

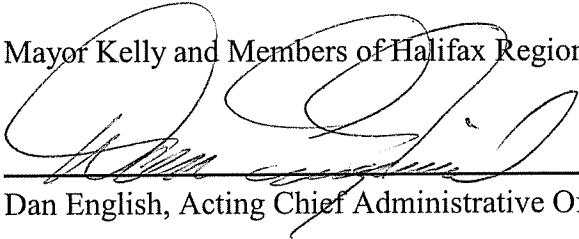
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PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

Halifax Regional Council  
May 13, 2003

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:   
Dan English, Acting Chief Administrative Officer

DATE: May 1, 2003

SUBJECT: Award RFP 03-007, Wright Avenue Extension and Interchange Preliminary Design Study

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**ORIGIN**

The Halifax Regional Municipality publicly advertised request for proposals for a Wright Avenue Extension and Interchange Preliminary Design Study. This matter comes before Regional Council as a requirement of the proposed cost-sharing agreement for the cost of the study between HRM and the Nova Scotia Department of Transportation and Public Works (TPW), which must be signed on behalf of HRM by His Worship the Mayor and the Regional Municipal Clerk following a resolution of Council.

- Council's April 22, 2003 approval of the business case and sale of lot 1190 Williams Avenue (Phase 11-2).

**RECOMMENDATION**

It is recommended that Council:

1. award RFP 03-007 - Wright Avenue Extension and Interchange Preliminary Design Study to the highest ranking evaluated proposal, CBCL Limited for a cost of \$38,305 plus HST from Capital Account CQ200402 (Burnside Expansion: Phases 11-1 and 11-2), with funding authorized as per the Budget Implications section of this report.
2. approve an increase in the budget of Account No.CQ200402-Burnside Expansion: Phases 11-1 and 11-2) by \$23,230 to cover Cost Sharing. These funds are to be recovered from TPW (see attachment).

## **BACKGROUND**

In the summer and fall of 2001, a Burnside Industrial Park Major Routes Traffic Access Study was prepared by a consultant into various concerns regarding serving the Burnside Industrial Park area with roads. One result of the study was confirmation of the future need for a direct connection from Highway 118 into the east side of Burnside Industrial Park, which can be best articulated as an extension of Wright Avenue to Highway 118. Work done during the planning of Highway 118 included a preliminary interchange location and design. However, this earlier location is no longer suitable because of unacceptable effects it would have on Shubie Park. Therefore HRM now requires a study and preliminary design for an alternate location for the required interchange and roadway to connect between Highway 118 and Wright Avenue. Highway 118 is under the jurisdiction of TPW. This work is also in keeping with the business plan objectives of Real Property Asset Management.

## **DISCUSSION**

Terms of reference setting the scope of work were prepared and a request for proposal for a Wright Avenue Extension and Interchange Preliminary Design Study was advertised in the local newspaper and closed on February 6, 2003. The scope of work includes a preliminary location, design, and cost estimate of a roadway and future interchange on Highway 118. The interchange would be located between Highway 107 and Highway 111. The consultant will also carry out an Environmental Screening following the process set out by TPW. Public Information Meetings or Public Open Houses will be done as part of the study.

Proposals were received from the following consultants:

1. CBCL Limited
2. Dillon Consulting Limited
3. LEA Consulting Limited
4. Delphi-MRC
5. Neill and Gunter (Nova Scotia) Limited
6. O'Halloran Campbell Consultants Limited
7. SGE Acres Limited
8. Wallace Macdonald + Lively

An evaluation team consisting of staff of HRM Traffic and Transportation Services and TPW evaluated the proposal on the following basis:

- Expertise of firm, team, and understanding of the scope of work
- Proposed methodology and submission quality
- Fee Proposal

Company	Scoring (max. 1000)
CBCL Limited	801
LEA Consulting Limited	790
Dillon Consulting Limited	766
Wallace Macdonald + Lively	746
Neill and Gunter (Nova Scotia) Limited	732
SGE Acres Limited	720
Delphi-MRC	698
O'Halloran Campbell Consultants Limited	675

Appendix "A" provides the detailed breakdown of the total scoring and fees. This is a fixed price award. All eight proposals were satisfactory and were close in ranking. The recommended consultant has a good team with the required experience and qualifications; and the proposed methodology shows a good grasp of the anticipated issues and problems to be solved.

### **BUDGET IMPLICATIONS**

The Province of Nova Scotia Department of Transportation and Public Works has committed to funding 50% of the cost of the study including HST. According to the cost-sharing agreement as proposed by TPW, HRM will need to pay the full cost of the study, with reimbursement to a maximum of \$20,200 plus HST, for a total contribution of \$23,230, to HRM following completion of the study. (The requirement that the Municipality fund the full cost up-front is a standard requirement, and unlikely to be changed for this project.)

Funding for this project is available in the Approved 2002-2003 Capital Budget in Account Number CQ200402 - Burnside Expansion: Phases 11-1 and 11-2. Once the project is complete and the Province has provided its share, the cost to HRM is \$20,820.75 of which 100% of the HST, or \$2,715.75 is recoverable, for an ultimate net cost of \$18,105.00.

Budget Summary                      Project CQ200402 - Burnside Expansion: Phases 11-1 and 11-2

Cumulative Unspent Budget	\$138,907
Plus Cost Sharing DOT (net)	20,200
Less RFP 03-007 (net)	38,305
Uncommitted Budget	\$120,802

The availability of funds has been confirmed by Financial Services.

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.



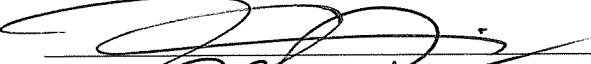
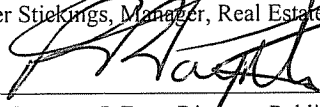
**ALTERNATIVES**

There are no recommended alternatives.

**ATTACHMENTS**

Appendix "A" - Summary of Evaluation Criteria

Appendix "B" - Proposed Cost-Sharing Agreement between HRM and Nova Scotia Department of Transportation and Public Works.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.	
Report Prepared by:	 Alan Taylor, P.Eng., Transportation Planner, 490-6680
Report Approved by:	 for Peter Ross, Manager, Procurement at 490-6499
Report Approved by:	 Peter Stiekings, Manager, Real Estate, Real Property Asset Management
Report Approved by:	 Rick Paynter, P.Eng., Director, Public Works & Transportation, 490-4855

AT/bmh

**APPENDIX A**

**HALIFAX REGIONAL MUNICIPALITY  
AVERAGE SCORES**

RFP #03-007

Wright Avenue Extension and Interchange Preliminary Design Study

CRITERIA	MAX. SCORE	SUBMISSION						O'Halloran Campbell	
		CBCL**	LEA Consulting	Dillon Consulting	Wallace Macdonald + Lively	Neill and Gunter	SGE Acres		Delphi-MRC
<b>1.0 Expertise of Firm, Project Team, and Understanding of Scope of Work</b> * Relevant skills possessed by the consulting firm and project team * Relevant Experience related to projects of similar nature * Comprehension of project objectives and associated issues * Reference Checks	500	355	430	368	368	380	360	398	330
<b>2.0 Proposed Methodology</b> * Stated methodology meets proposal's objectives * Quality of proposal approach * Consultant's schedule * Consideration of options and solutions	400	350	316	310	286	286	260	300	256
<b>3.0 Fee Proposal</b>	100	96	44	88	92	66	100	0	89
<b>TOTAL</b>	1000	801	790	766	746	732	720	698	675
<b>** Recommended Proponent</b>		1	2	3	4	5	6	7	8
<b>RANKING</b>									

PROVINCE OF NOVA SCOTIA  
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS

**THIS AGREEMENT** dated as of the 20th day  
of February A. D., 2003.

**BETWEEN:**

**HER MAJESTY THE QUEEN**, in the right of the Province  
of Nova Scotia, represented in this behalf by the Minister of  
Transportation and Public Works for the Province of Nova  
Scotia, hereinafter called the "**Province**".

OF THE ONE PART

-and-

**THE Halifax Regional Municipality**  
A BODY CORPORATE,  
hereinafter called the "**Municipality**".

OF THE OTHER PART

**WHEREAS** the Province and the Municipality are responsible  
for administration and control of highways, roads, and streets within the Municipality.

**AND WHEREAS** the Province and the Municipality  
recognize future highway construction may impact potential land use, new and existing businesses,  
and tourism.

**AND WHEREAS** the Province and the Municipality wish to  
carry out a study to investigate the extension of Wright Avenue to Highway 118, including the  
interchange location and design at Highway 118 .

APPROVED  
AS TO FORM  
  
Municipal Solicitor

**NOW THEREFORE THIS AGREEMENT WITNESSES** that for and in consideration of the covenants hereinafter expressed to be paid and performed, the parties hereto have agreed as follows:

1. The Municipality undertakes to carry out a study to locate a possible extension of Wright Avenue to Highway 118 including the location and design of an interchange on Highway 118.
2. The Municipality undertakes to complete the study before July 31, 2003.
3. The Municipality estimates the total cost of the study to be approximately \$40,400 plus HST.
4. The Province will assign a representative to sit on a steering committee formed by the Municipality to oversee the administration of the study funded under this agreement.
5. The Province's representative must approve the final study report before any invoices are submitted to the Province for payment.
6. The Province agrees to pay to the Municipality, upon completion of the study and submission of three (3) copies of the approved final report to the Province, fifty (50%) percent of the cost of the study up to a maximum of \$20,200 plus HST.
7. The Municipality will, at the request of the Minister permit any person or persons, designated by him to inspect or audit any books, records, agreements or any other documents relating to the work undertaken by the Municipality under this agreement.

8. The Municipality will submit an account to the Province upon completion of the study.

9. The Agreement enures to the benefit of and is binding upon the parties hereto, their and each of their respective successors and assigns.

**IN WITNESS WHEREOF** this Agreement has been executed by the Province and Municipality the year and day first above written.

**SIGNED, SEALED AND DELIVERED**  
in the presence of

.....  
**Witness**

.....  
**Minister of Transportation & Public Works**  
**Province of Nova Scotia**

.....  
**Witness**

.....  
**Mayor**

.....  
**Witness**

.....  
**Municipal Clerk**



## RESOLUTION OF COUNCIL

The following Resolution was passed at a meeting of the Council, of the Halifax Regional Municipality on the      day of                  A.D. 2003.

“Moved by Councillor    and  
Seconded by

“That the Mayor and myself be authorized to sign the Agreement for the **Wright Avenue Extension and Interchange Preliminary Location and Design Study**.

dated the 20th day of February A.D. 2003.

Motion Carried.

I certify that the above Resolution was passed at a duly called meeting of the Halifax Regional Municipality Council on    A. D., 2003.

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Municipal Clerk