



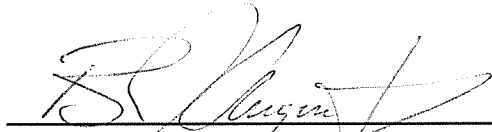
PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

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Halifax Regional Council
July 4, 2006

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:



Brad Anguish, P.Eng., PMP, MBA, Director
Environmental Management Services

DATE: June 23, 2006

SUBJECT: Litter - Drive-Thru Restaurants

INFORMATION REPORT

ORIGIN

At the June 13, 2006 meeting of Regional Council, Councillor Brad Johns requested that staff provide a report on the ability of the HRM to require the provision of waste receptacles in the drive-thru lanes (before and after the pick up window) at fast food/quick service restaurants.

BACKGROUND

The following information is provided with respect to existing Provincial legislation, enforcement and the recent coordinated comprehensive "Can You Afford To Litter?" HRM litter prevention and education campaign.

DISCUSSION

Staff has reviewed the existing legislation that applies to litter originating from drive-thru restaurants. Legislation applying to the act of littering and specifically originating at drive-thru restaurants includes:

A) Legislation:

- 1) The **Nova Scotia Environment Act**, Section 99 (2) makes it an offense to:
“release or permit the release of litter into the environment.”
- 2) The **Nova Scotia Solid Waste/Resource Management Regulations**, Section 20 (1) “**Littering From Building/Structures**” specifies that:
“No owner, operator or person in care, management or control of a commercial outlet, service outlet, plant, building, facility or thing shall permit the release of litter...”,

and in subsection 20 (2) that:

“A person described in subsection (1) shall clean up any litter discharged or released into the environment.”

In Section 22 (1) “**Convenience store, fast food and vending outlets**” that:

“An owner, operator, or person in care, management or control of a business or operation

a) where food or beverages are sold in cartons, containers, foils or papers; and

b) where cartons, utensils, containers, foils or papers are discarded in the vicinity by the patrons of the business or operation, shall provide receptacles for litter and receptacles for recyclable materials in appropriate and easily accessible locations, and shall service, maintain and empty the receptacles.”

In Section 22 (2):

“An owner, operator, or person in care, management or control of a business or operation shall keep the property and all public or private lands, streets, lanes, passageways, beaches or docks within 15 m of any boundary of their property free of all litter unless the landowner or operator denies access to their lands for this purpose.

In Section 22 (3):

“A person described in subsections (1) and (2) shall ensure that the discarded materials are collected and disposed of as prescribed in these regulations.”

B) Enforcement:

Enforcement for failing to comply with the noted sections of the Environment Act and the NS Waste/Resource Management Regulations is provided by the HRM/RCMP integrated services, and Nova Scotia Department of Environment and Labour (NSDEL) Inspectors.

A Summary Offense Ticket (out of court settlement) of \$445 applies for a violation of the noted sections of the Environment Act, and the NS Waste/Resource Management Regulations.

C) Education:

The major focus of the “Can You Afford To Litter?” campaign is raising the awareness of the environmental, social and financial costs - for the individual who litters, or those who allow litter to remain on their property, and of the \$2,000,000 HRM expends annually on litter clean up.

Since the April 5, 2006, official launch of the “Can You Afford To Litter?” campaign (which is supported by television commercial, signs inside and outside Metro Transit buses, a brochure (attachment # 1 centre page highlights the Provincial legislation), new decals on 900 HRM litter baskets, and the very successful “20 Minute HRM Makeover” event on June 7th), staff has been liaising with local businesses, through the Capital District and with the Business Improvement District Commissions/business associations directly (particularly where reports of litter has been received and/or observed by HRM staff) for the purpose of raising the profile of the importance of not littering and to initiate measures to pick up litter.

The HRM outreach litter prevention education program has included the Canadian Restaurant and Food Services Association, of which fast food drive-thru restaurants are members. Mr. Luc Erjavec, Executive Director of the Canadian Restaurant and Food Services Association, has been apprised of the HRM litter prevention campaign. Attachment # 2 is a letter of June 1, 2006, to Mr. Erjavec.

Recent discussions with Mr. Erjavec has confirmed that the members of his association have been reminded of their responsibilities, as specified in the NS Environment Act and the Waste/Resource Management Regulations, and of the consequences for the restaurant owner/operator if found to be non compliant.

D) Reporting Incidents of Litter at Drive-Thru Restaurants:

Residents who observe incidents of litter and littering, including at drive-thru restaurants, can report the offence to either:

- the HRM Corporate Call Centre at 490-4000; or
- to the Bedford office of the NSDEL, 424-7773.

E) Requirement for an HRM By-Law:

As staff previously advised (see attachment # 3 - report dated August 3, 2005, page 2) a review by the By- Law Rationalization Committee determined that the existing Provincial legislation is sufficient for the enforcement of littering, and that the adoption of an HRM by-law is not required, as it would be redundant legislation - which would result in additional responsibility for the HRM.

BUDGET IMPLICATIONS

NA

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

NA

ATTACHMENTS

1. "Can You Afford To Litter?" brochure
2. June 1, 2006, letter to Mr. Erjavec
3. Staff report dated August 3, 2005 (without the attachments)

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by : Jim Bauld, Manager Solid Waste Resources 490-6606



Financial Review : Ferdinand Makani, Financial Consultant, 490-6902

Attachment # 1- "Can You Afford To Litter?" Brochure for Council Report "Litter -Drive -Thru restaurants", dated June 23, 2006

Let's Clean Up Our Act

Community Clean Up TIPS

- Always wear protective clothing and use safety equipment when necessary
- Be careful of potentially dangerous items such as broken glass or sharp objects
- Be cautious when picking up litter near roads and highways
- Always supervise children on a clean up

Disposable drink cups, fast food containers, candy wrappers and tobacco packaging represent the majority of litter along roadways and streets in Nova Scotia. All of these items should be disposed of properly in the regular garbage.

Recyclable containers should be recycled in your municipal blue bag program or, if applicable, at your local ENVIRO-DEPOT™.

Help Keep HRM a Healthy, Sustainable and Vibrant Community



For more information on litter in HRM, please contact HRM at 490-4000 or www.halifax.ca

Printed on recyclable material made from 30% post-consumer fibres.

Remember to RECYCLE!

CAN YOU AFFORD TO LITTER?



Guide to HRM's Litter Prevention Campaign



490-4000 or www.halifax.ca

Remember to RECYCLE!

Can We Afford to Litter?

How many times have you seen an empty coffee cup, a plastic bag, or a loose piece of refuse littering the streets, sidewalks or parks in your neighbourhood?

As concerned citizens, parents, businesses and students, we must each do our part to reduce the amount of litter in our communities.

- Use the litter baskets, four stream containers and built stops provided throughout HRM to properly dispose of recyclables, organics, garbage, gum and cigarette butts
- Keep a bag in your vehicle to collect disposable drink and food containers for proper disposal in the garbage
- Ensure that refuse and bagged recyclables are secure in a proper container or bag for curb side pickup

Litter maintenance and abatement cost HRM taxpayers approximately \$2 million each year.

It Is Not "Fine" to Litter

In HRM and Nova Scotia, legislation is in place to help you keep your community litter free; each can affect an individual, a business, a motorist or a homeowner.

Nova Scotia Environment Act - "No person shall release or permit the release of litter into the environment." This act enables the issuance of a Summary Offence Ticket of \$445.00.

Provincial Motor Vehicle Act - This act covers littering from a vehicle on a road or a highway. It provides for a fine of \$387.50.

HRM Streets By-Law 5300 - Section 10 requires residents to keep the area between the curb and the property line free from waste and debris. The fine is a Summary Offence Ticket of \$215.00.

Solid Waste - Resource Management Regulations, Section 22 - convenience stores, fast food and vending outlets - Businesses shall keep the area within 15 m of their property free of all litter and provide receptacles for proper disposal of litter. This allows for a Summary Offence Ticket of \$445.

Slam Dunk the Junk in Your Community

Help your community by organizing a clean up in your neighbourhood, park or trail system. It's easy; simply register for a free clean up kit with Clean Nova Scotia, to join the Great Nova Scotia Pick-Me-Up.



The Great Nova Scotia Pick-Me-Up is a campaign coordinated by Clean Nova Scotia that encourages Nova Scotians to clean up their community by picking up litter. For more information, call 902-420-3474 or go online at www.clean.ns.ca

Adopt-A-Highway Nova Scotia also gives volunteer groups the opportunity to help their communities by collecting litter and beautifying roadsides and interchange areas.

Contact Adopt-A-Highway at 902-893-6520
www.gov.ns.ca/nstaf/wi/projects/adopt.html

Attachment # 2 - Letter to Mr. Erjavec for Council Report "Litter -Drive -Thru restaurants", dated June 23, 2006

June 1, 2006

**Re: Litter at Convenience Stores & Fast Food Outlets -
20 Minute Makeover - June 7th** Dear Mr. Erjavec:

As you may be aware, HRM has a new Litter Prevention and Education campaign, entitled ***Can You Afford to Litter?*** This campaign is the result of recommendations provided in the 2004 Nova Scotia Litter Study conducted by the provincial department of Environment and Labour. This study revealed that a comprehensive anti litter campaign was required to reduce and prevent litter in HRM and the rest of Nova Scotia. The 2006 HRM campaign, based on the study recommendations, blends a mix of education and awareness, enforcement of litter legislation and community clean ups.

As you also may be aware, there is a requirement for businesses in HRM to keep the area within 15 meters of their property free of all litter and provide receptacles for proper disposal of litter under Section 22 of the provincial Solid Waste Resource Management Regulations. This includes providing separate containers for the collection of regular refuse, recyclables and organics.

In accordance with Section 2(s) of the Nova Scotia Solid Waste-Resource Management Regulations, litter is defined as follows:

Litter means any material left or abandoned in a place other than a receptacle or place intended or approved for receiving such material and "littering" has a corresponding meaning;

As an environmentally and socially responsible association, HRM knows that your organization has been striving to eliminate the problem of litter in your business community. However, we feel that all HRM businesses, institutions, schools and residents could go a step further to help clean up our communities. With that understanding, HRM is working in partnership with Clean Nova Scotia Foundation and HRM business commissions to host the first **20-Minute HRMakeover**. The 20-Minute HRMakeover is based on the successful 20-Minute Toronto Makeover, which is a city wide, twenty minute litter clean up.

Businesses, schools and residents are being asked by the Mayor and Council to take 20 minutes out of their day on June 7 at 11:00 a.m. to do a clean up blitz of our local community. As a large association, you can encourage all of your members to participate by challenging them to clean up around their properties.

Businesses as well as individuals can register for a clean up package from Clean Nova Scotia, containing litter and recycling bags, a data sheet, gloves and information on safety during litter pick ups. We are encouraging everyone to take responsibility for the material collected during this event, by properly disposing of it at their business, school or at home.

Help us **“Slam Dunk Your Junk”** in HRM by contacting **Clean Nova Scotia at 420-3474** to register for the municipality’s quickest and most effective litter clean up ever - the **20-Minute HRMakeover**. Think how quickly we can clean and beautify HRM with just a little time and individual effort!

If you have any questions, please do not hesitate to contact me directly at 490-2865.

Sincerely,

Tiffany Chase
Education Officer
HRM Solid Waste Resources
Tel: (902) 490-2865
Fax: (902) 490-6690
email: chaset@halifax.ca

cc: Laurie Lewis, Diversion Planning Coordinator
Jim Bauld, Manager Solid Waste Resources

Halifax Regional Council
August 9, 2005

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY: _____
Brad Anguish, P.Eng., Director, Environmental Management Services

DATE: August 3, 2005

SUBJECT: Litter Prevention

INFORMATION REPORT

ORIGIN

Regional Council, at the May 10, 2005 meeting, directed staff to:

- provide an updated By-Law to prohibit littering;
- review of the former City of Dartmouth By-Law 400;
- assess increasing the fine for a summary offense ticket for littering; and
- assess implementing a program that encourages citizen participation in keeping HRM litter free.

BACKGROUND

Litter has been previously discussed at Regional Council. Staff's report(Attachment #1) dated August 19, 2003, provides information regarding litter from the aspect of existing legislation, enforcement, public education, community clean up initiatives, and services provided by HRM business units.

This report updates members of Regional Council of the various elements of the existing HRM litter abatement program, including enhanced services for 2005/06. Although HRM's litter abatement program, supported by various communities and provincial programs, is quite comprehensive, staff will continue to seek opportunities for improved service delivery, stewardship and residents and partnerships.

DISCUSSION

As per Council's direction, staff has assessed the four issues, which are:

- 1) the adequacy of existing legislation;
- 2) enforcement opportunities;
- 3) public education awareness and clean-up campaign provided by the Region, and other agencies; and
- 4) HRM's litter prevention infrastructure and services.

1. **Legislation**

A review of the existing legislation applicable to the act of littering has been completed by the By-Law Rationalization Committee. In this review, it is important to make the distinction between the act of littering (e.g. tossing debris/garbage to the ground) and the responsibility for cleaning up of litter once on the ground. Regarding the act of littering, the NS Environment Act enables the issuance of a Summary Offense Ticket for littering of \$387.50, while the Provincial Motor Vehicle Act, for littering from a vehicle on a road or highway, provides for a fine of \$445.00. Regarding the clean up of litter, the HRM Streets By-Law S-300, Part 2, "Littering" Section 10, requires residents to keep the area between the curb and the property line free from waste and debris. The fine for failing to maintain the sidewalk area is a SOT of \$215.00.

The By-Law Rationalization Committee has determined that, based upon the existing Provincial legislation and HRM's By-Law S-300, the framework for effective litter enforcement is available without the requirement for a new HRM by-law or amending the former City of Dartmouth By-Law 400, which staff will be recommending for repeal.

2. **Enforcement**

HRM Police and the RCMP have the authority to issue a SOT for littering as a violation of the Environment Act, the Motor Vehicle Act, and for failing to maintain the sidewalk area. HRM By-Law Enforcement Officers can issue a SOT for failing to maintain the sidewalk area. If litter and other debris remain for long periods on private property, the Dangerous and Unightly Premises By-Law can be used as a remedy.

As directed by Regional Council, the RCMP, HRM Police and Bylaw Enforcement will provide, as a priority, selective enforcement of littering during critical times of the year (i.e. during the spring and summer) with ongoing enforcement of the more flagrant violations when reported and/or observed. Police and Bylaw Services can best profile the problem of litter and it's impacts on the environment and quality of life in communities by launching a spring initiative (through media) of enforcement coupled with HRM public education and awareness campaigns. Enhanced enforcement and education campaign launched together could highlight the negative impacts of litter on communities.

3. **Public Education, Awareness and Clean-up Campaign**

Public awareness of the negative impact of littering is one of the key components for the achievement of a litter free HRM. Although many residents are environmentally responsible and do not litter, others are not concerned for the environment and continue to litter. To reach those residents who are not aware of the impact of littering and who are not aware of the fine they could receive, a successful public awareness campaign must go hand in hand with effective enforcement, including profiling (as a deterrent to others) those who plead or who are found guilty.

Since the introduction of a deposit/refund system on most beverage containers in Nova Scotia in 1996, and the very highly successful waste/resource management programs across Nova Scotia (including HRMs), litter has been mainly limited to products from the quick service/fast food sector and/or tobacco products.

The increase in the number of quick service/fast food restaurants who utilize non-environmentally friendly disposable containers, and whose patrons often consume their products in a vehicle, have contributed to the prevalence of litter in society today.

Attachment # 2 provides a brief description of the various Provincial, and community based anti litter campaigns in HRM, including the Executive Summary of the NS Youth Corps. and NSDEL 2004 Litter Survey which revealed that the most common source of litter continues to be from the fast food/quick service, grocery, tobacco and confectionary sectors.

3.1 Existing HRM Litter Awareness and Clean Up Programs:

In 2004, in partnership with Clean Nova Scotia Foundation residents of HRM were encouraged to participate in the **“Put Litter In Its Place”** campaign. Last year 171 community/youth/sport groups in HRM registered with Clean Nova Scotia and conducted a clean up. The goal for the 2005 campaign, which was officially launched on May 12, 2005 by Mayor Kelly at St. Mary’s Elementary School in Halifax, is to increase the number of events to 200. Residents can register for the HRM 2005 campaign by contacting Clean Nova Scotia at 420-3474. Those that register will receive a free “Pick Me Up Kit” consisting of a guide book, recycling and garbage bags, gloves, and a data sheet, to help keep track of the materials collected.

The slogan “Put Litter In Its Place” has been used for many years in the former City of Halifax. Most of the (more than 850) HRM litter baskets have a sign attached with this slogan. The slogan “Slam Dunk Your Junk”, which was adopted by the former City of Halifax, is attached to many of the larger litter barrels located at HRM parks and playgrounds.

3.2 Capital District - Multi Compartment Containers and Enhanced Litter Maintenance:

This spring, new four stream containers were installed (Attachment # 3) at eleven high profile/pedestrian traffic locations within the Capital District. The containers have clearly identified openings for garbage, organics, beverage containers, paper and have a receptacle for cigarette butts affixed to the side. Additional four stream containers will be installed at other locations within the Capital District and other areas of HRM in 2005 and 2006. The funds approved by Regional Council have enabled the Capital District, in partnership with T&PW, to enhance litter maintenance by two months (April and December) and 24-7 from May to November, plus the installation of fifty (50) additional litter receptacles along main streets in the Capital District.

Surveys conducted by the Capital District revealed a requirement for more resources dedicated to litter, which has been incorporated into an enhanced litter maintenance plan. Capital District has developed an information flyer (Attachment # 4) that outlines the roles and responsibilities of citizens who work and own property in the Capital District. The flyer is posted on the Capital District web site, a newsletter and is distributed throughout to the Business Improvement Districts. The Capital District has incorporated a Civic Pride Award into the Urban Design Awards program to positively reinforce those who commit to good property maintenance practices.

Both the Downtown Halifax and Downtown Dartmouth Business Commissions conducted clean ups in June, both reporting less litter than in previous years.

3.3 HRM Community Response Team:

HRM's Community Response Team assists residents and the business community to be good stewards of the environment by keeping their community clean through active litter prevention and participating in clean ups.

3.4 HRM Publications/Mailouts:

Publications such as Councillor's newsletters, the "Naturally Green", the HRWC "Water Talk" newsletter, as well as inserts in the tax bills and HRM notices issued from time to time, provide opportunities to raise the awareness and importance of litter prevention and the potential fine for littering.

3.5. Potential Future HRM Enhanced Litter Prevention Campaign:

Solid Waste Resources staff will be leading the development of a revised litter prevention campaign for Council's consideration for Spring 2006 that will increase public awareness/education and provide effective selective enforcement and enhanced litter maintenance services. At this time it is felt that the revised campaign can be completed through reallocation of existing resources.

4 Current HRM Infrastructure/Services - Litter Management

4.1 Transportation and Public Works:

HRM dedicates significant resources for the management of litter. Attachment # 1, staff report dated August 11, 2003, page two, section entitled "Litter", details the level of litter service provided by T&PW (which includes approximately 850 litter baskets located at high demand locations throughout HRM) and Appendix A details "Street Sweeping Service Standards" in the East, Central and West Region. The recent organizational realignment of Transportation and Public Works, with the ongoing duty assignment review, continues to focus on the optimum delivery approach for all services including litter and street sweeping.

It is staff's intention to review the delivery of litter management services within Transportation & Public Works and provide an update to Council with respect to improvements in efficiency and methods of delivery for the services. The review of T&PW services will include the relationship of litter services provided by RPAM, for the purpose of identifying future efficiencies and opportunities for enhanced service delivery.

The 2005 T&PW street sweeping and litter basket service commenced on April 1, 2005, four weeks earlier than in previous years. This early start has resulted in street sweeping services (i.e. removal of litter from the gutter) being provided along HRM streets. T&PW administers requests for litter baskets, which are installed where warranted. If a litter basket is used for a purpose other than intended, (eg, it is used by an adjacent property owner for the disposal of garbage generated from a business), the basket will be removed.

The 2005/06 Transportation and Public Works budget for street sweeping is \$653,000 and for litter management is \$974,000.

The 2004 Capital District Streetscape Study identified a need to improve the service level. Improvements to the litter service level by T&PW for 2005 includes:

- 50 additional pole mounted litter baskets at strategic locations in the Capital District;
- extending the street sweeping operations to include April and December (weather dependent), plus 24-7 from May to November;
- two students dedicated to litter maintenance in the Capital District this summer.

4.2 Real Property and Asset Management (RPAM):

Attachment # 5 is a detailed list of litter/clean up programs provided by RPAM at HRM parks, playgrounds, and in the Capital District. The 05/06 RPAM's budget for litter management is approximately \$1,060,541 (see Attachment # 6 for breakdown). An assessment in 2004/05 identified the need for improved service levels.

Enhanced litter services for RPAM in 2005/06 includes:

- expand weekend shifts to include seven days per week servicing of some of the major Parks such as Point Pleasant Park, Fleming Park, Hemlock Ravine Park, and Linear Park;
- assign staff to Shubie Park on a full-time basis for summer seasons, dedicated maintenance to the park Monday through Friday;
- purchase an additional mechanical pickup broom for a skid steer unit to enhance sweeping within Capital District;
- continue enhanced maintenance season of Capital District to a year round program, with staff exempt from snow and ice duties; and
- four stream containers were added to 20 major parks and green spaces late in July 2005. For a complete list of locations please see Attachment # 7.

Summary:

Four issues were explored in order to improve the effectiveness of HRM's litter prevention program:

- 1) legislation;
- 2) enforcement;
- 3) public education;
- 4) infrastructure and services.

The current legislative framework provides a sufficient foundation for effective litter enforcement.

The 2005/06 enhanced litter prevention program activity (above regular program activity) includes:

- installation of new four stream containers at eleven high profile traffic locations within the Capital District with extended litter maintenance and street sweeping operations
- installation of new four stream containers at 20 major parks, sports fields or beaches
- commencement of street sweeping and litter basket service four weeks earlier and

- continued one month longer (subject to weather conditions) than in previous years
- enhanced litter maintenance at major parks
- launch of a spring 2006 Police and By-Law enforcement campaign (with media coverage), coupled with an enhanced public education and awareness campaign.
- Staff will use the 2005/06 program year as a baseline with which to measure the full impact of the enhanced litter management program. 2005/06 baseline efforts will include:
 - assessment of service levels including the number and locations of litter baskets on HRM sidewalks, containers at parks, playgrounds and open spaces, and street sweeping services.
 - assessment of the impact of the new litter maintenance program by T&PW, RPAM, and Capital District.
 - assessment of impact of RCMP and HRM Police litter enforcement.
 - review of cross-business unit collaboration for litter management.
 - seeking business sector partnerships in order to minimize program costs and raise community/stakeholder involvement.

As a result of this effort it is staff's intention to further improve litter management in HRM with no net increase to the 2006/07 operating budget. Staff will advise Regional Council if any additional requirements for increased litter management are recommended, as part of the 2006/07 budget approval process.

BUDGET IMPLICATIONS

There are no budget implications.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

One alternative, which is not recommended, is to increase the service level of litter maintenance along HRM streets and in HRM parks, playgrounds and open spaces beyond the enhanced services provided in 2005/06. This is not recommended, as funds are not available in the 05/06 budget and the effectiveness of the 2005/06 enhanced litter maintenance program and enforcement campaign, if desired by Regional Council, should be measured as the first step for an overall assessment of an enhanced, more comprehensive HRM litter campaign in future years.

ATTACHMENTS

1. Council Report dated August 19, 2003
2. External Anti Litter Campaigns in HRM and Executive Summary, 2004 Litter Survey
3. HRM Four Stream Source Separation Parks/Public Spaces
4. Capital District Information Flyer
5. RPAM Detailed List of Litter/Clean up Programs
6. Real Property Operation's Litter/Clean up Programs for 2005/06
7. RPAM- List of Four Stream Source Separation containers that have been installed in Major Parks/ Sports fields / Beaches (Revised - July 26, 2005)

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Jim Bauld, Manager, Solid Waste Resources 490-6606

Financial Review by: Marlies van der Horst, Acting Financial Consultant, Environmental Management Services 490-4480