

PO Box 1749 Halifax, Nova Scotia B3J 3A5 Canada

> Halifax Regional Council September 5, 2006

TO:

Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:

Councillor Bill Karsten, Co-Chair, Investment Policy Advisory Committee

Derch monthi

Derek Tynski, Cd-Chair, Investment Policy Advisory Committee

DATE:

August 25, 2006

SUBJECT:

Investment Policy Advisory Committee Report - Quarter Ending

March 31, 2005

INFORMATION REPORT

ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the Investment Objectives of the Investment Policy not less frequently than quarterly.

BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations (the Minister) on May 14, 2002. An amended Policy, as recommended by the Investment Policy Advisory Committee, was approved by Council November 22, 2005 and by the Minister December 14, 2005. Policy approvals are in accordance with Section 100 of the *Municipal Government Act*.

- 2 -

The mandate of the Investment Policy Advisory Committee (the Committee) is to recommend an investment policy to Council as well as provide ongoing monitoring of investment activities. Following adoption and approval of the Policy, the activities of the Committee have shifted to the monitoring role as well as annual reviews of the Policy.

DISCUSSION

The Investment Policy Advisory Committee is pleased to provide this report to Council under the provisions of the Policy. The primary focus of this report will be to report on compliance with the objectives of the Policy.

The six objectives of the Policy, stated in order of priority of importance, are as follows:

- 1. Adherence to Legal Requirements
- 2. Preservation of Capital
- 3. Liquidity
- 4. Diversification of Investment Portfolio
- 5. Competitive Return on Investments
- 6. Regular Review of Performance

Copies of the Sector Weight schedules recommended under the Policy are attached.

The Committee has reviewed the information provided by staff in the Treasurer's report to the Committee for the Quarter ending March 31, 2006 and accepts the report and the findings contained in the report that the investment activities reported for that Quarter are in compliance with the Policy.

BUDGET IMPLICATIONS

N/A

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

The Committee has been advised by staff that this report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

N/A

ATTACHMENTS

Sector Weight Schedules @ March 31, 2006 (Schedules A, B, C, D & E)

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Approved by:

Councillor Bill Karsten, Co-Chair, Investment Policy Advisory Committee

Derek Tynski, Co-Chair, Investment Policy Advisory Committee

Report Prepared by:

Derek Tynski, Co-Chair, Investment Policy Advisory Committee N

Total Investments Sector Weights @ March 31, 2006

	Catagory Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	<u>%</u>	<u>Limit Available</u>	<u>%</u>
CASH & EQUIVALENTS							
Federal Government & its Guarantees Federal Government Business Development Bank Canada Mortgage & Housing Corp. Canadian Wheat Board Export Development Canada Farm Credit Corp	Open Open Open Open Open Open Open Open	\$104,784,090 \$101,828,970 \$0 \$0 \$2,955,120	80% 78% 0% 0% 2%	\$130,937,394	100%	\$26,153,304	20%
Provincial Governments & their Guarantees Total Alberta (R-1 High) Alberta (R-1 High) Alberta Municipal Finance Corp (R-1 High) Alberta Treasury Branches (R-1 High)	R-1 Mid or Greater Open Open Open Open	\$0 \$0	0% 0%	\$130,937,394 \$32,734,349	100% 25%	\$130,937,394 \$32,734,349	100% 25%
British Columbia (R-1 Mid) Manitoba (R-1 Low) New Brunswick (R-1 Low) New Brunswick Municipal Finance Corp (R-1 Low) Nova Scotia (R-1 Low) Nova Scotia Municipal Finance Corp (R-1 Low) Ontario (R-1 Mid) Prince Edward Island (R-1 Low)	Open Closed Closed	\$0	0%	\$32,734,349 \$32,734,349 \$32,734,349 \$32,734,349 \$32,734,349 \$32,734,349	25% 25% 25% 25% 25% 25% 25%	\$32,734,349 \$32,734,349 \$32,734,349 \$32,734,349 \$32,734,349 \$32,734,349	25% 25%
Quebec (R-1 Low) Saskatchewan (R-1 Low)	Closed Closed			\$32,734,349 \$32,734,349 \$32,734,349	25% 25% 25%	\$32,734,349 \$32,734,349 \$32,734,349	
Municipal Governments & their Guarantees* Calgary (R-1 Mid) Edmonton (R-1 High) Winnipeg (R-1 Mid)	R-1 Mid or Greater Open Open Open	\$0		\$32,734,349 \$13,093,739 \$13,093,739 \$13,093,739	25% 10% 10% 10%	\$32,734,349 \$13,093,739 \$13,093,739 \$13,093,739	25% 10% 10% 10%
Financial Institutions & their Guarantees Bank of Montreal (R-1 Mid) Bank of Nova Scotia (R-1 Mid) Canadian Imperial Bank of Commerce (R-1 Mid) Laurentian Bank (R-1 Low)	BA's Schedule A Canadain Banks R-1 Mid Open Open Open Closed	\$26,153,304 \$6,971,890 \$7,987,900 \$0	20% 5% 6% 0%	\$32,734,349 \$13,093,739 \$13,093,739 \$13,093,739 \$13,093,739	25% 10% 10% 10%	\$6,581,044 \$6,121,849 \$5,105,839 \$13,093,739 \$13,093,739	5% 5% 4% 10%
National Bank of Canada (R-1 Low) Royal Bank (R-1 Mid) Royal Bank 1 Day BA Toronto Dominion (R-1 Mid)	Closed Open Open	\$0 } \$11,193,514 } \$0	9% 0%	\$13,093,739 \$13,093,739 \$13,093,739	10% 10% 10%	\$13,093,739 \$1,900,225 \$13,093,739	1% 10%
Corporations & their Guarantees	Closed						
TOTAL CASH & EQUIVALENTS		\$130,937,394	100%				
FIXED (Bonds, etc. over one year) Federal Government & its Guarantees Federal Government (AAA) Province of Nova Scotia (A-Low)		\$21,846,024 \$66,800,000					
TOTAL FIXED		\$88,646,024					
EQUITIES							
Bank of Montreal		\$6,410					
TOTAL EQUITIES		\$6,410					
TOTAL INVESTMENTS		\$219,589,828					
Interest Bearing Bank Accounts - O/S Cheque C	overage	\$14,308,769					
TOTAL INVESTMENTS & O/S Cheques Coverag	e	\$233,898,597					

Operating Fund Sector Weights @ March 31, 2006

	Catagory Status	Cumulative Amount Invested @ Book Value	<u>%</u>	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees Federal Government Business Development Bank Canada Mortgage & Housing Corp. Canadian Wheat Board Export Development Canada Farm Credit Corp	Open Open Open Open Open Open Open Open	\$0 \$0 \$0 \$0 \$0 \$0	0% 0% 0% 0% 0%	\$0	100%	\$0	0%
Provincial Governments & their Guarantees Total Alberta (R-1 High) Alberta (R-1 High) Alberta Municipal Finance Corp (R-1 High)	R-1 Mid or Greater Open Open Open	\$0 \$0	0% 0%	\$0 \$0	100% 25%	\$0 \$0	0% 0%
Alberta Treasury Branches (R-1 High) British Columbia (R-1 Mid) Manitoba (R-1 Low) New Brunswick (R-1 Low) New Brunswick Municipal Finance Corp (R-1 Low) Nova Scotia (R-1 Low) Nova Scotia Municipal Finance Corp (R-1 Low) Ontario (R-1 Mid) Prince Edward Island (R-1 Low) Quebec (R-1 Low) Saskatchewan (R-1 Low)	Open Open Closed Closed Closed Closed Closed Closed Closed Closed Open Closed Closed Closed	\$0 \$0	0%	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	25% 25% 25% 25% 25% 25% 25% 25% 25% 25%	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	0%
Municipal Governments & their Guarantees* Calgary (R-1 Mid) Edmonton (R-1 High) Winnipeg (R-1 Mid)	R-1 Mid or Greater Open Open Open	\$0		\$0 \$0 \$0 \$0	25% 10% 10% 10%	\$0 \$0 \$0 \$0	0% 0% 0% 0%
Financial Institutions & their Guarantees Bank of Montreal (R-1 Mid) Bank of Nova Scotia (R-1 Mid) Canadian Imperial Bank of Commerce (R-1 Mid) Laurentian Bank (R-1 Low) National Bank of Canada (R-1 Low) Royal Bank (R-1 Mid) Royal Bank 1 Day BA Toronto Dominion (R-1 Mid)	BA's Schedule A Canadain Banks R-1 Mid Open Open Open Closed Closed Open Open	\$0 \$0 \$0 \$0 \$0 \$0	0% 0% 0% 0% 0%	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	25% 10% 10% 10% 10% 10%	\$0 \$0 \$0 \$0 \$0 \$0 \$0	0% 0% 0% 0% 0%
Corporations & their Guarantees	Closed						
FIXED (Bonds, etc. over one year)	Closed						
Total Investments	=	\$0	0%				
Interest Bearing Bank Accounts - O/S Cheque Co	overage	\$14,308,769					
Total Cash and Investments	•	\$14,308,769					

Capital Fund Sector Weights @ March 31, 2006

	Catagory Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	<u>Limit</u> Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	\$0	0%	\$0	100%	\$0	0%
Federal Government	Open	\$0	0%				
Business Development Bank	Open	\$0	0%				
Canada Mortgage & Housing Corp. Canadian Wheat Board	Open Open	\$0 \$0	0% 0%				
Export Development Canada	Open	Ψ0	0 70				
Farm Credit Corp	Open	\$0	0%				
Duranianial Consumeranta & their Consumeran	D 4 Mid on Creater	¢0	00/	¢0	4000/	¢n.	00/
Provincial Governments & their Guarantees Total Alberta (R-1 High)	R-1 Mid or Greater Open	\$0 \$0	0% 0%	\$0 \$0	100% 25%	\$0 \$0	0% 0%
Alberta (R-1 High)	Open	\$0 \$0	0%	ΨΟ	2576	ΦΟ	076
Alberta Municipal Finance Corp (R-1 High)	•	Ψ	0 70				
Alberta Treasury Branches (R-1 High)	Open	\$0	0%				
British Columbia (R-1 Mid)	Open			\$0	25%	\$0	0%
Manitoba (R-1 Low)	Closed			\$0	25%	\$0	
New Brunswick (R-1 Low)	Closed			\$0	25%	\$0	
New Brunswick Municipal Finance Corp (R-1 Low				\$0 ***	25%	\$0	
Nova Scotia (R-1 Low) Nova Scotia Municipal Finance Corp (R-1 Low)	Closed Closed			\$0 \$0	25% 25%	\$0 \$0	
Ontario (R-1 Mid)	Open	\$0	0%	\$0 \$0	25%	\$0 \$0	0%
Prince Edward Island (R-1 Low)	Closed	ΨΟ	0 70	\$0	25%	\$0	0 70
Quebec (R-1 Low)	Closed			\$0	25%	\$0	
Saskatchewan (R-1 Low)	Closed			\$0	25%	\$0	
Municipal Governments & their Guarantees*	R-1 Mid or Greater	\$0	0%	\$0	25%	\$0	0%
Calgary (R-1 Mid)	Open			\$0	10%	\$0	0%
Edmonton (R-1 High)	Open			\$0	10%	\$0	0%
Winnipeg (R-1 Mid)	Open			\$0	10%	\$0	0%
	BA's Schedule A Canadain Banks R-1						
Financial Institutions & their Guarantees	Mid	\$0	0%	\$0	25%	\$0	0%
Bank of Montreal (R-1 Mid) Bank of Nova Scotia (R-1 Mid)	Open Open	\$0 \$0	0% 0%	\$0 \$0	10% 10%	\$0 \$0	0% 0%
Canadian Imperial Bank of Commerce (R-1 Mid)	Open	\$0 \$0	0%	\$0 \$0	10%	\$0 \$0	0%
Laurentian Bank (R-1 Low)	Closed	Ψ0	0,0	\$0	10%	\$0	070
National Bank of Canada (R-1 Low)	Closed			\$0	10%	\$0	
Royal Bank (R-1 Mid) Royal Bank 1 Day BA	Open	\$0 } \$0 }	0%	\$0	10%	\$0	0%
Toronto Dominion (R-1 Mid)	Open	\$0 } \$0	0%	\$0	10%	\$0	0%
Corporations & their Guarantees	Closed						
FIXED (Bonds, etc. over one year)	Closed						
Total Investments		\$0	0%				

	Catagory Status	Cumulative Amount Invested @ Book Value	<u>%</u>	Guideline Limit	<u>%</u>	Limit Available	<u>%</u>
CASH & EQUIVALENTS							
Federal Government & its Guarantees Federal Government Business Development Bank Canada Mortgage & Housing Corp. Canadian Wheat Board Export Development Canada Farm Credit Corp	Open Open Open Open Open Open Open	\$102,509,202 \$99,618,238 \$0 \$0 \$2,890,964	80% 78% 0% 0% 2%	\$128,094,712	100%	\$25,585,510	20%
Provincial Governments & their Guarantees Total Alberta (R-1 High) Alberta (R-1 High) Alberta Municipal Finance Corp (R-1 High) Alberta Treasury Branches (R-1 High)	R-1 Mid or Greater Open Open Open Open	\$0 \$0	0% 0%	\$128,094,712 \$32,023,678	100% 25%	\$128,094,712 \$32,023,678	100% 25%
British Columbia (R-1 Mid) Manitoba (R-1 Low) New Brunswick (R-1 Low) New Brunswick Municipal Finance Corp (R-1 Low) Nova Scotia (R-1 Low) Nova Scotia Municipal Finance Corp (R-1 Low)	Open Closed Closed			\$32,023,678 \$32,023,678 \$32,023,678 \$32,023,678 \$32,023,678 \$32,023,678	25% 25% 25% 25% 25% 25%	\$32,023,678 \$32,023,678 \$32,023,678 \$32,023,678 \$32,023,678 \$32,023,678	25%
Ontario (R-1 Mid) Prince Edward Island (R-1 Low) Quebec (R-1 Low) Saskatchewan (R-1 Low)	Open Closed Closed Closed	\$0	0%	\$32,023,678 \$32,023,678 \$32,023,678 \$32,023,678	25% 25% 25% 25%	\$32,023,678 \$32,023,678 \$32,023,678 \$32,023,678	25%
Municipal Governments & their Guarantees* Calgary (R-1 Mid) Edmonton (R-1 High) Winnipeg (R-1 Mid)	R-1 Mid or Greater Open Open Open	\$0		\$32,023,678 \$12,809,471 \$12,809,471 \$12,809,471	25% 10% 10% 10%	\$32,023,678 \$12,809,471 \$12,809,471 \$12,809,471	25% 10% 10% 10%
	BA's Schedule A Canadain Banks R-1						
Financial Institutions & their Guarantees Bank of Montreal (R-1 Mid) Bank of Nova Scotia (R-1 Mid) Canadian Imperial Bank of Commerce (R-1 Mid) Laurentian Bank (R-1 Low) National Bank of Canada (R-1 Low) Royal Bank (R-1 Mid) Royal Bank 1 Day BA Toronto Dominion (R-1 Mid)	Open Open Closed Closed Open Open	\$25,585,510 \$6,820,529 \$7,814,481 \$0 \$0 \$10,950,501 \$0	20% 5% 6% 0%	\$32,023,678 \$12,809,471 \$12,809,471 \$12,809,471 \$12,809,471 \$12,809,471 \$12,809,471	25% 10% 10% 10% 10% 10% 10%	\$6,438,168 \$5,988,943 \$4,994,990 \$12,809,471 \$12,809,471 \$1,858,971 \$12,809,471	5% 5% 4% 10%
Corporations & their Guarantees	Closed						
TOTAL CASH & EQUIVALENTS		\$128,094,712	59%				
FIXED (Bonds, etc. over one year)	Open (Special)						
Federal Government (AAA) Province of Nova Scotia (A-Low)		\$21,791,850 \$66,800,000	31%				
Total Investments		\$216,686,562	100%				

Trust Funds
Sector Weights
@ March 31, 2006

	Catagory Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	<u>%</u>	Limit Available	<u>%</u>
CASH & EQUIVALENTS							
Federal Government & its Guarantees Federal Government Business Development Bank Canada Mortgage & Housing Corp. Canadian Wheat Board Export Development Canada Farm Credit Corp	Open Open Open Open Open Open Open Open	\$2,274,888 \$2,210,732 \$0 \$0 \$64,156	80% 78% 0% 0% 2%	\$2,842,683	100%	\$567,795	20%
Provincial Governments & their Guarantees Total Alberta (R-1 High) Alberta (R-1 High) Alberta Municipal Finance Corp (R-1 High)	R-1 Mid or Greater Open Open Open	\$0 \$0	0% 0%	\$2,842,683 \$710,671	100% 25%	\$2,842,683 \$710,671	1 00% 25%
Alberta Municipal Finance Corp (R-1 High) Alberta Treasury Branches (R-1 High) British Columbia (R-1 Mid) Manitoba (R-1 Low) New Brunswick (R-1 Low) New Brunswick Municipal Finance Corp (R-1 Low) Nova Scotia (R-1 Low) Nova Scotia Municipal Finance Corp (R-1 Low) Ontario (R-1 Mid) Prince Edward Island (R-1 Low) Quebec (R-1 Low) Saskatchewan (R-1 Low)	Open Open Closed Closed Closed Closed Closed	\$0		\$710,671 \$710,671 \$710,671 \$710,671 \$710,671	25% 25% 25% 25% 25%	\$710,671 \$710,671 \$710,671 \$710,671 \$710,671	25%
	Closed Open Closed Closed Closed	\$0	0%	\$710,671 \$710,671 \$710,671 \$710,671 \$710,671	25% 25% 25% 25% 25% 25%	\$710,671 \$710,671 \$710,671 \$710,671 \$710,671	25%
Municipal Governments & their Guarantees* Calgary (R-1 Mid) Edmonton (R-1 High) Winnipeg (R-1 Mid)	R-1 Mid or Greater Open Open Open	\$0	0%	\$710,671 \$284,268 \$284,268 \$284,268	25% 10% 10% 10%	\$710,671 \$284,268 \$284,268 \$284,268	25% 10% 10% 10%
Financial Institutions & their Guarantees Bank of Montreal (R-1 Mid) Bank of Nova Scotia (R-1 Mid) Canadian Imperial Bank of Commerce (R-1 Mid) Laurentian Bank (R-1 Low) National Bank of Canada (R-1 Low) Royal Bank (R-1 Mid) Royal Bank 1 Day BA Toronto Dominion (R-1 Mid)	BA's Schedule A Canadain Banks R-1 Mid Open Open Open Closed Closed Open Open	\$567,795 \$151,361 \$173,419 \$0 \$0 \$243,014 }	20% 5% 6% 0% 9%	\$710,671 \$284,268 \$284,268 \$284,268 \$284,268 \$284,268 \$284,268 \$284,268	25% 10% 10% 10% 10% 10%	\$142,876 \$132,907 \$110,849 \$284,268 \$284,268 \$284,268 \$41,254 \$284,268	5% .5% 4% 10% 1%
Corporations & their Guarantees	Closed						
TOTAL CASH & EQUIVALENTS		\$2,842,683	98%				
FIXED (Bonds, etc. over one year)							
Federal Government & its Guarantees							
Federal Government		\$54,175	2%				
TOTAL FIXED							
EQUITIES							
Bank of Montreal		\$6,410	0%				
TOTAL EQUITIES				_			
Total Investments		\$2,903,266	100%	-			