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PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Halifax Regional Council
September 27, 2005

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:

A handwritten signature in black ink, appearing to read "Dan English", written over a horizontal line.

Dan English, Acting Chief Administrative Officer

A handwritten signature in black ink, appearing to read "Wayne Anstey", written over a horizontal line.

Wayne Anstey, Acting Deputy Chief Administrative Officer

DATE: September 8, 2005

SUBJECT: **Award of RFP No. 05-152**
Architectural Services - Penhorn Fire Station, Dartmouth, NS

ORIGIN

Approved 2005/2006 Capital Budget - Capital Account No. CB300627 - New Penhorn Fire Station

RECOMMENDATION

IT IS RECOMMENDED THAT HRM award RFP No. 05-152 Architectural Services - Penhorn Fire Station to Sperry & Partners Limited for architectural services for the design and construction phases for a total tender award of \$188,960 including net HST. Funding is available from Capital Account No. CB300627 - New Penhorn Fire Station, as per the Budget Implications section of this report.

BACKGROUND

The fire station replacement program is a multi-year station rationalization and upgrade program. The program will include the construction of new fire stations to provide fire protection at currently under serviced areas. The construction of the Penhorn fire station will result in the closure of Station #13 King Street and Station #15 Pleasant Street. The budget funds are allocated over three years starting in FY 05/06, with design commencing that year, tendering and any budget re-alignment in FY 06/07, and construction commencing in FY 07/08.

DISCUSSION

A Request for Proposal was called, closed on 3 August 2005 and 5 submissions were received as follows:

Company	Lump Sum Price (before taxes)	Total Cost (incl net taxes)
1. WHW Architects	\$160,500	\$166,004
2. AMEC	\$162,200	\$167,762
3. John Doucet Architects	\$171,400	\$177,277
4. Sperry & Partners Architects	\$182,695	\$188,960*
5. L Paul Hebert Architects	\$196,900	\$203,652

* Recommended award

An evaluation committee comprised of staff from RPAM Capital Projects, Fire & Emergency Services, and Procurement assessed the submissions. Based on an evaluation that weighted the quality of the proposal and composition of the consulting team in categories of Team, Approach, Submission Quality and Fee the submission from Sperry & Partners was assessed best in all three qualitative criteria and was awarded the highest score.

BUDGET IMPLICATIONS

Based on the tendered price of \$182,695, plus net HST, for a total of \$188,960, funding is available in the 2005/06 Approved Capital Budget from Capital Account No. CB300627 - New Penhorn Fire Station. The budget availability has been confirmed by Financial Services.

Budget Summary: **Capital Account No.CB300627 - New Penhorn Fire Station**

Cumulative Unspent Budget	\$1,060,991
Less: RFP No. 05 - 152	\$ 188,960 **
Balance	\$ 872,031

**This project was estimated within Capital Account CB300627 approved in the 2005/06 Capital Budget at \$200,000. The remaining funds will be used for the construction phase of this project.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation

ALTERNATIVES

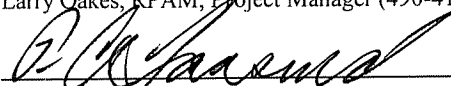
There are no recommended alternatives.

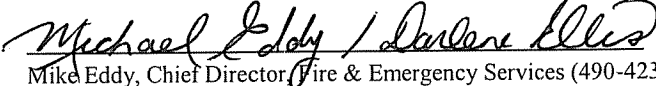
ATTACHMENTS

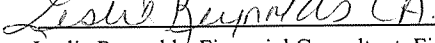
Proposal Evaluation RFP # 05 - 152, September 6, 2005

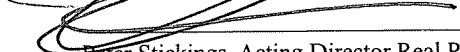
A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Larry Oakes, RPAM, Project Manager (490-4148)

Business Unit Reviewed: 
Phillip Townsend, Manager Capital Projects, RPAM (490-7166)


Mike Eddy, Chief Director Fire & Emergency Services (490-4238)

Financial Review: 
Leslie Reynolds, Financial Consultant, Finance Services (490-6902)

Report Approved by: 
Peter Stickings, Acting Director Real Property and Asset Management

Procurement Process Review: 
 Peter Ross, Manager of Procurement Services

HALIFAX REGIONAL MUNICIPALITY

Penhorn Fire Station, Dartmouth, N.S.
Architectural Services

PROPOSAL EVALUATION RFP # 05-152

PROPOSAL: Penhorn Fire Station, Dartmouth, N.S., Architectural Services

CRITERIA	MAX. SCORE	SUBMISSION SCORE				
		AMEC	John Doucet Architects Ltd.	L. Paul Hebert Architects	Sperry & Partners Architects	WHW Architects
PROPOSER'S TEAM * Team composition * firm and key personnel experience * organization & personnel	50	35	32.5	32.5	43.5	37.5
APPROACH * Scope of services * management of project * work plan (incl. matrix)	25	16.25	17.5	14.5	21.5	19.0
SUBMISSION QUALITY	5	4.0	3.75	2.5	4.75	4.5
FEE PROPOSAL * proposal submission form * upset fee and additional work fee * terms and conditions excl. taxes	20	19.8	18.6	15.5	17.2	20.00
		\$162,200.00	\$171,400.00	\$196,900.00	\$182,695.00	\$160,500.00
TOTAL		75	72	65	87	81
RANKING		3	4	5	1	2