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PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

Halifax Regional Council  
July 15, 2003

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

  
\_\_\_\_\_  
George McLellan, Chief Administrative Officer

**DATE:** July 10, 2003

**SUBJECT:** Conseil scolaire acadien provincial (CSAP) Special Election

**ORIGIN**

As a result of a resignation recently tendered by a member representing the Halifax Regional Municipality(HRM) on the Conseil scolaire acadien provincial (CSAP), there is a requirement to conduct an election within the Municipality to fill the vacancy on the Board.

**RECOMMENDATION**

It is recommended that :

Jan Gibson, Deputy Municipal Clerk, be appointed the Returning Officer for the CSAP Special Election to be held September 20, 2003.

### **BACKGROUND**

The Conseil scolaire acadien provincial (CSAP) consists of eight electoral districts Province wide with the Electoral District of Halifax Regional Municipality (HRM) being represented by three members.

In June, CSAP was in receipt of a resignation from one of its board members elected within HRM. CSAP held a special meeting on July 7 and determined that Saturday, September 20, 2003 would be the date of a special election in HRM. The dates of September 13 and 16<sup>th</sup> were set as Advance Polls dates.

### **DISCUSSION**

Section 4(1) of The Municipal Elections Act permits Council to appoint a returning officer who may be the clerk, another municipal employee, or another person who is not a municipal employee, to conduct all regular and special elections.

### **BUDGET IMPLICATIONS**

All costs associated with the conduct of this election, approximately \$25,000.00. will be recovered from the Conseil scolaire acadien provincial.

### **FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

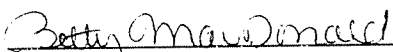
### **ALTERNATIVES**

There are no alternatives. There is a legislated requirement to conduct an election.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Vi Carmichael, Municipal Clerk

Report Approved by:

  
Betty MacDonald, Director, Governance and Strategic Initiatives