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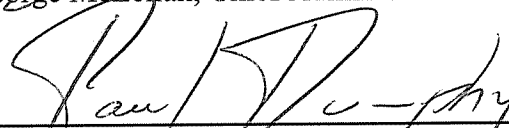
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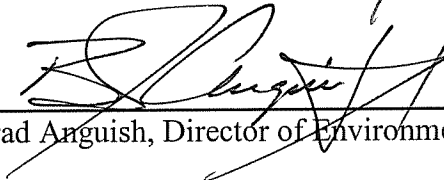
Halifax Regional Council
July 15, 2003

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:


George McLellan, Chief Administrative Officer


Paul Dunphy, Director, Planning & Development Services


Brad Anguish, Director of Environmental Management Services

DATE: July 7, 2003

SUBJECT: Watershed Advisory Boards

ORIGIN

- North West Community Council meeting of September 13, 2001 Re: changing the boundaries for the responsibility of the waters advisory boards.
- Chebucto Community Council meeting of January 7, 2002 Re: splitting Halifax/Halifax County Watershed Advisory Board into two.
- Information Report to Council, March 5, 2002

RECOMMENDATION

It is recommended that Regional Council approve the Terms of Reference and boundaries for the Halifax Watershed Advisory Board and the Bedford Waters Advisory Board.

BACKGROUND

Adjustments in the boundaries of the watersheds advisory groups are needed to:

- balance workloads; and
- conform to natural watershed boundaries, rather than former municipal boundaries.

At a meeting between staff and the Chairs/Vice-Chairs of the three watershed groups agreement was reached on a basic redistribution of boundary areas and new Terms of Reference (Minutes attached.) These were subsequently ratified by the Halifax/Halifax County Waters Advisory Board and the Bedford Waters Advisory Committee.

The changes will more closely align the watershed advisory group boundaries to natural watersheds. In some instances the boundaries could have been adjusted further to more accurately coincide with natural watershed boundaries. There was a concern however that this would have resulted in a further imbalance of workloads. Nevertheless, the proposed boundaries are a substantial improvement. Further adjustments could be considered in the future if necessary.

DISCUSSION

Boundary Changes

- The major adjustments agreed to were boundary changes between the Halifax/Halifax County and Bedford Boards in order to better balance workloads in the rapidly developing areas west of Bedford Basin, and to conform to natural watershed boundaries. These changes address the issues raised by Northwest and Chebucto Community Councils.
- No changes are proposed to the Dartmouth Lakes Advisory Board. Their boundaries have already been adjusted to conform as closely as possible with natural watersheds. It should be noted that the Lake Major protected watershed has a separate advisory committee established.

Boundary Descriptions

- The Dartmouth Board covers the areas of Cow Bay - Eastern Passage, former City of Dartmouth and Burnside Industrial Park.
- The Bedford Board will cover Magazine Hill, former Town of Bedford, and the Paper Mill-Kearney Lake-Birch Cove Lakes area as far as Bayers Lake Business Park.
- The Halifax/Halifax County Board will include all of HRM outside the other two jurisdictions, including the Chebucto Peninsula, upper Sackville River, Shubenacadie and Musquodoboit Rivers, and Eastern Shore areas.

Community Council Relationships

Since the Watershed Advisory Boards follow natural boundaries rather than political boundaries, the Boards report to multiple Community Councils.

- The Dartmouth Board reports to Harbour East Community Council.
- The Bedford Board currently reports to Northwest Community Council, and would also report to Chebucto and possibly Western Community Councils under the proposed changes.
- The Halifax/Halifax County Board currently reports to Western, Northwest, Marine Drive Valley & Canal, Peninsula, and Chebucto Community Councils depending on the matter under review. With the new boundaries the Board will continue to report to these community councils.

In order to ensure that these boundaries are implemented consistently they are being submitted to Regional Council for consideration and approval rather than each individual Community Council.

Terms of Reference

The Halifax/Halifax County and Bedford Boards also considered and approved some changes in their Terms of Reference to simplify their names and clarify a few additional points. Changes are highlighted in the attached revised Terms of Reference (additions are underlined, deletions are redlined).

The name of the Halifax/Halifax County Waters Advisory Board has been simplified to Halifax Watershed Advisory Board.

BUDGET IMPLICATIONS

None.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

Council may elect to maintain the existing boundaries and Terms of Reference, or make other changes, but this is not recommended. The proposed changes have the agreement of the Halifax and Bedford watershed groups.

ATTACHMENTS

Minutes of meeting of June 20, 2002

Revised Terms of Reference, Bedford and Halifax Advisory Boards.

Terms of Reference, Dartmouth Lakes Advisory Board

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Tony Blouin / Manager of Environmental Policy, Environmental Management Services - 490-4610

Meeting of Water Advisory Group Representatives
Minutes - June 20, 2002

Present: Wayne Stobo, Chair H/HCWAB
Ellinor Williams, Vice-Chair, H/HCWAB
Audrey Manzer, Chair DLAB
Catherine Lunn, Vice-Chair DLAB
Don Lowther, Chair BWAC
Bob Kerr, Vice-Chair BWAC
Tony Blouin, Sue Corser, Angus Schaffenburg, Kurt Pyle - HRM Staff

Purpose: To develop a consensus position in response to requests from Northwest Community Council and Chebucto Community Council:

NWCC

“To request a Staff Report regarding the possibility of changing the boundaries for the responsibility of the waters advisory boards with the purpose to rationalize the boundaries through watersheds and new lines to be drawn rather than political boundaries or Districts.”

CCC

“Report to be requested on the feasibility of splitting the above Committee (H/HCWAB) into two committees, the jurisdiction for one to be the area of the former City of Halifax and the other to be the area of the former Halifax County Municipality as there are too many waterways for the present Committee to adequately deal with and the Committee appears to be too large.”

Discussion: In response to the community council motions, Dr. Stobo presented the position of the H/HCWAB, which disputes the assertion that their present membership is too large. There is a need to have varied expertise present on the Board to deal with the range of issues within the large area of jurisdiction. The present appointed membership is 20, of which 14 or 15 regularly attend all meetings. While the potential membership as per the Terms of Reference is larger, the regular attendees constitute a good size. The H/HCWAB would not support being split onto two groups, nor could they support use of the prior City and County of Halifax boundaries as a basis for jurisdictions. The problems experienced by the H/HCWAB arise not from the membership size, but from the size of the geographic area of jurisdiction, which results in an excessive workload.

In discussion of the respective boundaries, it was determined that DLAB has recently come to an agreement with BWAC and H/HCWAB regarding the DLAB area of jurisdiction, and the use of watershed boundaries as a basis for this. DLAB and

BWAC had divided the Anderson Lake watershed between them at the former Town of Bedford boundary, and viewed this as consistent with development patterns in the Burnside Industrial Park area. The remainder of the DLAB boundary follows watershed boundaries, except that the watershed draining through the Little Salmon River has been divided to exclude the Lake Major drainage area. This area has its own watershed advisory group, as a protected public water supply source. DLAB views its present area and workload as being appropriate.

The planners reviewed anticipated developments in the areas surrounding Bedford Basin. Growth areas are likely to be in Bedford West, Hammonds Plains, and the Paper Mill watershed. H/HCWAB and BWAC representatives discussed how best to divide areas of jurisdiction between them to the north and west of Bedford basin, in order to better balance the workloads. H/HCWAB seeks to reduce its workload, while BWAC is willing to take on a larger area. It was agreed that the BWAC boundary would begin at the intersection of the DLAB boundary and the Anderson Lake watershed (east of Bedford Basin), following the Shubenacadie watershed boundary east to the Sackville River watershed boundary, and from there following the former Town of Bedford (Planning Area 4) boundary west to the Paper Mill / Kearney Lake watershed. The BWAC boundary would follow this watershed boundary until an appropriate point near the boundary of the MacIntosh Run watershed, at which point a street would be chosen within the fully sewer-serviced urban area as a boundary running down to the Bedford Basin. Bayview Road was discussed as a possibility (subsequent mapping analysis shows that a more southerly street such as Main Avenue would form a more suitable boundary). It was agreed that BWAC would not encompass all of the Sackville River watershed, as this would present an excessive workload problem to BWAC. A map was developed during the discussion, which will form the basis for the formal boundary. It was agreed that all Terms of Reference would make reference to a defined map setting out the respective boundaries, as is now the case for DLAB. (Illustrative maps attached).

In discussing the Terms of Reference for the groups, it was agreed that the basis for membership appointments need not be identical, and may reflect community differences. Reporting relationships for each group should be to the appropriate Community Council(s) depending on the location of development under review, and/or to Regional Council as appropriate. H/HCWAB requested that their Terms of Reference clarify that each Community Council within their area of jurisdiction be able to appoint one Councillor (not a delegate) as an ex-officio member.

There was some discussion, without final consensus, on whether the basis of advice in the Terms of Reference should be similar. BWAC currently provides advice on a broader range of issues than the other groups, beyond strictly water-related issues (examples include traffic and safety). There was some feeling that this presents problems of consistency and appropriate expertise, and overlaps with the activities of Planning Advisory Committees. BWAC was asked to give this some

consideration and discussion, to determine if their Terms of Reference should more closely parallel the others in this respect.

H/HCWAB and BWAC were both asked to give consideration to their official names. The H/HCWAB name was thought to be excessively complex, and makes reference to municipal jurisdictions which no longer exist. A possible alternative would be the Halifax Watershed Advisory Board (HWAB). BWAC should also consider whether it should be constituted as a Board, rather than a Committee, to be named the Bedford Waters (Watershed?) Advisory Board (BWAB).

Actions: HRM staff will draft appropriate changes to the BWAC and H/HCWAB Terms of Reference, based on these discussions, to be returned to the respective groups for their approval. Following such approval, the revised Terms of Reference will be presented to HRM Council, possibly at a Committee of the Whole meeting for their information, to be followed by ratification at appropriate Community Council meetings.

H/HCWAB will consider the name change to HWAB, and BWAC will consider the name change to BWAB. BWAC will also consider the question of limiting the scope of their advice to matters relating only to water resources.

Tony Blouin will prepare the map of boundaries based on the present discussion. This map will be circulated with these minutes and the draft revised Terms of Reference for H/HCWAB and BWAC.

Lynne LeBoutillier (Municipal Clerk's Office) will be asked to circulate the present full Terms of Reference for each of the three waters advisory groups to all of the group members, for information.

BEDFORD WATERSHED ADVISORY COMMITTEE (BWAC) BOARD (BWAB)

TERMS OF REFERENCE

1.0 **PURPOSE**

1.1 The Bedford Watershed Advisory Committee Board is established to advise the ~~North West Community or Regional~~ Council, on existing and proposed land and water use as it relates to:

- a) the lakes, natural water ways, their watersheds (including Bedford Bay and Bedford Basin), sewer sheds and ground water,
- b) land and water use and environmental issues as they relate to historical and ongoing use of land and water, impacts on vegetation, impacts on all life forms including micro-organisms, insects, birds, aquatic life and mammals, reviews of water supply and sewage requirements, climate issues, air quality and soil quality issues,
- c) ~~Personal~~ safety issues relating to waters.
- d) items a), b) and c) as they relate to the waterways and land or may impact on waters and lands within the ~~community of Bedford~~ area of jurisdiction of the Board as defined on the accompanying map.
- ~~e) items a), b) and c) as they relate to lands and waterways that have or may have impact on the community of Bedford~~

1.2 Provide leadership, promote public awareness, and advocate action on environmental and related planning issues.

1.3 Develop and maintain documentation for the Bedford Watershed Advisory Committee Board on the following: all committee meetings, correspondence, presentations, data collection, reviews, community activities, recommendations, and all other related events.

2.0 **COMPOSITION**

2.1 ~~Committee Board~~ members shall be appointed by North West Community Council with the consensus of Councillors from Districts 15, 16 and 22.

Terms of Reference ~~BWAC~~ BWAB

2.2 The composition of the ~~committee~~ Board membership shall be based on the following:

2.2.1 Non-voting members:

- a) one (1) representative from Council.
- b) one or more representatives from HRM staff
- c) one recording secretary from HRM

2.2.2 Voting members:

- a) All voting members shall be citizens of the HRM
- b) One to five (1 - 5) environmental professionals practising in any of the following areas: biology, chemistry, ecology, engineering, hydrology, law, oceanography, physics, teaching, or any field that will assist in evaluating issues
- c) One to five (1 - 5) members who serve on related committees from the following areas: accreditation or standards boards, aquatic clubs, environmental institutes, government, educational institutes, land and waterway planning committees, parks and recreation committees, professional societies, or any organization related to the environment
- d) Two (2) citizens at large
- e) Any other member appointed by Council
- f) Two (2) members from the development/construction industry (sector)

2.3 Duration of membership - Appointments to the ~~committee~~ Board shall be for a period of up to three (3) years and staggered. Members may be reappointed.

2.4 Application for membership - Interested individuals can make application for membership to Council directly or through ~~BWAC~~ BWAB.

2.5 Resignations - Resignations shall be given in writing to Council through the Chair.

2.6 Absenteeism - Any member who misses 3 consecutive meetings without notification may be replaced. Absentee members must first be notified in writing by a letter from the Chair. A quorum of the ~~committee~~ Board will review the response from the absentee member and vote on replacing the member.

3.0 SUB-COMMITTEES

3.1 ~~BWAG~~ BWAB may appoint sub-committees to deal with specific issues.

4.0 OFFICERS

4.1 Chair - The ~~Committee~~ Board shall elect a Chairman from among its members at the conclusion of the first meeting in the new calendar year or if the position becomes vacant.

4.2 Vice-Chair - The ~~Committee~~ Board shall elect a Vice-Chair from among its members at the conclusion of the first meeting in the new calendar year, or if the position becomes vacant. The Vice-Chair shall act as Chair in the absence of the Chair.

4.3 Secretary to the ~~Committee~~ Board - a recording secretary shall be appointed by Council.

5.0 TIME OF MEETING

5.1 The ~~Committee~~ Board shall meet regularly on the second Wednesday of each month or at the discretion of the Chair.

6.0 RULES OF ORDER

6.1 Public - All ~~committee~~ Board meetings shall be open to the public.

6.2 Rules - All ~~committee~~ Board meetings shall be governed by the Rules of Order adopted by the Halifax Regional Municipality.

6.3 Motions - In the absence of a quorum, a ~~committee~~ Board meeting may take place and motions may be put forward and seconded for the record. However, all motions must be fully discussed and voted on by a quorum of the ~~committee~~ Board at a subsequent meeting of the ~~committee~~ Board in order to be accepted as official and acted upon.

6.4 Verification - All agendas, minutes, letters from the ~~committee~~ Board, all such correspondence representing the ~~committee~~ Board, and all verbal communications on behalf of the ~~committee~~ Board, must be approved by a

majority vote of the ~~committee~~ Board, at a meeting in which a quorum is established.

7.0 EXPENSES

- 7.1 ~~Committee~~ Board members shall not receive remuneration for attendance at ~~committee~~ Board meetings or other ~~committee~~ Board functions. All participation is on a volunteer basis. No member shall be required to attend functions other than the regularly scheduled ~~committee~~ Board meetings.

**HALIFAX /~~HALIFAX COUNTY~~
WATERSHED ADVISORY BOARD**

TERMS OF REFERENCE

1.0 PURPOSE

- 1.1 The Halifax /~~Halifax County~~ Watershed Advisory Board is established to advise Community or Regional Council on all matters related to the management and alteration of the lakes, rivers, waterways, coastal inlets and their watersheds within Halifax Regional Municipality¹, and to act as an advisory resource in providing Community or Regional Council with recommendations for their sustainable use.

Without limiting the generality of the above, the Board shall have the following principal responsibilities:

- (a) To provide leadership, promote public awareness and education, and identify issues and action on matters related to the Municipality's lakes, rivers, waterways and coastal inlets (to the citizens of Halifax Regional Municipality);
- (b) To provide input to Community or Regional Council and the Community Planning Advisory Committees, on all applications for development agreements, rezonings, amendments to any land use by-law, and major project proposals of the Halifax Regional Water Commission, with regard to potential impact on the Municipality's lakes, rivers, waterways and coastal inlets;
- (c) To monitor studies being conducted and regulations being formulated by various levels of government and comment and provide recommendations to Community or Regional Council on these with respect to their impact on the Municipality's lakes, rivers waterways and coastal inlets;

¹ Where the words "Halifax Regional Municipality" or "the Municipality" are stated, this shall refer to those areas of the former Halifax County Municipality and the former City of Halifax within Halifax Regional Municipality as defined on the accompanying map setting out the area of jurisdiction of the Board.

- (d) To cooperate with other similar agencies in addressing issues affecting directly or indirectly the Municipality's lakes, rivers waterways and coastal inlets;
- (e) To liaise with and encourage input from local community based organizations involved in watershed protection and related activities; and
- (f) To advise on any other matters which Community or Regional Council and the Community Planning Advisory Committees deem necessary.

2.0 COMPOSITION

2.1 The Board shall include one (1) representative from each recognized community based organization involved in watershed protection and related activities within the Municipality.

2.2 The Board may also include:

- (a) one (1) ~~representative of~~ Councillor appointed by each Community Council within the area of jurisdiction of the Board, as *ex-officio* members;
- (b) one (1) representative of the Halifax Regional Development Agency;
- (c) one (1) citizen representative from each electoral district within the Municipality; and
- (d) such other members as determined from time-to-time by Community or Regional Council in consultation with the Board.

2.3 Staff shall be made available to the Board for consultation purposes as required.

3.0 COMMITTEES

3.1 The Board may appoint ad-hoc committees to deal with issues as needed.

4.0 CHAIR AND VICE-CHAIR

4.1 The Board shall have a Chairperson from among its members. The Chairperson shall hold office for a period of one year from the date of

election or for the remainder of his/her term of office as a member of the Board whichever is less.

4.2 The Board shall elect a Vice-Chairperson from among its members, who shall hold office for a period of one year from the date of election or for the remainder of his/her term of office as a member of the Board, whichever is less. The Vice-Chairperson shall act as Chairperson at all times when the Chairperson is absent.

4.3 A person designated by the Municipal Clerks Office shall act as the Recording Secretary for the Board.

5.0 MEETINGS

5.1 The Board shall meet monthly or at the call of the Chair.

5.2 Where a development application has been referred to the Board pursuant to Section 1.1 (b), time shall be of the essence.

6.0 RULES OF ORDER

6.1 All meetings of the Board shall be open to the public and shall include a public participation component. The Board shall function by consensus, but where necessary the Board shall follow the Rules of Order approved for the Committee of Council. In the absence of such approved Rules of Order, the rules shall be identical to those for Community Councils.

7.0 RELATIONSHIP TO COMMUNITY OR REGIONAL COUNCIL

7.1 The Board shall act only in an advisory manner to Community or Regional Council. Any plan, program or proposed development activity within any watershed likely to have an effect on any lake, river waterway or coastal inlet shall be referred to the Board for its consideration and subsequent recommendations to Community or Regional Council.

8.0 RELATIONSHIP TO INTERNAL AND EXTERNAL BOARDS, COMMITTEES, COMMISSIONS AND DEPARTMENTS

8.1 The Board may, with the approval of Community or Regional Council, advise and/or appoint a representative to serve as a liaison with any internal or external board, committee, or department.

9.0 QUORUM

9.1 Twenty-five (25) percent of the Board shall constitute a quorum.

10.0 APPOINTMENTS

10.1 All appointments to the Board shall be made by Community or Regional Council and shall stay in effect until a new appointment is made by Community or Regional Council.

10.2 All appointments shall become effective November 1st of each year.

10.3 The appointment of members of Community or Regional Council shall be made by the Community or Regional Council in November of each year.

10.4 All appointments shall be for three (3) years, with a provision that appointees may remain for subsequent terms, if reappointed by Community or Regional Council. One half of the first appointments to the Board shall be for two (2) years and the other one half shall be for three (3) years. All subsequent appointments shall be three (3) years.

10.5 Any organization (as described in Section 2.1) who wishes to have representation on the Board shall provide Community or Regional Council with a copy of its Memorandum of Association if requested to do so.

10.6 The appointment of a representative from an organization (as outlined in Section 10.5) shall not apply to an individual specifically, but rather, shall apply to any member of that organization who is designated by that organization to sit on the Board as its representative.

10.7 Citizens shall be sought in the usual manner of advertisement. Community or Regional Council shall, on the recommendation of the Board, select appointees from the list of volunteers.

11.0 RESIGNATIONS

11.1 Any resignation from the Board shall be tendered in writing to the Chairperson and Community or Regional Council.

11.2 If the resignee is a citizen appointee, Community or Regional Council on the recommendation of the Board, shall select an appropriate replacement from the list of volunteers, or shall actively seek a replacement from the

community. Such replacement to fill a vacancy shall complete only the unexpired term, but shall be eligible for re-appointment.

12.0 ABSENTEEISM

12.1 In the case of any citizen member, or member organization, of the Board failing to attend two consecutive meetings of the Board without reasonable cause, the Chairperson shall request such member's resignation forthwith.

DARTMOUTH LAKES ADVISORY BOARD

TERMS OF REFERENCE

1. **Purpose:** The Dartmouth Lakes Advisory Board advises the Halifax Regional Municipality through the Harbour East Community Council on all matters relating to the lakes, natural waterways and their watersheds under the jurisdiction of the HECC, with the exception of lands within the Lake Major Watershed. Advice provided covers both environmental and safety issues.*
2. **Composition:** The Board shall be composed of representatives nominated by groups using the lakes as a recreational facility, knowledgeable persons from the scientific community and other groups whose interests lie in the same areas. Representatives are to be appointed by Harbour East Community Council.

One councillor of Harbour East Community Council shall be appointed to serve on the Board. In addition, a planner from Community Services shall be appointed to serve on the Board in an advisory capacity.

In order to maintain the necessary balance between essential expertise and citizen representation, each of the following institutions shall be requested to designate nominees, preferably with professional qualifications in the field indicated:

Bedford Institute of Oceanography (a biologist)
Defence Research and Development Board (DREA) (a physical scientist)
InNOVAcorp (a chemist)
Metro area university (a geographer/geoscientist)
Nova Scotia Barristers Society (a lawyer)
Board of School Commissioners (a practising teacher)

and each of the following organizations shall be requested designate a nominee from among its membership:

Community Planning Association of Canada (Nova Scotia Branch)
Dartmouth YMCA
Senobe Aquatic Club
Abenaki Aquatic Club
MicMac Amateur Aquatic Club
Banook Canoe Club
Urban Development Institute

3. **Committees:** The Board may appoint subcommittees to deal with specific referrals as needed.
4. **Officers:** The Board shall have a Chair and Vice-Chair to be elected from among its members at the conclusion of the first meeting in the new calendar year. The Secretary to the Board shall be the staff member appointed pursuant to Clause 2.
5. **Meetings:** The Board shall meet regularly on the last Wednesday of each month or at the discretion of the Chair. The services of a recording secretary will be provided by the Municipal Clerk's Office of the Halifax Regional Municipality.
6. **Relationship to Council:** The Board shall make recommendations to the Halifax Regional Municipality and the Harbour East Community Council solely in an advisory capacity. All plans and programs affecting Halifax Regional Municipality lakes, as defined under Clause 1, shall be referred to the Board by the Halifax Regional Municipality through the Harbour East Community Council for its consideration and recommendations.
7. **Quorum:** 50% of the Board will constitute a quorum.
8. **Appointments:** Nominees' names are to be submitted by the nominating institution or organization as requested to the Harbour East Community Council for approval.

The appointment of a councillor shall be made by the Harbour East Community Council as necessary. The term of appointment for a councillor shall be one year. No councillor shall serve on the Board for more than three consecutive one year terms.

All other appointments shall be for three years. In order to maintain a corporate memory, appointees may remain for subsequent terms, if renominated by a designated institution or organization and approved by the Harbour East Community Council.
9. **Resignations:** Any resignation from the Board shall be tendered in writing to the Chair. The nominating institution or organization shall then be requested to provide a replacement for the remainder of the resigned member's term for approval by the Harbour East Community Council.
10. **Absenteeism:** In the case of any member missing a number of consecutive meetings without just cause, the appointing institution or organization shall be requested in writing by the Chair of the Board to nominate a replacement. The name of the replacement will be submitted for approval to the Harbour East Community Council.

11. **Procedure:** The procedure at meeting of the Board shall be governed by the Halifax Regional Municipality Administrative Order #1.

12. **Reimbursement of Expenses:** Each member of the Board shall serve without remuneration but may be reimbursed by the Harbour East Community Council for any necessary expenses incurred while engaged in official duties.

**ADOPTED BY HARBOUR EAST COMMUNITY COUNCIL, April 1, 1998.
REVISED AS TO JURISDICTION FEBRUARY 4, 1999.**

***REVISED AS TO JURISDICTION NOVEMBER 1, 2001 - HECC approved the incorporation of the new boundaries, as per the Memorandum dated October 31, 2001 and the accompanying map, in the DLAB's Terms of Reference.**

(January 30, 2002)