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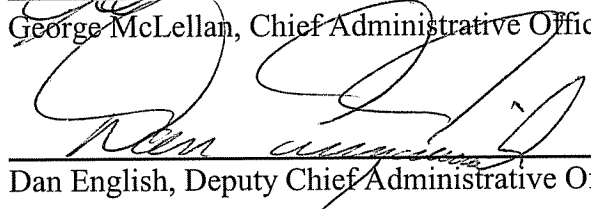
PO Box 1749
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Halifax Regional Council
15 April 2003

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:


George McLellan, Chief Administrative Officer


Dan English, Deputy Chief Administrative Officer

DATE: April 2, 2003

SUBJECT: Janitorial Cleaning Services - 200 Ilsley Avenue

ORIGIN

The Halifax Regional Municipality publically advertised tenders for Janitorial Cleaning Services - 200 Ilsley Avenue for a two (2) year period.

RECOMMENDATION

It is recommended that :

1. Regional Council authorize the award of Tender # 03-032 for Janitorial Services for the above location to Presidential Cleaning Services for a two (2) year period at a total cost of \$68,063.47 (net HST included) beginning May 1, 2003 with funding outlined in the Budget Implications section of this report.

BACKGROUND

Tenders were received for the following location: Transit - 200 Ilsley Ave., Dartmouth

A total of three (3) companies responded to this Tender.

<u>Name of Company</u>	<u>Bid Two (2) Year Period (Tax Included)</u>
Presidential Cleaning Services	\$68,063.47*
High Gloss Maintenance Inc.	68,838.27
Omni Facility Services Canada Corp	95,013.68

* Recommended Bid

DISCUSSION

This work includes the daily cleaning of the Administration office, Operations Lobby, and washrooms located at 200 Ilsley Avenue. This is a new contractor for this work, and as a result staff have checked references for this firm and have met with them to discuss the project. Staff are satisfied they can complete the work as specified. This contract cost \$92,251.68 last year.

BUDGET IMPLICATIONS



Funds are available in the following Operating Budget Account # W200-6304 (W/O # 40216280).

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

No recommended alternatives.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.		
Report Prepared by:	Christina Dean, Procurement Officer	490-6472
Report Approved by:	 Peter Ross, Manager of Procurement	490-6499
	 for Denis Huck, Manager, Facility Operations	490-4673