

EXECUTIVE STANDING COMMITTEE
MINUTES

June 27, 2011

PRESENT:

Mayor Peter Kelly
Deputy Mayor Jim Smith
Councillors: Steve Streach
Bill Karsten
Dawn Sloane
Russell Walker
Reg Rankin

REGRETS:

Councillors: Linda Mosher
Brad Johns

STAFF:

Mr. Richard Butts, CAO
Ms. Cathy Mellett, Municipal Clerk
Ms. Lee Syms, Administrative Clerk Assistant
Ms. Sherryl Murphy, Deputy Clerk

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1. CALL TO ORDER

The Mayor called the meeting to order at 11:30 .am.

2. APPROVAL OF MINUTES

MOVED by Councillor Sloane, seconded by Councillor Karsten that the minutes of the May 17, 2011 meeting of the Executive Standing Committee be approved, as presented. MOTION PUT AND PASSED.

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

The agenda, as distributed, was accepted.

The meeting recessed to an In Camera session at this time.

The meeting reconvened at 12:30 p.m.

4. BUSINESS ARISING OUT OF THE MINUTES

4.1 Administrative Order 1 – Revised Version from May 17, 2011

A revised version of Administrative Order 1 including the changes made by the Committee at their May 17, 2011 meeting was before the Committee:

The Committee reviewed the revised Administrative Order 1 and made the following additional amendments:

1. Section 3.3 on Page 3 was deleted
2. Section 5(2) on Page 4 reworded to provide that in the absence of the Mayor and Deputy Mayor Council shall appoint a person to preside from among the members present
3. Section 25 (8), Page 11 was reinstated
4. Section 23, Action After Vote be reinstated including clarification that rather than a Councillor proposing a negative vote, the recommendation be placed on the floor and voted down. If necessary, a subsequent motion can then be placed on the floor.
5. Section 30 (2), Page 12, the Committee agreed with this proposed amendment including the following guidelines: 1. Announcements will pertain to upcoming items only. 2. Announcements will be HRM related. 3. Councillors will speak only once.

The Committee requested that the Clerk investigate alternate and more efficient methods of accomplishing Community Announcements (i.e. have this announcements prior to the session, during the break or at the end of the meeting).

MOVED by Councillor Rankin, seconded by Councillor Karsten the Executive Standing Committee recommends that Halifax Regional Council:

- 1) Adopt the proposed changes to Administrative Order #1 – Respecting the Procedures of Council as outlined in the May 6, 2011 report from the Municipal Clerk and as set out in the revised Administrative Order 1**
- 2) Give notice that the current Administrative Order #1 is to be repealed at the August 9, 2011 meeting of Regional Council and,**
- 3) At the August 9, 2011 meeting of Regional Council adopt the new Administrative Order #1 – Respecting the Procedures of Council, incorporating the changes as outlined in the revised Administrative Order 1**

MOTION PUT AND PASSED.

4.2 Implementation of Code of Conduct

Consideration of this matter was deferred to the August 15, 2011 meeting of the Committee.

4.3 Civic Events Working Group Proposal

A report from the Municipal Clerk dated June 16, 2011 was before the Committee

Mr. Andrew Whittemore, Manager, provided a brief background noting that the approach being proposed was recommended in the Events Strategy approved by Council in 2010.

Councillor Sloane, indicating her support for the proposal, requested that members of Council be made aware of meetings of the working groups through an appointment to all members of Council.

Councillor Ranking left the meeting at 12:40 p.m.

MOVED by Councillor Karsten, seconded by Councillor Sloane the Executive Committee recommends Halifax Regional Council endorse the governance model, outlined in the January 18, 2010 Memorandum from staff, which provides that the Canada Day Committee, the Bedford Days Committee, the Natal Day Committee and other similar committees operate as working groups rather than Committees of Council. MOTION PUT AND PASSED.

5. CONSIDERATION OF DEFERRED BUSINESS

5.1 Public Appointment Policy

This matter was deferred from the May 17, 2011 meeting of the Executive Committee. A report from the Municipal Clerk dated April 28, 2011 was before the Committee.

MOVED by Councillor Karsten, seconded by Councillor Walker that the Executive Standing Committee recommend to Halifax Regional Council the adoption of the *Public Appointments Policy – Governing Citizens Appointments to Agencies, Boards and Committees* to standardize and provide transparency to the process regarding Council appointment of citizens to HRM Agencies, Boards and Committees and external agencies for which HRM is requested to make appointments.

It was noted that the proposed four year term for citizen appointments has been amended to a two year term.

Following a brief discussion, the **MOTION WAS PUT AND PASSED.**

6. CORRESPONDENCE, PETITIONS & DELEGATIONS

6.1 Correspondence - None

6.2 Petitions - None

7. REPORTS

7.1 Staff Reports

7.1.1 2012 Citizen Survey

A staff report dated June 21, 2011 was before the Committee.

MOVED by Councillor Karsten, seconded by Councillor Rankin the Executive Standing Committee:

- 1. Endorse the proposed long term survey cycle as defined in Table 1 of the June 21, 2012 staff report.**
- 2. Endorse the proposed work plan defined in Table 2 that will guide the development of the 2012 survey content of the June 21, 2012 staff report.**
- 3. Endorse the proposed survey schedule defined in Table 3 of the June 21, 2012 staff report.**

Draft survey questions will be distributed to the Executive Committee in September 2011 as per the Work Plan set out in Table 2 of the June 21, 2012 staff report.

MOTION PUT AND PASSED.

7.2 Standing Committee Reports – None

8. ADDED ITEMS - None

9. DATE OF NEXT MEETING

The meeting scheduled for July 25, 2011 was cancelled. The next meeting of the Committee will be held on August 15, 2011 beginning at 10:00 a.m. in the Alderney Chamber, 90 Alderney Drive.

10. ADJOURNMENT

The meeting adjourned at 1:30 p.m.

INFORMATION ITEMS – None

Sherryl Murphy
Deputy Clerk