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**Item No. 10.1.1**  
**North West Community Council**  
**April 20, 2015**

**TO:** Chair and Members of North West Community Council

**SUBMITTED BY:** Original Signed  
Greg Keefe, Director, Finance, and Information, Communication & Technology

**DATE:** December 8, 2014

**SUBJECT:** Sackville Community Bursary Awards

**ORIGIN**

This report originates from the motion passed at the November 17, 2014 meeting of the North West Community Council, as follows:

Direct staff to prepare a report and recommendation for Community Council to effect amendments to the Sackville Community Award in order to:

- 1) reflect the current electoral districts;
- 2) change the amount of the award from \$500 to \$1000 and reduce the number of recipients accordingly;
- 3) increase the amount of ineligibility for a major scholarship from \$500 to \$1,000;
- 4) change the composition of the Sackville Community Award Committee by deleting the requirement for two representatives of the Landfill Implementation and Review Committee;
- 5) change the composition of the Sackville Community Award Committee by specifying Millwood and Sackville High Schools and provide that each school will have two representatives being the principal (or delegate) and the Chair of the School Advisory Council established under the *Education Act*;
- 6) provide for the appointment of the Chair of the Sackville Community Award Committee by the North West Community Council and that *Public Appointment Policy* of the Municipality be followed for candidates; and
- 7) Revise the Application Rating System to remove the order of importance.

**LEGISLATIVE AUTHORITY**

*Community of Sackville Landfill Compensation Act*, 1993, R.S.N.S., c.71, as amended.

**RECOMMENDATION**

It is recommended that the North West Community Council adopt the Sackville Community Award criteria as set out in Attachment 2 of this report.

## **BACKGROUND**

On November 25, 1993, the *Community of Sackville Landfill Compensation Act* (“Act”) came into force. Pursuant to the Act,

3(4) The Municipality shall expend the Fund for the benefit of the Community of Sackville in accordance with directions to the Municipality by the Community Council.

At amalgamation, the Act was amended to reflect the new HRM Council structure by replacing the definition of Community Council in the Act, to say:

2(b) “Community Council” means the community council of the Halifax Regional Municipality with jurisdiction in a community containing the Community of Sackville, and until a community council is established for a community containing the Community of Sackville, means the councillors elected from polling districts situate wholly or in part in the Community of Sackville.

In June, 1994 the Sackville Community Council approved five hundred thousand dollars (\$500,000) of the five million dollars (\$5,000,000) Sackville Landfill Compensation Fund be invested, in trust, by the Municipality of Halifax County for an Education Bursary Fund (“Bursary Fund”) for the Community of Sackville. The terms of the Bursary Fund were then created to grant bursaries under the Bursary Fund.

Currently, the terms for the Bursary Fund:

- refer to the electoral districts of the County of Halifax for districts 16, 19, 20, 21 and 22;
- sets both the amount of the award at five hundred dollars (\$500) and the amount for ineligibility for a major scholarship at five hundred dollars (\$500);
- sets the composition of the Sackville Community Award Committee to include:
  - two (2) representatives of the Landfill Implementation and Review Committee, one (1) of which is the Chair of the Sackville Community Awards Committee; and
  - one (1) representative from each of the Sackville High Schools; and
- sets the order of importance for the Application Rating System, as follows:
  - marks
  - financial need
  - community and school involvement
  - references
  - course of study and cost
  - length of residence in community.

## **DISCUSSION**

As directed by Community Council on November 17, 2014, the terms of the Bursary Fund have been amended to:

- revise the references to the electoral districts to refer to District 14 (Middle/Upper Sackville - Beaver Bank – Lucasville) and District 15 (Lower Sackville) whose boundaries include the geographic areas of the former County districts 16, 19, 20, 21 and 22;
- revise the Application Rating System to remove the order of importance while retaining the actual criteria for rating;
- increase, from five hundred dollars (\$500) to one thousand (\$1,000) both the amount of the award and the amount of ineligibility for a major scholarship; and

- modify the composition of the Sackville Community Award Committee by:
  - removing the requirement for two representatives of the Landfill Implementation and Review Committee as this Committee no longer exists,
  - specifying Millwood and Sackville High Schools;
  - providing that both High Schools will have two representatives being the principal (or delegate) and the Chair of the School Advisory Council established under the *Education Act*, and
  - providing for the appointment of the Chair of the Sackville Community Award Committee by the North West Community Council and that *Public Appointment Policy* of the Municipality be followed for candidates;

Staff is also recommending some housekeeping amendments to:

- update the recitals,
- to use both numbers and words to describe an amount for consistency,
- to revise the numbering of the provisions, and
- since the order of importance has been removed, to put the rating criteria in alphabetical order.

Staff has been unable to locate any documentation showing that the prior Council for Sackville, Regional Council or the North West Community Council ever formally adopted the terms for the Bursary Fund. Accordingly, staff is now recommending that the Community Council adopt them with the amendments set out above.

### **FINANCIAL IMPLICATIONS**

As funding for the Sackville Community Bursary Awards is provide entirely from the Sackville Landfill Compensation Fund, there are no financial implications to the Municipality's Operating or Capital Budget. While it is recommended that the amount of the rewards be increased from \$500 to \$1,000, it is also recommended that the number of recipients be reduced accordingly. Therefore there is no net financial impact on the Fund.

### **COMMUNITY ENGAGEMENT**

None.

### **ENVIRONMENTAL IMPLICATIONS**

None.

### **ALTERNATIVES**

Community Council could decide to leave the criteria unchanged.

### **ATTACHMENTS**

Attachment 1 Showing proposed changes to the Education Bursary Fund

Attachment 2 Incorporating prosed changes to the Education Bursary Fund

A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/index.php> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Louis de Montbrun, Manager, Financial Reporting, 490-7222

Original Signed

Approved by:

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Greg Keefe, Director of Finance & ICT/CFO, 902.490.6308

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**Attachment 1**

**(Showing proposed additions in highlight and deletions in strike out)**

**SACKVILLE COMMUNITY AWARD  
FUNDED BY  
SACKVILLE LANDFILL COMMUNITY COMPENSATION**

**WHEREAS**, in June, 1994 the Sackville Community Council approved that **five hundred thousand (\$500,000)** dollars of the **five million (\$5,000,000)** dollars Sackville Landfill Compensation Fund be invested in trust by the Municipality of Halifax County for an Education Bursary **Fund (“Bursary Fund”)** for the community of Sackville;

**AND WHEREAS**, **subject to the terms and available funding of the Bursary Fund**, the purpose of the ~~Education~~ Bursary Fund is to help, but not completely fund, as many youth as possible **within the terms of the Bursary Fund**, to continue onto post-secondary education or Community College;

**AND WHEREAS** ~~D~~due to the ever increasing costs of post-**secondary** education the Bursary ~~f~~Fund has a built in growth factor so that future generations of youth may be helped by the community in the same way;

**AND WHEREAS** ~~T~~the interest generated by the **Bursary f**Fund will be distributed evenly between the Sackville Municipal Districts 16, 19, 20, 21 and 22 as set out in the Halifax County municipal boundaries approved in June 1994;

**AND WHEREAS**, in 1996, the County of Halifax was amalgamated with the Town of Bedford, City of Halifax and City of Dartmouth to form the Halifax Regional Municipality (“HRM”);

**AND WHEREAS** the polling districts for the HRM were set out on December 20, 2011 by a decision of the Nova Scotia Utility and Review Board;

**AND WHEREAS** the former Sackville Municipal Districts of 16, 19, 20, 21 and 22 are now part of the District 14 (Middle/Upper Sackville - Beaver Bank – Lucasville) and District 15 (Lower Sackville);

**THEREFORE** the terms of the Sackville Community Award are as follows:

**Disbursement of annual interest**

1. The annual interest generated from the **Bursary f**Fund’s principle shall be used in the following manner:

(a) ~~T~~en percent (10%) of the interest generated each year shall become part of the **Bursary f**Fund’s principle; and,

(b) **N**inety percent (90%) of the interest generated each year shall be used for educational **awards.**

### Awards

2. (1) Sackville Community Awards shall be used in the amount of ~~five hundred dollars (\$500)~~ **one thousand dollars (\$1,000)** each.

(2) In the event that a District cannot use all of its allotted funds, the remaining **allocated funds** may be distributed evenly among the remaining Districts.

(3) Awards not claimed in any given **fiscal** year **of the HRM must will** be added to the interest allocated for awards in the following **fiscal** year and **may be distributed evenly among** made available to the **other** Districts.

### Application requirements

3. **The Applicant must:**

**1 (a) Applicant has have** been a resident within the boundaries set out June 1994 for **the former** Districts 16, 19, 20, 21 and 22, **now parts of Districts 14 and 15**, for a period of **at least** five (5) years;

**2 (b) Applicant must** be a graduating student who is entering his or her first year of post-secondary education or Community College;

**3 (c) Applicant must** have an average of seventy percent (70%) or above **with an acceptable academic performance; and,**

4. Applicant having received a major scholarship of five hundred (\$500) dollars or more will not be eligible for a Sackville Community Award. [moved to section 4]

**5 (d) Applicant must** supply three (3) recommendations, one (1) from an academic staff member of his or her school and two (2) from individuals within the Sackville community who are not family or fellow students.

4. **An Applicant who has** having received a major scholarship of ~~five hundred (\$500) dollars~~ **one thousand dollars (\$1,000)** or more ~~will not be eligible is ineligible~~ for a Sackville Community Award.[moved from subsection 4]

### Application rating

5. Applications must **will** be rated **in the following order of importance in accordance with the following criteria:** [now in alphabetical order]

1. Marks
2. Financial need.
3. Community and school involvement.
4. References.
5. Course of study and cost.
6. Length of residence in community.

**(a) community and school involvement;**

**(b) course of study and cost;**

**(c) financial need;**

- (d) length of residence in community;
- (e) marks; and
- (f) references.

**Sackville Community Awards Committee**

6. The Sackville Community Awards Committee shall be made up of the following individuals:

1. (a) ~~One two~~ representatives from ~~each of the~~ both Millwood High School and Sackville High Schools ~~and the two representatives from each school must be:~~

(i) the principal or delegate, and,

(ii) the Chair of the School Advisory Council established under the *Education Act*.

2. ~~One representative from the Municipal Finance Department.~~

3. (b) One representative from the ~~Municipal~~ staff of the HRM as appointed by the Chief Administrative Officer ~~Recreation Department~~ of the HRM.

4. ~~Two representative from the Landfill Implementation and Approval Committee. The Landfill Implementation and Approval Committee shall appoint one of its representatives as chairperson of the Sackville Community Awards Committee.~~

7. (1) The Chair of the Sackville Community Awards Committee shall be appointed annually by the North West Community Council, and a person may be reappointed as Chair for a maximum of seven consecutive years.

(2) Candidates for Chair must be determined by the *Public Appointment Policy* of the HRM.

**Attachment 2  
(Incorporating proposed changes)**

**SACKVILLE COMMUNITY AWARD  
FUNDED BY  
SACKVILLE LANDFILL COMMUNITY COMPENSATION**

**WHEREAS**, in June, 1994 the Sackville Community Council approved that five hundred thousand (\$500,000) dollars of the five million (\$5,000,000) dollars Sackville Landfill Compensation Fund be invested in trust by the Municipality of Halifax County for an Education Bursary Fund ("Bursary Fund") for the community of Sackville;

**AND WHEREAS**, subject to the terms and available funding of the Bursary Fund, the purpose of the Bursary Fund is to help, but not completely fund, as many youth as possible within the terms of the Bursary Fund, to continue onto post-secondary education or Community College;

**AND WHEREAS** due to the ever increasing costs of post-secondary education the Bursary Fund has a built in growth factor so that future generations of youth may be helped by the community in the same way;

**AND WHEREAS** the interest generated by the Bursary Fund will be distributed evenly between the Sackville Municipal Districts 16, 19, 20, 21 and 22 as set out in the Halifax County municipal boundaries approved in June 1994;

**AND WHEREAS**, in 1996, the County of Halifax was amalgamated with the Town of Bedford, City of Halifax and City of Dartmouth to form the Halifax Regional Municipality ("HRM");

**AND WHEREAS** the polling districts for the HRM were set out on December 20, 2011 by a decision of the Nova Scotia Utility and Review Board;

**AND WHEREAS** the former Sackville Municipal Districts of 16, 19, 20, 21 and 22 are now part of the District 14 (Middle/Upper Sackville - Beaver Bank – Lucasville) and District 15 (Lower Sackville);

**THEREFORE the terms of the Sackville Community Award are as follows:**

**Disbursement of annual interest**

1. The annual interest generated from the Bursary Fund's principle shall be used in the following manner:

(a) ten percent (10%) of the interest generated each year shall become part of the Bursary Fund's principle; and,

(b) ninety percent (90%) of the interest generated each year shall be used for educational awards.



### **Awards**

2. (1) Sackville Community Awards shall be used in the amount of one thousand dollars (\$1,000) each.

(2) In the event that a District cannot use all of its allotted funds, the remaining allocated funds may be distributed evenly among the remaining District.

(3) Awards not claimed in any given fiscal year of the HRM must be added to the interest allocated for awards in the following fiscal year and may be made available to the other District.

### **Application requirements**

3. The Applicant must:

(a) have been a resident within the boundaries set out June 1994 for the former Districts 16, 19, 20, 21 and 22, now parts of Districts 14 and 15, for a period of at least five (5) years;

(b) be a graduating student who is entering his or her first year of post-secondary education or Community College;

(c) have an average of seventy percent (70%) or above; and,

(d) supply three (3) recommendations, one (1) from an academic staff member of his or her school and two (2) from individuals within the Sackville community who are not family or fellow students.

4. An Applicant who has received a major scholarship of one thousand dollars (\$1,000) or more is ineligible for a Sackville Community Award.

### **Application rating**

5. Applications must be rated in accordance with the following criteria:

(a) community and school involvement;

(b) course of study and cost;

(c) financial need;

(d) length of residence in community;

(e) marks; and

(f) references.

### **Sackville Community Awards Committee**

6. The Sackville Community Awards Committee shall be made up of the following individuals:

(a) two representatives from both Millwood High School and Sackville High School and the two representatives from each school must be:

(i) the principal or delegate, and,

(ii) the Chair of the School Advisory Council established under the *Education Act*.

(b) One representative from the staff of the HRM as appointed by the Chief Administrative Officer of the HRM.

7. (1) The Chair of the Sackville Community Awards Committee shall be appointed annually by the North West Community Council, and a person may be reappointed as Chair for a maximum of seven consecutive years.

(2) Candidates for Chair must be determined by the *Public Appointment Policy* of the HRM.