
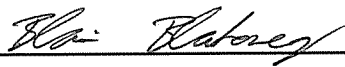

Halifax Regional Council
April 2, 2002

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY: 
Karen MacTavish, Director of Parks & Recreation Services


Blair Blakeney, Regional Coordinator of Park Planning & Development

DATE: March 5, 2002

SUBJECT: **Parks & Recreation Services**
Park Development Project Status Report and Staffing Update

INFORMATION REPORT

ORIGIN

Request from Halifax Regional Council, October 23, 2001 - Item 8.12.

BACKGROUND

The primary mandate of the Park Planning & Development section of the Parks & Recreation Services business unit, is the implementation of a regional parks and open space system. As stated in the name, the Section is responsible for two key areas, Park Planning and Park Development. At present, the unit is comprised of nine permanent and three contract employees, including a Regional Trails Coordinator, Open Space Planner and Landscape Architect (Attachment "A").

Park Planning's primary function involves the acquisition of parkland through a number of processes, including providing recommendations to Planning and Development Services with respect to negotiations for parkland through the subdivision-by-right or development agreement processes.

Staff also provide input into Re-zoning, Municipal Planning Strategy Reviews, Master plan projects and general Community Planning initiatives. The second key area of Park Planning is identifying required parkland and facilitating this need through Real Property Services. This would include: acquisitions of parkland through purchase, handling requests to dispose of parklands, and dealing with issues of encroachment and lease agreements. The third area of Park Planning involves participating in community development initiatives, such as the North Dartmouth and Preston projects, responding to requests for Facility Master Plans, participating on Regional Planning and other corporate and community committees such as LIS, GIS, Regional Trails and McNabs Island planning.

On an annual basis Park Planning deals with an average of 300 projects. Attached is the "Case Status List" of the current projects handled by this Section (Attachment "B").

During the 2001/2002 fiscal year, one additional staff was hired, bringing the total staff complement to three permanent Park Planners and one contract Open Space Planner.

Park Development's primary function is the implementation of capital work on municipal parkland. The majority of this work is a direct result of the capital budget and involves the "cradle to grave" process associated with the construction of recreation/park facilities. This process includes community consultation, detail design, tendering, construction supervision and project administration by an assigned Park Planner/Landscape Architect.

It should be noted that capital projects not only result from the Business Unit Capital Budget, but also from District Capital Funds, the majority of which are directed toward community recreation projects. The Section also assists community groups in the early stages of park/facility planning by providing concept plans and cost estimates required for their budgeting process and fundraising efforts.

On an annual basis the Section is dealing with an average of 220 capital development projects. Attached is the "Project Status List" of the current projects. (Attachment "C").

Currently, there are four permanent and two contract employees in this section.

DISCUSSION

The question being asked by Council is whether or not the Park Planning and Development Unit has adequate staffing resources to address the overall workload. The following discussion addresses this question for each of the two sections.

With respect to Park Planning, there are a number of issues that affect the workload. First is the unpredictability of the volume of projects forthcoming, as this volume is dependent upon market

conditions for subdivisions, initiatives and priorities of Planning & Development Services and Real Property Services, and the number of community based demands. Compounding this situation is the fact that no two cases present the same challenges, thereby making it difficult in predicting the staff time required. Based on these factors it is difficult to calculate staff requirements within a preset formula.

However, in reviewing the overall volume of cases received since amalgamation, staff has been able to calculate the average number of cases per year and estimate the required person hours per case type. The following table illustrates the case/time demand:

Estimated Time Requirement Guidelines per Park Planning Case Type:

Case Description	Average Time per Case	Average # of Cases per year	Total Estimated Hours
1. Subdivisions by Right	12 hours	100	1,200
2. Development Agreements	60 hours	25	1,500
3. Real Estate/Land Acquisition/Disposal	30 hours	40	1,200
4. MPS Review/Razoring	16 hours	30	480
5. Regional Planning	16 hours/week x 52	--	832
6. Studies/Community Development Initiatives	60 hours	15	900
7. Committees	40 hours	15	600
8. Inquiries/Information	4 hours	80	320
Total:		305	7,032
**Open Space Planning (Contract)	15 hours/week x 52	--	780

(Note: The above estimated times do not include personal development time, staff meetings or daily administration/organization time)

It should be noted that with the above business responsibilities, particularly as it relates to the subdivision and real estate process, that it is critical for staff to turnaround our recommendation to the requesting business units within set time frames.

It is crucial for staff to be involved in regional planning and community development processes, but it does place a greater demand on the present resources. Also linked to regional planning is the open space planning process, which is currently under contract.

To assist in the evaluation of workload versus resources the following "Production Hour Formula" was used and is based on uninterrupted hours:

One staff @35 hrs/wk x 52 wks/yr = 1,820 hrs/yr, minus 25 days/yr for vacation/holidays = 1,645 production hours per year.

Based on the above formula and factoring in three permanent staff this equates to 4,935 production hours per year. Therefore, comparing the production hours (4,935 hr/yr) against the estimated case hours (7,032 hr/yr) the difference would reflect that there is a requirement for at least one additional staff to work on park planning projects.

In regards to Park Development the issues facing this side of the Section are not unlike those facing Park Planning. There is an increase on the number of capital recreational park development projects being requested, and these are in addition to those projects in the Business Unit's Capital Budget. Attached is the "Project Status List" (Attachment "C"), with approximately 220 capital development projects.

The workload not only includes the capital budget projects, but also the numerous projects as requested through District Capital Funds. In addition, the Section is receiving an increased number of park development projects related to the subdivision process, whereby developers are constructing park facilities. Although this process realizes a long term saving to the Municipality, it also places a greater demand on staff to provide site design and construction supervision towards these projects.

As well, the Section is experiencing increased requests from community groups wishing to begin park projects and request staff's services for concept designs and construction estimates which are required by the groups for obtaining grants and fund raising efforts.

Another important factor that impacts resources is the increased time required by staff to participate in projects with community partnerships that involve ongoing communication and negotiation, as opposed to the direct delivery process.

In the October 9, 2001 report to Council, staff announced the hiring of two Park Planners. One Planner filled a vacancy and the other was a new contract staff. It was also noted that staff's objective was to concentrate on addressing the outstanding playground projects. To date staff is pleased to advise there has been a strong headway realized with approximately 90% of playground projects (prior to the 2002/03 Capital Budget) now out to tender, and scheduled for Spring construction. The realization of this objective was made possible by the addition of the two staff and the continuing dedication by staff to meet the workload. Another important factor leading to efficiencies has been the amalgamation of Parks & Recreation Services. This restructuring provided the opportunity for a park planner/landscape architect to manage projects from start to finish. Further, staff utilizes the services of Engineering Design, Survey and Construction as their expertise is often required.

The next area of concentration throughout March to June is sports and ball field projects, which are critical for a early start date due to seasonal construction window.

The following table illustrates the case/time demand:

Estimated Time Requirement Guidelines per Park Development Project Type:

Project Description	Average Time per Project	Current Average # of Projects	Total Estimated Hours
1. Play structure Installation	50 hours	80	4,000
2. Sportsfield/Ballfield	160 hours	30	4,800
3. Sports Courts	75 hours	5	375
4. Fencing Requirements	20 hours	10	200
5. Special Parks - Skateboard/Water Parks	180 hours	3	540
6. Passive Park/Streetscaping	35 hours	40	1,400
7. Site Improvements - Subdivision Processes	20 hours	40	800
8. Community Development Initiatives	40 hours	15	600
Total		208	12,715
9. Regional Trails Coordinator (HRDA contract)	40hr/wk x 52 wks	—	2,080

(Note: The above estimated times do not include personal development time, staff meetings or daily administration/organization time)

The result of inputting Park Development's four permanent and one contract employee into the "Production Hour Formula" would be 8,225 production hours per year. Therefore, in comparing the production hours (8,225 hr/yr) against the estimated project hours (12,715 hr/yr) the difference indicates there is a requirement for at least two additional staff or a need to contract out these services in order to complete the projected capital development workload within the current fiscal year.

Also impacting on the projected hours in the upcoming fiscal year are the larger projects, such as the Mainland Commons development and the two artificial sportsfields. The scale of these projects will place a greater demand on staff resources.

BUDGET IMPLICATIONS

To address the described deficiencies there is a need to fund three additional employees. This capacity could not be found in the 2002/03 Operating Budget.

Another option, would be to use consultant services which would require 10%-15% of a capital project. These funds have not been factored into the budgeting process, therefore there would be the need to readdress the current proposed projects in order to make funds available.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

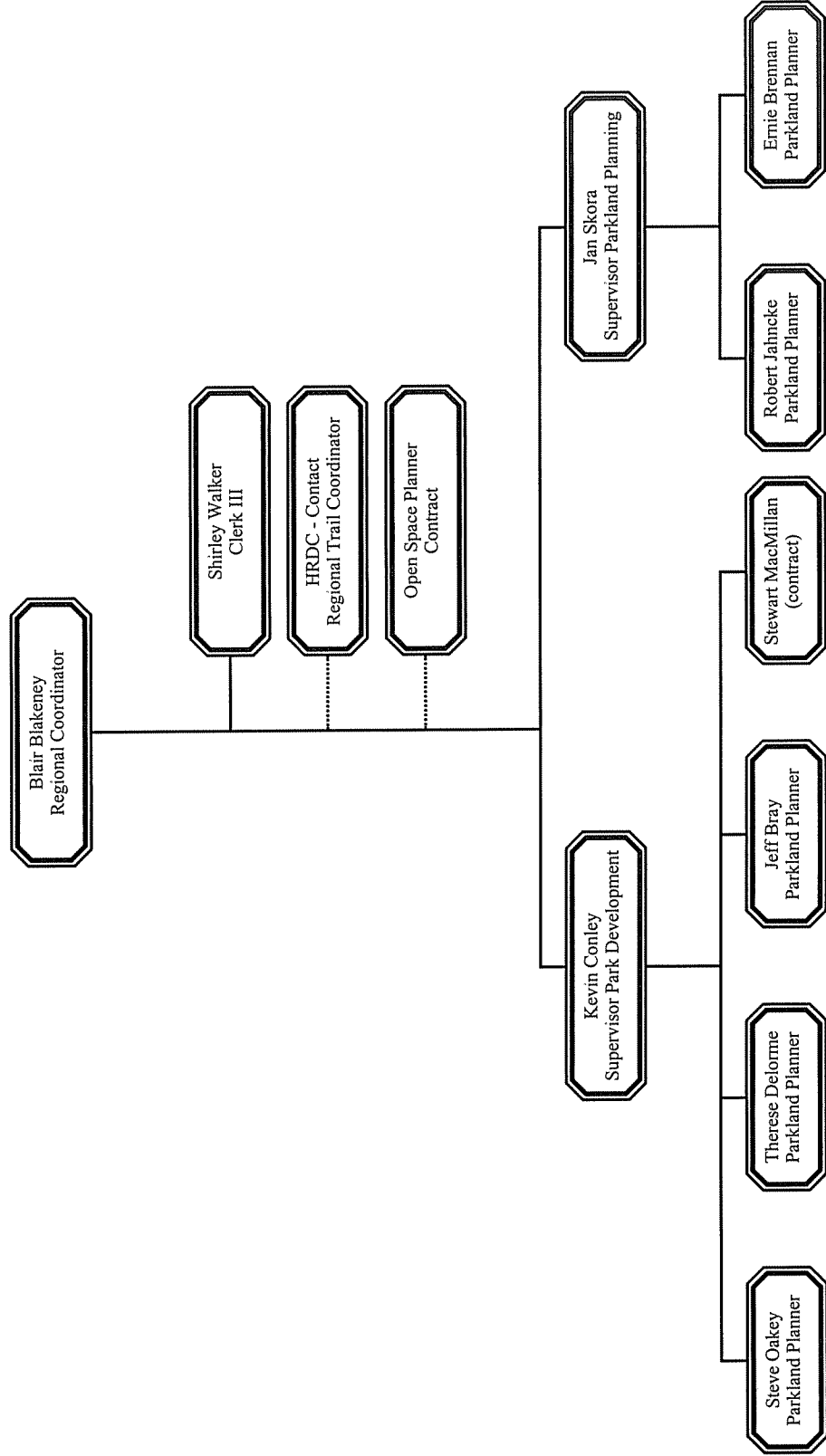
ATTACHMENTS

- Attachment "A" - Park Planning & Development Staff Structure
- Attachment "B" - Park Planning Services Case Status List
- Attachment "C" - Park Development Services Project Status List

Additional copies of this report, and information on its status, can be obtained by contacting the office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Blair Blakeney, Regional Coordinator or Park Planning & Development (490-6789)

*Parks & Recreation
Park Planning & Development*



Attachment *B

HALIFAX REGIONAL MUNICIPALITY
PARKS & RECREATION SERVICES / PARK PLANNING & DEVELOPMENT SERVICES
CASE STATUS

LEGEND:

SD - Subdivision by right	MPS - MPS Review	S - Studies of Master Plans	RE - Real Estate
CP - Community Planning	RP - Rezoning / Planning Cases	SA - Subdivision Agreement	I - Inquiries
DP - Development Proposal	DA - Development Agreements	C - Committees	Bylaw

CASE #	DATE	CAT #	APPLIC. #	COMMON NAME	DIST#	PID #	COMMUNITY	REFER.	STAFF
	registration		case #	subdivision name			911 community		
				PRIOR TO 2002					
		CP		Dartmouth Cove/Woodside CLC	8				RJ
		MPS		Woodland Ave - East Planning	9/10				JS/RJ
		RE		Milson Street	17		Halifax (82)		JS
		RP		Wallace Hill - Reserve Land	22		Hammonds PI		JS
		CP		Ketch Harbour Barrens Sub-Committee	23				
		RE		Oldham	2				
		RE		Molson Street	17		Halifax (82)		JS
		RE		Hovey Property	3				
		RE		NS Housing Services Issues	HRM				
		RE		18 Jamieson Dr - Fall River	2				
		RE		37 Scarlet Road	15				
		MPS		Dartmouth Lake Buffer	HRM				
		CP		Eagle Nest/Climb NS	21		Bedford		BB
		CP		Dartmouth North Community Project	9				BB/SO
		CP		Preston Community	3/4				BB
		RE		NS Home for Coloured Children	4				BB
		S		Harbour East Ball/Sportfield Plan	HRM				BB
		RE		Prospect High Head	23				BB
		RE		Lower Prospect Comm. Assoc.	23				BB
		CP/RP		Western Commons	HRM				JS/EB
		RE		Canada Lands Halifax North Dev.	11				JS
		SA		Morris Lake Estates	8				JS
		SA		Westwood Hills - Ph 6B					JS
		RE		D&D Land - Halifax North	11				JS
		RE		Williams Lake Project	17				JS
		C		Planning Advisory Sub-Committee	HRM				JS
		DA		Papermill Lake	21				JS
		DA		Hemlock Ravine	16				JS
		DA		Prince's Lodge	16				JS
		DA		Beechville Estates	22				JS
		SD		Haverstock S/D					JS
		DA		Governor's Lake Estates	22				JS
		RE		Jolly Drive/Northwest Arm	17				JS
		RE		Molson St	17				JS
		C		Rewarding Excellence Committee	HRM				RJ
		CP		Mineville Community Development	3				RJ
		CP		Harry Hamilton School	19				RJ
		SD		Kingswood on the Lake	22				RJ
		SD		Timberstone - Phase 1	22				RJ
		RE/DA		Silversand Estates - "Moose"	5				RJ
		SD		St. Andrew's Village	2				RJ
		CP		Dartmouth Waterfront Greenway	8/10				RJ
		RE		Telus Communication	22				EB
		SD/RE		Glendale - Correctional Ctr.	20				EB
		RE		Sunrise Cemetery	23				EB
		RE		Church	23				EB
		CP		Tremont Residence Association	16				EB
		C		S/D Process Committee	HRM				EB/RJ
		C		GIS Committee	HRM				SO
		DA		Baker Drive	8				SO
		C		MacNab Planning Group	HRM				SO
		DA		Block "X" - Dartmouth	9				SO
		DA		Portland Estates - West	8				SO
		RE		Niven Ave - Power Corp Plan	9				SO

Attachment "B"

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	registration		case #	subdivision name			911 community		
		CP		Hfx Urban Greenway Association	13/14				TD
		C		Field Specs Revision	HRM				TD
		C		Playground Specs Revision	HRM				TD
		RE		Williams Lake Access	17				JS
		DA	case 00380	Parkland Dr./Lacewood Dr.	16				JS
P-30/98	Nov 2/98	DA		Technical Advisory Committee for Pape	21		Bedford		JS
P-03/01	Feb 21/01	SD		Williams Lake Park Development	17		Halifax		JS
P-05/00	Mar24, Ma	RE		Milton Dr - land acquisition	17		Halifax		JS
P-09/01	July 3/01	LUB	Land Use Plan	Halifax Port Authority			Halifax		JS
P-11/01	July 3/01	RP	Resoning/MPS	Williams Lake Access	17		Purcell Cove		JS
P-12/00	May 15/00	MPS		Prince's Lodge	16		Halifax		JS
P-17/01	July 6/01	DA	Case #00373	Cow Bay Beach and golf Club	5		Cow Bay/EP		RJ
P-19/01	July 11/01	DA	Case #00376	Kidston Farm	18		Herring Cove		RJ
P-19/99	Jun 10/99	MPP		Governor's Lake Estates	22		Timberlea		JS
P-20/99	Jun 10/99	RE		Willow Park, Canada Land - Parcel A-2	11		Halifax		JS
P-21/01	July 19/01	DA	Case #00380	Parkland Drive/Lacewood Drive	16		Halifax		JS
P-22/01	July 30/01	DA	Case #00367	ICCA Development	11		Halifax		JS
P-23/01	Aug 1/01	DA	Case #00277	Apartment Building - 538 Bedford Hwy	16		Halifax		EB
P-24/01	August 2/0	DA	Case #00368	Glenbourne Phase 4B, Rhodora Court	16		Halifax		JS
P-25/01	June 6/01	DA	Case #00331	Dartmouth Road, Bedford	21		Bedford		RJ
P-26/01	Sept 11/01	MPS	Case #00379	Peerless Subdivision	21		Bedford		JS
P-27/01	Sept 26/01	RP	Planning	Prospect High Head	23		Prospect		JS
P-27/99	July 9/99	MPS		Prince's Lodge	16		Halifax		JS
P-28/01	Oct 23/01	DA	Case #00399	Clayton Park, Phase 4	16		Halifax		JS
P-31/01	Nov 19/01	DP	Dev Proposal	Wallace Hill	22		Hammonds Pl.		JS
P-32/01	Jul 26/01	DA	Case #00381	Clayton Park West, Block B,Y,X and A-	16		Halifax		JS
P-34/01	Nov 23/01	DA	Site Development	Clayton Park West Block Y	16		Halifax		JS
P-35/01	Nov 23/01	S	Master Plan Study	Bedford West Study	21		Bedford		JS
P-36/01	Nov 26/01	RE	Land Acquisition	Dept. of Housing - land in Sackville	20		Sackville		JS
P-38/01	Dec 13/01	I	Case #00180	Beechville CDD amendment	22		Beechville		JS
P-39/01	Nov 26/01	DA/RE	Land exchange	Willow Park Spur Lands	11		Halifax		JS
15/00	Feb 8/00	SD	19990407-08-FE	Baker Drive, Home Depot	8		Dartmouth		JS
01/01	Jan 8/01	SD	20000659-16-FE	Langbrae Gardens, Phase 2D	16		Halifax		JS
15/99	Dec 11/00	SD	19980727-22T	McCabe Lake West Phase 2	22		Lucasville		RJ
16/01	Feb 16/01	SD	20010058-23-C	Island View Ridge	23		Boutilier's Point		JS
31/00	Apr 19/00	SD	20000162-22-C	Greenwood Heights	22		Timberlea		JS
32/01	May 14/01	SD	20015085-19-FE	Rivendale - Phase 5(a)	19		Beaver Bank		RJ
33/00	00, Oct 18/00	SD	20000211-10-FE	Alderney Dr Residential Development (Cheltenham)	10		Dartmouth		RJ
35/01	May 23/01	SD	20000396-08-FE	Morris Lake Estates - Phase 2	8		Cole Harbour		JS
40/01	May 23/01	SD	20015068-22F	Timberstone - Phase 2	22		Hammonds Pl.		RJ
43/01	May 23/01	SD	20015079-02-T	Lake Fletcher Estates - Phase 4	2		Fall River	19995053-02-C	RJ
43/99	Apr 21/99	SD	19995059-22FE	Kingswood South - Phase 3B	22		Hammonds Pl.		RJ
46/01	June 01/01	SD	20015095-19-Fe	Berry Hill Estates - Phase 4B Harry Hamilton School	19		Sackville		RJ
47/01	June 5/01	SD	20015104-02-	Lake Fletcher Estates - Phase 5 (Parkdale Developments)	2		Fall River		RJ
51/01	July 3/01	SD	2001027906FE	Craigwood Estates - Phase 2	6		Dartmouth		JS
54/01	July 3/01	SD	20015121-02-T	Lake Fletcher Estates - Phase 6 (Parkdale Developments Limited)	2		Fall River		RJ
58/01	July 9/01	SD	20015127-19-F	Lost Creek Phase 2	19		Beaverbank	19980730	RJ
60/01	01, Oct 4/01	SD	20015130-22-T	Kingswood South - Phase 4 revised	22		Hammonds Pl.		RJ
64/01	July 26/01	SD	20015078-02-T	Capilano Estates - Phase 6	2		Windsor Junction		RJ
65/01	July 26/01	SD	20000530-22-T	Fraser Road Estates	22		Timberlea		JS
67/01	Sept 10/01	SD	20015177-22-C	Haliburton Heights	22		Upper Tantalon		EB

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CASE #	DATE	CAT #	APPLIC. #	COMMON NAME	DIST#	PID #	COMMUNITY	REFER.	STAFF
	registration		case #	subdivision name			911 community		
69/00	Sept 13/00	SD	20000444-16-FE	Halifax Business Park	16		Halifax		JS
75/01	Oct 2/01 see 66/01	SD	20015130-22-T	Kingswood South Phase 4 - Ragged La	22		Hammonds Pl.		RJ
81/01	Oct 15/01	SD	20015173-20-FE	Sackville Business Park	20		Sackville		EB
85/01	Nov 23/01	SD	20015213-02-FE	Perry Lake Estates Lincolnshire Drive	2		Fall River		RJ
86/00	Dec 8/00	SD	20005293-21-FE	Parkers Cove Estates	21		Bedford		RJ
87/01	Dec 4/01	SD	20015246-19-FE	River Ridge Estates	19		Sackville		RJ
88/01	Dec 5/01	SD	20015248-19-C	Lakeleaf Heights	19		Sackville		RJ
89/01	Dec 6/01	SD	20015241-21-F	Paper Mill Lake - Pahse 1	21		Bedford		EB
90/01	Dec 6/01	SD	20010537-22-F	Timberlea Village Parkway	22		Lakeside		RJ
91/01	Dec 6/01	SD	2001SW21-22-T	Westwood Hills	22		Tantallon		JS
92/01	Dec 6/01	SD	2001SW-43F-16	Royale Hemlocks Pase 3, 5 & 6A	16		Halifax		JS
93/01	Dec 19/07	SD	20010588-01-FE	Cris Cait	3		Porters Lake		EB
95/01	Dec 7/01	SD	20015229-19-FE	Tenon Drive, Millwood	19		Sackville		RJ
96/01	Dec 10/01	SD	SW-55-F	Barrington Narrows (Kencrest Avenue)	11		Halifax		RJ
97/01	Dec 19/01	SD	20015256-02-F	Perry Lake Estates - Phase 2	2		Fall River		RJ
98/01	Dec 19/01	SD	20015258-02-T	Silverside North - Phase 2	2		Waverley		RJ
001/02	Jan2/02	RE	-	Bedford Highway Street Closure	21	40736993	Bedford	-	EB
002/02	Jan3/03	SD	20010599-1-FE	Lands of Marott Holdings Ltd	1	00557462	Lake Charlotte	-	EB
003/02	Jan3/02	SD	20015263-19-FE	Berry Hills Estates (Phase4B)	16	41027376	Sackville	-	RJ
004/02	Jan3/02	SD	2001SW06-17-FE	Fenwood Road	17	00300160	Halifax(82)	-	EB
005/02	Jan4/02	DA	Case #00424	Clayton Park, Phase4J	16	-	Halifax(81)	-	JS
006/02	Jan4/02	I	-	Sam Basil land development	16	-	Halifax(81)	-	EB
007/02	Jan4/02	RE	-	Longard property	22	-	Timberlea	-	EB
008/02	Jan4/02	SD	20010555-3-P	Deepwoods Estates Limited	3	40133316	Porters Lake	-	EB
009/02	Jan4/02	SD	19980715-22-T	Riverwood Estates	22	00477125	Lucasville	see156/98	RJ
010/02	Jan4/02	SD	20010293-23-C	Kelly Point, Phase V	23	00573568	Prospect Bay	-	EB
011/02	Jan4/02	SD	20010559-23-T	Cedar Court	23	40697260	Prospect Bay	-	EB
012/02	Jan 8/02	SD	20015266-22-C	Schmidt Lake	22	00496448	Hammonds Pl.	-	RJ
013/02	Jan10/02	DA/MPS	-	Beaverbank Villa	19	-	Beaverbank	Case 00398	RJ
014/02	Jan11/02	RP	Case 00416	Harbourview Drive	13	-	Halifax(78)	-	TD
015/02	Jan15/02	DA	Case 00367	6955 Bayers Road	11	-	Halifax(76)	-	KC
016/02	Jan15/02	RE	-	HRM Property - Goodwood	18	-	Goodwood	-	JS
017/02	Jan16/02	DA/I	RFP 01-061	Starr Manufacturing	10	-	Dartmouth	-	JS/BB
018/02	Jan16/02	RE	-	CA Beckett School	17	00299222	Halifax(82)	-	RJ
019/02	Jan17/02	SD	20025006-21-F	Bedford Park	21	40648289	Bedford	DA (1993)	EB
020/02	Jan21/02	DA	Case 00367	ICCA 6955 Bayers Road	11	-	Halifax(76)	See 015/02	JS
021/02	Jan21/02	SD	20015269-22-F	Voyager Lakes	22	00421743	Hammonds Pl.	Haverstock	JS
022/02	Jan21/02	RE	-	Mary Lowsom School	6	00190074	Dartmouth	-	JS
023/02	Jan22/02	I	-	Glengarry Estates H. Assoc.	22	-	Timberlea	-	JS
024/02	Jan/02	S	-	Regional Plan	-	-	HRM	-	JS
025/02	Jan30/02	SD	20025009-19-FE	Rivendale	19	40102493	Beaverbnk		RJ
026/02	Jan31/02	SD	20025025-22-FE	Kingswood South Phase 4B	22	40785024	Hammonds Pl.	Kingswood	RJ
027/02	Feb4/02	SD	20020025-22-C	Westwood Hills	22	-	Upper Tantallon	19990460-2	JS
028/02	Feb7/02	SD	20015079-2-T	Lake Fletcher Estates - Phase 4	2	40695298	Fall River	see43/01	RJ
029/02	Feb7/02	SD	20020057-06-T	Keystone Village	6	40739971	Dartmouth	see Chip Devel	TD
030/02	Feb7/02	SD	20020048-03-FE	Landmark Development	3	40216103	Gaetz Brook	-	EB
031/02	Feb7/02	SD	20020055-13-T	Lands of Pine Hill Divinity Hall	13	00000992	Halifax	-	EB
032/02	Feb7/02	MPS/S	-	Wentworth/Bedford South Master Plan	16	-	Halifax/Bedford	see P-12/00	JS
033/02	Feb7/02	SD	20005217-20-C	Lands of Dennis Baxter	20	40819369	Sackville	see 21/98	JSW
034/02	Feb 8/02	DA		Clayton Park - Block Y					JB
035/02	Jan18/02	SD	20025008-22-FE	Timberstone Phase 2	22	00644146	Hammonds Plains	Timberstone	RJ
036/02	Feb13/02	SD	20020069-02-C	St Andrews Village - Remainder	02		Fall River	19995034-02-C	RJ
037/02	Feb14/02	RE	-	Highland Park easement	22	00457879	Hammonds Plain	-	JS

Attachment "B"

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LEGEND:

SD - Subdivision by right	MPS - MPS Review	S - Studies of Master Plans	RE - Real Estate
CP - Community Planning	RP - Rezoning / Planning Cases	SA - Subdivision Agreement	I - Inquiries
DP - Development Proposal	DA - Development Agreements	C - Committees	Bylaw

CASE #	DATE	CAT #	APPLIC. #	COMMON NAME	DIST#	PID #	COMMUNITY	REFER.	STAFF
	registration		case #	subdivision name			911 community		
038/02	Feb14/02	I	-	Herring Cove subdivision	18	-	Herring Cove	-	JS/RJ
039/02	Feb14/02	I	-	Maitland Street Water lot	10	-	Dartmouth	tmouth Waterf	RJ
040/02	Feb14/02	CP	case # 422	Highfield Park Fire Hall	9	-	Dartmouth	d Park develop	SO/BB
041/02	Feb14/02	S	-	Land Information System	-	-	HRM	-	JS
042/02	Feb14/02	DA	case # 00446	Brison Development Limited	21	40105124	Bedford	-	RJ
043/02	Feb18/02	SD	20005062-19-FE	Linwood Estates(Lindforest Court)	19	-	Sackville	-	RJ
044/02	Feb18/02	DA	case # 00439	Nahum Centre Residential Care Facility	22	-	Beechville	-	EB
045/02	Feb18/02	DA	case # 00214	Coronation Avenue Town House Units	15	-	Halifax	-	JS
046/02	Feb18/02	SD	20020063-22-C	Cedarwood Development Limited	22	-	Hammonds Plain	19980735-22-T	RJ
047/02	Feb19/02	SD	20020085-02-FE	St Andrews Phase 3B	02	00507137	Fall River	St Andrews	RJ
048/02	Feb20/02	SD	20020060-03-FE	Classic Estates	03	40530065	West Chezzetcook	Furniture City	EB
049/02	Feb25/02	SD	20020067-23-C	Gordon F. Huges	23	00376459	Prospect	Seligs Road	EB
050/02	Feb25/02	SD	20020080-03-P	Landmark Development	03	40197949	Gaetz Brook	-	EB
051/02	Feb28/02	RE	-	308 Prince Albert Road - Acquisition	10	-	Dartmouth	-	
052/02	Feb28/02	RE	-	Brophy Lands	23	-	Lwr. Prospect	-	
053/02	Feb28/02	I	-	Cemetery Lands - Lawrencetown	3	-	Lawrencetown	-	
054/02	Feb28/02	I	-	Fall River - Walkway Connections	2	-	Fall River	-	
055/02	Feb28/02	I	-	Property Search - District 23	23	-	-	-	
056/02	Feb28/02	RE	-	Kiley Property - Acquisition	23	-	Propect Village	-	
057/02	Feb28/02	I	-	Windrock Drive, Bedford	21	-	Bedford	-	
058/02	Mar4/02	SD	20020078-16-F	Clayton Park West - Ph 4J	16	40694853	Halifax	Clayton Park D	JS
059/02	Mar4/02	DA	Case 00369	Stoneridge	17	-	Halifax	P-15/01	RJ
060/02	Mar4/02	DP	-	Lexington/Olivet Street CN Crossing	17	-	Halifax	Sears land	JS
061/02	Mar4/02	SD	20010228-08-FE	Portland Hills- Phase 2A	08	00407395	Dartmouth	Portland Hills	EB
062/02	Mar4/02	DA	case 00066	Midyat	18	-	Halifax	-	RJ
063/02	Mar4/02	RE	-	Atlantic Shopping Centre	20	-	Sackville	Sackville River	JS
064/02	Mar6/02	DA	case # 443	Esso station expansion	10	00230912	Dartmouth	arr Manufactur	RJ
065/02	Mar6/02	DP	-	Clayton Park West - Ph 4J site dev.	16	40694853	Halifax	see 058/02	JB
066/02	Mar6/02	DP	see92/01	Royale Hemlocks site development	16	-	Halifax	see 92/01	SM
067/02	Mar7/02	SD	2001SW55-11-FE	Barrington North Development	11	00034058	Halifax	see 96/01	RJ
068/02	Mar6/02	SD	19985662-19-T	Rivendale Phase 4	19	40092728	Beaverbank	?????	RJ
069/02	Mar14/02	DP	-	Bear Cove	18	-	Herring Cove	-	RJ

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Attachment "C"

PROJECT STATUS

Dist.	Project Description	Fiscal Year	Project Mngr.	Pre-Design Consultation	Detail Design	Tender Close	Construction Phase	Administrative Sign Off
Park Upgrades								
05	Bissett Lake - bridge/landscaping	2002/03	JB	Complete	In Progress			
06	Shubie Campground	2002/03						
06	Montebello Park - Ligthing	2000/01	JB					
08	Portland Estate Park - bridge/landscaping	2002/03	JB	Complete	In Progress			
09	Pinehill Park - Phase II	2001/02	SO	In Progress				
20	Kinsmen Park	2001/02	PV	In Progress				
20	Heritage Park	2001/02	SO	Complete	Complete	Complete	Complete	In Progress
23	Bay Lookout - wharf upgrades, paving entrance	2002/03						
HRM	Seawall Restoration/Structural Assessment:	2001/02						
13	1. Horseshoe Island	2001/02	KC	In Progress				
17	2. Flemming Park	2002/03						
21	3. Bedford Lions Park	2001/02	KC	In Progress				
13	4. Seawall Restoration - Northwest Arm Park Areas	2002/03	KC	Complete	In Progress			
New Playground Development								
03	Lake Echo	2002/03						
03	Mineville Subdivision	2002/03						
20	Stonemount Subdivision	2002/03						
22	Joshua Slocum, Lewis Lake	2002/03						
23	Tantallon Village/Murray Drive	2002/03						
Park Upgrade - Drainage								
21	Rock Manor Park - drainage		KC	In Progress				
22	Haliburton Heights		BB	Complete	Complete	Complete	Complete	In Progress
New Park Development								
04	Concept Plan - Forest Hill Phase X							
21	Sandy Lake Park - Phase III	2002/03	KC	In progress				
Track and Field Upgrades								
20	Metropolitan Track - acrylic coating	2002/03	BB	Complete	In progress			
New Sports Field Development								
12	Mainland Commons	2002/03	KC	In Progress				
Skateboarding Facilities								
04	Cole Harbour East Dartmouth	2001/02	TD	Complete	Complete	Complete	Complete	Complete
12	Halifax Central Commons-lights/paving							
20	Sackville - Site Selection	2002/03	TD	In Progress				
	West Region site selection							
Ball Field Upgrades								
03	Grand Desert Ballfield	2001/02						
05	Dennis Naugle - fencing	2002/03						
06	Ira Settle Softball Field	2000/01	SM	survey				
07	Beazley Field - Fencing Upgrades/Regrading	2001/02	SO	In Progress				
07	Beazley Field - Paving	2000/01	JG	Complete	Complete	In Progress	In Progress	
08	Prince Arthur - Backstop	2001/02	JG	Complete	Complete	Complete	In Progress	
09	John Martin - Fencing Upgrade	2001/02						
09	Don Bayer - Expansion Upgrade/Fencing	2001/02	JB					
12	Canada Games Diamond -Netting		KC	complete	In progress			
15	W.D. Piercey - Backstop Replacement	2001/02	RC		In Progress			
19	Weir Field - irrigation, warning track	2002/03						
19	Beaver Bank-Kinsac - Resodding B(Survey)	2001/02	SO	In Progress				
19	Dutch Settlement Field - Fencing	2001/02	PV					
21	Range Park Field #1 - Backstop Replacement	2001/02						
23	Terrence Bay - Backstop		JB	Complete	Complete	Complete	In Progress	
Sports Field Upgrades								
02	L.C. Skerry - Resodding	2001/02		survey				
04	Wagner Field	2001/02						
04	Auburn High School - Resodding	2001/02	TD	survey				
09	Eric Currie - Regrading and Resodding	2001/02	TD	survey				
10	Mic Mac Field #1	2001/02	TD					
11	St. Catherine's - Resodding	2001/02	SM	survey				
12	Wanderers Grounds - sod infield, lighting, irrigation system	2002/03						
12	Wanderers Ground - Resodding	2001/02	SM					
16	Glenbourne Park	2000/01	TD	Complete	Complete	Complete	Deficiency	
19	Pearl E. Gibly (Davis Road Field)	2000/01	SO	In progress				

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19	Beaver Bank/Kinsac - Resodding	2001/02	SO	In progress				
20	Metropolitan Field - irrigation	2002/03						
21	Range Park	2000/01	SO	In progress	In progress			
	Playground Upgrades & Replacements							
01	Sheet Harbour Elementary	2001/02	SO	Complete	In Progress			
01	Sheet Harbour Lion's Playground	2001/02	SO	Complete	In Progress			
01	Upper Musquodoboit Consolidated Elementary	2001/02	SO	Complete	In Progress			
03	Marjorie Drive Tot Lot	2001/02	SM/JR	In Progress				
03	Keltic Gardens		SO	Complete	Complete	Complete	In Progress	
03	Lakeview School	2000/01	SM/JR	In progress				
05	Cow Bay Tot Lot	2001/02	SM/JR	Complete	Complete	In Progress		
05	Oceanview		TD	Complete	Complete	Complete	In Progress	
05	Laura Drive Playground	2001/02	SM/JR	Complete	Complete	In Progress		
05	Brierwood St. Playground		TD	Complete	Complete	Complete	Complete	Deficiency
07	Robert Drive Playground		SO	Complete	Complete	Complete	In Progress	
10	Southdale	2001/02	SO	In Progress				
10	Hawthorne School	2002/03						
11	Merv Sullivan	2002/03						
11	Fort Needham	2001/02	MF	In Progress				
11	Isleville Street Park	2002/03						
12	Murray Warrington Park	2001/02	JB	In progress				
13	Inglis Street School	2002/03	JB	In Progress				
13	Sir Charles Tupper School	2002/03	JB	In Progress				
14	Oxford Street School	2002/03						
14	Chebucto Road	2002/03						
14	Westmount Playground	2001/02	JB	Complete	Complete	In Progress		
15	W.D. Piercey	2002/03						
15	Titus Smith	2002/03						
16	Remmington Court Playground	2002/03						
17	Northcliffe Pool Playground	2001/02	JB	Complete	Complete	In Progress		
18	Roaches Pond Playground	2002/03						
18	Ketch Harbour Playground	2001/02	TD	In progress	Land issues	!!!		
18	William King School Playground-Phase 2		KC	master	plan	design		
19	Smokey Drive Elementary	2001/02	PV	Complete	Complete	Complete	Complete	Complete
19	Harry Hamilton School	2000/01	SM					
20	Leaside Park	2001/02	PV	In Progress	Spring 02			
20	Meadowlands Park/Playground	2001/02	PV	In Progress	Spring 02			
20	Peter Buckley	2002/03						
20	Armcrest		PV	Complete	Complete	Complete	Complete	Complete
20	Sycamore School	2002/03						
20	Judy Anne Court	2001/02	PV	Complete	Complete	Complete	Complete	Complete
20	Sackville-Centennial							
20	Eddie LeBlanc Ball Field Playground	2001/02	PV	In Progress	Spring 02			
21	Bedford Lions Park	2002/03						
21	Scott Saunders	2002/03						
21	Fort Sackville School	2001/02	PV	Complete	Complete	Complete	Complete	Complete
21	Bedford Lions Playground		PV	Complete	Complete	Complete		
21	Paper Mill							
22	Tantallon Woods	2001/02	TD	Complete	In Progress			
22	Greenwood Heights Playground	2000/01	KC	Complete	Complete	Complete	Complete	In Progress
23	St. Margarets Bay Elementary School Playground		T.D	Complete	Complete	In Progress		
23	Hubbards Recreation Park	2001/02	RC	Complete	Complete	Complete	In Progress	
01	Peace Park	2002/03						
04	Joseph Giles School	2002/03						
06	Shubie Park Playground	2002/03						
07	Brookhouse	2002/03						
07	Mount Edward School	2002/03						
08	Evelynwood Drive Playground	2002/03						
08	Arnold Whitworth Park	2002/03						
09	Pine Hill Park	2002/03						
09	District 9 Community Playground	2002/03						
HRM	Regional Park Washroom Facilities							
	Sir Sanford Flemming Park (the Dingle)	2002/03						
HRM	Regional Trails Development							
01	Musquodoboit Trailways	2002/03	PE					
01	Oyster Pond Walk		PE					
03	Chezzealcook/Grand Desert	2002/03	PE					

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03	Porters Lake - Crowbar Trail	2002/03	PE					
05	Cole Harbour Salt Marsh Trail	2002/03	PE					
05	Lawrencetown - Atlantic View	2002/03	PE					
06	Canoe to the Sea Association	2002/03	PE					
08	Portland Estates Residents Association	2002/03	PE					
10	Dartmouth Multi-Purpose Trail	2001/02	PE					
12/13	Halifax Urban Greenway	2002/03	PE					
17	Regatta Point	2001/02	PE					
18	GCCDA - Pennant Park	2002/03	PE					
21	Bedford/Sackville Walkway	2002/03	PE					
22	Beechville/Lakeside/Timberlea	2002/03	PE					
23	Woodens River - Bluff Trail	2002/03	PE					
23	St. Margaret's Bay R To T	2002/03	PE					
10/8	Dartmouth & North Woodside Parks & Open Space	2001/02	PE					
HRM	Chebucto Peninsula Alliance	2001/02	PE					
HRM	Outdoor/Spray Pools and Fountains	2001/02						
12	George Dixon Center Pool	2001/02	KC	Complete	Complete	Complete	In Progress	
12	Central Commons Spray Pool - Detail Design	2001/02						
12	Mainland Commons - Halifax							
	Road Construction/Design		PB/KC	In Progress				
	Baseball Diamond - Phase 1	2002/03						
	Walkways - HRM Wide Program							
12	Granville Mall - Paving		SM	Complete	Complete	Complete	In Progress	
15/16	Mainland Linear Walkway		RC	Complete	In Progress			
16	Parkway to Glenbourne		RC					
18	Battery Park							
	Sport Courts Upgrades							
23	Hubbards Tennis Courts		JB					
	Sport Court Repairs							
04	Forest Hills Tennis Court		SM	Complete	Complete	Complete	Start Apr/02	
07	Woodlawn Road Tennis Court		SM	Complete	Complete	Complete	Start Apr/02	
07	Mount Edward Road Tennis Court							
10	Findlay Community Fencing (c/s - CCV00185 - \$2500)		JB	Complete	Complete	Complete	In Progress	
11	Merv Sullivan - Bank Stabilization	2001/02	SM/TD					
13	Inglis St tennis Courts- Assessment							
20	Sackville - Centennial		PV	In Progress				
21	Bedford Tennis Courts (Teachery)							
	Various Standard Replacements:	2001/02						
22	- Munroe Estates		RC/JN					
14	- Westmount		MF/EF					
HRM	Point Pleasant Park Upgrades	2001/02						
	Point Pleasant Park Signs							
	Walkway Upgrades		AS	Complete	Complete			
HRM	Park Monument and Statues							
HRM	Lawn Bowling Facilities							
8	Dartmouth Lawn Bowling Club	2001/02	SO	In Progress				
21	Bedford Bowling Club - board replacement	2002/03						
HRM	Halifax Common Upgrades							
	Halifax Commons Tennis Court - Lighting	2001/02	KC					
HRM	Dartmouth Commons Upgrades							
	Lighting/Pathway	2001/02	RD/KC					
	Rockwall Upgrades	2002/03	RD/KC					
HRM	Public Gardens Upgrade							
	Phased	2002/03	JW	In Progress				
HRM	General Park Repair/Upgrades (Business Areas)							
	Dartmouth - Downtown		JG					
HRM	Compost Trials project		TD	Complete	In progress			

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Dist.	Project Description	Fiscal Year	Project Mngr.	Pre-Design Consultation	Detail Design	Tender Close	Construction Phase	Administrative Sign Off
HRM	Field Construction Specification Project		TD	Complete	In progress			
	District Projects							
02	Tamarac Soccer Field Upgrade		SO	In Progress				
02	District Ballfield & Playgrounds		BB	funds to	Various	Projects		
02	Richardson Street Park - Concept Plan		SM					
02	Oldham Playground Area/Property Transaction		SM					
02	Perry Lake Estates Trail							
03	North Preston -Landscape small sitting area							
04	MTT - Box - John Stewart - Trail Design/Bridge		KC					
04	George Bissett School Playground							
04	Cole Harbour High Landscaping		JR					
04	Cranberry Crescent Playground		JR					
04	Parkland Grounds - Grubbing							
04	Inglewood Drive - Play Area							
04	Madeira Crescent - Playground							
04	Auburn Drive Community Park		RJ					
05	Hertiage Hill Tot Lot		SM	In Progress				
05	Eastern Passage Soccer Field		TD	Complete	Complete	Complete	Complete	Deficiencies
05	Tallahassee Community School Playground		SO	Complete	Complete	In Progress		
05	Colby South Passive Park Project							
05	Seaside School -Concept Plan for Field							
06	Montobello - Cribbing		JB					
06	Beazley Sport Field		JG	In Progress				
06	Ian Forsythe School - Site Design		SO					
06	Montebello Park Lighting		SO	In progress				
07	Ellenvale - Equipment Removal		SO					
07	Mount Edward Road - Basketball Standards		SO					
08	Brompton Park		JB					
08	Portland Estate Bridge Design		JB					
08	Evergreen - Park Construction Supervision		SO					
08	Portland Estates - Soccer Field		KC					
09	Lancaster Ridge Playground/ Landscaping		SO	Complete	Complete	Complete		
09	North Dartmouth Fire Station - Site Development		SO					
09	Harbourview School - Playground		SO					
09	Pine Hill Park Improvements		SO	In Progress				
09	Don Bayer Sportfield		JB					
10	Findlay Park (Lake Banook Playground)		JG	Complete	In Progress			
10	Bi-Hi School - Walkway		SO	Complete	Complete	In Progress		
10	Nantucket St. closure - site plan		SO	In Progress				
10	Concept Plan for the Fader Lands/Shore Drive		JB	In progress				
11	Fuller Terrace Park		KC	Complete	Complete	Complete	Complete	Sod def.
11	Isleville Playground - Fencing (Survey)		MF					
12	Gottingen Street	2002/03						
12	George Dixon Center Playground		JB	Complete	Complete	In Progress		
12	St Mary's School Playground		KC	Complete	Complete	Complete	In Progress	
12	North Commons Fountain - Fencing		SM					
12	Portable Soccer Goals for George Dixon field.							
13	Inglis St School Playground		JB					
13	Conrose Field Batting Cage		MF					
13	Sir Charles Tupper School Playground/Court/Field		JB					
13	Connaught Ave. Landscaping		KC	In progress				
13	Victoria Park	2002/03	KC					
13	Young Ave. -Rose Bushes							
14	Larry O'Connell Diamond Measurements							
14	Larry O'Connell Playground Estimate							
14	Westmount School							
15	Clayton Park Jr. High Sportfield (School)		TD	Complete	In progress	Fall Const.	Fall	
15	Rosehurst Clost - Drainage							
15	Fairview Heights School		KC	Complete	Complete	Complete	In Progress	
16	Rockingham School Play Area - Improvements		KC					
16	Stratford Way Park		KC/RC					
16	Birch Cove Park (Rockingham)		KC/TP					
16	Regatta Point Park Upgrade		TD/BB	Complete	In progress			
17	Deadman's Island Concept Planning/Costing		SO	Complete	Complete	In Progress		
17	Chain Lake - Survey Request		KC	Complete	Complete	Complete		
17	Spring Toys - Various Sites		SM					
17	Old Dalhousie School- retro fit climber		SM					

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Dist.	Project Description	Fiscal Year	Project Mngr.	Pre-Design Consultation	Detail Design	Tender Close	Construction Phase	Administrative Sign Off
17	Bromley Road Park - Lighting		SM					
18	Grand Lake-Williamswood Swim Area							
18	Hartlen Hills - Washroom		BA	Complete	Complete	Complete	In progress	
18	Corey Estates - Basketball Court	2002/03						
18	William King School Playground		KC	Complete	In progress			
19	Barrett Lake - Beach concept plan							
19	Millwood Elementary School Playground		SO	Complete	In progress			
19	Millwood Commons							
20	Seawood Ave. Park		JB					
20	Glen Slaunwhite Park							
20	Sleepy & Fun Parks		PV	In progress				
21	Bedford Lions Club - Bleachers Design							
21	Parker Brook -Trail/ Park Design							
21	Sandy Lake Area Watershed Study							
21	Eaglewood School Soccer Field		KC	Complete	Complete	Complete	Complete	In Progress
22	Govenor Glen Park-Fence		TD					
22	Norman Blvd., Maplewood		SO					
22	Joch Slocum Park							
22	Kearney Lake Estates							
22	Lake of the Woods- playground		TD					
22	Greenwood Heights- Site Design		KC					
22	Glen Arbour Site development		KC					
22	Voyager Lake - Sports Feild							
22	James St Fence- Continue							
23	Murray Drive Playground, Tantallon		SO					
23	Stoney Beach Park Court		TD	Complete	Complete	Complete	In Progress	
23	Black Point Ball Field - Driveway		BA					
HRM	Mountain Biking _ "Free Ride" Park		KC/TD					