

**West Community Council  
December 10, 2012**

**TO:** Chair and Members of West Community Council

**SUBMITTED BY:**

  
\_\_\_\_\_  
Cathy J. Mellett, Municipal Clerk

**DATE:** November 23, 2012

**SUBJECT:** New Community Council Structure – Administrative Matters

**ORIGIN**

October 9, 2012 – Motion of Regional Council that dissolved the existing Community Council structure effective November 5, 2012 as a result of the reduction in the number of polling districts.

November 13, 2012 – Notice of Motion to establish a revised Community Council structure.

November 27, 2012 – Motion of Regional Council to approve a Central/East/West Community Council structure.

**RECOMMENDATION**

It is recommended that the following administrative direction for the operation of West Community Council be adopted:

1. Set a standard meeting start time of 6:00 p.m. for regular meetings of West Community Council
2. Propose a meeting schedule that includes one set monthly meeting date and a second, additional meeting date per month (as/if required)
3. Hold the first monthly meeting at a fixed location and any additional meetings required, for public hearings, at community venues that facilitate public access

## **BACKGROUND**

In order to facilitate the administrative matters related to the new Community Councils, Clerk's Office staff have put forward this report for the consideration of members of the new East, West & Central Community Councils for consideration and direction.

## **DISCUSSION**

### **Community Council Meeting Times, Dates and Location**

#### **Meeting Dates**

It is anticipated that, due to the volume and nature of the work of Community Councils, one monthly meeting may not be sufficient to allow for public hearings and other matters to be addressed. In the interest of transparency, and in order to enable members of Community Council, staff and the public to appropriately plan, it is recommended that West Community Council adopt a schedule (as proposed in Attachment 1) that sets one monthly meeting with a second one to be held if required. Notice of this second meeting, including the agenda items to be considered, would be provided at the regular monthly meeting. At this time, members could discuss holding the additional meeting or provide notice of cancellation.

#### **Meeting Times**

Staff are proposing that the regular meetings of the three Community Councils commence at 6:00 pm. Having one start time for all three Community Councils would assist in creating consistency and clarity for members of the public who may wish to attend Community Council meetings.

Should it be required in special circumstances, such as First Reading (initiation) or Notice of Motions, special meetings of Community Council may be called in accordance with the notice requirements of HRM Charter and Administrative Order 48 at a time as deemed appropriate to the members of the Community Council.

#### **Meeting Locations**

Determining meeting locations in the large areas of the new Community Council structure will prove challenging. Staff are proposing that the regular monthly meeting of the Community Council be held in a set location to provide for the accessibility and support requirements for the Community Council and members of the public.

Recognizing the importance of supporting a Community Council structure that "serves as a connection between local communities and municipal government" the additional monthly meetings and public hearings dates will be scheduled at community locations identified in Attachment 2 of this report.

In addition, the Office of the Municipal Clerk has put in a formal request to HRM's ICT services to vigorously investigate and provide options for the provision of web casting services for up to 10 meetings of each Community Council annually. Feasibility, scheduling and costs will be submitted in the 2013/2014 budget process.

### **Status Sheets**

The purpose of the Status Sheet, as adopted by the previous Community Councils, was to track requests for updates on items of interest or concern to the Community Council Staff have reviewed the Status Sheets from the previous six Community Councils and divided the items according to the new boundaries. Attachment 3 of this report is a proposed Status Sheet for the new West Community Council. Items have been recommended for removal from the Status Sheet, either because they are outdated, or because the role of Community Council in a particular item has been completed.

Staff are seeking direction in regard to the approval of the Status Sheet to be carried forward by the West Community Council.

### **BUDGET IMPLICATIONS**

It is anticipated that cost increases will be minimal and can be absorbed within the current operating budget.

### **FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

### **COMMUNITY ENGAGEMENT**

As stated in the November 14, 2012 'Creation of Community Councils' report to Regional Council, "Community Councils serve as a connection between local communities and municipal government throughout HRM." Creating clear and consistent Community Council processes and procedure is in the best interests of the residents of these local communities, which is the attempt of this report.

### **ENVIRONMENTAL IMPLICATIONS**

None identified.

**ALTERNATIVES**

Community Council may choose to amend or propose alternatives to any of the recommendations set out on page 1 of this report.

**ATTACHMENTS**

Attachment 1 – Proposed 2013 Schedule of the West Community Council

Attachment 2- List of proposed West Community Council meeting locations.

Attachment 3 – Proposed Status Sheet for West Community Council

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A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/cc.html> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Jennifer Weagle, Legislative Assistant, 490-6517

Report Approved by:

  
Sherryl Murphy, Deputy Clerk

# PROPOSED 2013 MEETING SCHEDULE

**WEST COMMUNITY COUNCIL  
MONDAYS FROM 6:00-8:00 PM**

**ATTACHMENT 1**

MONTH	DATE	MEETING	MONTH	DATE	MEETING
<b>January</b>	December 31		<b>July</b>	<i>July 1</i>	<i>Canada Day</i>
	<b>January 7</b>	West Community Council		July 8	
	January 14			July 15	
	<b>January 21</b>	West Community Council <b>if required</b>		<b>July 22</b>	West Community Council
	January 28			July 29	
<b>February</b>	<b>February 4</b>	West Community Council	<b>August</b>	<b>August 5</b>	<i>Natal Day</i>
	February 11			August 12	
	<b>February 18</b>	West Community Council <b>if required</b>		August 19	
	February 25			August 26	
<b>March</b>	<b>March 4</b>	West Community Council	<b>September</b>	<i>September 2</i>	<i>Labour Day</i>
	March 11			September 10	
	<b>March 18</b>	West Community Council <b>if required</b>		<b>September 16</b>	West Community Council
	March 25			September 24	
<b>April</b>	<i>April 1</i>	<i>Easter Monday</i>	<b>October</b>	<b>September 30</b>	West Community Council <b>if required</b>
	April 8			October 7	
	<b>April 15</b>	West Community Council		<i>October 14</i>	<i>Thanksgiving</i>
	April 22			<b>October 21</b>	West Community Council
	<b>April 29</b>	West Community Council <b>if required</b>		<b>October 28</b>	West Community Council <b>if required</b>
<b>May</b>	May 6		<b>November</b>	November 4	
	<b>May 13</b>	West Community Council		<i>November 11</i>	<i>Remembrance Day</i>
	<i>May 20</i>	<i>Victoria Day</i>		November 18	
	<b>May 27</b>	West Community Council <b>if required</b>		<b>November 25</b>	West Community Council
<b>June</b>	<i>June 3</i>	<i>FCM</i>	<b>December</b>	December 2	
	<b>June 10</b>	West Community Council		<b>December 9</b>	West Community Council
	<b>June 17</b>	West Community Council <b>if required</b>		December 16	
	<i>June 24</i>	<i>Graduation Week</i>			



**ATTACHMENT 2(i)**

**Suggested Anchor Venue:**

Venue	Address	District	Accessibility	Parking	Transit
Halifax Hall or Council Chambers	1841 Argyle St.	7	Main level access and elevator	Nearby street and underground parking	Close to major bus routes along Barrington

**Suggested Rotating Venues:**

Venue	Address	District	Accessibility	Parking	Transit
City Hall	1841 Argyle St.	7	Main level	Nearby street and underground parking	Close to major bus routes along Barrington Street
St. Mary's Boat Club	1641 Fairfield Rd	7	Ramp access	Parking on site	Route 1 or 6
St. Mary's University	1920 Tower Rd	7	Main level	Parking on site	Routes 17, 18 or 41
Bloomfield Centre	2786 Agricola St	8	Main level	Parking on site Street parking	Routes 4 or 7
George Dixon Centre	2502 Brunswick St	8	Street level access via Gottingen St.	Parking on site Street parking	Routes 4, 7 or 10
Needham Centre	3372 Devonshire	8	Ramp	Parking on site	Routes 7, 9 or 42
Maritime Conservatory	6199 Chebucto Rd	8	Elevator	Parking on site	Routes 1, 5, 7 or 18
Chocolate Lake	14 Purcell's Cove Rd	9	Main level	Parking on site	Routes 14, 15, 20
HRM Planning Offices	7071 Bayers Road	9	Elevator	Parking on site	Routes 2, 4, 15, or 17
Rockingham Community Centre	199 Bedford Highway	10	Ramp and alternate entrance	Parking on site	Routes 80 or 81
William Spry Community Centre	16 Sussex St	11	Main level	Parking on site	Routes 19, 20 or 402
Prospect Rd Community Centre	2141 Prospect Rd Hatchet Lake	11	Wheelchair accessible	Parking on site	N/A

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Keshen Goodman Library	330 Lacewood Dr	12	Wheelchair accessible	Parking on site	Routes 4, 16, 41 or 42
Lakeside Community Centre	1492 St. Margaret's Bay Rd	12	Ramp access	Parking on site	Route 21



Meeting Venues – Master List

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 ATTACHMENT 2 (ii)

FACILITY	LOCATION	NOTES
Bloomfield Centre	2786 Agricola Street Agricola at Almond St	<ul style="list-style-type: none"> <li>• No charge</li> <li>• AV screen available</li> <li>• Multi-purpose room accommodates approximately 75 people</li> <li>• Seniors Lounge - approximately 35 people</li> <li>• Boardroom – up to 15 people</li> <li>• Accessible, parking available and on bus routes</li> </ul>
Brookside Junior High	2239 Prospect Road, Hatchet Lake	<ul style="list-style-type: none"> <li>• Classrooms, cafeteria and library available</li> <li>• Chair set-up service</li> <li>• Overhead projector available upon request</li> </ul>
Calvin Presbyterian Church	3311 Ashburn Avenue	<ul style="list-style-type: none"> <li>• Not available on Thursday evenings</li> <li>• Main Hall accommodates up to 120 people</li> <li>• Small room holds 25 people</li> <li>• \$75/hour</li> </ul>
Captain William Spry Centre	16 Sussex Street, Spryfield	<ul style="list-style-type: none"> <li>• Overhead/Flip chart/TV/VCR and screens available</li> <li>• Tables and chairs set up in advance</li> <li>• Avoid Room 2 for public meetings</li> </ul>
Chocolate Lake Community Centre	14 Purcells Cove Road	<ul style="list-style-type: none"> <li>• Armdale Room seats 20-25. \$11.50/hr</li> <li>• Multi-Purpose Room: seats 30-40. \$15/hr. Almost always booked.</li> <li>• Project Room, 1<sup>st</sup> floor, 20-30 people.</li> </ul>
Citadel High School	1955 Trollope Street	<ul style="list-style-type: none"> <li>• No charge</li> <li>• Classrooms or cafeteria available</li> </ul>
Clayton Park Junior High School	45 Plateau Crescent	<ul style="list-style-type: none"> <li>• Library</li> </ul>

**Meeting Venues – Master List**

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Cunard Junior High School	121 Williams Lake Road	<ul style="list-style-type: none"> <li>Gym</li> </ul>
Dalhousie University	1459 Oxford Street	<ul style="list-style-type: none"> <li>Classrooms and Ondaatje Hall</li> <li>Student Union Building</li> </ul>
Exhibition Park	Prospect Road	<ul style="list-style-type: none"> <li>Hyland Room - 100 + persons (\$435 plus tax)</li> <li>Mariners Room - 80+ persons (\$360 plus tax)</li> </ul>
Gorsebrook Junior High School	5966 South Street	<ul style="list-style-type: none"> <li>Large rooms. Overhead projectors available</li> <li>Gym not available</li> </ul>
Grosvenor Wentworth School	4 Downing Street	
Halifax Forum (Maritime Hall)	2901 Windsor Street	<ul style="list-style-type: none"> <li>Can request projector, screen, microphone</li> <li>\$250</li> <li>Maritime Hall or Multi-Purpose Room</li> </ul>
Halifax North Branch Library	2285 Gottingen Street	<ul style="list-style-type: none"> <li>No charge, Closes at 8:45p.m. Not open Mondays</li> <li>2 rooms divided by pocket door. The first accommodates 70 people and the second, 40.</li> <li>Does not take reservations in February – fully booked during African Heritage Month</li> </ul>
Halifax West High School	283 Thomas Raddall Drive	<ul style="list-style-type: none"> <li>Auditorium seats approximately 500</li> <li>Note that gym is often booked and acoustics poor</li> </ul>
Harrietsfield Elementary	1150 Old Sambro Road, Harrietsfield	<ul style="list-style-type: none"> <li>Available to book: library, multi-purpose room, gym</li> </ul>
Holiday Inn Express	133 Kearney Lake Road	<ul style="list-style-type: none"> <li>Wedgewood I or II boardroom style seats 12 (\$119)</li> <li>Wedgewood I &amp; II- theatre style for 80 (\$179)</li> <li>Castlehill conference facility – theatre style for 50 or Classroom for 24 (\$149)</li> </ul>

Meeting Venues – Master List

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			<ul style="list-style-type: none"> <li>• Flip charts, overhead projector, screen and TV/DVD available</li> </ul>
Hubbards Fire Hall			<ul style="list-style-type: none"> <li>• Not available on Wednesdays</li> </ul>
Ingليس Street Elementary School	5985 Ingليس Street		<ul style="list-style-type: none"> <li>• Large rooms, small chairs!</li> <li>• Overhead projectors available</li> </ul>
John W. MacLeod Fleming Tower School	159 Purcells Cove Road		<ul style="list-style-type: none"> <li>• Gym &amp; Library - Overheads and screens no longer available</li> </ul>
Keshen Goodman Library	330 Lacewood Drive, Clayton Park		<ul style="list-style-type: none"> <li>• No charge, but in high demand</li> <li>• Thomas Raddall Room seats 80 – 100</li> <li>• Meeting Room AC@ seats 40</li> <li>• Overhead, TV/DVD available</li> </ul>
Lakeside Community Centre (Administrative Building)	1492 St. Margaret's Bay Road		<ul style="list-style-type: none"> <li>• Multi-Purpose Room holds 50 or more</li> <li>• No booking fee</li> </ul>
Lakeside Fire Hall	26 Myra Road, Timberlea		<ul style="list-style-type: none"> <li>• \$75 for the evening, available Wednesday only and have to pay in advance.</li> </ul>
LeMarchant St. Thomas Elementary	6141 Watt Street		<ul style="list-style-type: none"> <li>• Gym holds 100 Chairs</li> <li>• Extra parking on side streets</li> <li>• Library also a possibility</li> </ul>
Maritime Conservatory of Music	6199 Chebucto Road Chebucto at Windsor St.		<ul style="list-style-type: none"> <li>• \$25/hr, classroom for 50-60 people</li> <li>• Large, 240-person auditorium also available</li> <li>• Accessible; parking</li> </ul>
Needham Centre	3372 Devonshire Place		<ul style="list-style-type: none"> <li>• No charge</li> <li>• Multi-purpose room sits 20 people comfortably</li> </ul>
Ridgecliff Middle School	35 Beech Tree Run, Beechville		<ul style="list-style-type: none"> <li>• Cafeteria - \$40/hr</li> </ul>

Meeting Venues – Master List

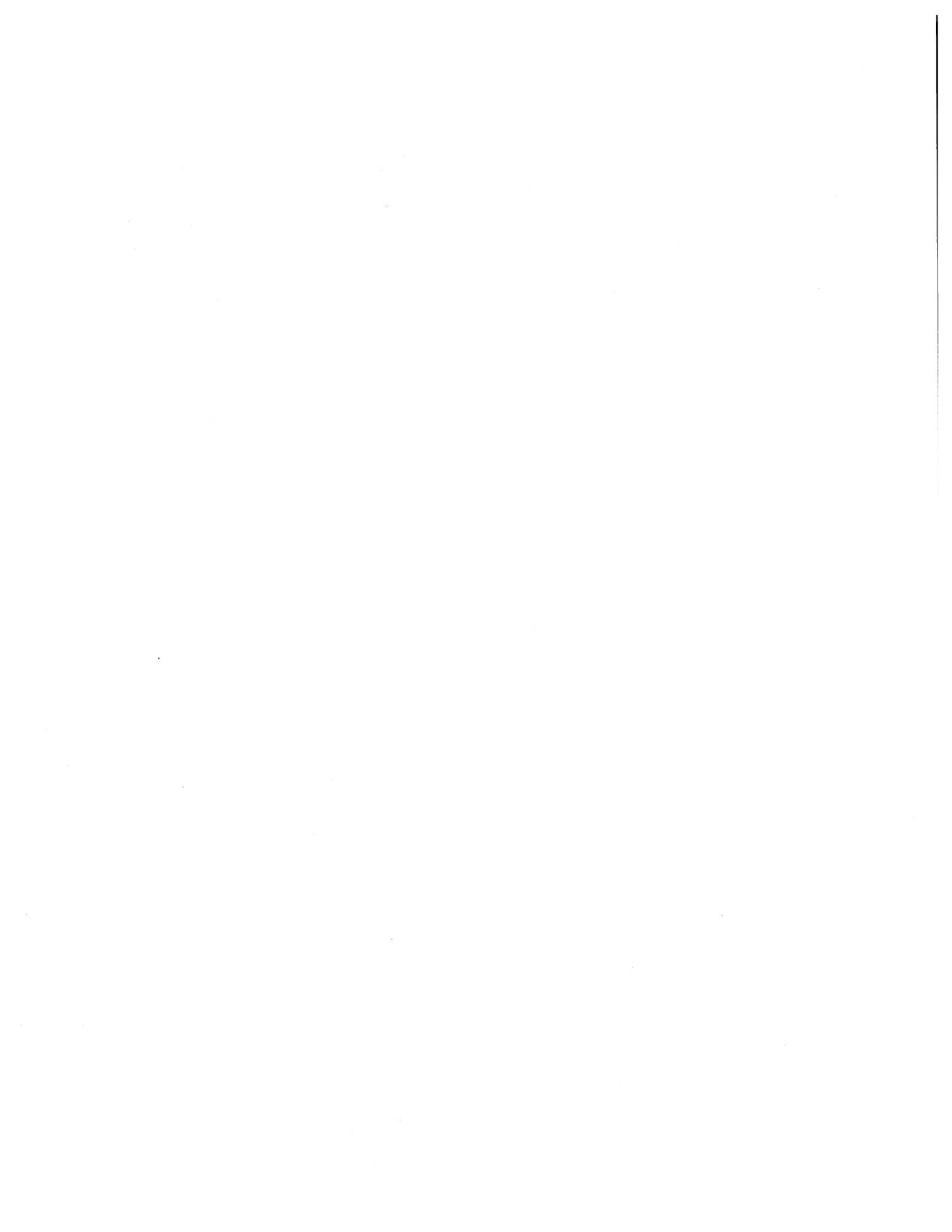
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Rockingham School	31 Tremont Drive	
Sambro-Ketch Harbour Elementary School	3725 Old Sambro Road	<ul style="list-style-type: none"> <li>• Unavailable Thursdays.</li> <li>• \$46/hr plus the cost of opening and closing.</li> <li>• Gym available. Library holds up to 20. Will set up chairs, projector &amp; screen.</li> </ul>
Saint Mary's Boat Club	1641 Fairfield Road	<ul style="list-style-type: none"> <li>• \$50 flat fee</li> <li>• Seasonal: closed Dec-April</li> </ul>
Sir Charles Tupper School	1930 Cambridge Street	<ul style="list-style-type: none"> <li>• Cafeteria</li> </ul>
Sir John A MacDonald High School	Hubley	
Sobey's West End Mall	6960 Mumford Road	<ul style="list-style-type: none"> <li>• Halifax Place room -holds approximately 18-20 people</li> <li>• Overhead, TV/DVD available</li> </ul>
Spencer House	5596 Morris Street	<ul style="list-style-type: none"> <li>• Available evenings or weekends; \$35.00/day or evening</li> <li>• Seats 60-100</li> </ul>
Springvale School	92 Downs Avenue	<ul style="list-style-type: none"> <li>• Lunchroom</li> </ul>
St. Agnes Junior High	6981 Mumford Road	<p>Library (other rooms available also)                  Call school for use of equipment at 493-5132 (use entrance off Mumford Road near Halifax Shopping Centre)</p>
St. Andrews Centre	6955 Bayers Road	<ul style="list-style-type: none"> <li>• Available Mondays and Wednesdays</li> <li>• Choice of 3 rooms, with TV/DVD and overhead projector</li> <li>• No charge</li> <li>• Craft Room seats 30-50; responsible for setting up and taking down chairs</li> </ul>

Meeting Venues – Master List

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St. Anthony's Catholic Church	Hubbards	<ul style="list-style-type: none"> <li>\$100.00 per booking</li> </ul>
St. James Anglican Church Hall	2668 Joseph Howe Drive Armdale Rotary	<ul style="list-style-type: none"> <li>\$200.00 - daily rate</li> </ul>
St. John the Baptist Church Hall	26 Purcell's Cove Road	<ul style="list-style-type: none"> <li>\$50/hr, up to \$150</li> </ul>
St. Joseph's A. Mckay	5389 Russell Street	<ul style="list-style-type: none"> <li>Gym holds up to 300 people</li> <li>Library accommodates 60</li> </ul>
St. Mary's School	5614 Morris Street	<ul style="list-style-type: none"> <li>Gym available/Overhead</li> </ul>
St. Matthews Church	Barrington Street Between Maritime Centre and Lieutenant Governor's residence	<ul style="list-style-type: none"> <li>\$150.00 for the evening</li> <li>Gym so holds 150 people</li> <li>Not available on Thursdays</li> </ul>
St. Mary's University	Homburg Centre for Health & Wellness 920 Tower Road	<ul style="list-style-type: none"> <li>Courtside Lounge</li> <li>Classroom</li> </ul>
St. Paul's Catholic Church Hall	Herring Cove	
St. Peter's Anglican Church Hall	3 Dakin Drive, Halifax	
William King Elementary School	91 St. Paul's Avenue, Herring Cove	Cafeteria



## Status Sheet

DIST	DATE	ITEM TITLE	ITEM #	ACTION REQUIRED	RESPONSIBILITY	STAFF COMMENT
11 Western	July 23/12	Subdivision of Slaunwhite property at 38 Riverview Lane, Terence Bay	12.7	Staff report requested on the options to amend the applicable planning documents to enable subdivision of the Slaunwhite property at 38 Riverview Lane, Terence Bay, to create one additional lot without the street frontage required by the Regional Subdivision By-Law.	P&I	
10 Chebucto	July 9/12	Access and Trail Development in the Hemlock Ravine Park Area	14.1	Staff report requested	P&I	
9 & 11 Chebucto	July 9/12	Property for Mainland South Heritage Society	14.3	Staff report requested to assess the feasibility of converting an HRM property into a permanent facility to house the Mainland South Heritage Society artifacts and include office space for volunteers	P&I	
11 Western	June 25/12	Telecommunication Tower at 2699 Old Sambro Road, Williamswood (Case 17167)	12.1.1	Alternate location to be chosen. Industry Canada to consult with HRM on improving public notification and consultation process for telecom siting applications	Industry Canada	Correspondence from Industry Canada dated July 26, 2012 brought forward to Community Council in August 2012.  Staff recommends that this be removed from the status sheet as response has been received.

## Status Sheet

DIST	DATE	ITEM TITLE	ITEM #	ACTION REQUIRED	RESPONSIBILITY	STAFF COMMENT
11 Western	June 25/12	Access Driveway to Wind Turbine Development, Terence Bay (Case 17869)	12.1.3	Request that staff initiate process to hold a public hearing to discuss amendments to Planning District 4 Land Use By-Law to permit an access driveway for wind turbine development off River Road, Terence Bay	C&RS	Staff report forthcoming
Western	June 25/12	Open-net Pen Salmon Aquaculture	14.2	Requested that a letter be submitted to Premier Dexter and the Ministers of Environment, Fisheries and Oceans requesting that the Province hold public consultations on land use issues, including shoreline and conservation matters prior to licensing Open Net Pen Salmon Aquaculture on the shoreline of HRM	Clerk's Office	Letter submitted June 29, 2012
8 Peninsula	May 14/12	Presentation: Imagine Bloomfield	9.3.1	Staff report requested on status of Peninsula Gym requirements	C&RS	Information report forthcoming. Staff doing a summary analysis to determine any gaps.
Peninsula	May 14/12	Heat Pumps & Land Use By-Law	7.1	Staff requested to begin formal process of incorporating Heat Pumps into the LUB and Noise By-Law and report back to Community Council	Clerk's Office	If Community Council still wishes to proceed, then a report needs to go from CC to Regional Council



DIST	DATE	ITEM TITLE	ITEM #	ACTION REQUIRED	RESPONSIBILITY	STAFF COMMENT
9 Chebucto	May 7/12	Conversion of Armdale Rotary to Roundabout	12.2	Staff report requested measuring the performance of the conversion of Armdale Rotary to a Roundabout	P&I	
11 Western	April 23/12	Herring Cove Sewer and Water Servicing	12.2	Request for clarification on whether the trial project will become permanent after June 2012	Halifax Water	Letter from Halifax Water dated April 20, 2012 regarding sludge in Mill Cove brought forward to Community Council <b>Staff recommends that this be removed from status sheet</b>
	June 27/11		10.2.1	Staff report requested on approaching senior levels of government to fund the completion of Herring Cove sewer and water project and on potential for HRM to allocate funding from Capital Budget to project until sufficient funds are obtained		
11 & 12 Western	April 23/12	Western Common Regional Park Implementation Committee	14	Staff report requested on the creation of a Western Common Regional Park Implementation Committee to guide, monitor and report on the phased development of the park	P&I	
7 Peninsula	April 16/12	Presentation: North Common Oval (Peggy Cameron)	9.3.2	Information report requested from staff on current plans and timeline for the Commons	P&I	

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Peninsula	March 5/12	Prosecution of Chickens under Halifax Peninsula Land Use By-Law	16.3	Supplementary report requested from Planning & Legal outlining options for dealing with chickens under the Halifax Peninsula Land Use By-Law	C&RS and Legal	C&RS staff will be following up with Councillor Watts.
Chebucto	March 5/12	Cowie Hill Development Agreement	12.1	Staff report requested regarding the 1974 Cowie Hill Development Agreement. The report should assess and comment on the agreement indicating that the City would develop and maintain parks and public areas. There is a dilapidated tennis court and bare lands on the site.	C&RS	Information report forthcoming.
Chebucto	Nov 7/11	Flooding of Purcell's Cove Road	10.2.1	Staff report requested exploring the potential for a new storm sewer on Melville Ave. and Winchester Ave. as an update to the September 24, 2009 Halifax Water report; and investigating what measures can be taken to help drainage on Purcell's Cove Rd.	TPW Halifax Water	
Chebucto	Oct 3/11	Pocket Park, at Crown Drive and Brook Street	10.2.2	Staff report requested to assess the purchase of privately-owned land at Crown Dr. and Brook St. to complete the park and to offer on street parking for residents with disabilities and access to Chain of Lakes Trail	P&I	

## Status Sheet

DIST	DATE	ITEM TITLE	ITEM #	ACTION REQUIRED	RESPONSIBILITY	STAFF COMMENT
9 Chebucto	Oct 3/11	Access to Right of Way Path along Northwest Arm	12.1	Staff report requested on the condition of the HRM-owned portions of the walkway, from Fleming Park towards Purcell's Cove and on plans for continued acquisition of shoreline property	P&I	
9 Peninsula	Oct 3/11	Poppy Decals on Street Signs in Westmount	10.3.2	Staff report requested on possibility of adding poppy image to street signs in Westmount Subdivision	P&I	Staff recommends that this be removed from status sheet
12 Western	Sept 26/11	Change in Parkland name on Charles Street, Timberlea	12.2	Staff report requested to consider changing name of older parkland section on Charles Street to Glengarry Gardens	P&I	
Peninsula	Sept 12/11	Correspondence from Chloe Tardif regarding South Common	12.1	Staff report requested on future planning of South Common, including public consultation process and timeline	P&I	
9 Chebucto	Aug 8/11	Graffiti on Northwest Arm Overpass on Chain of Lakes Trail	7.3	Requested that Clerk send a letter to Minister and Deputy Minister of Transportation and Public Works asking that the Northwest Arm Overpass, the Chain of Lakes Trail and the Highway 102 Overpass be added to list for graffiti removal	Clerk's Office	Letter submitted in August 2011.  Staff recommends that this be removed from the status sheet

DIST	DATE	ITEM TITLE	ITEM #	ACTION REQUIRED	RESPONSIBILITY	STAFF COMMENT
9 & 12 Chebucto	Aug 8/11	Surplus Lands along Chain of Lakes Trail	7.4	Staff report requested to determine what, if any, lands are surplus to the Chain of Lakes Trail and to explore the potential of selling surplus parcels to abutting property owners	IAM	
7 Peninsula	May 9/11	Presentation: Halifax Urban Greenway	9.3.1	Staff report requested clarifying why Urban Greenway project was not included in Big Ideas Report, providing update on negotiations with CN; and providing update of work on land behind Memorial Drive	P&I and TPW	Staff recommends that an update be provided on Memorial Drive and that the remaining two items be removed.
7&8 Peninsula	April 11/11	District 12 PAC Membership	10.3.1	Staff report requested on the evolution of District 12 PAC relative to other downtown committees	C&RS	Staff recommends that this be removed. Report on PACs to be tabled with Regional Council in February, 2013.
Peninsula	April 11/11	Presentation: Year-Round Tennis Facility (Tennis Nova Scotia)	9.3.1	Staff report requested regarding Tennis Nova Scotia's proposal for a non-profit, year-round tennis facility, with construction funding from all levels of government, including HRM, and Tennis Canada	C&RS	Staff will be responding to Regional request to meet with Tennis Canada and Tennis Nova Scotia to determine the public requirements for tennis facilities in HRM in January of 2013. Staff will respond to this request as part of that report.
Peninsula	Nov 8/11	Gross Floor Area Requirements	4.2.1	Staff report requested		Information Report submitted. Staff recommends that this be removed from the status sheet.
7 Peninsula	Feb 11/08	Peninsula Place Flooding, 1015 Barrington St.	12.4	Ongoing monitoring by staff of flooding/sewage problem	Halifax Water Legal Services	Information Report submitted March 3, 2010 Staff recommends that this be removed from the status sheet

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7,9 & 10 Peninsula	Feb 11/08	CN Property Maintenance	4.1.5	Request for periodic updates on HRM meetings and negotiations with CN		Update provided by Annette Verge, DCAO's Office indicating that a maintenance program has been established (Jan 2012). <b>Staff recommends that this be removed from the status sheet</b>
	April 2/07		12.1	Request that staff deliver a presentation to Regional Council on CN property maintenance issues; move forward with signing of MOU between CN and other levels of government with regard to responsibility for maintenance and capital repairs to CN property		
	June 12/06		4.1.7	Request that staff follow-up with CN regarding graffiti along Beaufort Ave and Chebucto Bridge; disrepair of wall along Barrington St.; request that David Hubley meet with Community Council to discuss CN maintenance issues	TPW	
	April 11/05		4.1.5	Request for report on maintenance of CN property adjacent to sidewalks and streets		

