)

Since 1990, Upstream Music Association is a professional arts organization that promotes the development of composition and improvisational performance. Programming includes school outreach and collaboration with local non-profit organizations (Jazzeast, Scotia Scotia Chamber Players, Symphony NS, and Maritime Conservatory of Music). Operating revenues are from ticket sales and grants. A one-time grant requested for the presentation of *Comprov* a series of workshops for adult amateur and professional musicians. **Recommend a one-time grant of \$3,000 towards local workshops in HRM. Excludes artistic fees.**

71. Zuppa Circus Theatre Company - Halifax - Performing Arts (Theatre)

Zuppa Circus is a semi-professional ensemble theatre company whose work features physical theatre, mime, and clowning. Revenues are primarily from grants and ticket sales. A one-time grant requested towards an original production called *Zuppa Circus Open Theatre Kitchen* that targets children and youth in an interactive, outdoor venue. Locations include Chocolate Lake Recreation Centre, Needham Recreation Centre, St. Mary's Boat Club, and the Stone Soup Festival in Moser River. **Recommend a one-time grant of \$3,000 towards marketing and props. Conditional upon Public Health approval (food services).**

Tier III

72. Atlantic Filmmakers Cooperative - Halifax - Visual Arts (Film/Video)

The Atlantic Filmmakers Cooperative is a long-standing non-profit organization formed to promote and support film and video production. For the past six (6) years the association has focused efforts on attracting youth to the medium of film through an outreach program that targets disadvantaged communities. For example, in partnership with the YMCA, St. George's Youthnet, and the HRM Library the *Make Films Now Program* has encouraged youth aged 12-18 to make and screen their first 3 minute silent film with supervision and mentorship provide by local film artists. The program aims to "...empower youth to pursue the arts as a viable way to tell their stories and express themselves". A grant of \$5,000 towards a two-part workshop series for youth aged 12-18. Total budget is \$9,500. **Recommend a one-time grant of \$2,000 for expansion of youth film program to under-privileged or isolated communities in HRM.**

73. Eastern Front Theatre Company - Dartmouth - Performing Arts (Theatre)

Eastern Front Theatre Company is a professional theatre focused on local artistic talent (writers, performers, technicians) and local content. The group also stages the On the Waterfront Festival and Kids on the Waterfront Festival for local amateur and semi-professional actors, children and youth. The

company operates out of Alderney landing Theatre, an HRM-owned cultural facility of the Dartmouth Waterfront. Revenues are principally from government grants, ticket sales, and fundraising. A grant application for \$15,000 has been requested for an original script and production of *Rogue Waves* based upon Canada's Navy during World War II. **Recommend a one-time grant of \$5,000 towards advertising and promotion.**

74. Halifax Dance - Halifax - Performing Arts (Dance)

The Halifax Dance Association was founded in 1973 as a registered non-profit organization to provide training in dance and movement arts. Operating revenues are from instructional classes, performance ticket sales and fees, membership sales, fundraising, and studio rentals. A grant in the amount of \$1,000 has been requested towards staging a "movement piece" for downtown Halifax in which improvisational dance features "street life" in randomly selected public areas. The total project budget is \$8,300. **Recommend a one-time grant of \$1,000 for site-specific urban street performance.**

75. Neptune Theatre Foundation - Performing Arts (Theatre)

The Neptune Theatre complex is a regional professional theatre and major cultural institution: the Mainstage Theatre features classical works, national and international works of excellence, and serves as a venue for introducing the work of Canadian and local playwrights. The Neptune Studio Theatre specializes in contemporary and experimental performance works: inaugural performances for emerging theatre troupes, actors, choreographers and multi-media productions. The Neptune Theatre School provides a range of instructional classes and a touring schedule for the Young Neptune Company. Financial reporting shows ~65%-70% of revenues self-generated and ~80% is spent on direct program delivery. Neptune Theatre has requested a grant of \$25,000 for the 2005-06 Studio Series.; a program designed to attract new and younger audiences and those who might not traditionally attend live theatre. Total projected cost is \$216,345 for the series. Each play features an opportunity for audience feedback and discussion on the social and emotional issues explored. Typically, revenues from this type of production do not cover expenses, hence a request for an 11% contribution from HRM. **Recommend a one-time grant of \$20,000 for the 2005-06 Studio Series.**

76. Symphony Nova Scotia - Halifax - Performing Arts (Music)

Symphony Nova Scotia is a major "cultural institution" within HRM in terms of scope and calibre of programming. In addition to the Symphony's musical performances, the organization provides support to a wide range of educational and artistic programs and groups such as instructional classes, university credit internship, choirs and solo performers, theatrical productions, local talent identification and promotion, recording, and hosting of national and international artists of excellence. Financial reporting shows ~64% of revenues were self-generated and ~80% is spent in direct program delivery. The Symphony has requested a grant of \$50,000 towards general operating. **Recommend a one-time operating grant of \$12,500.**

77 Art Gallery of Nova Scotia - Halifax - Visual Arts (Fine Arts)

The Arts Gallery of Nova Scotia is one of the province's major cultural institutions featuring visual arts across an array of disciplines, notably painting, prints, sculpture and installation art, art education programs for children and adults, hosting national and international exhibits, and out-of-province tours for AGNS exhibits. In 2003-04, the *HRM Community Grants Program* assumed the balance of funding to the AGNS expansion capital project formerly funded under the *HRM Capital Pledges Program*. In 2003, the balance of the \$250,000 commitment was \$125,000 and is to be awarded through a multi-year agreement over 4 years from the program's existing budget (ends 2006-07). The proposed schedule is \$25,000 each of 3 years and \$50,000 in the final year. **Recommend a grant of \$25,000 as per multi-year agreement. Reporting received.**

the Councillors' Support Office, 490-4050, well in advance of your printing deadline. Staff will prepare the written copy, a photograph (if applicable), logo etc.

Public Presentations

If you would like an elected official from Halifax Regional Municipality (the Mayor or Councillor) to attend a formal opening such as a news conference, an award ceremony, presentation, or promotional photograph please send your request to the Office of the Mayor or the Councillors' Support Office well in advance of your event. Every effort will be made to accommodate your request.

Staff or members of the HRM Grants Committee may be invited to attend public functions organized by grant recipients, but are not formally representing the municipality unless designated by an elected official, senior management, or the HRM Grants Committee.

Government Protocol

In general, if your project receives funding from more than one level of government the order of acknowledgement is federal, provincial, and then municipal. In some cases it may be appropriate to distinguish a primary contribution from a modest form of support, or a financial contribution from non-monetary support such as an in-kind contribution. Examples of these distinctions include:

- *A four-year sustaining grant for this project has been provided by [insert level of government and specific program here] with support from [insert level of government here].*
- *Core funding for this project has been provided by [insert level of government and specific program here] with additional support from [insert level of government].*

There are also numerous ways in which to distinguish between government and non-government contributions.

The following are some common examples:

- Sustaining partner
- Presenting sponsor
- Series presenter
- Major sponsor
- Official [insert type of product or service here]
- Professional services provided by [insert name of company]

Use of HRM Logo

The Halifax Regional Municipality corporate logo (see sample below) may be used by recipients of a grant or contribution on various audio-visual or printed materials to acknowledge the public's contribution, together with the logos of other government, corporate or private contributions. A logo sheet is available from the HRM Grants Program office.

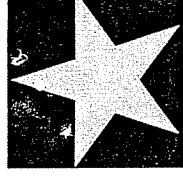
The logo cannot be altered for any reason.

Use of the HRM logo is restricted to formal acknowledgements only, and is not to be used to imply any formal affiliation or generic endorsement. If you are unsure of the correct use of HRM's logo for your project, please contact HRM staff.



HRM GRANTS PROGRAM

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5251 Duke Street, Halifax
Telephone: 490-5469
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E-mail: taxgrant@halifax.ca



Halifax Regional Municipality

Public Acknowledgement of Financial Assistance

Guide for Recipients of Grants or Contributions from Halifax Regional Municipality

HRM Grants Program Guidelines

The following are guidelines are to better inform the public of financial assistance awarded under the HRM Grants Program portfolio.

Why is an acknowledgement important?

When you receive a grant or contribution from Halifax Regional Municipality you agree to publicly acknowledge this assistance.

Awareness of the scope and type of project funded by residents of the municipality helps to:

- Demonstrate to the residents of HRM how public money has been invested in community-based facilities and programs throughout the region;
- Encourage public support to continue to provide assistance to local volunteers;
- Raise awareness of the social and economic benefits of cooperation and collaboration between government and community-based non-profit organizations.

What forms of acknowledgement can be used to promote grants and contributions to community-based non-profit organizations?

After you receive a letter confirming that a grant or contribution has been awarded to your organization, there are numerous opportunities to publicize this assistance.

For example:

- A public service announcement or news release to publicize the launch of your project.
- A notice in your organization's newsletter or web site.
- An opening or unveiling ceremony.
- Signage at meetings (project planning meetings,

committee meetings, AGM, public meeting).

- Annual report.
- A product launch (video, CD, book, report, instructional material).
- Media interviews.

As a general guide, it is expected that you will acknowledge the municipality's assistance in financial, educational or marketing materials.

For example:

- Posters
- Flyers
- Banners
- Advertising
- Annual report
- Exhibition catalogue
- Book, booklet or brochure
- Map, interpretation panel, marker or signage for display
- Announcement, news release, invitations
- Event program
- Speeches
- Audio-visual materials created with the grant (CD, video, film, web site etc)
- Plaque

Written Acknowledgements

The following paragraphs are examples of different forms of acknowledgement:

- *This project has been partially funded by the Halifax Regional Municipality through the [insert name of specific funding program here].*
- *The support of the Halifax Regional Municipality, through its [insert name of specific funding program here], is gratefully acknowledged.*
- *The production of this [insert description of specific*

item, event, performance etc here] has been made possible through a [insert description here - grant, contribution, donation] from the Halifax Regional Municipality.

- *This [insert name of specific building, site or amenity] has been supported through a [insert description here - grant, contribution, donation] from the Halifax Regional Municipality.*
- *This project is financially supported by Halifax Regional Municipality.*

Note: you are acknowledging an investment of public funds but this is not an endorsement by HRM of an individual, group, product or service. The municipality does not, for example, provide sponsorship to individuals or commercial ventures. If you are unsure of the correct form of acknowledgement to use for your project, please contact HRM staff.

The formal acknowledgement refers to the municipal government and should not refer to any individual or elected official by name. The HRM Community Grants Program, for example, is not a service provided by an individual, department or committee and therefore the credit is to the organization (Halifax Regional Municipality) as a whole.

If reference is made to a specific program it should always be preceded by acknowledging the Halifax Regional Municipality (HRM first followed by the name of the specific program).

Verbal Acknowledgements

If your project includes a catalogue, program, book or booklet and you would like to include a message of support, greeting to participants, or a foreword from an official of Halifax Regional Municipality (for example, the Mayor and Members of Regional Council) please notify the Office of the Mayor, 490-4010, or

Attachment 2

| Staff Review Team Members 2005-2006 | |
|--|---|
| Betty Ann Aaboe-Milligan | Heritage Officer, Recreation, Tourism & Culture Services |
| Tony Blouin | Manager, Environmental Policy, Environmental Management Services |
| Marion Currie | Capital District Project, Governance & Strategic Initiatives |
| Maggie Holm | Heritage Planner, Planning & Development Services |
| Susan Ivany | Victim Services Councillor, Police Services |
| Betty Lou Killen | Coordinator Service Delivery, Real Property & Asset Management Services |
| Claudette Levy | Area Coordinator, Recreation, Tourism & Culture |
| Heather MacLeod-Baudelot | Recreation Programmer, Recreation, Tourism & Culture |
| Lynn Morash | Program Technician, Grants Program, Financial Services |
| Diane Moulton | Coordinator Operations, Real Property & Asset Management Services |
| Mary Angela Munroe | Area Coordinator, Recreation, Tourism & Culture |
| Barbara Nehiley | Policy Analyst, Planning & Development |
| Holly Richardson | Community Developer, Recreation, Tourism & Culture |
| Kent Ritchie | Accommodations Officer, Real Property & Asset management Services |
| Marilyn Smith | Community Developer, Recreation, Tourism & Culture |
| Peta-Jane Temple | Team Lead, Tax, Grants & Special Projects, Financial Services |
| Kasia Tota | Researcher, Planning and Development |
| Annette Verge | Community Response, Governance & Strategic Initiatives |