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MEMORANDUM

TO: Chair and members, Districts 7 & 8 Planning Advisory Committee
CC: Cathy Mellett, Municipal Clerk
FROM: Andrew Reid, Legislative Assistant
DATE: May 5, 2015
SUBJECT: **Involvement in the Centre Plan**

At the March 2, 2015 meeting of the Districts 7 & 8 Planning Advisory Committee, a discussion was held regarding the Committee's involvement in the Centre Plan project. As noted by staff in the March 2, 2015 minutes, the Committee will not be involved directly in the exercise, but will continue its duties as per its Terms of Reference.

Regional Council approved the Centre Plan Engagement Strategy on January 28, 2015. Following the chapter on Project Governance, cited below, the Clerk's Office will ensure the Committee is notified of relevant reports and notices of public engagement:

The Centre Plan project is being advanced by the Planning & Development Business Unit and is supported by the work of the Community Design Advisory Committee (CDAC). The role of the CDAC is to provide a key communication and link between Regional Council and the community, and to advise on the delivery of a Community Engagement Strategy for the Centre Plan. At the conclusion of the Public Consultation program CDAC will submit a recommendation report to the Regional Council through the Community Planning and Economic Development (CPED) Standing Committee.

While the Centre Plan project does fall under the oversight of the CDAC and CPED Standing Committee of Council, as well as the Heritage Advisory Committee, staff will work with the Municipal Clerk to ensure all other Standing Committees of Council, Community Councils, and Community Council Advisory Committees are notified of reports and notices of public engagement.

More information on the Engagement Strategy can be found at the following link:

<http://www.halifax.ca/boardscom/SCcped/documents/CommunityEngagementStrategy.pdf>

More information, including reports for the Community Design and Advisory Committee can be found at:

<http://www.halifax.ca/boardscom/CommunityDesignAdvisoryCommittee.php>

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